

2017-2018 ANNUAL BUDGET

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*City of Alexandria*  
**Annual Operating Budget**

*Community Services Division*



# City of Alexandria EXECUTIVE DIVISION ORGANIZATIONAL CHART

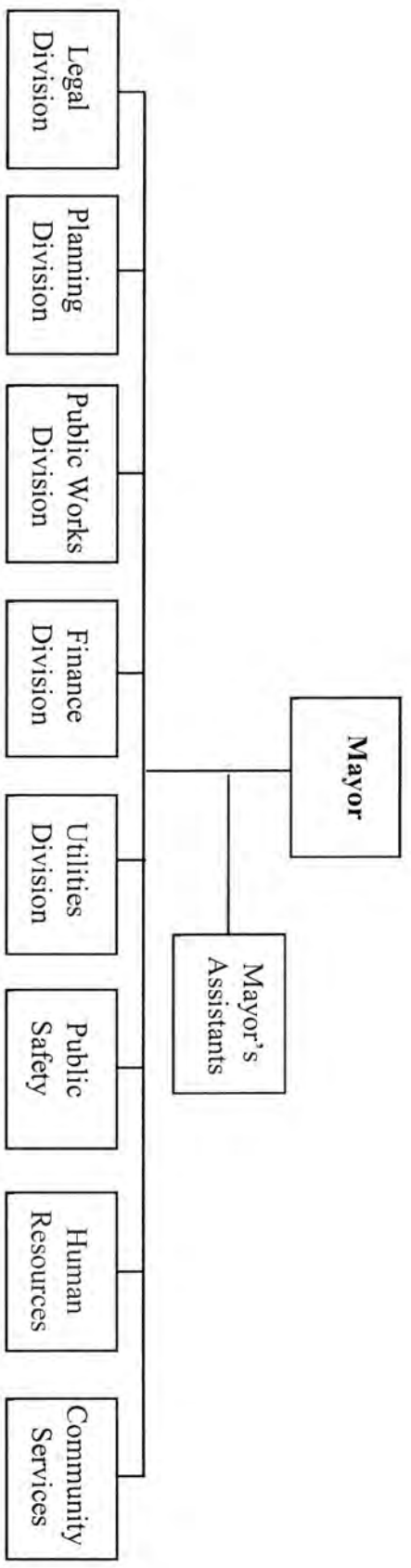


Chart depicts line of command of divisions within the city.

**2017-2018 ANNUAL BUDGET**

|                    |                               |                      |               |
|--------------------|-------------------------------|----------------------|---------------|
| <b>DIVISION:</b>   | <b>Community Services</b>     | <b>FUND:</b>         | <b>101</b>    |
| <b>DEPARTMENT:</b> | <b>Parks &amp; Recreation</b> | <b>ORGANIZATION:</b> | <b>044100</b> |

**GOAL MISSION STATEMENT**

To provide for a properly maintained system for playground, ball parks, and other recreational facilities available to all citizens for active and passive recreation and meeting at city owned buildings.

**FUNCTION DESCRIPTION**

The Parks & Recreation Department is a service organization that performs maintenance and repair work to support recreational and other competitive activities for the city involving golf courses, soccer fields, ball fields, and rental facilities.

**DEMAND PERFORMANCE INDICATORS**

| Description                      | 2015-2016 Estimated | 2016-2017 Estimated | 2017-2018 Projected |
|----------------------------------|---------------------|---------------------|---------------------|
| Telephone Calls                  | 11,000              | 14,000              | 17,000              |
| Lining of Ball Fields            | 16,000              | 19,000              | 26,000              |
| Cutting Ball Fields              | 12,000              | 15,000              | 18,000              |
| Limb Cutting and Hauling         | 1,000               | 2,000               | 6,000               |
| Maintenance of Building & Fences | 2,000               | 2,000               | 3,000               |
| Trimming of all Ball Fields      | 2,400               | 3,000               | 6,000               |
| Seeding                          | 1,800               | 2,400               | 5,000               |



2017-2018 ANNUAL BUDGET

|                    |                    |                      |        |
|--------------------|--------------------|----------------------|--------|
| <b>DIVISION:</b>   | Community Services | <b>FUND #:</b>       | 101    |
| <b>DEPARTMENT:</b> | Parks & Recreation | <b>ORGANIZATION:</b> | 044100 |

APPROPRIATION SUMMARY

| DESCRIPTION                 | 2014-2015        | 2015-2016        | 2016-2017        |                  | 2017-2018        |                  | Percent Change |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|
|                             | Actual Exp       | Actual Exp       | Adopted Budget   | Final Budget     | Admin Approved   | Adopted          |                |
| Salaries and Wages          | 512,961          | 582,855          | 534,860          | 590,860          | 536,209          | 536,209          | 0.25%          |
| Fringe Benefits             | 225,938          | 234,524          | 265,587          | 269,587          | 245,975          | 245,975          | -7.38%         |
| Operating/Contractual       | 946,364          | 1,057,354        | 1,036,000        | 1,364,000        | 1,048,000        | 1,048,000        | 1.16%          |
| Other                       | 0                | 0                | 0                | 0                | 0                | 0                | 0.00%          |
| Capital Outlay              | 197,776          | 326,397          | 126,395          | 126,395          | 262,765          | 262,765          | 0.00%          |
| <b>Total Appropriations</b> | <b>1,883,039</b> | <b>2,201,130</b> | <b>1,962,842</b> | <b>2,350,842</b> | <b>2,092,949</b> | <b>2,092,949</b> | <b>6.63%</b>   |

PERSONNEL ROSTER

| JOB CODE | TITLE                               | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |           | Percent Change |
|----------|-------------------------------------|------------|------------|----------------|--------------|----------------|-----------|----------------|
|          |                                     | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted   |                |
| 490117   | Salary-Superintendent Parks & Rec   | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490330   | Salary - Crew Leader Parks Maint    | 3          | 3          | 3              | 3            | 3              | 3         | 0.00%          |
| 490618   | Salary - Administrative Secretary   | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490819   | Salary - Equipment Operator I       | 5          | 5          | 5              | 5            | 5              | 5         | 0.00%          |
| 490819   | Salary - Equipment Operator I (Snl) | 4          | 4          | 4              | 4            | 4              | 4         | 0.00%          |
| 490820   | Salary - Maintenance Worker         | 4          | 4          | 4              | 4            | 4              | 4         | 0.00%          |
| 490820   | Salary - Maintenance Worker (Snl)   | 3          | 3          | 3              | 3            | 3              | 3         | 0.00%          |
| 490830   | Salary - Building Maintenance Spec  | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
|          | <b>Total Positions</b>              | <b>22</b>  | <b>22</b>  | <b>22</b>      | <b>22</b>    | <b>22</b>      | <b>22</b> | <b>0.00%</b>   |

2017-2018 ANNUAL BUDGET

|                    |                               |                      |               |
|--------------------|-------------------------------|----------------------|---------------|
| <b>DIVISION:</b>   | <b>Community Services</b>     | <b>FUND #:</b>       | <b>101</b>    |
| <b>DEPARTMENT:</b> | <b>Parks &amp; Recreation</b> | <b>ORGANIZATION:</b> | <b>044100</b> |

GENERAL FUND

DEPARTMENTAL BUDGET

| CODE                                     | ACCOUNT TITLE                       | 2014-2015        | 2015-2016        | 2016-2017        |                  | 2017-2018        |                  |                  |
|--|-------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|  |                                     | Actual Exp       | Actual Exp       | Adopted Budget   | Final Budget     | Dept Request     | Admin Approved   | Adopted          |
| <b>Salaries:</b>                         |                                     |                  |                  |                  |                  |                  |                  |                  |
| 450001                                   | Overtime                            | 77,453           | 135,877          | 45,000           | 135,000          | 45,000           | 45,000           | 45,000           |
| 490117                                   | Salary-Superintendent Parks & Rec   | 46,803           | 47,739           | 48,983           | 48,983           | 48,983           | 49,963           | 49,963           |
| 490330                                   | Salary - Crew Leader Parks Maint    | 108,089          | 110,224          | 113,131          | 106,131          | 107,835          | 109,992          | 109,992          |
| 490618                                   | Salary - Administrative Secretary   | 26,068           | 26,589           | 27,281           | 27,281           | 27,282           | 27,828           | 27,828           |
| 490819                                   | Salary - Equipment Operator I       | 124,057          | 113,822          | 127,747          | 115,747          | 121,169          | 123,592          | 123,592          |
| 490899                                   | Salary - Equipment Operator I (Snl) | 63,448           | 25,718           | 34,736           | 34,736           | 34,736           | 34,736           | 34,736           |
| 490820                                   | Salary - Maintenance Worker         | 29,198           | 63,040           | 85,394           | 72,394           | 80,080           | 94,264           | 94,264           |
| 490830                                   | Salary - Building Maintenance Spec  | 11,377           | 37,521           | 22,030           | 22,030           | 22,030           | 22,030           | 22,030           |
| 490898                                   | Salary - Maintenance Worker (Snl)   | 26,468           | 22,325           | 30,558           | 28,558           | 28,239           | 28,804           | 28,804           |
| <b>Total Salaries</b>                    |                                     | <b>512,961</b>   | <b>582,855</b>   | <b>534,860</b>   | <b>590,860</b>   | <b>515,354</b>   | <b>536,209</b>   | <b>536,209</b>   |
| <b>Fringe:</b>                           |                                     |                  |                  |                  |                  |                  |                  |                  |
| 510201                                   | Fringe - Pension                    | 132,481          | 122,053          | 110,439          | 126,439          | 110,752          | 115,786          | 115,786          |
| 510202                                   | Fringe - Hospital                   | 83,125           | 99,632           | 143,242          | 131,242          | 118,261          | 118,261          | 118,261          |
| 510206                                   | Fringe - Medicare Insurance Tax     | 7,023            | 8,051            | 7,756            | 7,756            | 7,471            | 7,778            | 7,778            |
| 510207                                   | Fringe - Life Insurance             | 306              | 277              | 630              | 630              | 630              | 630              | 630              |
| 510208                                   | Fringe - FICA Tax Retirement        | 3,003            | 4,511            | 3,520            | 3,520            | 3,520            | 3,520            | 3,520            |
| <b>Total Fringe</b>                      |                                     | <b>225,938</b>   | <b>234,524</b>   | <b>265,587</b>   | <b>269,587</b>   | <b>240,634</b>   | <b>245,975</b>   | <b>245,975</b>   |
| <b>Operating &amp; Contractual:</b>      |                                     |                  |                  |                  |                  |                  |                  |                  |
| 520105                                   | Contract Labor                      | 59,813           | 120,906          | 50,000           | 300,000          | 50,000           | 50,000           | 50,000           |
| 520204                                   | Uniforms                            | 3,282            | 3,228            | 3,000            | 3,000            | 3,000            | 3,000            | 3,000            |
| 520500                                   | Operating Supplies                  | 74,770           | 79,163           | 75,000           | 85,000           | 85,000           | 75,000           | 75,000           |
| 520503                                   | Operating Chemicals                 | 4,733            | 4,980            | 5,000            | 5,000            | 5,000            | 5,000            | 5,000            |
| 520514                                   | Small Tools                         | 3,006            | 2,946            | 3,000            | 3,000            | 3,000            | 3,000            | 3,000            |
| 531208                                   | Services - Plumbing                 | 708              | 8,375            | 9,000            | 9,000            | 9,000            | 9,000            | 9,000            |
| 531301                                   | Vehicle Costs - Gas & Oil           | 79,242           | 75,077           | 81,000           | 81,000           | 81,000           | 81,000           | 81,000           |
| 531304                                   | Vehicle Costs - R & M               | 81,169           | 71,039           | 65,000           | 87,000           | 65,000           | 65,000           | 65,000           |
| 531410                                   | Telephone                           | 6,187            | 5,329            | 7,000            | 7,000            | 7,000            | 7,000            | 7,000            |
| 531500                                   | Printing                            | 298              | 577              | 0                | 0                | 0                | 0                | 0                |
| 531701                                   | Utilities                           | 139,853          | 132,994          | 160,000          | 140,000          | 160,000          | 160,000          | 160,000          |
| 543003                                   | Travel & Training                   | 3,320            | 1,754            | 3,000            | 3,000            | 3,000            | 3,000            | 3,000            |
| 605101                                   | Maintenance Bldg & Facilities       | 25,022           | 32,894           | 30,000           | 72,000           | 30,000           | 30,000           | 30,000           |
| 605103                                   | Maintenance Bringham Golf Course    | 13,428           | 21,933           | 25,000           | 22,000           | 25,000           | 25,000           | 25,000           |
| 605105                                   | Maintenance Johnny Downs Park       | 235,635          | 260,837          | 260,000          | 260,000          | 260,000          | 260,000          | 260,000          |
| 605106                                   | Maintenance Equipment               | 6,114            | 935              | 5,000            | 5,000            | 5,000            | 5,000            | 5,000            |
| 605108                                   | Maintenance Ball Parks              | 74,564           | 100,931          | 98,000           | 130,000          | 110,000          | 110,000          | 110,000          |
| 605124                                   | Bringham Stadium                    | 80               | 23,058           | 20,000           | 15,000           | 20,000           | 20,000           | 20,000           |
| 646030                                   | Lease Obligations                   | 135,140          | 110,398          | 137,000          | 137,000          | 137,000          | 137,000          | 137,000          |
| <b>Total Operating &amp; Contractual</b> |                                     | <b>946,364</b>   | <b>1,057,354</b> | <b>1,036,000</b> | <b>1,364,000</b> | <b>1,058,000</b> | <b>1,048,000</b> | <b>1,048,000</b> |
| <b>Capital Outlay:</b>                   |                                     |                  |                  |                  |                  |                  |                  |                  |
| 707405                                   | Building Improvements               | 0                | 26,300           | 0                | 0                | 15,420           | 7,710            | 7,710            |
| 707500                                   | Vehicles                            | 55,290           | 115,137          | 64,810           | 64,810           | 346,000          | 191,100          | 191,100          |
| 707600                                   | Machinery & Equipment               | 142,486          | 184,960          | 61,585           | 61,585           | 129,825          | 63,955           | 63,955           |
| <b>Total Capital Outlay</b>              |                                     | <b>197,776</b>   | <b>326,397</b>   | <b>126,395</b>   | <b>126,395</b>   | <b>491,245</b>   | <b>262,765</b>   | <b>262,765</b>   |
| <b>TOTAL DEPARTMENT</b>                  |                                     | <b>1,883,039</b> | <b>2,201,130</b> | <b>1,962,842</b> | <b>2,350,842</b> | <b>2,305,233</b> | <b>2,092,949</b> | <b>2,092,949</b> |

**2017-2018 ANNUAL BUDGET**

|                    |                           |                      |               |
|--------------------|---------------------------|----------------------|---------------|
| <b>DIVISION:</b>   | <b>Community Services</b> | <b>FUND:</b>         | <b>101</b>    |
| <b>DEPARTMENT:</b> | <b>Community Services</b> | <b>ORGANIZATION:</b> | <b>101000</b> |

**GOAL MISSION STATEMENT**

The Division of Community Services' goal, as called for in Section 4-10 of the City Charter and adopted by the City Council in March 1999, was modified and expanded to reflect the change from a Department to a Division. It's mission is to provide the citizens of Alexandria quality leisure and cultural activities by operating a parks and recreations systems that enhances their quality of life by promoting use of the city's green space and community facilities while supporting the development and implementation of local non-profit programming.

**FUNCTION DESCRIPTION**

The function of the Division is based on a response to the needs of the community, neighborhood residents and community-based organization to fulfill its stated goal through the following existing or developing program: organizational support for arts agencies through the Mayoral Commission for Cultural Affairs; the Alexandria Youth Advisory Council; youth job/career fair; Homework Assistance Program; Teen Movie Night; youth leadership program; summer camps; Underwater Easter Egg Hunt; Community Events Calendars; outdoor concert series; community outreach workshops; downtown arts and music mini-festival; and special holiday events.

**DEMAND PERFORMANCE INDICATORS**

| Description                   | 2015-2016 Estimated | 2016-2017 Estimated | 2017-2018 Projected |
|-------------------------------|---------------------|---------------------|---------------------|
| Community Partnership Request | 25                  | 30                  | 50                  |
| Community Partnership Awards  | 15                  | 18                  | 15                  |
| Youth Programs                | 25                  | 25                  | 35                  |
| Attendance                    | 25,000              | 26,250              | 27,000              |
| Special Events                | 25                  | 27                  | 30                  |
| Attendance                    | 30,000              | 35,000              | 40,000              |
| Public Presentations          | 5                   | 27                  | 5                   |
| Attendance                    | 500                 | 35,000              | 500                 |
| Project Enable                | 3                   | 5                   | 5                   |
| Attendance                    | 250                 | 500                 | 500                 |
| Community Calendar Editions   | 5                   | 5                   | 5                   |
| Distributed                   | 45,000              | 45,000              | 45,000              |

2017-2018 ANNUAL BUDGET

|                    |                    |                      |        |
|--------------------|--------------------|----------------------|--------|
| <b>DIVISION:</b>   | Community Services | <b>FUND #:</b>       | 101    |
| <b>DEPARTMENT:</b> | Division Director  | <b>ORGANIZATION:</b> | 101000 |

APPROPRIATION SUMMARY

| DESCRIPTION                 | 2014-2015      | 2015-2016      | 2016-2017      |                | 2017-2018      |                |                |
|-----------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                             | Actual Exp     | Actual Exp     | Adopted Budget | Final Budget   | Admin Approved | Adopted        | Percent Change |
| Salaries and Wages          | 136,614        | 163,325        | 182,902        | 192,902        | 171,427        | 171,427        | -6.27%         |
| Fringe Benefits             | 50,202         | 30,254         | 76,559         | 76,559         | 71,838         | 71,838         | -6.17%         |
| Operating/Contractual       | 54,599         | 120,794        | 54,000         | 65,000         | 55,000         | 55,000         | 1.85%          |
| Other                       | 316,142        | 395,943        | 361,000        | 552,500        | 437,000        | 437,000        | 0.00%          |
| Capital Outlay              | 0              | 0              | 0              | 0              | 0              | 0              | 0.00%          |
| <b>Total Appropriations</b> | <b>557,557</b> | <b>710,316</b> | <b>674,461</b> | <b>886,961</b> | <b>735,265</b> | <b>735,265</b> | <b>9.02%</b>   |

PERSONNEL ROSTER

| JOB CODE | TITLE                               | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |           |                |
|----------|-------------------------------------|------------|------------|----------------|--------------|----------------|-----------|----------------|
|          |                                     | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted   | Percent Change |
| 480108   | Salary - Director of Community Serv | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 480206   | Salary - Secretary                  | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490201   | Salary - Special Events Coordinator | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490205   | Salary - Youth Programs Coordinator | 0          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490209   | Salary - Community Outreach Crdntr  | 1          | 0          | 0              | 0            | 0              | 0         | 0.00%          |
| 490690   | Salary - Student Worker             | 9          | 9          | 9              | 9            | 9              | 9         | 0.00%          |
|          | <b>Total Positions</b>              | <b>13</b>  | <b>13</b>  | <b>13</b>      | <b>13</b>    | <b>13</b>      | <b>13</b> | <b>9.02%</b>   |

2017-2018 ANNUAL BUDGET

|                    |                           |                      |               |
|--------------------|---------------------------|----------------------|---------------|
| <b>DIVISION:</b>   | <b>Community Services</b> | <b>FUND #:</b>       | <b>101</b>    |
| <b>DEPARTMENT:</b> | <b>Division Director</b>  | <b>ORGANIZATION:</b> | <b>101000</b> |

GENERAL FUND

DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE                            | 2014-2015      | 2015-2016      | 2016-2017      |                | 2017-2018      |                |                |
|--------|--|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
|        |  | Actual Exp     | Actual Exp     | Adopted Budget | Final Budget   | Dept Request   | Admin Approved | Adopted        |
|        | <b>Salaries:</b>                         |                |                |                |                |                |                |                |
| 450001 | Overtime                                 | 0              | 1,869          | 0              | 10,000         | 0              | 0              | 0              |
| 480108 | Salary - Director of Community Serv      | 68,764         | 68,764         | 70,555         | 70,555         | 68,500         | 68,500         | 68,500         |
| 480206 | Salary - Secretary                       | 28,186         | 27,000         | 27,810         | 27,810         | 27,000         | 27,540         | 27,540         |
| 490201 | Salary - Special Events Coordinator      | 37,151         | 0              | 41,112         | 41,112         | 34,110         | 34,792         | 34,792         |
| 490205 | Salary - Youth Programs Coordinator      | 0              | 0              | 36,425         | 36,425         | 32,936         | 33,595         | 33,595         |
| 490690 | Salary - Student Worker                  | 2,513          | 65,692         | 7,000          | 7,000          | 7,000          | 7,000          | 7,000          |
|        | <b>Total Salaries</b>                    | <b>136,614</b> | <b>163,325</b> | <b>182,902</b> | <b>192,902</b> | <b>169,546</b> | <b>171,427</b> | <b>171,427</b> |
|        | <b>Fringe:</b>                           |                |                |                |                |                |                |                |
| 510201 | Fringe - Pension                         | 20,655         | 6,324          | 26,951         | 26,951         | 25,695         | 26,071         | 26,071         |
| 510202 | Fringe - Hospital                        | 22,358         | 10,880         | 41,484         | 41,484         | 37,810         | 37,810         | 37,810         |
| 510206 | Fringe - Medicare Insurance Tax          | 2,156          | 2,504          | 2,722          | 2,722          | 2,530          | 2,555          | 2,555          |
| 510207 | Fringe - Life Insurance                  | 58             | 39             | 168            | 168            | 168            | 168            | 168            |
| 510208 | Fringe - FICA Tax Retirement             | 156            | 5,781          | 434            | 434            | 434            | 434            | 434            |
| 510209 | Fringe - Car Allowance                   | 4,819          | 4,726          | 4,800          | 4,800          | 4,800          | 4,800          | 4,800          |
|        | <b>Total Fringe</b>                      | <b>50,202</b>  | <b>30,254</b>  | <b>76,559</b>  | <b>76,559</b>  | <b>71,437</b>  | <b>71,838</b>  | <b>71,838</b>  |
|        | <b>Operating &amp; Contractual:</b>      |                |                |                |                |                |                |                |
| 520105 | Contract Labor                           | 15,938         | 77,438         | 20,000         | 30,000         | 20,000         | 20,000         | 20,000         |
| 520400 | Office                                   | 2,678          | 10,763         | 5,000          | 5,000          | 5,000          | 5,000          | 5,000          |
| 531410 | Telephone                                | 5,953          | 6,214          | 6,000          | 7,000          | 7,000          | 7,000          | 7,000          |
| 531500 | Printing                                 | 14,306         | 13,220         | 4,000          | 4,000          | 4,000          | 4,000          | 4,000          |
| 531900 | Advertising                              | 12,360         | 0              | 15,000         | 15,000         | 15,000         | 15,000         | 15,000         |
| 543002 | Dues & Subscriptions                     | 825            | 2,958          | 1,000          | 1,000          | 1,000          | 1,000          | 1,000          |
| 543003 | Travel & Training                        | 2,539          | 10,201         | 3,000          | 3,000          | 3,000          | 3,000          | 3,000          |
|        | <b>Total Operating &amp; Contractual</b> | <b>54,599</b>  | <b>120,794</b> | <b>54,000</b>  | <b>65,000</b>  | <b>55,000</b>  | <b>55,000</b>  | <b>55,000</b>  |
|        | <b>Other:</b>                            |                |                |                |                |                |                |                |
| 543006 | Programming                              | 42,830         | 132,170        | 200,000        | 225,000        | 225,000        | 200,000        | 200,000        |
| 605101 | Maintenance of Building & Facility       | 0              | 138            | 3,000          | 3,000          | 3,000          | 3,000          | 3,000          |
| 646009 | Community Partnership Request            | 36,023         | 29,608         | 15,000         | 61,500         | 61,500         | 30,000         | 30,000         |
| 646028 | Mardi Gras                               | 22,500         | 33,218         | 30,000         | 30,000         | 30,000         | 30,000         | 30,000         |
| 646029 | Fourth of July Fireworks                 | 6,480          | 12,805         | 7,000          | 7,000          | 7,000          | 7,000          | 7,000          |
| 646031 | Special Events                           | 27,190         | 25,863         | 28,000         | 28,000         | 28,000         | 28,000         | 28,000         |
| 646035 | 12 Nights of Christmas                   | 3,300          | 4,685          | 4,000          | 39,000         | 39,000         | 39,000         | 39,000         |
| 646042 | Riverfete                                | 177,819        | 157,456        | 74,000         | 159,000        | 74,000         | 100,000        | 100,000        |
|        | <b>Total Other</b>                       | <b>316,142</b> | <b>395,943</b> | <b>361,000</b> | <b>552,500</b> | <b>467,500</b> | <b>437,000</b> | <b>437,000</b> |
|        | <b>Capital Outlay:</b>                   |                |                |                |                |                |                |                |
| 707359 | Christmas Lighting                       | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
| 707600 | Machinery & Equipment                    | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
| 707700 | Office Furniture & Fixtures              | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
|        | <b>Total Capital Outlay</b>              | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       |
|        | <b>TOTAL DEPARTMENT</b>                  | <b>557,557</b> | <b>710,316</b> | <b>674,461</b> | <b>886,961</b> | <b>763,483</b> | <b>735,265</b> | <b>735,265</b> |



2017-2018 ANNUAL BUDGET

|             |                       |               |        |
|-------------|-----------------------|---------------|--------|
| DIVISION:   | Community Services    | FUND:         | 101    |
| DEPARTMENT: | Recreation Enhancemnt | ORGANIZATION: | 101060 |

GOAL MISSION STATEMENT

|  |
|--|
|  |
|--|

FUNCTION DESCRIPTION

|  |
|--|
|  |
|--|

DEMAND PERFORMANCE INDICATORS

| Description | 2015-2016 Estimated | 2016-2017 Estimated | 2017-2018 Projected |
|-------------|---------------------|---------------------|---------------------|
|             |                     |                     |                     |

2017-2018 ANNUAL BUDGET

|                    |                                     |                      |        |
|--------------------|-------------------------------------|----------------------|--------|
| <b>DIVISION:</b>   | Community Services                  | <b>FUND #:</b>       | 101    |
| <b>DEPARTMENT:</b> | Alexandria Recreational Enhancement | <b>ORGANIZATION:</b> | 101060 |

APPROPRIATION SUMMARY

| DESCRIPTION                 | 2014-2015      | 2015-2016      | 2016-2017      |                | 2017-2018      |                |                |
|-----------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                             | Actual Exp     | Actual Exp     | Adopted Budget | Final Budget   | Admin Approved | Adopted        | Percent Change |
| Salaries and Wages          | 7,082          | 72,688         | 93,405         | 158,405        | 152,770        | 152,770        | 63.56%         |
| Fringe Benefits             | 13,724         | 26,854         | 26,128         | 31,128         | 35,566         | 35,566         | 36.12%         |
| Operating/Contractual       | 0              | 29,526         | 0              | 24,000         | 0              | 0              | 0.00%          |
| Other                       | 218,926        | 317,470        | 625,000        | 536,000        | 625,000        | 625,000        | 0.00%          |
| Capital Outlay              | 0              | 32,409         | 0              | 0              | 0              | 0              | 0.00%          |
| <b>Total Appropriations</b> | <b>239,732</b> | <b>478,947</b> | <b>744,533</b> | <b>749,533</b> | <b>813,336</b> | <b>813,336</b> | <b>9.24%</b>   |

PERSONNEL ROSTER

| JOB CODE | TITLE                                 | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |           |                |
|----------|---------------------------------------|------------|------------|----------------|--------------|----------------|-----------|----------------|
|          |                                       | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted   | Percent Change |
| 480223   | Salary - Mayoral Asst-Rec Coordinator | 0          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 480229   | Salary - Recreational Specialist PT   | 0          | 0          | 0              | 4            | 4              | 4         | 0.00%          |
| 490690   | Salary - Student Worker               | 0          | 11         | 11             | 11           | 11             | 11        | 0.00%          |
|          | <b>Total Positions</b>                | <b>0</b>   | <b>12</b>  | <b>12</b>      | <b>16</b>    | <b>16</b>      | <b>16</b> | <b>0.00%</b>   |

2017-2018 ANNUAL BUDGET

|                    |                                     |                      |        |
|--------------------|-------------------------------------|----------------------|--------|
| <b>DIVISION:</b>   | Community Services                  | <b>FUND #:</b>       | 101    |
| <b>DEPARTMENT:</b> | Alexandria Recreational Enhancement | <b>ORGANIZATION:</b> | 101060 |

GENERAL FUND

DEPARTMENTAL BUDGET

| CODE                                | ACCOUNT TITLE                            | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018    |                |            |
|-------------------------------------|--|------------|------------|----------------|--------------|--------------|----------------|------------|
|                                     |  | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted    |
| <b>Salaries:</b>                    |  |            |            |                |              |              |                |            |
| 450001                              | Overtime                                 | 0          | 0          | 0              | 5,000        | 0            | 0              | 0          |
| 480223                              | Salary - Mayoral Asst-Rec Coordinator    | 7,082      | 63,744     | 65,405         | 65,405       | 63,500       | 64,770         | 64,770     |
| 480229                              | Salary - Recreational Specialist PT      | 0          | 0          | 0              | 60,000       | 84,000       | 60,000         | 60,000     |
| 490690                              | Salary - Student Worker                  | 0          | 8,944      | 28,000         | 28,000       | 28,000       | 28,000         | 28,000     |
|                                     | <b>Total Salaries</b>                    | 7,082      | 72,688     | 93,405         | 158,405      | 175,500      | 152,770        | 152,770    |
| <b>Fringe:</b>                      |  |            |            |                |              |              |                |            |
| 510201                              | Fringe - Pension                         | 1,623      | 16,046     | 11,773         | 11,773       | 15,335       | 15,642         | 15,642     |
| 510202                              | Fringe - Hospital                        | 12,000     | 9,219      | 11,223         | 11,223       | 12,211       | 12,211         | 12,211     |
| 510206                              | Fringe - Medicare Insurance Tax          | 99         | 1,013      | 1,354          | 5,354        | 2,545        | 2,215          | 2,215      |
| 510207                              | Fringe - Life Insurance                  | 2          | 21         | 42             | 42           | 42           | 42             | 42         |
| 510208                              | Fringe - FICA Tax Retirement             | 0          | 555        | 1,736          | 2,736        | 6,944        | 5,456          | 5,456      |
|                                     | <b>Total Fringe</b>                      | 13,724     | 26,854     | 26,128         | 31,128       | 37,077       | 35,566         | 35,566     |
| <b>Operating &amp; Contractual:</b> |  |            |            |                |              |              |                |            |
| 520105                              | Contract Labor                           | 0          | 28,226     | 0              | 24,000       | 0            | 0              | 0          |
| 531410                              | Telephone                                | 0          | 1,300      | 0              | 0            | 0            | 0              | 0          |
|                                     | <b>Total Operating &amp; Contractual</b> | 0          | 29,526     | 0              | 24,000       | 0            | 0              | 0          |
| <b>Other:</b>                       |  |            |            |                |              |              |                |            |
| 543009                              | Recreation Athletics & Sporting Events   | 76,229     | 6,354      | 142,000        | 33,000       | 142,000      | 142,000        | 142,000    |
| 543010                              | Recreation Summit                        | 61,772     | 0          | 0              | 0            | 0            | 0              | 0          |
| 543011                              | Recreation Cultural & Arts               | 21,143     | 244,279    | 124,000        | 394,000      | 374,000      | 374,000        | 374,000    |
| 543014                              | Recreation Programming                   | 59,782     | 66,187     | 359,000        | 109,000      | 109,000      | 109,000        | 109,000    |
| 543015                              | Alexandria Mid Week Farmers Market       | 0          | 650        | 0              | 0            | 0            | 0              | 0          |
|                                     | <b>Total Other</b>                       | 218,926    | 317,470    | 625,000        | 536,000      | 625,000      | 625,000        | 625,000    |
| <b>Capital Outlay:</b>              |  |            |            |                |              |              |                |            |
| 707600                              | Machinery & Equipment                    | 0          | 32,409     | 0              | 0            | 0            | 0              | 0          |
| 707700                              | Office Furniture & Fixtures              | 0          | 0          | 0              | 0            | 0            | 0              | 0          |
|                                     | <b>Total Capital Outlay</b>              | 0          | 32,409     | 0              | 0            | 0            | 0              | 0          |
|                                     | <b>TOTAL DEPARTMENT</b>                  | 239,732    | 478,947    | 744,533        | 749,533      | 837,577      | 813,336        | 813,336    |
|                                     | <b>TOTAL FUND</b>                        | 57,201,010 | 61,602,864 | 63,365,753     | 64,531,703   | 66,873,306   | 62,551,756     | 62,551,756 |



2017-2018 ANNUAL BUDGET

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### III. SPECIAL REVENUE FUNDS

## **Special Revenue Funds**

The purpose of these funds is to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The revenues and expenditures for these funds are recognized on the modified accrual basis of accounting. Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting periods in which the fund liability is incurred, if measurable.

The Special Revenue Funds contained in the section are the: Sales, Tax Fund, Hotel/Motel Tax Fund, Capital Property Tax Fund, Community Development Block Grant Fund, Home Investment Partnership Fund, and Youth Baseball Recreation Fund.

2017-2018 ANNUAL BUDGET

PRE-TRIAL INTERVENTION FUND  
REVENUE DETAIL

| CODE   | ACCOUNT TITLE                                   | 2014-2015       | 2015-2016       | 2016-2017      |              | 2017-2018    |                |         |
|--------|---|-----------------|-----------------|----------------|--------------|--------------|----------------|---------|
|        |   | Actual Received | Actual Received | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted |
| 354709 | Fines and Forfeitures:<br>Fines-PTI Collections | 841,176         | 388,448         | 184,500        | 184,500      | 184,500      | 184,500        | 184,500 |
|        | <b>Total Fines and Forfeitures</b>              | 841,176         | 388,448         | 184,500        | 184,500      | 184,500      | 184,500        | 184,500 |
| 399999 | Other:<br>Use of Prior Year Fund Balance        | 0               | 0               | 0              | 152,500      | 0            | 0              |         |
|        | <b>Total Other</b>                              | 0               | 0               | 0              | 152,500      | 0            | 0              |         |
|        | <b>TOTAL REVENUES</b>                           | 841,176         | 388,448         | 184,500        | 337,000      | 184,500      | 184,500        | 184,500 |

2017-2018 ANNUAL BUDGET

|             |     |               |        |
|-------------|-----|---------------|--------|
| DIVISION:   | N/A | FUND #:       | 175    |
| DEPARTMENT: | N/A | ORGANIZATION: | 020000 |

PRE-TRIAL INTERVENTION FUND

APPROPRIATION SUMMARY

| DESCRIPTION           | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |         |                |
|-----------------------|------------|------------|----------------|--------------|----------------|---------|----------------|
|                       | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted | Percent Change |
| Salaries and Wages    | 0          | 0          | 0              | 0            | 0              | 0       | 0.00%          |
| Fringe Benefits       | 0          | 0          | 0              | 0            | 0              | 0       | 0.00%          |
| Operating/Contractual | 0          | 102,000    | 76,500         | 102,000      | 76,500         | 76,500  | 0.00%          |
| Other                 | 184,500    | 120,000    | 108,000        | 235,000      | 108,000        | 108,000 | 0.00%          |
| Capital Outlay        | 0          | 0          | 0              | 0            | 0              | 0       | 0.00%          |
| Total Appropriations  | 184,500    | 222,000    | 184,500        | 337,000      | 184,500        | 184,500 | 0.00%          |

PERSONNEL ROSTER

| JOB CODE | TITLE | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |         |                |
|----------|-------|------------|------------|----------------|--------------|----------------|---------|----------------|
|          |       | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted | Percent Change |
|          |       |            |            |                |              |                |         |                |

2017-2018 ANNUAL BUDGET

|             |     |               |        |
|-------------|-----|---------------|--------|
| DIVISION:   | N/A | FUND #:       | 175    |
| DEPARTMENT: | N/A | ORGANIZATION: | 020000 |

PRE-TRIAL INTERVENTION FUND

DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE   | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018    |                |         |
|--------|---|------------|------------|----------------|--------------|--------------|----------------|---------|
|        |   | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted |
| 646045 | Operating & Contractual:<br>Services - Pre Trial Intervention | 76,500     | 102,000    | 76,500         | 102,000      | 76,500       | 76,500         | 76,500  |
|        | <b>Total Operating &amp; Contractual</b>                      | 76,500     | 102,000    | 76,500         | 102,000      | 76,500       | 76,500         | 76,500  |
| 646101 | Other:<br>Transfer to General Fund                            | 108,000    | 120,000    | 108,000        | 235,000      | 108,000      | 108,000        | 108,000 |
|        | <b>Total Other</b>  | 108,000    | 120,000    | 108,000        | 235,000      | 108,000      | 108,000        | 108,000 |
|        | <b>TOTAL EXPENDITURES</b>                                     | 184,500    | 222,000    | 184,500        | 337,000      | 184,500      | 184,500        | 184,500 |

2017-2018 ANNUAL BUDGET

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## IV. DEBT SERVICE FUNDS



## **Debt Service Fund**

The purpose of these funds is to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. The revenues and expenditures for these funds are recognized on the modified accrual basis of accounting. Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

This fund is funded primarily from property taxes and sales tax revenues.

*City of Alexandria*  
**Annual Operating Budget**

*General Debt Service*  
*Combined Summary Of All Issues*



**2017-2018 ANNUAL BUDGET**

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2017-2018 ANNUAL BUDGET

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2017-2018 ANNUAL BUDGET

DEBT SERVICE FUNDS  
REVENUE SUMMARY

| CODE   | ACCOUNT TITLE                             | 2014-2015       | 2015-2016       | 2016-2017      |              | 2017-2018    |                |           |
|--------|---|-----------------|-----------------|----------------|--------------|--------------|----------------|-----------|
|        |   | Actual Received | Actual Received | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted   |
|        | <b>Taxes:</b>                             |                 |                 |                |              |              |                |           |
| 311131 | Taxes - Ad Valorem                        | 0               | 0               | 0              | 0            | 0            | 0              | 0         |
| 311301 | Sales & Use Tax 1976                      | 2,855,721       | 2,960,255       | 2,716,425      | 2,716,425    | 2,772,000    | 2,772,000      | 2,772,000 |
|        | <b>Total Taxes</b>                        | 2,855,721       | 2,960,255       | 2,716,425      | 2,716,425    | 2,772,000    | 2,772,000      | 2,772,000 |
|        | <b>Internal Services/Interfunds:</b>      |                 |                 |                |              |              |                |           |
| 388101 | Transfers-General Fund                    | 0               | 17,357          | 0              | 0            | 0            | 0              | 0         |
| 388308 | Transfer from Gen Cap Pro 2008 Prop T     | 1,932,100       | 2,179,121       | 1,942,000      | 1,942,000    | 1,945,200    | 1,945,200      | 1,945,200 |
| 388204 | Transfers-2004 Sales Tax Bond Fund        | 964,361         | 0               | 0              | 0            | 0            | 0              | 0         |
| 388208 | Transfers-2008 Sales Tax Bond Fund        | 1,978,750       | 0               | 0              | 0            | 0            | 0              | 0         |
|        | <b>Total Internal Services/Interfunds</b> | 4,875,211       | 2,196,478       | 1,942,000      | 1,942,000    | 1,945,200    | 1,945,200      | 1,945,200 |
|        | <b>Investment Income:</b>                 |                 |                 |                |              |              |                |           |
| 367101 | Interest on Investments                   | 3,762           | 2,278           | 325            | 325          | 0            | 0              | 0         |
| 367115 | Interest on Sales Tax Reserve             | 34              | 0               | 0              | 0            | 0            | 0              | 0         |
|        | <b>Total Investment Income</b>            | 3,796           | 2,278           | 325            | 325          | 0            | 0              | 0         |
|        | <b>Other:</b>                             |                 |                 |                |              |              |                |           |
| 399996 | Bond Proceeds                             | 7,596,268       | 15,795,000      | 0              | 0            | 0            | 0              | 0         |
| 399993 | Original Bond Premium                     | 0               | 1,607,576       | 0              | 0            | 0            | 0              | 0         |
| 399999 | Use of Prior Year Revenues                | 0               | 0               | 0              | 0            | 0            | 0              | 0         |
|        | <b>Total Other</b>                        | 7,596,268       | 17,402,576      | 0              | 0            | 0            | 0              | 0         |
|        | <b>TOTAL REVENUES</b>                     | 15,330,996      | 22,561,587      | 4,658,750      | 4,658,750    | 4,717,200    | 4,717,200      | 4,717,200 |

2017-2018 ANNUAL BUDGET

|             |                  |               |        |
|-------------|------------------|---------------|--------|
| DIVISION:   | General Function | FUND #:       | N/A    |
| DEPARTMENT: | N/A              | ORGANIZATION: | 020000 |

DEBT SERVICE FUND

SUMMARY BUDGET

| CODE   | ACCOUNT TITLE                                   | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018    |                |           |
|--------|---|------------|------------|----------------|--------------|--------------|----------------|-----------|
|        |   | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted   |
| 800003 | Operating and Contractual:<br>Paying Agent Fees | 1,000      | 1,400      | 1,600          | 1,600        | 1,600        | 1,600          | 1,600     |
|        | Operating and Contractual:                      | 1,000      | 1,400      | 1,600          | 1,600        | 1,600        | 1,600          | 1,600     |
|        | Other:  |            |            |                |              |              |                |           |
| 800001 | Interest  | 1,433,770  | 1,125,254  | 1,087,150      | 1,087,150    | 945,600      | 945,600        | 945,600   |
| 800002 | Principal Payment                               | 3,220,000  | 3,970,000  | 3,570,000      | 3,570,000    | 3,770,000    | 3,770,000      | 3,770,000 |
| 646214 | Transfers to 2014 Bond Sinking Fund             | 2,943,111  | 0          | 0              | 0            | 0            | 0              | 0         |
| 646215 | Transfers to 2015 Bond Sinking Fund             | 0          | 238,521    | 0              | 0            | 0            | 0              | 0         |
| 800004 | Payment to Bond Escrow Agent                    | 10,137,244 | 17,375,793 | 0              | 0            | 0            | 0              | 0         |
| 646000 | Bond Issuance Cost                              | 180,890    | 289,402    | 0              | 0            | 0            | 0              | 0         |
| 696000 | Unappropriated                                  | 0          | 0          | 0              | 0            | 0            | 0              | 0         |
|        | <b>Total Other</b>                              | 17,915,015 | 22,998,970 | 4,657,150      | 4,657,150    | 4,715,600    | 4,715,600      | 4,715,600 |
|        | <b>TOTAL EXPENDITURES</b>                       | 17,916,015 | 23,000,370 | 4,658,750      | 4,658,750    | 4,717,200    | 4,717,200      | 4,717,200 |

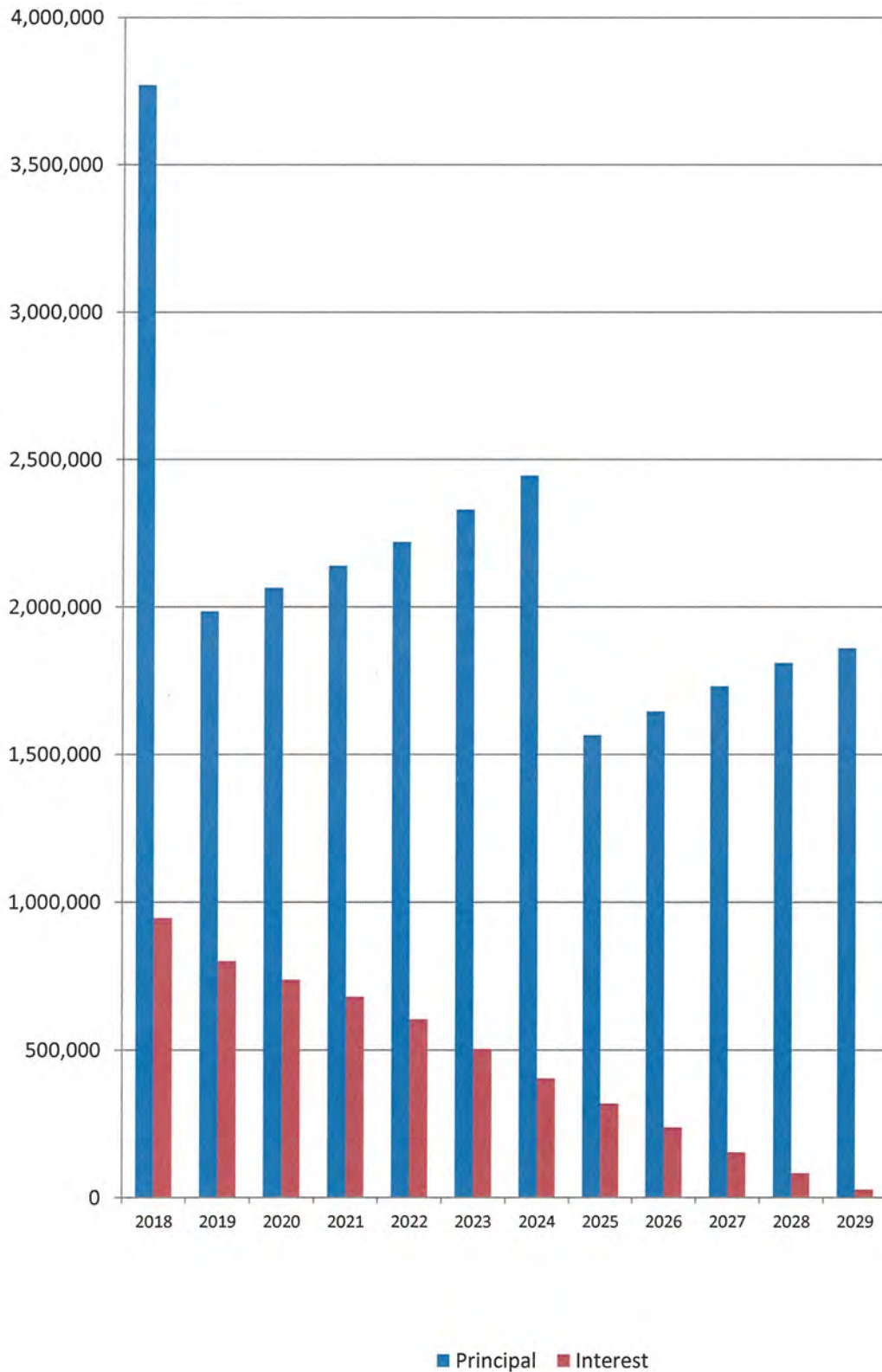
**AMORTIZATION SCHEDULE OF DEBT SERVICE PAYMENTS  
GENERAL DEBT SERVICE SCHEDULE**

**BONDS**

| Fiscal<br>Yr Ending | Sales Tax        |                  |                   |                   | Limited Tax      |                  | Total<br>General  |
|---------------------|------------------|------------------|-------------------|-------------------|------------------|------------------|-------------------|
|                     | 2008             | 2014             | 2015              | Total             | 2008             | Total            |                   |
| 2018                | 1,200,326        | 905,275          | 665,200           | 2,770,800         | 1,944,800        | 1,944,800        | 4,715,600         |
| 2019                | 1,203,600        | 912,525          | 668,550           | 2,784,675         |                  |                  | 2,784,675         |
| 2020                |                  | 916,725          | 1,884,550         | 2,801,275         |                  |                  | 2,801,275         |
| 2021                |                  | 930,825          | 1,887,950         | 2,818,775         |                  |                  | 2,818,775         |
| 2022                |                  | 941,025          | 1,881,900         | 2,822,925         |                  |                  | 2,822,925         |
| 2023                |                  | 952,100          | 1,880,800         | 2,832,900         |                  |                  | 2,832,900         |
| 2024                |                  | 956,038          | 1,892,200         | 2,848,238         |                  |                  | 2,848,238         |
| 2025                |                  |                  | 1,882,975         | 1,882,975         |                  |                  | 1,882,975         |
| 2026                |                  |                  | 1,882,725         | 1,882,725         |                  |                  | 1,882,725         |
| 2027                |                  |                  | 1,883,350         | 1,883,350         |                  |                  | 1,883,350         |
| 2028                |                  |                  | 1,892,950         | 1,892,950         |                  |                  | 1,892,950         |
| 2029                |                  |                  | 1,887,900         | 1,887,900         |                  |                  | 1,887,900         |
| <b>Total</b>        | <b>2,403,926</b> | <b>6,514,513</b> | <b>20,191,050</b> | <b>29,109,488</b> | <b>1,944,800</b> | <b>1,944,800</b> | <b>31,054,288</b> |

|            |       |        |        |  |       |  |         |
|------------|-------|--------|--------|--|-------|--|---------|
| % of Total | 7.74% | 20.98% | 65.02% |  | 6.26% |  | 100.00% |
|------------|-------|--------|--------|--|-------|--|---------|

2017-2018 ANNUAL BUDGET  
GENERAL DEBT SERVICE PAYMENTS  
AMORTIZATION SCHEDULE



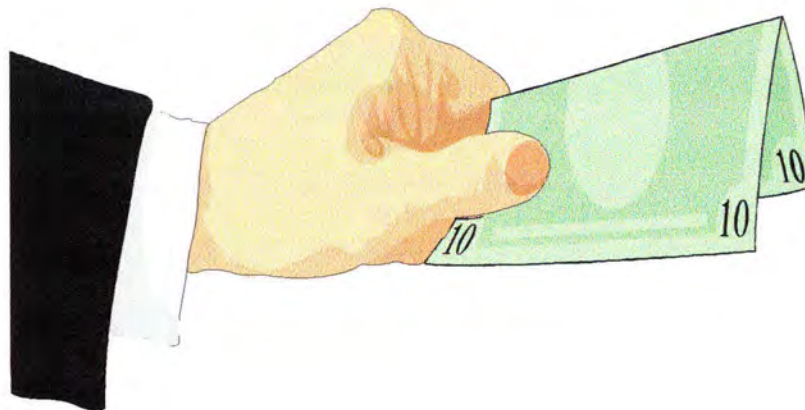


2017-2018 ANNUAL BUDGET

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*City of Alexandria*  
**Annual Operating Budget**

*General Debt Service*  
*Detail by Issue*



**2017-2018 ANNUAL BUDGET**

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**2017-2018 ANNUAL BUDGET**  
**DEBT SERVICE - 2004 GENERAL OBLIGATION BOND ISSUE**  
**REVENUE DETAIL**

| CODE   | ACCOUNT TITLE                             | 2014-2015       | 2015-2016       | 2016-2017      |              | 2017-2018    |                |         |
|--------|---|-----------------|-----------------|----------------|--------------|--------------|----------------|---------|
|        |   | Actual Received | Actual Received | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted |
| 311131 | <b>Taxes:</b><br>Taxes - Ad Valorem       | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
|        | <b>Total Taxes</b>                        | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
|        | <b>Internal Services/Interfunds:</b>      |                 |                 |                |              |              |                |         |
| 388101 | Transfers-General Fund                    | 0               | 17,357          | 0              | 0            | 0            | 0              | 0       |
| 388308 | Transfer from Gen Cap Pro 2008 Prop T     | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
| 388204 | Transfers-2004 Sales Tax Bond Fund        | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
| 388208 | Transfers-2008 Sales Tax Bond Fund        | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
|        | <b>Total Internal Services/Interfunds</b> | 0               | 17,357          | 0              | 0            | 0            | 0              | 0       |
|        | <b>Investment Income:</b>                 |                 |                 |                |              |              |                |         |
| 367101 | Interest on Investments                   | 3,584           | 2,080           | 0              | 0            | 0            | 0              | 0       |
|        | <b>Total Investment Income</b>            | 3,584           | 2,080           | 0              | 0            | 0            | 0              | 0       |
|        | <b>Other:</b>                             |                 |                 |                |              |              |                |         |
| 399996 | Bond Proceeds                             | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
| 399993 | Original Bond Premium                     | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
| 399999 | Use of Prior Year Revenues                | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
|        | <b>Total Other</b>                        | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
|        | <b>TOTAL REVENUES</b>                     | 3,584           | 19,437          | 0              | 0            | 0            | 0              | 0       |

2017-2018 ANNUAL BUDGET

|             |                  |               |        |
|-------------|------------------|---------------|--------|
| DIVISION:   | General Function | FUND #:       | 204GO  |
| DEPARTMENT: | N/A              | ORGANIZATION: | 020000 |

2004 GENERAL OBLIGATION BOND DEBT SERVICE FUND

SUMMARY BUDGET

| CODE   | ACCOUNT TITLE                                   | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018    |                |         |
|--------|---|------------|------------|----------------|--------------|--------------|----------------|---------|
|        |   | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted |
| 800003 | Operating and Contractual:<br>Paying Agent Fees | 0          | 0          | 0              | 0            | 0            | 0              | 0       |
|        | Operating and Contractual:                      | 0          | 0          | 0              | 0            | 0            | 0              | 0       |
|        | Other:  |            |            |                |              |              |                |         |
| 800001 | Interest  | 44,785     | 23,250     | 0              | 0            | 0            | 0              | 0       |
| 800002 | Principal Payment                               | 590,000    | 620,000    | 0              | 0            | 0            | 0              | 0       |
| 646214 | Transfers to 2014 Bond Sinking Fund             | 0          | 0          | 0              | 0            | 0            | 0              | 0       |
| 646215 | Transfers to 2015 Bond Sinking Fund             | 0          | 0          | 0              | 0            | 0            | 0              | 0       |
| 800004 | Payment to Bond Escrow Agent                    | 0          | 0          | 0              | 0            | 0            | 0              | 0       |
| 646000 | Bond Issuance Cost                              | 0          | 0          | 0              | 0            | 0            | 0              | 0       |
| 696000 | Unappropriated                                  | 0          | 0          | 0              | 0            | 0            | 0              | 0       |
|        | Total Other                                     | 634,785    | 643,250    | 0              | 0            | 0            | 0              | 0       |
|        | TOTAL EXPENDITURES                              | 634,785    | 643,250    | 0              | 0            | 0            | 0              | 0       |

**2017-2018 ANNUAL BUDGET**  
**DEBT SERVICE - 2008 LIMITED TAX BONDS**  
**REVENUE DETAIL**

| CODE   | ACCOUNT TITLE                             | 2014-2015       | 2015-2016       | 2016-2017      |              | 2017-2018    |                |           |
|--------|---|-----------------|-----------------|----------------|--------------|--------------|----------------|-----------|
|        |   | Actual Received | Actual Received | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted   |
|        | <b>Internal Services/Interfunds:</b>      |                 |                 |                |              |              |                |           |
| 388101 | Transfers-General Fund                    | 0               | 0               | 0              | 0            | 0            | 0              | 0         |
| 388308 | Transfer from Gen Cap Pro 2008 Prop T     | 1,932,100       | 1,940,600       | 1,942,000      | 1,942,000    | 1,945,200    | 1,945,200      | 1,945,200 |
| 388204 | Transfers-2004 Sales Tax Bond Fund        | 0               | 0               | 0              | 0            | 0            | 0              | 0         |
| 388208 | Transfers-2008 Sales Tax Bond Fund        | 0               | 0               | 0              | 0            | 0            | 0              | 0         |
|        | <b>Total Internal Services/Interfunds</b> | 1,932,100       | 1,940,600       | 1,942,000      | 1,942,000    | 1,945,200    | 1,945,200      | 1,945,200 |
|        | <b>Investment Income:</b>                 |                 |                 |                |              |              |                |           |
| 367101 | Interest on Investments                   | 55              | 72              | 0              | 0            | 0            | 0              | 0         |
|        | <b>Total Investment Income</b>            | 55              | 72              | 0              | 0            | 0            | 0              | 0         |
|        | <b>Other:</b>                             |                 |                 |                |              |              |                |           |
| 399996 | Bond Proceeds                             | 0               | 0               | 0              | 0            | 0            | 0              | 0         |
| 399993 | Original Bond Premium                     | 0               | 0               | 0              | 0            | 0            | 0              | 0         |
| 399999 | Use of Prior Year Revenues                | 0               | 0               | 0              | 0            | 0            | 0              | 0         |
|        | <b>Total Other</b>                        | 0               | 0               | 0              | 0            | 0            | 0              | 0         |
|        | <b>TOTAL REVENUES</b>                     | 1,932,155       | 1,940,672       | 1,942,000      | 1,942,000    | 1,945,200    | 1,945,200      | 1,945,200 |

2017-2018 ANNUAL BUDGET

|             |                  |               |        |
|-------------|------------------|---------------|--------|
| DIVISION:   | General Function | FUND #:       | 208LT  |
| DEPARTMENT: | N/A              | ORGANIZATION: | 020000 |

2008 LIMITED TAX BOND DEBT SERVICE FUND

SUMMARY BUDGET

| CODE   | ACCOUNT TITLE                                   | 2014-2015        | 2015-2016        | 2016-2017        |                  | 2017-2018        |                  |                  |
|--------|---|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|        |   | Actual Exp       | Actual Exp       | Adopted Budget   | Final Budget     | Dept Request     | Admin Approved   | Adopted          |
| 800003 | Operating and Contractual:<br>Paying Agent Fees | 400              | 400              | 400              | 400              | 400              | 400              | 400              |
|        | Operating and Contractual:                      | 400              | 400              | 400              | 400              | 400              | 400              | 400              |
|        | Other:  |                  |                  |                  |                  |                  |                  |                  |
| 800001 | Interest  | 281,600          | 215,600          | 146,600          | 146,600          | 74,800           | 74,800           | 74,800           |
| 800002 | Principal Payment                               | 1,650,000        | 1,725,000        | 1,795,000        | 1,795,000        | 1,870,000        | 1,870,000        | 1,870,000        |
| 646214 | Transfers to 2014 Bond Sinking Fund             | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
| 646215 | Transfers to 2015 Bond Sinking Fund             | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
| 800004 | Payment to Bond Escrow Agent                    | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
| 646000 | Bond Issuance Cost                              | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
| 696000 | Unappropriated                                  | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
|        | <b>Total Other</b>                              | <b>1,931,600</b> | <b>1,940,600</b> | <b>1,941,600</b> | <b>1,941,600</b> | <b>1,944,800</b> | <b>1,944,800</b> | <b>1,944,800</b> |
|        | <b>TOTAL EXPENDITURES</b>                       | <b>1,932,000</b> | <b>1,941,000</b> | <b>1,942,000</b> | <b>1,942,000</b> | <b>1,945,200</b> | <b>1,945,200</b> | <b>1,945,200</b> |

**2017-2018 ANNUAL BUDGET**  
**DEBT SERVICE - 2004 SALES TAX BONDS**  
**REVENUE DETAIL**

| CODE   | ACCOUNT TITLE                             | 2014-2015       | 2015-2016       | 2016-2017      |              | 2017-2018    |                |         |
|--------|---|-----------------|-----------------|----------------|--------------|--------------|----------------|---------|
|        |   | Actual Received | Actual Received | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted |
|        | <b>Taxes:</b>                             |                 |                 |                |              |              |                |         |
| 311301 | Sales & Use Tax 1976                      | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
|        | <b>Total Taxes</b>                        | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
|        | <b>Internal Services/Interfunds:</b>      |                 |                 |                |              |              |                |         |
| 388101 | Transfers-General Fund                    | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
| 388308 | Transfer from Gen Cap Pro 2008 Prop T     | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
| 388204 | Transfers-2004 Sales Tax Bond Fund        | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
| 388208 | Transfers-2008 Sales Tax Bond Fund        | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
|        | <b>Total Internal Services/Interfunds</b> | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
|        | <b>Investment Income:</b>                 |                 |                 |                |              |              |                |         |
| 367101 | Interest on Investments                   | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
|        | <b>Total Investment Income</b>            | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
|        | <b>Other:</b>                             |                 |                 |                |              |              |                |         |
| 399996 | Bond Proceeds                             | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
| 399993 | Original Bond Premium                     | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
| 399999 | Use of Prior Year Revenues                | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
|        | <b>Total Other</b>                        | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
|        | <b>TOTAL REVENUES</b>                     | 0               | 0               | 0              | 0            | 0            | 0              | 0       |



2017-2018 ANNUAL BUDGET

|             |                  |               |        |
|-------------|------------------|---------------|--------|
| DIVISION:   | General Function | FUND #:       | 204    |
| DEPARTMENT: | N/A              | ORGANIZATION: | 020000 |

2004 SALES TAX BOND FUNDS

SUMMARY BUDGET

| CODE   | ACCOUNT TITLE                                   | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018    |                |         |
|--------|---|------------|------------|----------------|--------------|--------------|----------------|---------|
|        |   | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted |
| 800003 | Operating and Contractual:<br>Paying Agent Fees | 0          | 0          | 0              | 0            | 0            | 0              | 0       |
|        | Operating and Contractual:                      | 0          | 0          | 0              | 0            | 0            | 0              | 0       |
|        | Other:  |            |            |                |              |              |                |         |
| 800001 | Interest  | 0          | 0          | 0              | 0            | 0            | 0              | 0       |
| 800002 | Principal Payment                               | 0          | 0          | 0              | 0            | 0            | 0              | 0       |
| 646214 | Transfers to 2014 Bond Sinking Fund             | 964,361    | 0          | 0              | 0            | 0            | 0              | 0       |
| 646215 | Transfers to 2015 Bond Sinking Fund             | 0          | 0          | 0              | 0            | 0            | 0              | 0       |
| 800004 | Payment to Bond Escrow Agent                    | 0          | 0          | 0              | 0            | 0            | 0              | 0       |
| 646000 | Bond Issuance Cost                              | 0          | 0          | 0              | 0            | 0            | 0              | 0       |
| 696000 | Unappropriated                                  | 0          | 0          | 0              | 0            | 0            | 0              | 0       |
|        | <b>Total Other</b>                              | 964,361    | 0          | 0              | 0            | 0            | 0              | 0       |
|        | <b>TOTAL EXPENDITURES</b>                       | 964,361    | 0          | 0              | 0            | 0            | 0              | 0       |

2017-2018 ANNUAL BUDGET

DEBT SERVICE - 2008 SALES TAX BONDS  
REVENUE DETAIL

| CODE   | ACCOUNT TITLE                             | 2014-2015       | 2015-2016       | 2016-2017      |              | 2017-2018    |                |           |
|--------|---|-----------------|-----------------|----------------|--------------|--------------|----------------|-----------|
|        |   | Actual Received | Actual Received | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted   |
|        | <b>Taxes:</b>                             |                 |                 |                |              |              |                |           |
| 311301 | Sales & Use Tax 1976                      | 1,948,527       | 1,629,748       | 1,205,725      | 1,205,725    | 1,200,725    | 1,200,725      | 1,200,725 |
|        | <b>Total Taxes</b>                        | 1,948,527       | 1,629,748       | 1,205,725      | 1,205,725    | 1,200,725    | 1,200,725      | 1,200,725 |
|        | <b>Internal Services/Interfunds:</b>      |                 |                 |                |              |              |                |           |
| 388101 | Transfers-General Fund                    | 0               | 0               | 0              | 0            | 0            | 0              | 0         |
| 388308 | Transfer from Gen Cap Pro 2008 Prop T     | 0               | 0               | 0              | 0            | 0            | 0              | 0         |
| 388204 | Transfers-2004 Sales Tax Bond Fund        | 0               | 0               | 0              | 0            | 0            | 0              | 0         |
| 388208 | Transfers-2008 Sales Tax Bond Fund        | 0               | 0               | 0              | 0            | 0            | 0              | 0         |
|        | <b>Total Internal Services/Interfunds</b> | 0               | 0               | 0              | 0            | 0            | 0              | 0         |
|        | <b>Investment Income:</b>                 |                 |                 |                |              |              |                |           |
| 367101 | Interest on Investments                   | 76              | 72              | 0              | 0            | 0            | 0              | 0         |
| 367115 | Interest on Sales Tax Reserve             | 34              | 0               | 0              | 0            | 0            | 0              | 0         |
|        | <b>Total Investment Income</b>            | 110             | 72              | 0              | 0            | 0            | 0              | 0         |
|        | <b>Other:</b>                             |                 |                 |                |              |              |                |           |
| 399996 | Bond Proceeds                             | 0               | 0               | 0              | 0            | 0            | 0              | 0         |
| 399993 | Original Bond Premium                     | 0               | 0               | 0              | 0            | 0            | 0              | 0         |
| 399999 | Use of Prior Year Revenues                | 0               | 0               | 0              | 0            | 0            | 0              | 0         |
|        | <b>Total Other</b>                        | 0               | 0               | 0              | 0            | 0            | 0              | 0         |
|        | <b>TOTAL REVENUES</b>                     | 1,948,637       | 1,629,820       | 1,205,725      | 1,205,725    | 1,200,725    | 1,200,725      | 1,200,725 |

2017-2018 ANNUAL BUDGET

|             |                  |               |        |
|-------------|------------------|---------------|--------|
| DIVISION:   | General Function | FUND #:       | 208    |
| DEPARTMENT: | N/A              | ORGANIZATION: | 020000 |

2008 SALES TAX BOND FUNDS

SUMMARY BUDGET

| CODE   | ACCOUNT TITLE                                   | 2014-2015        | 2015-2016        | 2016-2017        |                  | 2017-2018        |                  |                  |
|--------|---|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|        |   | Actual Exp       | Actual Exp       | Adopted Budget   | Final Budget     | Dept Request     | Admin Approved   | Adopted          |
| 800003 | Operating and Contractual:<br>Paying Agent Fees | 400              | 400              | 400              | 400              | 400              | 400              | 400              |
|        | Operating and Contractual:                      | 400              | 400              | 400              | 400              | 400              | 400              | 400              |
|        | Other:  |                  |                  |                  |                  |                  |                  |                  |
| 800001 | Interest  | 943,613          | 540,606          | 130,325          | 130,325          | 75,325           | 75,325           | 75,325           |
| 800002 | Principal Payment                               | 980,000          | 1,025,000        | 1,075,000        | 1,075,000        | 1,125,000        | 1,125,000        | 1,125,000        |
| 646214 | Transfers to 2014 Bond Sinking Fund             | 1,978,750        | 0                | 0                | 0                | 0                | 0                | 0                |
| 646215 | Transfers to 2015 Bond Sinking Fund             | 0                | 238,521          | 0                | 0                | 0                | 0                | 0                |
| 800004 | Payment to Bond Escrow Agent                    | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
| 646000 | Bond Issuance Cost                              | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
| 696000 | Unappropriated                                  | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
|        | <b>Total Other</b>                              | <b>3,902,363</b> | <b>1,804,127</b> | <b>1,205,325</b> | <b>1,205,325</b> | <b>1,200,325</b> | <b>1,200,325</b> | <b>1,200,325</b> |
|        | <b>TOTAL EXPENDITURES</b>                       | <b>3,902,763</b> | <b>1,804,527</b> | <b>1,205,725</b> | <b>1,205,725</b> | <b>1,200,725</b> | <b>1,200,725</b> | <b>1,200,725</b> |

**2017-2018 ANNUAL BUDGET**  
**DEBT SERVICE - 2014 SALES TAX BONDS**  
**REVENUE DETAIL**

| CODE   | ACCOUNT TITLE                             | 2014-2015       | 2015-2016       | 2016-2017      |              | 2017-2018    |                |         |
|--------|---|-----------------|-----------------|----------------|--------------|--------------|----------------|---------|
|        |   | Actual Received | Actual Received | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted |
|        | <b>Taxes:</b>                             |                 |                 |                |              |              |                |         |
| 311301 | Sales & Use Tax 1976                      | 907,194         | 898,034         | 894,000        | 894,000      | 905,675      | 905,675        | 905,675 |
|        | <b>Total Taxes</b>                        | 907,194         | 898,034         | 894,000        | 894,000      | 905,675      | 905,675        | 905,675 |
|        | <b>Internal Services/Interfunds:</b>      |                 |                 |                |              |              |                |         |
| 388101 | Transfers-General Fund                    | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
| 388308 | Transfer from Gen Cap Pro 2008 Prop T     | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
| 388204 | Transfers-2004 Sales Tax Bond Fund        | 964,361         | 0               | 0              | 0            | 0            | 0              | 0       |
| 388208 | Transfers-2008 Sales Tax Bond Fund        | 1,978,750       | 0               | 0              | 0            | 0            | 0              | 0       |
|        | <b>Total Internal Services/Interfunds</b> | 2,943,111       | 0               | 0              | 0            | 0            | 0              | 0       |
|        | <b>Investment Income:</b>                 |                 |                 |                |              |              |                |         |
| 367101 | Interest on Investments                   | 47              | 50              | 325            | 325          | 0            | 0              | 0       |
| 367115 | Interest on Sales Tax Reserve             | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
|        | <b>Total Investment Income</b>            | 47              | 50              | 325            | 325          | 0            | 0              | 0       |
|        | <b>Other:</b>                             |                 |                 |                |              |              |                |         |
| 399996 | Bond Proceeds                             | 7,596,268       | 0               | 0              | 0            | 0            | 0              | 0       |
| 399993 | Original Bond Premium                     | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
| 399999 | Use of Prior Year Revenues                | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
|        | <b>Total Other</b>                        | 7,596,268       | 0               | 0              | 0            | 0            | 0              | 0       |
|        | <b>TOTAL REVENUES</b>                     | 11,446,620      | 898,084         | 894,325        | 894,325      | 905,675      | 905,675        | 905,675 |

2017-2018 ANNUAL BUDGET

|             |                  |               |        |
|-------------|------------------|---------------|--------|
| DIVISION:   | General Function | FUND #:       | 214    |
| DEPARTMENT: | N/A              | ORGANIZATION: | 020000 |

2014 SALES TAX BOND FUNDS

SUMMARY BUDGET

| CODE   | ACCOUNT TITLE                                   | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018    |                |         |
|--------|---|------------|------------|----------------|--------------|--------------|----------------|---------|
|        |   | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted |
| 800003 | Operating and Contractual:<br>Paying Agent Fees | 200        | 400        | 400            | 400          | 400          | 400            | 400     |
|        | Operating and Contractual:                      | 200        | 400        | 400            | 400          | 400          | 400            | 400     |
|        | Other:  |            |            |                |              |              |                |         |
| 800001 | Interest  | 163,772    | 236,625    | 223,925        | 223,925      | 210,275      | 210,275        | 210,275 |
| 800002 | Principal Payment                               | 0          | 600,000    | 670,000        | 670,000      | 695,000      | 695,000        | 695,000 |
| 646214 | Transfers to 2014 Bond Sinking Fund             | 0          | 0          | 0              | 0            | 0            | 0              | 0       |
| 646215 | Transfers to 2015 Bond Sinking Fund             | 0          | 0          | 0              | 0            | 0            | 0              | 0       |
| 800004 | Payment to Bond Escrow Agent                    | 10,137,244 | 0          | 0              | 0            | 0            | 0              | 0       |
| 646000 | Bond Issuance Cost                              | 180,890    | 0          | 0              | 0            | 0            | 0              | 0       |
| 696000 | Unappropriated                                  | 0          | 0          | 0              | 0            | 0            | 0              | 0       |
|        | <b>Total Other</b>                              | 10,481,906 | 836,625    | 893,925        | 893,925      | 905,275      | 905,275        | 905,275 |
|        | <b>TOTAL EXPENDITURES</b>                       | 10,482,106 | 837,025    | 894,325        | 894,325      | 905,675      | 905,675        | 905,675 |

**2017-2018 ANNUAL BUDGET**  
**DEBT SERVICE - 2015 SALES TAX BONDS**  
**REVENUE DETAIL**

| CODE   | ACCOUNT TITLE                             | 2014-2015       | 2015-2016       | 2016-2017      |              | 2017-2018    |                |         |
|--------|---|-----------------|-----------------|----------------|--------------|--------------|----------------|---------|
|        |   | Actual Received | Actual Received | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted |
|        | <b>Taxes:</b>                             |                 |                 |                |              |              |                |         |
| 311301 | Sales & Use Tax 1976                      | 0               | 432,473         | 616,700        | 616,700      | 665,600      | 665,600        | 665,600 |
|        | <b>Total Taxes</b>                        | 0               | 432,473         | 616,700        | 616,700      | 665,600      | 665,600        | 665,600 |
|        | <b>Internal Services/Interfunds:</b>      |                 |                 |                |              |              |                |         |
| 388101 | Transfers-General Fund                    | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
| 388308 | Transfer from Gen Cap Pro 2008 Prop T     | 0               | 238,521         | 0              | 0            | 0            | 0              | 0       |
| 388204 | Transfers-2004 Sales Tax Bond Fund        | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
| 388208 | Transfers-2008 Sales Tax Bond Fund        | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
|        | <b>Total Internal Services/Interfunds</b> | 0               | 238,521         | 0              | 0            | 0            | 0              | 0       |
|        | <b>Investment Income:</b>                 |                 |                 |                |              |              |                |         |
| 367101 | Interest on Investments                   | 0               | 4               | 0              | 0            | 0            | 0              | 0       |
| 367115 | Interest on Sales Tax Reserve             | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
|        | <b>Total Investment Income</b>            | 0               | 4               | 0              | 0            | 0            | 0              | 0       |
|        | <b>Other:</b>                             |                 |                 |                |              |              |                |         |
| 399996 | Bond Proceeds                             | 0               | 15,795,000      | 0              | 0            | 0            | 0              | 0       |
| 399993 | Original Bond Premium                     | 0               | 1,607,576       | 0              | 0            | 0            | 0              | 0       |
| 399999 | Use of Prior Year Revenues                | 0               | 0               | 0              | 0            | 0            | 0              | 0       |
|        | <b>Total Other</b>                        | 0               | 17,402,576      | 0              | 0            | 0            | 0              | 0       |
|        | <b>TOTAL REVENUES</b>                     | 0               | 18,073,574      | 616,700        | 616,700      | 665,600      | 665,600        | 665,600 |

2017-2018 ANNUAL BUDGET

|             |                  |               |        |
|-------------|------------------|---------------|--------|
| DIVISION:   | General Function | FUND #:       | 215    |
| DEPARTMENT: | N/A              | ORGANIZATION: | 020000 |

2015 SALES TAX BOND FUNDS

SUMMARY BUDGET

| CODE   | ACCOUNT TITLE                                   | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018    |                |         |
|--------|---|------------|------------|----------------|--------------|--------------|----------------|---------|
|        |   | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted |
| 800003 | Operating and Contractual:<br>Paying Agent Fees | 0          | 200        | 400            | 400          | 400          | 400            | 400     |
|        | Operating and Contractual:                      | 0          | 200        | 400            | 400          | 400          | 400            | 400     |
|        | Other:  |            |            |                |              |              |                |         |
| 800001 | Interest  | 0          | 109,173    | 586,300        | 586,300      | 585,200      | 585,200        | 585,200 |
| 800002 | Principal Payment                               | 0          | 0          | 30,000         | 30,000       | 80,000       | 80,000         | 80,000  |
| 646214 | Transfers to 2014 Bond Sinking Fund             | 0          | 0          | 0              | 0            | 0            | 0              | 0       |
| 646215 | Transfers to 2015 Bond Sinking Fund             | 0          | 0          | 0              | 0            | 0            | 0              | 0       |
| 800004 | Payment to Bond Escrow Agent                    | 0          | 17,375,793 | 0              | 0            | 0            | 0              | 0       |
| 646000 | Bond Issuance Cost                              | 0          | 289,402    | 0              | 0            | 0            | 0              | 0       |
| 696000 | Unappropriated                                  | 0          | 0          | 0              | 0            | 0            | 0              | 0       |
|        | <b>Total Other</b>                              | 0          | 17,774,368 | 616,300        | 616,300      | 665,200      | 665,200        | 665,200 |
|        | <b>TOTAL EXPENDITURES</b>                       | 0          | 17,774,568 | 616,700        | 616,700      | 665,600      | 665,600        | 665,600 |

## V. INTERNAL SERVICE FUNDS



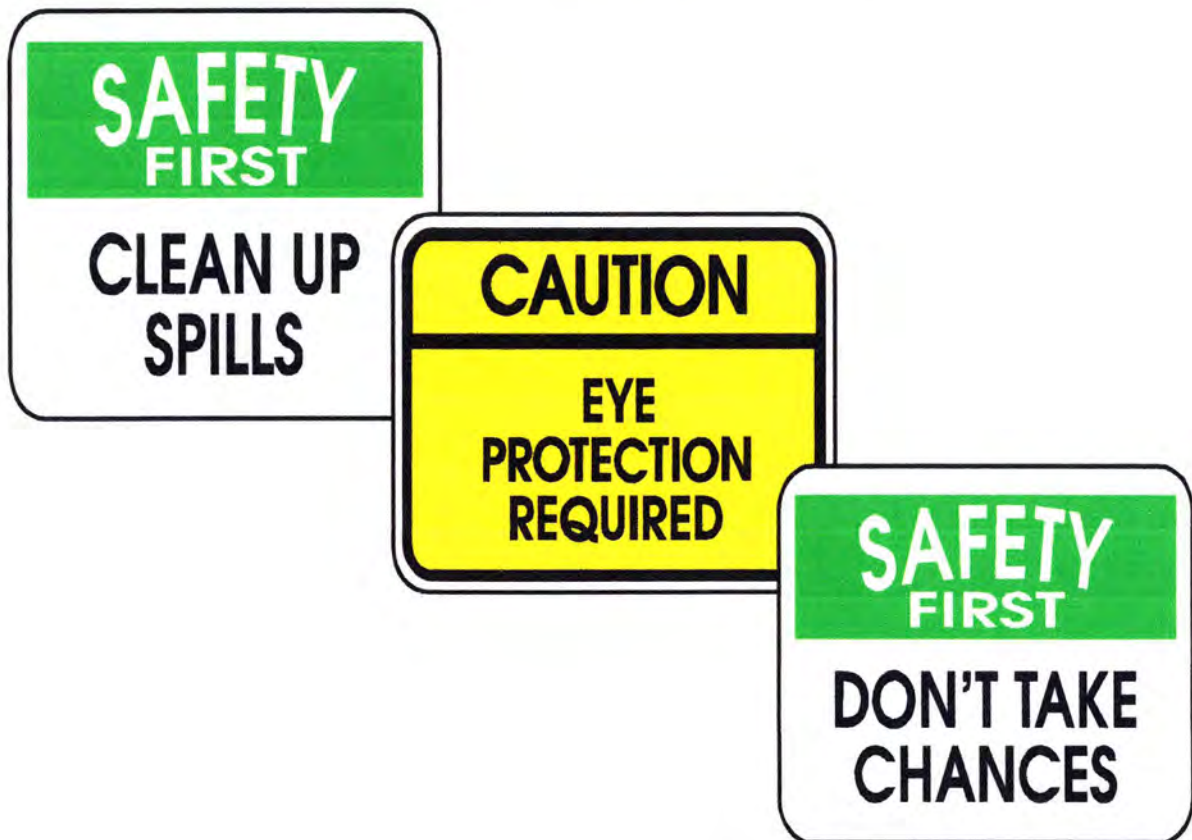
## **Internal Service Fund**

The purpose of these funds is to account for financing of goods or services provided by one department or functions to other departments or functions. The revenues and expenses for these funds are recognized on the accrual basis of accounting. Revenues are recognized in the accounting periods in which they are earned and become measurable; expenses are recognized in the accounting period in which they are incurred, if measurable.

The Internal Service Funds contained in the section are the: Risk Management Fund, Employee Benefit Fund, and Unemployment Benefits Fund.

*City of Alexandria*  
**Annual Operating Budget**

*Risk Management Fund*



**2017-2018 ANNUAL BUDGET**

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## 2017-2018 ANNUAL BUDGET

RISK MANAGEMENT FUND  
REVENUE DETAIL

| CODE   | ACCOUNT TITLE                     | 2014-2015          | 2015-2016          | 2016-2017         |                 | 2017-2018       |                   |           |
|--------|-----------------------------------|--------------------|--------------------|-------------------|-----------------|-----------------|-------------------|-----------|
|        |                                   | Actual<br>Received | Actual<br>Received | Adopted<br>Budget | Final<br>Budget | Dept<br>Request | Admin<br>Approved | Adopted   |
|        | <b>Charges for Services:</b>      |                    |                    |                   |                 |                 |                   |           |
| 347101 | Contributions - General Fund      | 2,429,161          | 3,266,000          | 2,558,000         | 2,629,000       | 2,765,000       | 2,765,000         | 2,765,000 |
| 347401 | Contributions - Utility Fund      | 2,532,706          | 1,275,000          | 1,316,000         | 1,319,000       | 1,373,000       | 1,373,000         | 1,373,000 |
| 347402 | Contributions - Sanitation Fd     | 165,697            | 166,000            | 173,000           | 168,000         | 176,000         | 176,000           | 176,000   |
| 347450 | Contributions - Transit Fund      | 166,101            | 171,000            | 179,000           | 173,000         | 183,000         | 183,000           | 183,000   |
|        | <b>Total Charges for Services</b> | 5,293,665          | 4,878,000          | 4,226,000         | 4,289,000       | 4,497,000       | 4,497,000         | 4,497,000 |
|        | <b>Investment Income:</b>         |                    |                    |                   |                 |                 |                   |           |
| 367101 | Interest - Investments            | 19,117             | 27,118             | 0                 | 20,000          | 0               | 0                 | 0         |
|        | <b>Total Investment Income</b>    | 19,117             | 27,118             | 0                 | 20,000          | 0               | 0                 | 0         |
|        | <b>Other:</b>                     |                    |                    |                   |                 |                 |                   |           |
| 399011 | Subrogation                       | 618,555            | 291,002            | 75,000            | 125,000         | 75,000          | 75,000            | 75,000    |
| 399999 | Use of Prior Year Revenues        | 0                  | 0                  | 0                 | 0               | 0               | 0                 | 0         |
|        | <b>Total Other</b>                | 618,555            | 291,002            | 75,000            | 125,000         | 75,000          | 75,000            | 75,000    |
|        | <b>TOTAL REVENUES</b>             | 5,931,337          | 5,196,120          | 4,301,000         | 4,434,000       | 4,572,000       | 4,572,000         | 4,572,000 |

## 2017-2018 ANNUAL BUDGET

|                    |                        |                      |        |
|--------------------|------------------------|----------------------|--------|
| <b>DIVISION:</b>   | Legal                  | <b>FUND:</b>         | 551    |
| <b>DEPARTMENT:</b> | Office of Risk Manager | <b>ORGANIZATION:</b> | 031900 |

## GOAL MISSION STATEMENT

To protect and conserve the City of Alexandria's resources by applying risk management concepts and principles to identify and review exposures and to recommend actions to prevent, reduce to transfer various levels of risk.

## FUNCTION DESCRIPTION

Assist in the development and administration of a proactive loss control program to eliminate and reduce unsafe acts and unsafe conditions which cause injuries to employees, damage to capital resources and accelerates to eroding of the financial base. Make recommendation to protect City assets. Ensures a safe working environment for employees and the public who comes into contact with these employees and properties as services are provided. Assist the City government in minimizing the possibility of interruption of vital public services. Works toward the reduction and elimination of accidents and injuries through an effective safety/loss prevention program.

## DEMAND PERFORMANCE INDICATORS

| Description                                   | 2015-2016 Estimated | 2016-2017 Estimated | 2017-2018 Projected |
|---|---------------------|---------------------|---------------------|
| Certificates of Insurance Reviewed and Issued | 475                 | 580                 | 600                 |
| Departmental Safety Visits                    | 350                 | 350                 | 375                 |
| Correspondence Processed                      | 4,800               | 4,900               | 5,000               |
| Total Number of Claims                        | 340                 | 300                 | 275                 |
| Total Payments to Claims                      | 828,382             | 780,000             | 750,000             |

2017-2018 ANNUAL BUDGET

|                    |              |                      |        |
|--------------------|--------------|----------------------|--------|
| <b>DIVISION:</b>   | Legal        | <b>FUND #:</b>       | 551    |
| <b>DEPARTMENT:</b> | Risk Manager | <b>ORGANIZATION:</b> | 031900 |

APPROPRIATION SUMMARY

| DESCRIPTION                 | 2014-2015     | 2015-2016     | 2016-2017      |               | 2017-2018      |               |                |
|-----------------------------|---------------|---------------|----------------|---------------|----------------|---------------|----------------|
|                             | Actual Exp    | Actual Exp    | Adopted Budget | Final Budget  | Admin Approved | Adopted       | Percent Change |
| Salaries and Wages          | 51,825        | 69,571        | 52,660         | 52,660        | 50,000         | 50,000        | -5.05%         |
| Fringe Benefits             | 15,578        | 10,830        | 12,970         | 12,970        | 13,523         | 13,523        | 4.26%          |
| Operating/Contractual       | 2,245         | 1,541         | 9,370          | 9,370         | 11,477         | 11,477        | 22.49%         |
| Other                       | 0             | 0             | 0              | 0             | 0              | 0             | 0.00%          |
| Capital Outlay              | 0             | 0             | 0              | 0             | 0              | 0             | 0.00%          |
| <b>Total Appropriations</b> | <b>69,648</b> | <b>81,942</b> | <b>75,000</b>  | <b>75,000</b> | <b>75,000</b>  | <b>75,000</b> | <b>0.00%</b>   |

PERSONNEL ROSTER

| JOB CODE | TITLE                  | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |         |                |
|----------|------------------------|------------|------------|----------------|--------------|----------------|---------|----------------|
|          |                        | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted | Percent Change |
| 490217   | Salary - Risk Manager  | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
|          | <b>Total Positions</b> | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |

## 2017-2018 ANNUAL BUDGET

|                    |              |                      |        |
|--------------------|--------------|----------------------|--------|
| <b>DIVISION:</b>   | Legal        | <b>FUND #:</b>       | 551    |
| <b>DEPARTMENT:</b> | Risk Manager | <b>ORGANIZATION:</b> | 031900 |

## RISK MANAGEMENT FUND

## DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE                            | 2014-2015     | 2015-2016     | 2016-2017         |                 | 2017-2018       |                   |         |
|--------|--|---------------|---------------|-------------------|-----------------|-----------------|-------------------|---------|
|        |  | Actual<br>Exp | Actual<br>Exp | Adopted<br>Budget | Final<br>Budget | Dept<br>Request | Admin<br>Approved | Adopted |
| 490217 | <b>Salaries:</b>                         |               |               |                   |                 |                 |                   |         |
|        | Salary - Risk Manager                    | 51,825        | 69,571        | 52,660            | 52,660          | 52,660          | 50,000            | 50,000  |
|        | <b>Total Salaries</b>                    | 51,825        | 69,571        | 52,660            | 52,660          | 52,660          | 50,000            | 50,000  |
|        | <b>Fringe:</b>                           |               |               |                   |                 |                 |                   |         |
| 510201 | Fringe - Pension                         | 14,802        | 9,805         | 12,164            | 12,164          | 12,164          | 12,717            | 12,717  |
| 510206 | Fringe - Medicare Insurance Tax          | 762           | 1,019         | 764               | 764             | 764             | 764               | 764     |
| 510207 | Fringe - Life Insurance                  | 14            | 6             | 42                | 42              | 42              | 42                | 42      |
|        | <b>Total Fringes</b>                     | 15,578        | 10,830        | 12,970            | 12,970          | 12,970          | 13,523            | 13,523  |
|        | <b>Operating and Contractual:</b>        |               |               |                   |                 |                 |                   |         |
| 520400 | Office                                   | 270           | 28            | 1,000             | 1,000           | 1,000           | 1,000             | 1,000   |
| 531301 | Vehicle Costs - Gas & Oil                | 1,155         | 582           | 2,000             | 2,000           | 2,000           | 2,000             | 2,000   |
| 531304 | Vehicle Costs - R & M                    | 285           | 857           | 1,370             | 1,370           | 1,370           | 3,477             | 3,477   |
| 531410 | Telephone                                | 426           | 74            | 1,000             | 1,000           | 1,000           | 1,000             | 1,000   |
| 543002 | Dues & Subscriptions                     | 0             | 0             | 1,000             | 1,000           | 1,000           | 1,000             | 1,000   |
| 543003 | Travel & Training                        | 109           | 0             | 3,000             | 3,000           | 3,000           | 3,000             | 3,000   |
|        | <b>Total Operating &amp; Contractual</b> | 2,245         | 1,541         | 9,370             | 9,370           | 9,370           | 11,477            | 11,477  |
|        | <b>Capital Outlay:</b>                   |               |               |                   |                 |                 |                   |         |
| 707500 | Vehicles                                 | 0             | 0             | 0                 | 0               | 0               | 0                 | 0       |
| 707600 | Machinery & Equipment                    | 0             | 0             | 0                 | 0               | 0               | 0                 | 0       |
| 707700 | Office Furnitures and Fixtures           | 0             | 0             | 0                 | 0               | 0               | 0                 | 0       |
| 707702 | Computer Software                        | 0             | 0             | 0                 | 0               | 0               | 0                 | 0       |
|        | <b>Total Capital Outlay</b>              | 0             | 0             | 0                 | 0               | 0               | 0                 | 0       |
|        | <b>TOTAL DEPARTMENT</b>                  | 69,648        | 81,942        | 75,000            | 75,000          | 75,000          | 75,000            | 75,000  |

2017-2018 ANNUAL BUDGET

|                    |                   |                      |        |
|--------------------|-------------------|----------------------|--------|
| <b>DIVISION:</b>   | Legal             | <b>FUND #:</b>       | 551    |
| <b>DEPARTMENT:</b> | Premiums & Claims | <b>ORGANIZATION:</b> | 020000 |

APPROPRIATION SUMMARY

| DESCRIPTION                 | 2014-2015        | 2015-2016        | 2016-2017        |                  | 2017-2018        |                  | Percent Change |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|
|                             | Actual Exp       | Actual Exp       | Adopted Budget   | Final Budget     | Admin Approved   | Adopted          |                |
| Salaries and Wages          | 0                | 0                | 0                | 0                | 0                | 0                | 0.00%          |
| Fringe Benefits             | 0                | 0                | 0                | 0                | 0                | 0                | 0.00%          |
| Operating/Contractual       | 1,192,955        | 1,268,095        | 1,215,000        | 1,215,000        | 1,268,000        | 1,268,000        | 4.36%          |
| Other                       | 4,458,279        | 3,686,360        | 3,011,000        | 3,594,000        | 3,229,000        | 3,229,000        | 7.24%          |
| Capital Outlay              | 0                | 0                | 0                | 0                | 0                | 0                | 0.00%          |
| <b>Total Appropriations</b> | <b>5,651,234</b> | <b>4,954,455</b> | <b>4,226,000</b> | <b>4,809,000</b> | <b>4,497,000</b> | <b>4,497,000</b> | <b>6.41%</b>   |

PERSONNEL ROSTER

| JOB CODE | TITLE | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |         | Percent Change |
|----------|-------|------------|------------|----------------|--------------|----------------|---------|----------------|
|          |       | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted |                |
|          |       |            |            |                |              |                |         |                |



2017-2018 ANNUAL BUDGET

|             |                   |               |        |
|-------------|-------------------|---------------|--------|
| DIVISION:   | Legal             | FUND #:       | 551    |
| DEPARTMENT: | Premiums & Claims | ORGANIZATION: | 020000 |

RISK MANAGEMENT FUND

DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE                            | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018    |                |           |
|--------|--|------------|------------|----------------|--------------|--------------|----------------|-----------|
|        |  | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted   |
|        | <b>Operating/Contractual:</b>            |            |            |                |              |              |                |           |
| 510301 | Administrative Expenses                  | 209,999    | 210,000    | 227,000        | 227,000      | 210,000      | 210,000        | 210,000   |
| 531601 | Prem/Fees General Liability              | 339,521    | 400,230    | 335,000        | 335,000      | 400,000      | 400,000        | 400,000   |
| 531603 | Prem/Fees Workers Compensation           | 244,527    | 285,746    | 261,000        | 261,000      | 286,000      | 286,000        | 286,000   |
| 531604 | Prem/Fees Property                       | 398,908    | 372,119    | 392,000        | 392,000      | 372,000      | 372,000        | 372,000   |
|        | <b>Total Operating &amp; Contractual</b> | 1,192,955  | 1,268,095  | 1,215,000      | 1,215,000    | 1,268,000    | 1,268,000      | 1,268,000 |
|        | <b>Other:</b>                            |            |            |                |              |              |                |           |
| 531605 | Claims - General Liability               | 1,585,969  | 648,333    | 525,000        | 972,000      | 532,000      | 532,000        | 532,000   |
| 531606 | Claims - Auto                            | 739,386    | 799,878    | 875,000        | 815,000      | 856,000      | 856,000        | 856,000   |
| 531607 | Claims - Property                        | 0          | 0          | 0              | 0            | 0            | 0              | 0         |
| 531608 | Claims - Workers Compensation            | 2,132,924  | 2,238,149  | 1,611,000      | 1,807,000    | 1,841,000    | 1,841,000      | 1,841,000 |
|        | <b>Total Other</b>                       | 4,458,279  | 3,686,360  | 3,011,000      | 3,594,000    | 3,229,000    | 3,229,000      | 3,229,000 |
|        | <b>TOTAL PREMIUMS &amp; CLAIMS</b>       | 5,651,234  | 4,954,455  | 4,226,000      | 4,809,000    | 4,497,000    | 4,497,000      | 4,497,000 |
|        | <b>TOTAL FUND</b>                        | 5,720,882  | 5,036,397  | 4,301,000      | 4,884,000    | 4,572,000    | 4,572,000      | 4,572,000 |

*City of Alexandria*  
**Annual Operating Budget**

*Employee Benefits Fund*



**2017-2018 ANNUAL BUDGET**

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## 2017-2018 ANNUAL BUDGET

EMPLOYEE BENEFITS FUND  
REVENUE DETAIL

| CODE   | ACCOUNT TITLE                             | 2014-2015        | 2015-2016         | 2016-2017         |                   | 2017-2018         |                   |                   |
|--------|---|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|        |   | Actual Received  | Actual Received   | Adopted Budget    | Final Budget      | Dept Request      | Admin Approved    | Adopted           |
|        | <b>Charges for Services:</b>              |                  |                   |                   |                   |                   |                   |                   |
| 388001 | Charges - Employees Health                | 1,810,245        | 1,775,517         | 2,050,000         | 2,038,000         | 2,201,000         | 2,201,000         | 2,201,000         |
| 388002 | Charges - Employer Health                 | 5,512,525        | 6,170,673         | 7,370,000         | 7,389,000         | 7,980,000         | 7,980,000         | 7,980,000         |
| 388003 | Charges - Retirees                        | 538,864          | 557,590           | 608,000           | 720,000           | 778,000           | 778,000           | 778,000           |
| 388004 | Charges - Employees Life                  | 73,090           | 85,160            | 73,000            | 88,000            | 88,000            | 88,000            | 88,000            |
| 388005 | Charges - Employer Life                   | 24,505           | 17,614            | 24,000            | 17,000            | 17,000            | 17,000            | 17,000            |
|        | <b>Total Charges for Services</b>         | <b>7,959,229</b> | <b>8,606,554</b>  | <b>10,125,000</b> | <b>10,252,000</b> | <b>11,064,000</b> | <b>11,064,000</b> | <b>11,064,000</b> |
|        | <b>Investment Income:</b>                 |                  |                   |                   |                   |                   |                   |                   |
| 367101 | Interest - Investments                    | 2,268            | 1,243             | 0                 | 1,000             | 0                 | 0                 | 0                 |
|        | <b>Total Investment Income</b>            | <b>2,268</b>     | <b>1,243</b>      | <b>0</b>          | <b>1,000</b>      | <b>0</b>          | <b>0</b>          | <b>0</b>          |
|        | <b>Internal Services/Interfunds:</b>      |                  |                   |                   |                   |                   |                   |                   |
| 388101 | Transfers from General Fund               | 774,000          | 2,674,000         | 1,300,000         | 1,300,000         | 1,318,000         | 818,000           | 818,000           |
| 388401 | Transfer from Utility System Fund         | 500,000          | 1,054,000         | 1,300,000         | 1,300,000         | 1,318,000         | 1,318,000         | 1,318,000         |
|        | <b>Total Internal Services/Interfunds</b> | <b>1,274,000</b> | <b>3,728,000</b>  | <b>2,600,000</b>  | <b>2,600,000</b>  | <b>2,636,000</b>  | <b>2,136,000</b>  | <b>2,136,000</b>  |
|        | <b>Other:</b>                             |                  |                   |                   |                   |                   |                   |                   |
| 399999 | Use of Retained Earnings                  | 0                | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
|        | <b>Total Other</b>                        | <b>0</b>         | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          |
|        | <b>TOTAL REVENUES</b>                     | <b>9,235,497</b> | <b>12,335,797</b> | <b>12,725,000</b> | <b>12,853,000</b> | <b>13,700,000</b> | <b>13,200,000</b> | <b>13,200,000</b> |

2017-2018 ANNUAL BUDGET

|             |                 |               |        |
|-------------|-----------------|---------------|--------|
| DIVISION:   | N/A             | FUND #:       | 552    |
| DEPARTMENT: | Premiums/Claims | ORGANIZATION: | 020000 |

APPROPRIATION SUMMARY

| DESCRIPTION           | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |            |                |
|-----------------------|------------|------------|----------------|--------------|----------------|------------|----------------|
|                       | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted    | Percent Change |
| Salaries and Wages    | 0          | 0          | 0              | 0            | 0              | 0          | 0.00%          |
| Fringe Benefits       | 0          | 0          | 0              | 0            | 0              | 0          | 0.00%          |
| Operating/Contractual | 2,213,375  | 2,252,833  | 2,217,000      | 2,250,000    | 2,250,000      | 2,250,000  | 1.49%          |
| Other                 | 7,947,310  | 9,179,412  | 10,508,000     | 10,603,000   | 10,950,000     | 10,950,000 | 4.21%          |
| Capital Outlay        | 0          | 0          | 0              | 0            | 0              | 0          | 0.00%          |
| Total Appropriations  | 10,160,685 | 11,432,245 | 12,725,000     | 12,853,000   | 13,200,000     | 13,200,000 | 3.73%          |

PERSONNEL ROSTER

| JOB CODE | TITLE | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |         |                |
|----------|-------|------------|------------|----------------|--------------|----------------|---------|----------------|
|          |       | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted | Percent Change |
|          |       |            |            |                |              |                |         |                |

2017-2018 ANNUAL BUDGET

|                    |                 |                      |        |
|--------------------|-----------------|----------------------|--------|
| <b>DIVISION:</b>   | N/A             | <b>FUND #:</b>       | 552    |
| <b>DEPARTMENT:</b> | Premiums/Claims | <b>ORGANIZATION:</b> | 020000 |

EMPLOYEE BENEFITS FUND

DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE                                     | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018    |                |            |
|--------|---|------------|------------|----------------|--------------|--------------|----------------|------------|
|        |   | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted    |
| 510301 | Operating/Contractual:<br>Administrative Expenses | 753,876    | 747,773    | 750,000        | 775,000      | 775,000      | 775,000        | 775,000    |
| 510302 | Stop Loss   | 992,437    | 1,057,655  | 1,000,000      | 1,000,000    | 1,000,000    | 1,000,000      | 1,000,000  |
| 531110 | Professional Fees                                 | 369,855    | 344,468    | 370,000        | 370,000      | 370,000      | 370,000        | 370,000    |
| 531611 | Premiums-Life Insurance                           | 97,207     | 102,937    | 97,000         | 105,000      | 105,000      | 105,000        | 105,000    |
|        | <b>Total Operating &amp; Contractual</b>          | 2,213,375  | 2,252,833  | 2,217,000      | 2,250,000    | 2,250,000    | 2,250,000      | 2,250,000  |
| 531613 | <b>Other:</b><br>Claims - Health Insurance        | 7,947,310  | 9,179,412  | 10,508,000     | 10,603,000   | 10,950,000   | 10,950,000     | 10,950,000 |
|        | <b>Total Other</b>                                | 7,947,310  | 9,179,412  | 10,508,000     | 10,603,000   | 10,950,000   | 10,950,000     | 10,950,000 |
|        | <b>TOTAL DEPARTMENT</b>                           | 10,160,685 | 11,432,245 | 12,725,000     | 12,853,000   | 13,200,000   | 13,200,000     | 13,200,000 |

2017-2018 ANNUAL BUDGET

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*City of Alexandria*  
**Annual Operating Budget**

*Unemployment Fund*





**2017-2018 ANNUAL BUDGET**

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**2017-2018 ANNUAL BUDGET  
UNEMPLOYMENT BENEFITS FUND  
REVENUE DETAIL**

| CODE   | ACCOUNT TITLE                                | 2014-2015       | 2015-2016       | 2016-2017      |              | 2017-2018    |                |         |
|--------|--|-----------------|-----------------|----------------|--------------|--------------|----------------|---------|
|        |  | Actual Received | Actual Received | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted |
| 367101 | Investment Income:<br>Interest - Investments | 973             | 1,346           | 0              | 1,000        | 0            | 0              | 0       |
|        | <b>Total Investment Income</b>               | 973             | 1,346           | 0              | 1,000        | 0            | 0              | 0       |
| 399999 | Other:<br>Use of Retained Earnings           | 0               | 0               | 10,600         | 9,600        | 10,600       | 10,600         | 10,600  |
|        | <b>Total Other</b>                           | 0               | 0               | 10,600         | 9,600        | 10,600       | 10,600         | 10,600  |
|        | <b>TOTAL REVENUES</b>                        | 973             | 1,346           | 10,600         | 10,600       | 10,600       | 10,600         | 10,600  |



2017-2018 ANNUAL BUDGET

|             |                 |               |        |
|-------------|-----------------|---------------|--------|
| DIVISION:   | N/A             | FUND #:       | 553    |
| DEPARTMENT: | Premiums/Claims | ORGANIZATION: | 020000 |

UNEMPLOYMENT BENEFITS FUND

DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE                | 2014-2015     | 2015-2016     | 2016-2017         |                 | 2017-2018       |                   |         |
|--------|------------------------------|---------------|---------------|-------------------|-----------------|-----------------|-------------------|---------|
|        |                              | Actual<br>Exp | Actual<br>Exp | Adopted<br>Budget | Final<br>Budget | Dept<br>Request | Admin<br>Approved | Adopted |
|        | Other                        |               |               |                   |                 |                 |                   |         |
| 531620 | Unemp Claims-General Fund    | 313           | 3,392         | 7,000             | 7,000           | 7,000           | 7,000             | 7,000   |
| 531621 | Unemp Claims-Utility Fund    | 1,448         | 2,169         | 3,000             | 3,000           | 3,000           | 3,000             | 3,000   |
| 531622 | Unemp Claims-Sanitation Fund | 793           | 736           | 400               | 400             | 400             | 400               | 400     |
| 531623 | Unemp Claims-Bus Fund        | 0             | 0             | 200               | 200             | 200             | 200               | 200     |
|        | <b>TOTAL DEPARTMENT</b>      | 2,554         | 6,297         | 10,600            | 10,600          | 10,600          | 10,600            | 10,600  |

2017-2018 ANNUAL BUDGET

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## VI. CAPITAL PROJECTS

## **Capital Project Fund**

The purpose of these funds is to account for financial resources to be used for the acquisition or construction of major capital facilities and infrastructure for general government and enterprise systems activities.



April 30, 2017

Honorable Mayor and  
Members of the Alexandria City Council

I am pleased to present the City of Alexandria's Annual Capital Budget and Five Year Plan for the fiscal years 2017/2018 through 2021/2022. Each capital project includes source(s) of funding; prior, current and future expenditures; and scheduling and expenditure breakdowns. The plan, as presented, balances each year's estimated revenue sources with a current or future project's estimated funding requirements.

The City's Home Rule Charter requires the Mayor to submit to the Alexandria City Council a Capital Improvements Program covering a minimum of 5 years. The plan is required to be submitted at the same time as the annual operating budget for the upcoming fiscal year. An appropriation approved by the Council continues in force until the purpose for which it was created is fulfilled or abandoned. The Charter states that any appropriation shall be deemed abandoned if 3 years pass without any disbursement from or encumbrance of the appropriation.

A Five Year Capital Improvements Program requires long term planning. It also requires a constant monitoring of current trends in order to make necessary adjustments to current and future projects proposed in the plan. Technological changes, community needs and priorities along with changes in revenue sources are often the reason for adjustments or reassessments of the plan. The Administration and the City Council have been diligent in establishing priorities that will meet the changing needs of the City. This budget document has been designed and prepared to aid in the planning process, to provide the citizens with a better understanding of the scope and need for various projects, and to provide direction for the City of Alexandria.

Jacques M. Roy  
Mayor



David Crutchfield  
Director of Finance  
Post Office Box 71  
Alexandria, LA 71309-0071  
Tel (318) 449-5027 · Fax (318) 449-5231  
email: david.crutchfield@cityofalex.com



### General Capital Projects

The following is a breakdown of the General Capital Projects by Category:

| Category          | No. of<br>Projects | Total      |
|-------------------|--------------------|------------|
| Public Enterprise | 13                 | 2,227,574  |
| Drainage          | 4                  | 1,349,382  |
| Streets           | 9                  | 3,485,000  |
| Police            | 1                  | 30,000     |
| Fire              | 1                  | 695,000    |
| Parks/Recreation  | 2                  | 650,000    |
| Zoological Parks  | 4                  | 850,000    |
| CDBG              | <u>0</u>           | <u>-0-</u> |
| Total             | <u>34</u>          | 9,286,956  |

The General Capital Projects are funded by Sales Tax Revenues, Sales Tax Revenue Bond proceeds, Property Tax Revenues, Community Development Block Grant Funds, State and Federal Funds and Other Revenues. A five year 11.25 millage property tax dedicated to specific street and drainage projects has been approved by the voters in 1988, , 1998, and 2003. This property tax renewed in 2008 for ten years. One-half of the 1976 City Sales and Use Tax is dedicated to payment of principal and interest on the sales tax bonds and capital improvements.

Projects involving economic development, construction of new facilities, renovation of existing public facilities and feasibility or master plan studies are budgeted under the Public Enterprise category. The City currently has budgeted 25 projects in this category. The 2017/2018 Budget will create 2 new projects and adjust funding for 14 others.

The Street, Drainage, and Sidewalk Repair Project received substantial funding for 2017/2018, and will make improvements throughout the City. Work also continues on the Hudson Road Bridge Replacement, Masonic Corridor Phase 2, North 16<sup>th</sup> Street Bridge Replacement, and the Tiger Building Replacement at the Zoo.

The Ditch Closure Project involves the replacement of open ditches with below grade drainage pipe, giving a safer and more attractive border to the street while increasing the drainage capacity to prevent flooding. Other major projects under construction include AUMP Third Street, adding attractive streetscapes to this busy corridor, along with the Waterproofing and Roofing of the Riverfront Center. Fire Station Relocation continues in which the City will relocate 2 of its 6 fire stations to more strategic locations, while remodeling 2 of the remaining stations.

The Reserve for Relocation Project, operates as “holding” account for the other projects. Expenditures from these accounts require Council action. The Reserve for Relocation Projects is used to “hold” Utility Funds transferred to the General Capital Projects fund for use with street or drainage projects. The reconstruction of streets or drainage systems often requires the movement or relocation of utility systems. A minimum appropriation of \$100,000 per year is typically made

by the Utility Funds to the General Capital Projects Fund.

Budget Amendments will be used to transfer the Utility Fund into special account numbers within a related project. If Utility Funds remain in a completed project, these funds are transferred back to the Reserve for Relocation Projects "holding" account.

### Enterprise Capital Projects

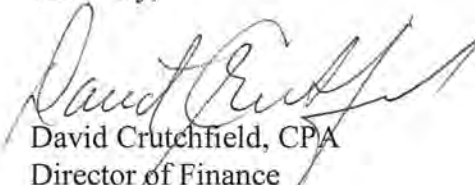
The following is a breakdown of the Enterprise Capital Projects by Category:

| Category          | No. of<br>Projects | Total              |
|-------------------|--------------------|--------------------|
| Electric          | 11                 | 4,340,000          |
| Water             | 5                  | 2,625,000          |
| Gas               | 2                  | 600,000            |
| Wastewater        | 3                  | 945,000            |
| Other             | 2                  | 275,000            |
| Municipal Transit | <u>1</u>           | <u>1,000,000</u>   |
| Total             | <u>24</u>          | <u>\$9,785,000</u> |

The Enterprise Capital Projects are funded by revenues generated by the City's Utilities System, Utility Revenue Bonds, revolving loans from the State Department of Health and Hospitals, and matching FTA grants.

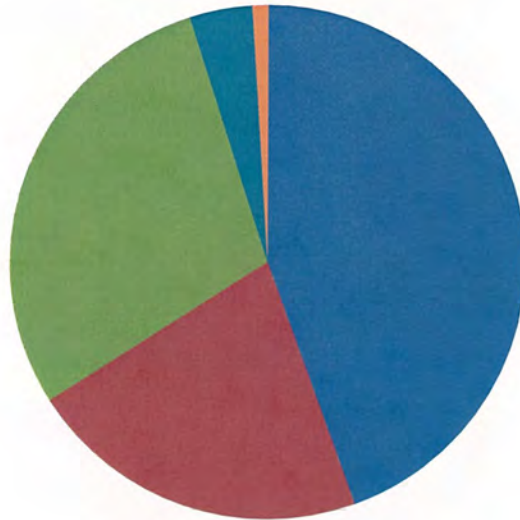
At present, the City is engaging consultants to assess the needs of its Utilities System infrastructure. This will assure the ability of the 4 components; electricity, gas, water and wastewater, to provide reliable service to the customer at the existing level of service as well as provide for any anticipated growth in all areas. This assessment will materially impact future capital budgets in the Enterprise Capital Projects. To this end, the City has begun replacing electrical transmission transformers at the Willow Glen and Twin Bridges Substations, the Painting and Repair of the Rosalino Water Tank, and the replacement of aging Water and Wastewater mains.

Sincerely,

  
David Crutchfield, CPA  
Director of Finance  
City of Alexandria

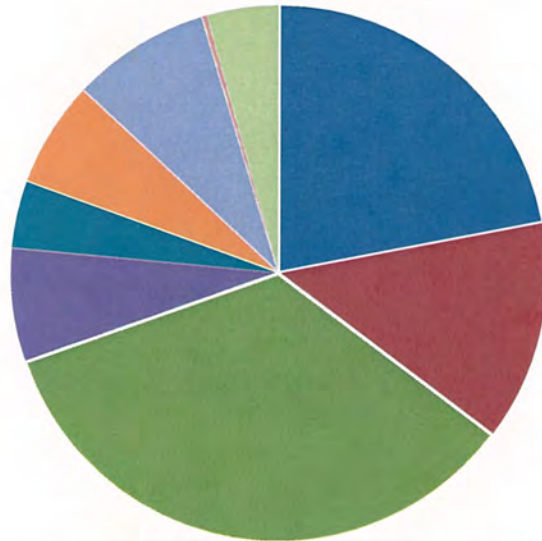
**GENERAL CAPITAL PROJECTS  
REVENUES & EXPENDITURES  
FISCAL YEAR 2017-2018**

**Revenues**



■ Sales Tax ■ Closed Projects ■ Property Tax ■ Intergovernmental ■ Fund Balance ■ Interfund Transfer

**Expenditures**



■ Public Enterprise ■ Drainage ■ Streets ■ Fire ■ Transfer Out  
■ Parks ■ Zoo ■ Police ■ Unappropriated

**GENERAL CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN**

**PUBLIC ENTERPRISE**

| PROJ #                         | PROJECT IDENTIFICATION              | BUDGET C/O        | FISCAL YEAR      |                  |                  |                |                | TOTAL 5 YEAR      | BEYOND 2022 | TOTAL COST        |
|--------------------------------|-------------------------------------|-------------------|------------------|------------------|------------------|----------------|----------------|-------------------|-------------|-------------------|
|                                |                                     |                   | 17-18            | 18-19            | 19-20            | 20-21          | 21-22          |                   |             |                   |
| 059401                         | Reserve for Relocation Projects     | 400,000           | 100,000          | 100,000          | 100,000          | 100,000        | 100,000        | 500,000           |             | 900,000           |
| 050301                         | City Hall Renovation                | 0                 | 400,000          | 7,700,000        | 4,000,000        |                |                | 12,100,000        |             | 12,100,000        |
| 860301                         | Info Technology Upgrades            | 55,708            |                  |                  |                  |                |                | 0                 |             | 0                 |
| 050710                         | AUMP Lower Third                    | 2,199,552         |                  |                  |                  |                |                | 0                 |             | 2,199,552         |
| 050801                         | Building Improvements               | 323,190           | 150,000          | 150,000          | 150,000          | 150,000        | 150,000        | 750,000           |             | 1,073,190         |
| 050802                         | Roof Replacement                    | 669,980           | 150,000          | 150,000          | 150,000          | 150,000        | 150,000        | 750,000           |             | 1,419,980         |
| 051103                         | Red River Imp Venture               | 3,842,836         | (400,000)        |                  |                  |                |                | (400,000)         |             | 3,242,836         |
| 051104                         | Port of Alexandria Rail Spur Imp    | 57,224            |                  |                  |                  |                |                | 0                 |             | 57,224            |
| 051201                         | Port of Alex/Ruston Foundry         | 47,298            |                  |                  |                  |                |                | 0                 |             | 47,298            |
| 051302                         | Riverfront Center Improvements      | 433,726           |                  |                  |                  |                |                | 0                 |             | 433,726           |
| 051401                         | Energy Renovations                  | 309,861           | 106,000          |                  |                  |                |                | 106,000           |             | 415,861           |
| 051403                         | Cenia Community College             | 140,176           |                  |                  |                  |                |                | 0                 |             | 140,176           |
| 051501                         | Code Enforcement Canopy             | 10,431            |                  |                  |                  |                |                | 0                 |             | 10,431            |
| 051502                         | Riverfront Improvements             | 881,901           | (161,694)        |                  |                  |                |                | (161,694)         |             | 0                 |
| 051503                         | Two Way Communications Upgrade      | 51,816            | 350,000          |                  |                  |                |                | 350,000           |             | 401,816           |
| 051601                         | Convention Hall Improvements        | 160,420           | 30,000           |                  |                  |                |                | 30,000            |             | 190,420           |
| 051602                         | Boiler Replacement City Hall        | 135,639           | 21,974           |                  |                  |                |                | 21,974            |             | 157,613           |
| 051603                         | Business Incubator Chiller Repl     | 164,736           | 35,000           |                  |                  |                |                | 35,000            |             | 199,736           |
| 051604                         | Amphitheatre Improvements           | 756,753           |                  |                  |                  |                |                | 0                 |             | 756,753           |
| 051701                         | City Hall Waterproofing             | 600,000           | (600,000)        |                  |                  |                |                | (600,000)         |             | 0                 |
| 051702                         | Security Improvements               | 33,614            | 40,000           | 30,000           |                  |                |                | 70,000            |             | 103,614           |
| 051703                         | Naval Reserve Building Demolition   | 50,163            | 39,000           |                  |                  |                |                | 39,000            |             | 89,163            |
| 051704                         | Public Safety Datacenter Renovation | 250,000           |                  |                  |                  |                |                | 0                 |             | 250,000           |
| 051801                         | Riverfront Center Waterproofing     | 0                 | 555,600          |                  |                  |                |                | 555,600           |             | 555,600           |
| 051802                         | Riverfront Center Roof Replacement  | 0                 | 250,000          |                  |                  |                |                | 250,000           |             | 250,000           |
| <b>Total Public Enterprise</b> |                                     | <b>11,375,024</b> | <b>1,065,880</b> | <b>8,130,000</b> | <b>4,400,000</b> | <b>400,000</b> | <b>400,000</b> | <b>14,395,880</b> | <b>0</b>    | <b>24,994,989</b> |

\* Project Number to be Assigned  
 @ New or Revised Projects  
 Projects to be closed

2017-2018

**GENERAL CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN**

**DRAINAGE**

| PROJ #                | PROJECT IDENTIFICATION              | BUDGET C/O       | FISCAL YEAR    |                  |                  |                  |                  | TOTAL 5 YEAR      | BEYOND 2022 | TOTAL COST        |
|-----------------------|-------------------------------------|------------------|----------------|------------------|------------------|------------------|------------------|-------------------|-------------|-------------------|
|                       |                                     |                  | 17-18          | 18-19            | 19-20            | 20-21            | 21-22            |                   |             |                   |
| 250211                | Acquisition-ROW/Servitudes          | 431,516          |                |                  |                  |                  |                  | 0                 |             | 431,516           |
| 250421                | Residential Ditch Closure           | 1,095,774        | 375,000        | 375,000          | 375,000          | 375,000          | 375,000          | 1,875,000         |             | 2,970,774         |
| 250512                | Pump Station Repairs                | 129,862          |                |                  |                  |                  |                  | 0                 |             | 129,862           |
| 250604                | Chatlain Lake-Willow Glen Hudson    | 499,554          |                |                  |                  |                  |                  | 0                 |             | 499,554           |
| 251003                | Red River Levee Certification       | 50,026           |                |                  |                  |                  |                  | 0                 |             | 50,026            |
| 251102                | Woodale Outfall/ Railrd Ave Ph 3    | 499,382          | (499,382)      |                  |                  |                  |                  | (499,382)         |             | 0                 |
| 251103                | Masonic Drive RCB Extension         | 1,814,000        |                |                  |                  |                  |                  | 0                 |             | 1,814,000         |
| 251104                | Tangent Rail RCB                    | 816,373          |                |                  |                  |                  |                  | 0                 |             | 816,373           |
| 251105                | Martin Park Drainage                | 500,000          | 499,382        |                  |                  |                  |                  | 499,382           |             | 999,382           |
| 251301                | Citywide Drainage Improvements      | 90,423           |                |                  |                  |                  |                  | 0                 |             | 90,423            |
| 251401                | Culpepper Drainage                  | 573,484          |                |                  |                  |                  |                  | 0                 |             | 573,484           |
| 251701                | Woodale Outfall/ Railrd Ave Ph 4    | 1,350,000        |                |                  |                  |                  |                  | 0                 |             | 0                 |
| 251702                | Diversion Canal Reverse Flow System | 40,639           |                |                  |                  |                  |                  | 0                 |             | 0                 |
| 251703                | Rapides Avenue RCB Repair           | 450,000          |                |                  |                  |                  |                  | 0                 |             | 450,000           |
| 251704                | Choctaw Drive Drainage              | 24,899           |                |                  |                  |                  |                  | 0                 |             | 24,899            |
| 251801                | Mall Ditch Improvements             | 0                | 325,000        | 500,000          | 500,000          |                  |                  | 1,325,000         |             | 1,325,000         |
| 251802                | Hwy 28 West Drainage Canal          | 0                | 150,000        |                  | 775,000          |                  |                  | 925,000           |             | 925,000           |
| *                     | Dorchester Ditch Enclosure Phase 1  | 0                |                | 450,000          | 700,000          |                  |                  | 1,150,000         |             | 1,150,000         |
| *                     | MacAdams Ditch Improvements         | 0                |                | 740,000          |                  |                  |                  | 740,000           |             | 740,000           |
| *                     | Good Earth Drainage Phase 1         | 0                |                | 250,000          | 750,000          |                  |                  | 1,000,000         |             | 1,000,000         |
| *                     | Good Earth Drainage Phase 2         | 0                |                |                  | 250,000          | 750,000          |                  | 1,000,000         |             | 1,000,000         |
| *                     | Dorchester Ditch Enclosure Phase 2  | 0                |                |                  | 225,000          | 1,125,000        |                  | 1,350,000         |             | 1,350,000         |
| *                     | Shenandoah Ditch Closure            | 0                |                |                  |                  |                  | 300,000          | 300,000           |             | 300,000           |
| *                     | Worley Drive Ditch Closure          | 0                |                |                  |                  |                  | 335,000          | 335,000           |             | 335,000           |
| +                     | Hynson Bayou -Parkway -Stella Mills | 0                |                |                  |                  |                  | 900,000          | 900,000           |             | 900,000           |
| *                     | Hynson Bayou -Poplar - Parkway      | 0                |                |                  |                  |                  | 1,680,000        | 1,680,000         |             | 1,680,000         |
| <b>Total Drainage</b> |                                     | <b>8,365,932</b> | <b>850,000</b> | <b>2,315,000</b> | <b>3,575,000</b> | <b>2,250,000</b> | <b>3,590,000</b> | <b>12,580,000</b> | <b>0</b>    | <b>19,555,293</b> |

- \* Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed



**2017-2018**  
**GENERAL CAPITAL PROJECTS**  
**FIVE YEAR CAPITAL PLAN**

**STREETS**

| PROJ #               | PROJECT IDENTIFICATION                   | BUDGET C/O        | FISCAL YEAR      |                  |                |                |                  | TOTAL 5 YEAR      | BEYOND 2022      | TOTAL COST        |
|----------------------|--|-------------------|------------------|------------------|----------------|----------------|------------------|-------------------|------------------|-------------------|
|                      |  |                   | 17-18            | 18-19            | 19-20          | 20-21          | 21-22            |                   |                  |                   |
| 268823               | Street, Drainage, Sidewalk Repairs       | 782,588           | 1,800,000        | 375,000          | 375,000        | 375,000        | 375,000          | 3,300,000         |                  | 4,082,588         |
| 269007               | Sugarhouse Road - Phase 1                | 7,542,623         |                  |                  |                |                |                  | 0                 | 3,500,000        | 11,042,623        |
| 269801               | Jackson St at Horseshoe Drive            | 626,632           |                  |                  |                |                |                  | 0                 |                  | 0                 |
| 260407               | Street Repairs                           | 158,938           | 50,000           | 50,000           | 50,000         | 50,000         | 50,000           | 250,000           |                  | 408,938           |
| 260507               | Aerial Photography                       | 170,554           | 15,000           | 15,000           | 15,000         | 15,000         | 15,000           | 75,000            |                  | 245,554           |
| 260604               | North Mall-North to Sterkx               | 462,992           |                  |                  |                |                |                  | 0                 | 3,000,000        | 3,462,992         |
| 260608               | Land Acquisitions                        | 164,299           |                  | 50,000           |                |                | 50,000           | 100,000           |                  | 264,299           |
| 261002               | Traffic Signals Renovations              | 367,070           | 25,000           |                  | 25,000         |                |                  | 50,000            |                  | 417,070           |
| 261003               | Citywide Directional Signage             | 81,020            |                  |                  |                |                |                  | 0                 |                  | 81,020            |
| 261201               | MPO Street Overlays                      | 82,276            | (82,276)         |                  |                |                |                  | (82,276)          |                  | 0                 |
| 261203               | Masonic Corridor Ph 2                    | 2,120,915         |                  |                  |                |                |                  | 0                 |                  | 2,120,915         |
| 261302               | Directional Signage & Striping           | 79,091            | 50,000           | 50,000           | 50,000         | 50,000         | 50,000           | 250,000           |                  | 329,091           |
| 261304               | MPO Versailles Lighting                  | 276,993           |                  |                  |                |                |                  | 0                 |                  | 276,993           |
| 261307               | MPO Sidewalk-Monroe St                   | 96,105            | (96,105)         |                  |                |                |                  | (96,105)          |                  | 0                 |
| 261501               | Hudson Bridge Chatlain Canal             | 841,304           | 450,000          |                  |                |                |                  | 450,000           |                  | 450,000           |
| 261601               | Prescott Road Sidewalk Improvement       | 105,624           | (105,624)        |                  |                |                |                  | (105,624)         |                  | (0)               |
| 261602               | MPO Panel Replacement                    | 3,274,352         |                  |                  |                |                |                  | 0                 |                  | 3,274,352         |
| 261603               | Industrial Park Road Reconstruction      | 552,802           | 100,000          |                  |                |                |                  | 100,000           |                  | 652,802           |
| 261604               | Cloverleaf Boulevard Extension           | 361,476           |                  |                  |                |                |                  | 0                 |                  | 361,476           |
| 261701               | City Park Bridge Repairs                 | 225,000           |                  |                  |                |                |                  | 0                 |                  | 225,000           |
| 261702               | Horseshoe Drive Improvements             | 200,000           |                  |                  |                |                |                  | 0                 |                  | 200,000           |
| 261801               | N. 16th Street Bridge Replacement        | 0                 | 350,000          | 1,350,000        |                |                |                  | 1,700,000         |                  | 1,700,000         |
| 261802               | Pitts St/Broadway to Applewhite          | 0                 | 645,000          |                  |                |                |                  | 645,000           |                  | 645,000           |
| *                    | North Mall/ North to Sterkx Ph 2         | 0                 | 0                |                  |                |                |                  | 0                 | 1,250,000        | 1,250,000         |
| *                    | Hudson Blvd/Eddie Williams to Futrell    | 0                 |                  |                  |                |                | 1,620,000        | 1,620,000         |                  | 1,620,000         |
| *                    | Tulane Ave/Lincoln to Clinton            | 0                 |                  |                  |                |                | 1,630,000        | 1,630,000         |                  | 1,630,000         |
| *                    | Olcutt St/Allen to Sterkx Road           | 0                 |                  |                  |                |                | 425,000          | 425,000           |                  | 425,000           |
| *                    | Provine Place Sidwalk/ Ansley-Versailles | 0                 |                  |                  |                |                | 270,000          | 270,000           |                  | 270,000           |
| <b>Total Streets</b> |  | <b>18,572,654</b> | <b>3,200,995</b> | <b>1,890,000</b> | <b>515,000</b> | <b>540,000</b> | <b>4,435,000</b> | <b>10,580,995</b> | <b>7,750,000</b> | <b>35,435,713</b> |

\* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

2017-2018

**GENERAL CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN**

**POLICE**

| PROJ #              | PROJECT IDENTIFICATION        | BUDGET C/O | FISCAL YEAR |       |       |       |       | TOTAL 5 YEAR | BEYOND 2022 | TOTAL COST |
|---------------------|-------------------------------|------------|-------------|-------|-------|-------|-------|--------------|-------------|------------|
|                     |                               |            | 17-18       | 18-19 | 19-20 | 20-21 | 21-22 |              |             |            |
| 501401              | Pistol Range Improvements     | 113,458    |             |       |       |       |       | 0            |             | 113,458    |
| 501502              | Pistol Range Classroom        | 185,405    |             |       |       |       |       | 0            |             | 185,405    |
| 501504              | Parking Canopies              | 127,785    | 30,000      |       |       |       |       | 30,000       |             | 157,785    |
| 501601              | Filing & Storage System       | 14,463     |             |       |       |       |       | 0            |             | 14,463     |
| 501701              | Public Safety Security System | 73,000     |             |       |       |       |       | 0            |             | 73,000     |
| 501702              | Body/Vehicle Camera System    | 36,157     |             |       |       |       |       | 0            |             | 36,157     |
| <b>Total Police</b> |                               | 550,268    | 30,000      | 0     | 0     | 0     | 0     | 30,000       | 0           | 580,268    |

\* Project Number to be Assigned  
 @ New or Revised Projects  
 Projects to be closed

2017-2018

**GENERAL CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN**

**FIRE**

| PROJ #            | PROJECT IDENTIFICATION  | BUDGET C/O | FISCAL YEAR |         |       |       |       | TOTAL 5 YEAR | BEYOND 2022 | TOTAL COST |           |
|-------------------|-------------------------|------------|-------------|---------|-------|-------|-------|--------------|-------------|------------|-----------|
|                   |                         |            | 17-18       | 18-19   | 19-20 | 20-21 | 21-22 |              |             |            |           |
| 600503            | Fire Station Relocation | 2,170,910  |             |         |       |       |       | 0            |             | 2,170,910  |           |
| 601701            | Pumper Truck            | 3,789      |             |         |       |       |       | 0            |             | 3,789      |           |
| 601801            | Pumper Truck            |            | 695,000     |         |       |       |       | 695,000      |             | 695,000    |           |
| <b>Total Fire</b> |                         |            | 2,174,699   | 695,000 | 0     | 0     | 0     | 0            | 695,000     | 0          | 2,869,699 |

\* Project Number to be Assigned  
 @ New or Revised Projects  
 Projects to be closed



2017-2018

**GENERAL CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN**

**PARKS AND RECREATION**

| PROJ #                       | PROJECT IDENTIFICATION         | BUDGET C/O | FISCAL YEAR |         |       |       |       | TOTAL 5 YEAR | BEYOND 2022 | TOTAL COST |
|------------------------------|--------------------------------|------------|-------------|---------|-------|-------|-------|--------------|-------------|------------|
|                              |                                |            | 17-18       | 18-19   | 19-20 | 20-21 | 21-22 |              |             |            |
| 440901                       | Recreational Park Improvements | 430,223    |             |         |       |       |       | 0            |             | 430,223    |
| 441501                       | Johnny Downs Park Improvements | 397        | 400,000     |         |       |       |       | 400,000      |             | 400,397    |
| 441601                       | Park Building Improvements     | 786        |             |         |       |       |       | 0            |             | 786        |
| 441801                       | Civil Rights Monument          |            | 250,000     | 250,000 |       |       |       | 500,000      |             | 500,000    |
| <b>Total Park/Recreation</b> |                                | 431,406    | 650,000     | 250,000 | 0     | 0     | 0     | 900,000      | 0           | 1,331,406  |

- \* Project Number to be Assigned
- @ New or Revised Projects
- Projects to be closed

2017-2018

**GENERAL CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN**

**ZOOLOGICAL PARK**

| PROJ #                                | PROJECT IDENTIFICATION            | BUDGET C/O        | FISCAL YEAR      |                   |                  |                  |                  | TOTAL 5 YEAR      | BEYOND 2022      | TOTAL COST        |
|---------------------------------------|-----------------------------------|-------------------|------------------|-------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|
|                                       |                                   |                   | 17-18            | 18-19             | 19-20            | 20-21            | 21-22            |                   |                  |                   |
| 431401                                | AV System                         | 40,347            |                  |                   |                  |                  |                  | 0                 |                  | 40,347            |
| 431501                                | Zoo Improvements                  | 809,128           | 200,000          | 400,000           | 400,000          |                  |                  | 1,000,000         |                  | 1,809,128         |
| 431701                                | Otter Exhibit Renovation          | 200,000           | (200,000)        |                   |                  |                  |                  | (200,000)         |                  | 0                 |
| 431702                                | Colobus Monkey Exhibit            | 30,000            | (30,000)         |                   |                  |                  |                  | (30,000)          |                  | 0                 |
| 431703                                | Relocation of Red River Hogs      | 7,000             | (7,000)          |                   |                  |                  |                  | (7,000)           |                  | 0                 |
| 431801                                | Tiger Building Replacement        | 0                 | 550,000          |                   |                  |                  |                  | 550,000           |                  | 550,000           |
| 431802                                | Refurbish Wooden Walks & Decks    | 0                 | 50,000           | 50,000            | 50,000           |                  |                  | 150,000           |                  | 150,000           |
| 431803                                | Zoo Master Plan/Feasibility Study | 0                 | 50,000           |                   |                  |                  |                  | 50,000            |                  | 50,000            |
| <b>Total Zoological Park</b>          |                                   | <b>1,086,475</b>  | <b>613,000</b>   | <b>450,000</b>    | <b>450,000</b>   | <b>0</b>         | <b>0</b>         | <b>1,513,000</b>  | <b>0</b>         | <b>2,599,475</b>  |
| <b>TOTAL GENERAL CAPITAL PROJECTS</b> |                                   | <b>42,556,458</b> | <b>7,104,875</b> | <b>13,035,000</b> | <b>8,940,000</b> | <b>3,190,000</b> | <b>8,425,000</b> | <b>40,694,875</b> | <b>7,750,000</b> | <b>87,366,843</b> |

- \* Project Number to be Assigned
- @ New or Revised Projects
- ▨ Projects to be closed

2017-2018

**GENERAL CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN**

**COMMUNITY DEVELOPMENT BLOCK GRANT**

| PROJ # | PROJECT IDENTIFICATION | BUDGET C/O | FISCAL YEAR |       |       |       |       | TOTAL 5 YEAR | BEYOND 2022 | TOTAL COST |
|--------|------------------------|------------|-------------|-------|-------|-------|-------|--------------|-------------|------------|
|        |                        |            | 17-18       | 18-19 | 19-20 | 20-21 | 21-22 |              |             |            |

|            |  |   |   |   |   |   |   |   |   |   |
|------------|--|---|---|---|---|---|---|---|---|---|
| TOTAL CDBG |  | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
|------------|--|---|---|---|---|---|---|---|---|---|

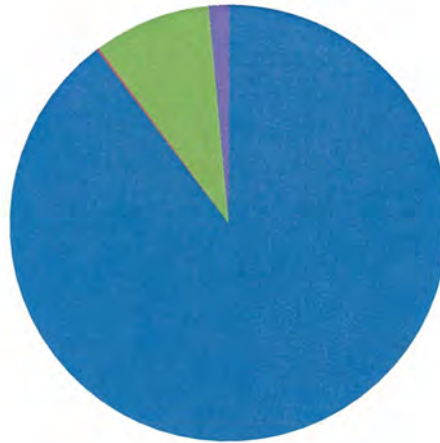
\* Project Number to be Assigned  
 @ New or Revised Projects  
 Projects to be closed

**ENTERPRISE CAPITAL PROJECTS**

**REVENUES & EXPENSES**

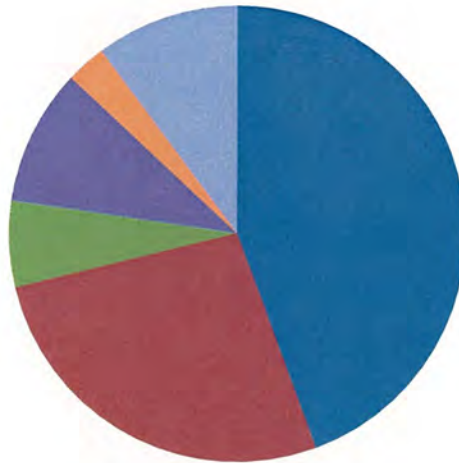
**FISCAL YEAR 2017-2018**

**Revenues**



■ Utility Funds ■ Closed Projects ■ Intergovernmental ■ Sales Tax

**Expenses**



■ Electric ■ Water ■ Gas ■ Wastewater ■ Unappropriated ■ Other ■ Bus

2017-2018

ENTERPRISE CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN

ELECTRIC

| PROJ #                | PROJECT IDENTIFICATION               | BUDGET C/O        | FISCAL YEAR      |                  |                  |                  |                | TOTAL 5 YEAR      | BEYOND 2022       | TOTAL COST        |
|-----------------------|--------------------------------------|-------------------|------------------|------------------|------------------|------------------|----------------|-------------------|-------------------|-------------------|
|                       |                                      |                   | 17-18            | 18-19            | 19-20            | 20-21            | 21-22          |                   |                   |                   |
| 729202                | Circuit Reconductoring               | 838,783           | 250,000          | 250,000          | 250,000          | 250,000          | 250,000        | 1,250,000         |                   | 2,088,783         |
| 720003                | Replace Distribution Breakers        | 30,333            |                  |                  |                  |                  |                | 0                 |                   | 30,333            |
| 720601                | 138 KV Pole Change Out               | 826,346           | 300,000          |                  |                  |                  |                | 300,000           |                   | 1,126,346         |
| 720801                | Electric Utility Relocation          | 323,869           | 50,000           | 200,000          | 200,000          | 200,000          | 200,000        | 850,000           |                   | 1,173,869         |
| 720804                | Substation Maintenance               | 210,297           | 115,000          | 115,000          | 115,000          | 115,000          | 115,000        | 575,000           |                   | 785,297           |
| 720805                | Distribution Feeder Maintenance      | 201,180           | 200,000          | 200,000          | 200,000          | 200,000          | 200,000        | 1,000,000         |                   | 1,201,180         |
| 720903                | 138 KV Pilot Wire Replacement        | 795,822           |                  |                  |                  |                  |                | 0                 |                   | 795,822           |
| 721302                | 138 KV Transmission Upgrade          | 823,603           | 375,000          |                  |                  |                  |                | 375,000           |                   | 1,198,603         |
| 721401                | DG Hunter Units #5-11                | 1,203,081         |                  |                  |                  |                  |                | 0                 |                   | 1,203,081         |
| 721502                | Bayou Cove #1 Comb Inspection        | 300,000           |                  |                  |                  |                  |                | 0                 |                   | 300,000           |
| 721503                | Bayou Cove #1 Capital Imp            | 75,000            |                  |                  |                  |                  |                | 0                 |                   | 75,000            |
| 721504                | Pecan Bayou Subdivision Ph 1         | 462               | (16,300)         |                  |                  |                  |                | (16,300)          |                   | (15,838)          |
| 721505                | Pecan Bayou Subdivision Ph 2         | 953               |                  |                  |                  |                  |                | 0                 |                   | 953               |
| 721601                | Pecan Bayou Subdivision Ph 3         | (18,887)          |                  |                  |                  |                  |                | 0                 |                   | (18,887)          |
| 721602                | Pecan Bayou Subdivision Ph 5         | 210,000           |                  |                  |                  |                  |                | 0                 |                   | 210,000           |
| 721701                | Willow Glen Transformer Rep          | 819,362           | 750,000          |                  |                  |                  |                | 750,000           |                   | 750,000           |
| 721702                | Rep Twin Bridges Autotransformer     | 4,493,061         | 900,000          |                  |                  |                  |                | 900,000           |                   | 4,493,061         |
| 721703                | Rep Bayou Rapides Transformer        | 0                 |                  | 2,200,000        |                  |                  |                | 2,200,000         |                   | 2,200,000         |
| 721704                | MacArthur Drive Lighting Replacement | 500,000           | 750,000          |                  |                  |                  |                | 750,000           |                   | 1,250,000         |
| 721801                | Demolition DG Hunter 1-4             | 0                 | 200,000          | 100,000          | 100,000          | 100,000          | 100,000        | 600,000           |                   | 600,000           |
| 721802                | Prescott 2400V Conversion            | 0                 | 450,000          |                  |                  |                  |                | 450,000           |                   | 450,000           |
| *                     | Prescott Breaker & Switch Replacemer | 0                 |                  | 300,000          |                  |                  |                | 300,000           |                   | 300,000           |
| *                     | Willow Glen Breaker & Switch Rep     | 0                 |                  |                  | 240,000          |                  |                | 240,000           |                   | 240,000           |
| +                     | Twin Bridges Breaker & Switch Rep    | 0                 |                  |                  |                  | 400,000          |                | 400,000           |                   | 400,000           |
| *                     | DG Hunter Unit #12                   | 0                 |                  |                  |                  |                  |                | 0                 | 10,000,000        | 10,000,000        |
| <b>Total Electric</b> |                                      | <b>11,633,265</b> | <b>4,323,700</b> | <b>3,365,000</b> | <b>1,105,000</b> | <b>1,265,000</b> | <b>885,000</b> | <b>10,923,700</b> | <b>10,000,000</b> | <b>30,837,603</b> |

\* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

2017-2018

ENTERPRISE CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN

WATER

| PROJ #             | PROJECT IDENTIFICATION              | BUDGET C/O       | FISCAL YEAR      |                  |                  |                  |                  | TOTAL 5 YEAR      | BEYOND 2022 | TOTAL COST        |
|--------------------|-------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|-------------|-------------------|
|                    |                                     |                  | 17-18            | 18-19            | 19-20            | 20-21            | 21-22            |                   |             |                   |
| 750004             | Waterline Replacement & Rehab       | 494,129          | 750,000          | 750,000          | 750,000          | 750,000          | 750,000          | 3,750,000         |             | 4,244,129         |
| 751001             | Water Well Reclamation              | 574,115          | 750,000          | 750,000          | 750,000          | 750,000          | 750,000          | 3,750,000         |             | 4,324,115         |
| 751201             | Martin Park Water Main Rep          | 500,883          |                  |                  |                  |                  |                  | 0                 |             | 500,883           |
| 751202             | Replace Water Wells                 | 359,542          | 500,000          | 1,000,000        | 500,000          |                  |                  | 2,000,000         |             | 2,359,542         |
| 751301             | Hwy 1 Water Tank Repairs & Painting | 102,425          |                  |                  |                  |                  |                  | 0                 |             | 102,425           |
| 751302             | McNutt Field Water Feeder Line      | 59,714           |                  | 675,000          | 675,000          |                  |                  | 1,350,000         |             | 1,409,714         |
| 751401             | Adams Station 2400V to 480V         | 599,598          |                  |                  |                  |                  |                  | 0                 |             | 599,598           |
| 751402             | Shell Road Tank Study               | 75,000           |                  |                  |                  |                  |                  | 0                 |             | 75,000            |
| 751403             | City Park Tank Replacement          | 622,119          |                  |                  |                  |                  |                  | 0                 |             | 622,119           |
| 751601             | McKeithen Dr Tank Repair & Paint    | 493,016          |                  |                  |                  |                  |                  | 0                 |             | 493,016           |
| 751602             | Fire Hydrant Thread Standardization | 105,000          |                  |                  |                  |                  |                  | 0                 |             | 105,000           |
| 751701             | Rosalino Tank Repair & Paint        | 296,000          | 565,000          |                  |                  |                  |                  | 565,000           |             | 861,000           |
| 751702             | TRC Rechlorination Station          | 239,000          |                  |                  |                  |                  |                  | 0                 |             | 239,000           |
| 751703             | Annadale Road Improvements          | 350,100          | 60,000           |                  |                  |                  |                  | 60,000            |             | 410,100           |
| 751704             | Water Main Rep-Legacy System        | 476,972          |                  |                  |                  |                  |                  | 0                 |             | 476,972           |
| 751705             | Chlorine Leak Detection             | 65,152           |                  |                  |                  |                  |                  | 0                 |             | 65,152            |
| *                  | Kisatchie By Pass Phase I           | 0                |                  | 2,429,000        |                  |                  |                  | 2,429,000         |             | 2,429,000         |
| *                  | Adams Tank Repair & Paint           | 0                |                  | 615,000          | 562,000          |                  |                  | 1,177,000         |             | 1,177,000         |
| *                  | Water Well Meter Replacement        | 0                |                  | 410,000          |                  |                  |                  | 410,000           |             | 410,000           |
| *                  | Adams Pump Station Line Renovation  | 0                |                  |                  |                  | 1,935,000        |                  | 1,935,000         |             | 1,935,000         |
| <b>Total Water</b> |                                     | <b>5,412,765</b> | <b>2,625,000</b> | <b>6,629,000</b> | <b>3,237,000</b> | <b>3,435,000</b> | <b>1,500,000</b> | <b>17,426,000</b> | <b>0</b>    | <b>22,838,765</b> |

\* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

2017-2018

**ENTERPRISE CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN**

**GAS**

| PROJ #           | PROJECT IDENTIFICATION         | BUDGET C/O     | FISCAL YEAR    |                |                |                |          | TOTAL 5 YEAR     | BEYOND 2022 | TOTAL COST       |
|------------------|--------------------------------|----------------|----------------|----------------|----------------|----------------|----------|------------------|-------------|------------------|
|                  |                                |                | 17-18          | 18-19          | 19-20          | 20-21          | 21-22    |                  |             |                  |
| 780901           | Martin Park Gas Main Rep       | 157,754        | 300,000        |                |                |                |          | 300,000          |             | 457,754          |
| 781401           | Gas SCADA Upgrade              | 170,590        |                |                |                |                |          | 0                |             | 170,590          |
| 781503           | Gas Main Extention 8" Port     | 55,000         |                |                |                |                |          | 0                |             | 55,000           |
| 781601           | Pecan Bayou Suidivision Ph 4   | 11,551         |                |                |                |                |          | 0                |             | 11,551           |
| 781602           | Pecan Bayou Suidivision Ph 5   | 12,525         |                |                |                |                |          | 0                |             | 12,525           |
| 781604           | Pecan Bayou Suidivision Ph 6   | 2,801          |                |                |                |                |          | 0                |             | 2,801            |
| 781605           | Vandenburg/England Gas Loop    | 35,000         |                |                |                |                |          | 0                |             | 35,000           |
| 781606           | LA 28W Gas Extension           | 4,010          |                |                |                |                |          | 0                |             | 4,010            |
| 781701           | Ansley Blvd Gas Extension Ph 3 | 25             |                |                |                |                |          | 0                |             | 25               |
| 781702           | Ansley Blvd Gas Extension Ph 4 | 50             |                |                |                |                |          | 0                |             | 50               |
| 781703           | Calderwood Gas Extension       | 45             |                |                |                |                |          | 0                |             | 45               |
| 781704           | Cloverleaf Gas Extension       | 40,000         |                |                |                |                |          | 0                |             | 40,000           |
| 781801           | Lower 3rd/W Sandy Bayou Gas    |                | 300,000        |                |                |                |          | 300,000          |             | 300,000          |
| *                | Wells Boulevard Gas Rep        |                |                | 300,000        |                |                |          | 300,000          |             | 300,000          |
| *                | Zone 15 Gas Replacement        |                |                |                | 300,000        |                |          | 300,000          |             | 300,000          |
| *                | Alexandria West Side Gas Feed  |                |                |                |                | 650,000        |          | 650,000          |             | 650,000          |
| <b>Total Gas</b> |                                | <b>489,351</b> | <b>600,000</b> | <b>300,000</b> | <b>300,000</b> | <b>650,000</b> | <b>0</b> | <b>1,850,000</b> | <b>0</b>    | <b>2,339,351</b> |


- \* Project Number to be Assigned
- @ New or Revised Projects
- ▒ Projects to be closed

2017-2018

**ENTERPRISE CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN**

**WASTEWATER**

| PROJ #                  | PROJECT IDENTIFICATION                 | BUDGET C/O       | FISCAL YEAR    |                  |                  |                  |                  | TOTAL 5 YEAR      | BEYOND 2022       | TOTAL COST        |
|-------------------------|--|------------------|----------------|------------------|------------------|------------------|------------------|-------------------|-------------------|-------------------|
|                         |  |                  | 17-18          | 18-19            | 19-20            | 20-21            | 21-22            |                   |                   |                   |
| 818901                  | Sewer Line Rehab & Replacement         | 1,165,509        | 450,000        | 750,000          | 750,000          | 750,000          | 750,000          | 3,450,000         |                   | 4,615,509         |
| 810904                  | Collection/Treatment Painting          | 38,872           |                | 925,000          |                  |                  |                  | 925,000           |                   | 963,872           |
| 811301                  | Atwood Station Odor Control            | 238,447          |                |                  |                  |                  |                  | 0                 |                   | 238,447           |
| 811501                  | Lift Station Upgrades                  | 415,000          | 220,000        |                  | 220,000          |                  |                  | 440,000           |                   | 855,000           |
| 811502                  | Port Force Main Additions              | 45,000           |                |                  |                  |                  |                  | 0                 |                   | 45,000            |
| 811601                  | Lift Station Stand by Power            | 246,740          |                |                  |                  |                  |                  | 0                 |                   | 246,740           |
| 811602                  | Demolish Atwood Lift Station           | 189,850          |                |                  |                  |                  |                  | 0                 |                   | 189,850           |
| 811603                  | Samtown Lift Station & Force Main      | 1,028,274        |                |                  |                  |                  |                  | 0                 |                   | 1,028,274         |
| 811701                  | Wastewater Main Rep - Legacy System    | 475,890          |                |                  |                  |                  |                  | 0                 |                   | 475,890           |
| 811801                  | Vehicle Storage Building               | 0                | 275,000        |                  |                  |                  |                  | 275,000           |                   | 275,000           |
| *                       | Windemere Lift Station Gravity Sewer   | 0                |                | 1,592,000        |                  |                  |                  | 1,592,000         |                   | 1,592,000         |
| *                       | Engine Replacement-Jones St Lift Stati | 0                |                |                  | 2,400,000        |                  |                  | 2,400,000         |                   | 2,400,000         |
| *                       | Martin Park Flood Control Stand By     | 0                |                |                  | 156,000          |                  |                  | 156,000           |                   | 156,000           |
| *                       | Highway 28 W Sewer Improvements        | 0                |                |                  |                  | 1,570,000        |                  | 1,570,000         |                   | 1,570,000         |
| *                       | Main Lift Stations Renovation          | 0                |                |                  |                  |                  | 4,148,000        | 4,148,000         |                   | 4,148,000         |
| *                       | W Sandy Bayou Flood Control Stand B    | 0                |                |                  |                  |                  | 546,000          | 546,000           |                   | 546,000           |
| *                       | Downtown Sewer Line Rehab              | 0                |                |                  |                  |                  |                  | 0                 | 6,000,000         | 6,000,000         |
| *                       | West Alexandria Treatment Plant        | 0                |                |                  |                  |                  |                  | 0                 | 57,910,000        | 57,910,000        |
| *                       | Perimeter Fence Treatment Plant        | 0                |                |                  |                  |                  |                  | 0                 | 356,000           | 356,000           |
| *                       | Treatment Plant Drainage               | 0                |                |                  |                  |                  |                  | 0                 | 465,000           | 465,000           |
| *                       | Calvert Street Lift Station            | 0                |                |                  |                  |                  |                  | 0                 | 6,600,000         | 6,600,000         |
| <b>Total Wastewater</b> |  | <b>3,843,582</b> | <b>945,000</b> | <b>3,267,000</b> | <b>3,526,000</b> | <b>2,320,000</b> | <b>5,444,000</b> | <b>15,502,000</b> | <b>71,331,000</b> | <b>90,676,582</b> |

\* Project Number to be Assigned  
 @ New or Revised Projects  
 Projects to be closed



2017-2018

**ENTERPRISE CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN**

**OTHER**

| PROJ #                       | PROJECT IDENTIFICATION              | BUDGET C/O | FISCAL YEAR |            |           |           |           | TOTAL 5 YEAR | BEYOND 2022 | TOTAL COST  |
|------------------------------|-------------------------------------|------------|-------------|------------|-----------|-----------|-----------|--------------|-------------|-------------|
|                              |                                     |            | 17-18       | 18-19      | 19-20     | 20-21     | 21-22     |              |             |             |
| 860701                       | Telephone Network Upgrade           | 206,083    |             |            |           |           |           | 0            |             | 206,083     |
| 860702                       | GIS System/GPS Equipment            | 464,596    |             |            |           |           |           | 0            |             | 464,596     |
| 861801                       | City Hall Datacenter Battery Backup |            | 150,000     |            |           |           |           | 150,000      |             | 150,000     |
| 861802                       | Council Chambers Broadcast Upgrade  |            | 125,000     |            |           |           |           | 125,000      |             | 125,000     |
| *                            | Utility Services Annex              |            |             | 705,000    |           |           |           | 705,000      |             | 705,000     |
| <b>Total Other</b>           |                                     | 670,679    | 275,000     | 705,000    | 0         | 0         | 0         | 980,000      | 0           | 1,650,679   |
| <b>TOTAL UTILITY CAPITAL</b> |                                     | 22,049,642 | 8,768,700   | 14,266,000 | 8,168,000 | 7,670,000 | 7,809,000 | 46,681,700   | 81,331,000  | 148,342,980 |

\* Project Number to be Assigned

@ New or Revised Projects

Projects to be closed

2017-2018

**ENTERPRISE CAPITAL PROJECTS  
FIVE YEAR CAPITAL PLAN**

**MUNICIPAL TRANSIT**

| PROJ #               | PROJECT IDENTIFICATION   | BUDGET C/O | FISCAL YEAR |           |           |           |           | TOTAL 5 YEAR | BEYOND 2022 | TOTAL COST |           |
|----------------------|--------------------------|------------|-------------|-----------|-----------|-----------|-----------|--------------|-------------|------------|-----------|
|                      |                          |            | 17-18       | 18-19     | 19-20     | 20-21     | 21-22     |              |             |            |           |
| 709706               | Surveillance Equipment   | 71         |             | 20,000    |           |           |           | 20,000       |             | 20,071     |           |
| 709709               | ADA Vans                 | 40,190     |             |           |           | 250,000   | 250,000   | 500,000      |             | 540,190    |           |
| 709710               | Replace Support Vehicles | 39         |             | 35,000    | 35,000    | 35,000    |           | 105,000      |             | 105,039    |           |
| 709711               | Misc Shop Equipment      | 17,593     |             |           | 10,000    |           |           | 10,000       |             | 27,593     |           |
| 709712               | Buses                    | 976,665    | 1,000,000   |           | 1,000,000 |           | 1,000,000 | 3,000,000    |             | 3,976,665  |           |
| 709721               | Copier                   | 145        |             |           |           |           |           | 0            |             | 145        |           |
| <b>TOTAL TRANSIT</b> |                          |            | 1,034,703   | 1,000,000 | 55,000    | 1,045,000 | 285,000   | 1,250,000    | 3,635,000   | 0          | 4,669,703 |

- \* Project Number to be Assigned
- @ New or Revised Projects
- ▒ Projects to be closed

2017-2018 ANNUAL BUDGET

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## VII. ENTERPRISE FUNDS

## **Enterprise Funds**

The purpose of these funds is to account for operations that are financed and operated in a manner similar to private business enterprises in that the costs of goods and/or services to the general public to be financed through user charges. The revenues and expenses for these funds are recognized on the accrual basis of accounting. Revenues are recognized in the accounting period in which they are earned and become measurable; expenses are recognized in the accounting period in which they are incurred, if measurable.

The Enterprise Funds contained in this section include the combined Utility System Fund; which includes Electric, Water, Gas, Wastewater Operations, Sanitation Fund, and Municipal Transit Fund.

# *City of Alexandria* **Annual Operating Budget**

## *Utility Fund Revenues*



**2017-2018 ANNUAL BUDGET**

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## 2017-2018 ANNUAL BUDGET

UTILITIES SYSTEM FUND  
REVENUE DETAIL

| CODE   | ACCOUNT TITLE                    | 2014-2015         | 2015-2016         | 2016-2017         |                   | 2017-2018         |                   |                   |
|--------|----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|        |                                  | Actual Received   | Actual Received   | Adopted Budget    | Final Budget      | Dept Request      | Admin Approved    | Adopted           |
|        | <b>Electric Revenues</b>         |                   |                   |                   |                   |                   |                   |                   |
| 345000 | Charges - Residential            | 12,735,436        | 13,900,700        | 12,600,000        | 12,700,000        | 12,600,000        | 12,600,000        | 12,600,000        |
| 345001 | Charges - Commercial             | 15,484,244        | 15,732,443        | 16,200,000        | 15,200,000        | 15,200,000        | 15,200,000        | 15,200,000        |
| 345004 | Charges - Energy Sales           | 3,186,849         | 4,646,911         | 5,000,000         | 3,000,000         | 3,000,000         | 3,000,000         | 3,000,000         |
| 345200 | Charges - Penalties              | 676,490           | 450,376           | 450,000           | 450,000           | 450,000           | 450,000           | 450,000           |
| 345300 | Charges - Fuel Cost              | 42,989,671        | 42,915,727        | 46,289,000        | 40,289,000        | 46,291,000        | 46,291,000        | 46,291,000        |
| 345900 | Charges - Meters                 | 21,734            | 17,802            | 20,000            | 20,000            | 20,000            | 20,000            | 20,000            |
| 346000 | Charges - City Street Lights     | 283,000           | 283,000           | 283,000           | 283,000           | 283,000           | 283,000           | 283,000           |
| 346300 | Charges - Pole Rental            | 278,429           | 0                 | 30,000            | 30,000            | 30,000            | 30,000            | 30,000            |
| 346400 | Charges - Dusk to Dawn Lights    | 13,920            | 14,606            | 2,000             | 2,000             | 2,000             | 2,000             | 2,000             |
| 399000 | Miscellaneous Electric           | 43,072            | 29,195            | 40,000            | 40,000            | 40,000            | 40,000            | 40,000            |
| 399016 | Miscellaneous - CLECO            | 0                 | 6,500,000         | 0                 | 0                 | 0                 | 0                 | 0                 |
|        | <b>Total Electric Revenues</b>   | <b>75,712,845</b> | <b>84,490,760</b> | <b>80,914,000</b> | <b>72,014,000</b> | <b>77,916,000</b> | <b>77,916,000</b> | <b>77,916,000</b> |
|        | <b>Water Revenues</b>            |                   |                   |                   |                   |                   |                   |                   |
| 345000 | Charges - Residential            | 4,652,350         | 4,545,460         | 4,500,000         | 4,400,000         | 4,500,000         | 4,500,000         | 4,500,000         |
| 345001 | Charges - Commercial             | 1,789,192         | 1,780,011         | 1,950,000         | 2,100,000         | 1,950,000         | 1,950,000         | 1,950,000         |
| 345200 | Charges - Penalties              | 532,675           | 382,994           | 440,000           | 480,000           | 440,000           | 440,000           | 440,000           |
| 345800 | Charges - Tap Fees               | 53,454            | 77,055            | 70,000            | 70,000            | 70,000            | 70,000            | 70,000            |
| 345900 | Charges - Meters                 | 25,446            | 26,948            | 30,000            | 30,000            | 30,000            | 30,000            | 30,000            |
| 346100 | Charges - City Fire Hydrants     | 95,900            | 95,336            | 95,000            | 95,000            | 95,000            | 95,000            | 95,000            |
| 379001 | Lease-Water Tower Space          | 26,378            | 28,113            | 20,000            | 20,000            | 20,000            | 20,000            | 20,000            |
| 399000 | Miscellaneous - Water            | 4,833             | 15,400            | 5,000             | 5,000             | 5,000             | 5,000             | 5,000             |
|        | <b>Total Water Revenues</b>      | <b>7,180,228</b>  | <b>6,951,317</b>  | <b>7,110,000</b>  | <b>7,200,000</b>  | <b>7,110,000</b>  | <b>7,110,000</b>  | <b>7,110,000</b>  |
|        | <b>Gas Revenues</b>              |                   |                   |                   |                   |                   |                   |                   |
| 345000 | Charges - Residential            | 2,725,426         | 2,681,817         | 3,100,000         | 3,250,000         | 3,100,000         | 3,100,000         | 3,100,000         |
| 345200 | Charges - Penalties              | 546,436           | 188,759           | 170,000           | 190,000           | 170,000           | 170,000           | 170,000           |
| 345300 | Charges - Fuel Cost              | 10,063,030        | 5,133,673         | 10,000,000        | 7,000,000         | 10,000,000        | 10,000,000        | 10,000,000        |
| 345800 | Charges - Tap Fees               | 19,250            | 22,425            | 17,000            | 17,000            | 17,000            | 17,000            | 17,000            |
| 345900 | Charges - Meters                 | 38,125            | 36,725            | 25,000            | 25,000            | 25,000            | 25,000            | 25,000            |
| 399000 | Miscellaneous - Gas              | 11,710            | 10,476            | 5,000             | 5,000             | 5,000             | 5,000             | 5,000             |
|        | <b>Total Gas Revenues</b>        | <b>13,403,977</b> | <b>8,073,875</b>  | <b>13,317,000</b> | <b>10,487,000</b> | <b>13,317,000</b> | <b>13,317,000</b> | <b>13,317,000</b> |
|        | <b>Wastewater Revenues</b>       |                   |                   |                   |                   |                   |                   |                   |
| 345000 | Charges - Residential            | 3,479,874         | 3,169,011         | 3,750,000         | 3,800,000         | 3,750,000         | 3,750,000         | 3,750,000         |
| 345001 | Charges - Commercial             | 1,123,535         | 1,221,199         | 855,000           | 1,360,000         | 1,200,000         | 1,200,000         | 1,200,000         |
| 345800 | Charges - Tap Fees               | 19,300            | 35,571            | 30,000            | 30,000            | 30,000            | 30,000            | 30,000            |
| 399000 | Miscellaneous - Wastewater       | 27,963            | 23,175            | 40,000            | 40,000            | 40,000            | 40,000            | 40,000            |
|        | <b>Total Wastewater Revenues</b> | <b>4,650,672</b>  | <b>4,448,956</b>  | <b>4,675,000</b>  | <b>5,230,000</b>  | <b>5,020,000</b>  | <b>5,020,000</b>  | <b>5,020,000</b>  |
|        | <b>Environmental Compliance</b>  |                   |                   |                   |                   |                   |                   |                   |
| 345100 | Charges-Environmental Compliance | 766,296           | 762,388           | 755,000           | 755,000           | 755,000           | 755,000           | 755,000           |
|        | <b>Total Enviro Compliance</b>   | <b>766,296</b>    | <b>762,388</b>    | <b>755,000</b>    | <b>755,000</b>    | <b>755,000</b>    | <b>755,000</b>    | <b>755,000</b>    |



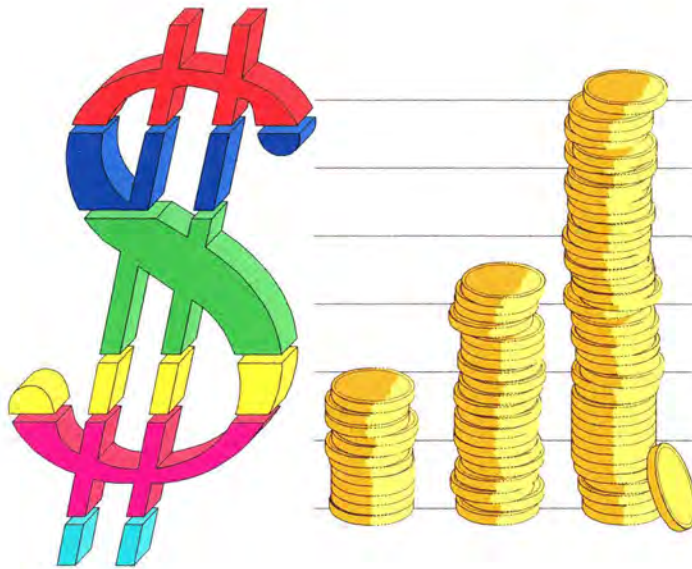
## 2017-2018 ANNUAL BUDGET

UTILITIES SYSTEM FUND  
REVENUE DETAIL

| CODE   | ACCOUNT TITLE                             | 2014-2015          | 2015-2016          | 2016-2017          |                    | 2017-2018          |                    |                    |
|--------|---|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
|        |   | Actual Received    | Actual Received    | Adopted Budget     | Final Budget       | Dept Request       | Admin Approved     | Adopted            |
|        | <b>Other Charges</b>                      |                    |                    |                    |                    |                    |                    |                    |
| 345700 | Charges - Service Charges                 | 355,545            | 335,941            | 275,000            | 275,000            | 300,000            | 300,000            | 300,000            |
| 346600 | Charges - Infrastructure Replacement      | 1,654,895          | 1,543,641          | 1,700,000          | 1,550,000          | 1,550,000          | 1,550,000          | 1,550,000          |
|        | <b>Total Other Charges</b>                | <b>2,010,440</b>   | <b>1,879,582</b>   | <b>1,975,000</b>   | <b>1,825,000</b>   | <b>1,850,000</b>   | <b>1,850,000</b>   | <b>1,850,000</b>   |
|        | <b>Total Charges</b>                      | <b>103,724,458</b> | <b>106,606,878</b> | <b>108,746,000</b> | <b>97,511,000</b>  | <b>105,968,000</b> | <b>105,968,000</b> | <b>105,968,000</b> |
|        | <b>Investment Income:</b>                 |                    |                    |                    |                    |                    |                    |                    |
| 367101 | Interest - Investments                    | 40,530             | 51,718             | 0                  | 50,000             | 0                  | 0                  | 0                  |
| 367300 | Interest - Bond Reserves                  | 5,286              | 6,870              | 0                  | 0                  | 0                  | 0                  | 0                  |
| 367301 | Interest - Bond Sinking Funds             | 375                | 1,012              | 0                  | 0                  | 0                  | 0                  | 0                  |
|        | <b>Total Investment Income</b>            | <b>46,191</b>      | <b>59,600</b>      | <b>0</b>           | <b>50,000</b>      | <b>0</b>           | <b>0</b>           | <b>0</b>           |
|        | <b>Internal Services/Interfunds:</b>      |                    |                    |                    |                    |                    |                    |                    |
| 333402 | Cost Allocation - Sanitation              | 143,752            | 133,069            | 144,000            | 133,000            | 133,000            | 133,000            | 133,000            |
| 333450 | Cost Allocation - Bus                     | 28,051             | 21,809             | 28,000             | 22,000             | 22,000             | 22,000             | 22,000             |
|        | <b>Total Internal Services/Interfunds</b> | <b>171,803</b>     | <b>154,878</b>     | <b>172,000</b>     | <b>155,000</b>     | <b>155,000</b>     | <b>155,000</b>     | <b>155,000</b>     |
|        | <b>Intergovernmental:</b>                 |                    |                    |                    |                    |                    |                    |                    |
| 333480 | Federal - FEMA Recovery                   | 69,470             | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  |
|        | <b>Total Intergovernmental</b>            | <b>69,470</b>      | <b>0</b>           | <b>0</b>           | <b>0</b>           | <b>0</b>           | <b>0</b>           | <b>0</b>           |
|        | <b>Other:</b>                             |                    |                    |                    |                    |                    |                    |                    |
| 388200 | Other - Sale of Fixed Assets              | (31,923)           | (2,942,855)        | 0                  | 0                  | 0                  | 0                  | 0                  |
| 398900 | Misc - Cash Over/(Short)                  | (3,197)            | (5,346)            | 0                  | 0                  | 0                  | 0                  | 0                  |
| 399000 | Miscellaneous Revenue                     | 66,268             | 43,070             | 20,000             | 20,000             | 20,000             | 20,000             | 20,000             |
| 399001 | Misc - Returned Checks                    | 19,350             | 14,875             | 20,000             | 20,000             | 20,000             | 20,000             | 20,000             |
| 399999 | Use of Retained Earnings                  | 0                  | 0                  | 7,914,667          | 10,815,307         | 0                  | 9,980,182          | 9,980,182          |
|        | <b>Total Other</b>                        | <b>50,498</b>      | <b>(2,890,256)</b> | <b>7,954,667</b>   | <b>10,855,307</b>  | <b>40,000</b>      | <b>10,020,182</b>  | <b>10,020,182</b>  |
|        | <b>TOTAL REVENUES</b>                     | <b>104,062,420</b> | <b>103,931,100</b> | <b>116,872,667</b> | <b>108,571,307</b> | <b>106,163,000</b> | <b>116,143,182</b> | <b>116,143,182</b> |

# *City of Alexandria* **Annual Operating Budget**

## *Finance Division*



# City of Alexandria FINANCE DIVISION ORGANIZATIONAL CHART

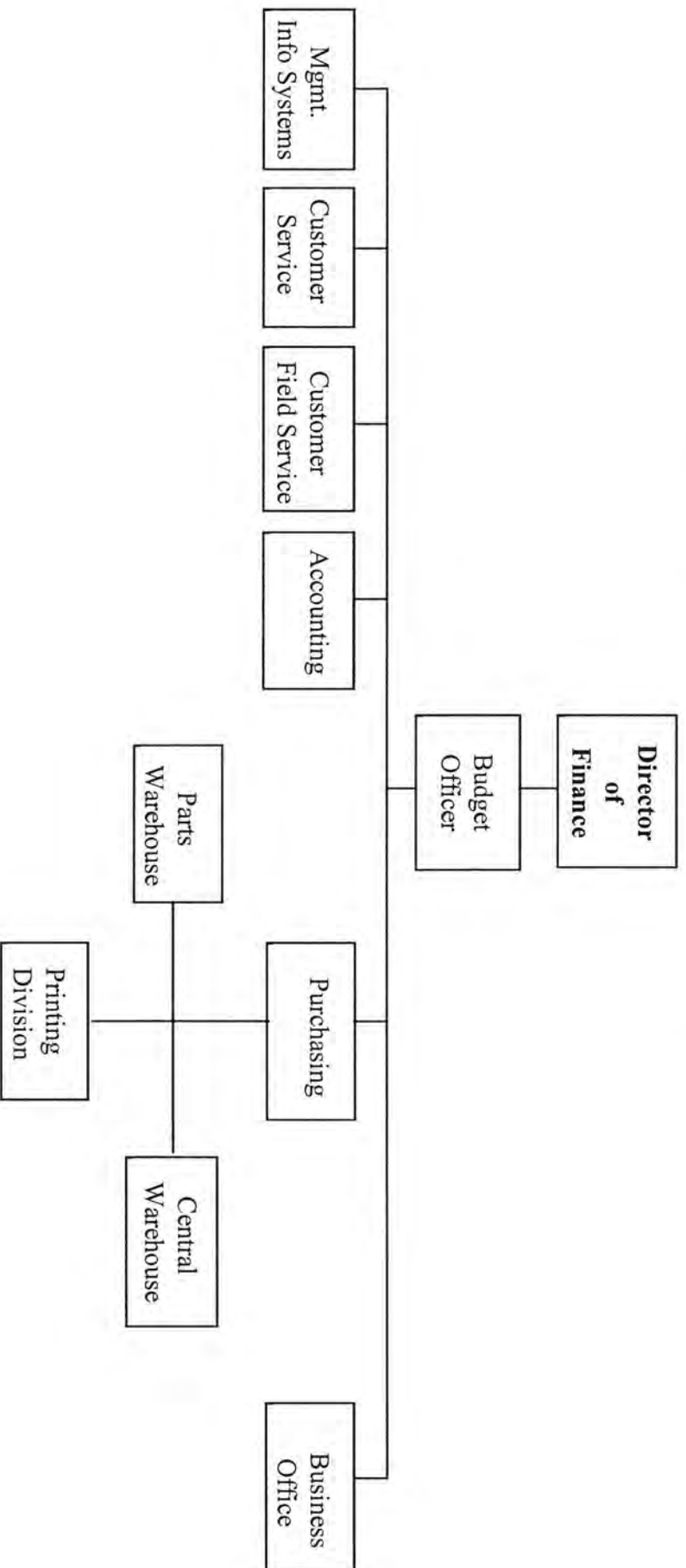


Chart depicts organizational structure of the Finance Division

2017-2018 ANNUAL BUDGET

|                    |                        |                      |        |
|--------------------|------------------------|----------------------|--------|
| <b>DIVISION:</b>   | Finance                | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Utility Administration | <b>ORGANIZATION:</b> | 210500 |

APPROPRIATION SUMMARY

| DESCRIPTION                 | 2014-2015         | 2015-2016         | 2016-2017         |                   | 2017-2018         |                   | Percent Change |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------|
|                             | Actual Exp        | Actual Exp        | Adopted Budget    | Final Budget      | Admin Approved    | Adopted           |                |
| Salaries and Wages          | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%          |
| Fringe Benefits             | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%          |
| Operating/Contractual       | 453,919           | 557,627           | 684,000           | 572,000           | 657,000           | 657,000           | -3.95%         |
| Other                       | 21,782,363        | 26,483,960        | 31,170,681        | 30,036,681        | 32,316,781        | 32,316,781        | 0.00%          |
| Capital Outlay              | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%          |
| <b>Total Appropriations</b> | <b>22,236,282</b> | <b>27,041,587</b> | <b>31,854,681</b> | <b>30,608,681</b> | <b>32,973,781</b> | <b>32,973,781</b> | <b>3.51%</b>   |

PERSONNEL ROSTER

| JOB CODE | TITLE | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |         | Percent Change |
|----------|-------|------------|------------|----------------|--------------|----------------|---------|----------------|
|          |       | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted |                |
|          |       |            |            |                |              |                |         |                |

2017-2018 ANNUAL BUDGET

|                    |                        |                      |        |
|--------------------|------------------------|----------------------|--------|
| <b>DIVISION:</b>   | Finance                | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Utility Administration | <b>ORGANIZATION:</b> | 210500 |

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

| CODE                                     | ACCOUNT TITLE                        | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018    |                |            |
|--|--------------------------------------|------------|------------|----------------|--------------|--------------|----------------|------------|
|  |                                      | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted    |
| <b>Operating &amp; Contractual:</b>      |                                      |            |            |                |              |              |                |            |
| 531106                                   | Professional Fees - Audit            | 31,862     | 45,219     | 35,000         | 58,000       | 58,000       | 58,000         | 58,000     |
| 531110                                   | Professional Fees & Services         | 279,585    | 353,365    | 450,000        | 350,000      | 450,000      | 375,000        | 375,000    |
| 531209                                   | Services - Bank Charges              | 133,630    | 158,915    | 134,000        | 159,000      | 159,000      | 159,000        | 159,000    |
| 533024                                   | Economic Development                 | 0          | 0          | 60,000         | 0            | 60,000       | 60,000         | 60,000     |
| 543000                                   | Miscellaneous Expense                | 8,842      | 128        | 5,000          | 5,000        | 5,000        | 5,000          | 5,000      |
| <b>Total Operating &amp; Contractual</b> |                                      | 453,919    | 557,627    | 684,000        | 572,000      | 732,000      | 657,000        | 657,000    |
| <b>Other:</b>                            |                                      |            |            |                |              |              |                |            |
| 646000                                   | Bond Issuance Cost                   | 20,399     | 0          | 0              | 0            | 0            |                |            |
| 646052                                   | Transfer to Utility Debt Service     | 4,873,604  | 9,389,785  | 10,170,657     | 10,170,657   | 10,180,069   | 10,180,069     | 10,180,069 |
| 646101                                   | Transfer to General Fund (5%)        | 4,033,347  | 5,133,000  | 5,133,000      | 5,333,000    | 5,233,000    | 5,233,000      | 5,233,000  |
| 646300                                   | Transfer to General Cap Projects     | 100,000    | 100,000    | 100,000        | 100,000      | 100,000      | 100,000        | 100,000    |
| 646411                                   | Transfer to Utility Capital Projects | 4,411,654  | 4,793,334  | 7,293,334      | 7,293,334    | 7,293,334    | 8,768,700      | 8,768,700  |
| 646450                                   | Transfer to Municipal Transit Fund   | 2,080,579  | 2,242,385  | 2,627,690      | 2,024,690    | 2,627,000    | 2,792,012      | 2,792,012  |
| 646551                                   | Transfer to Risk Management Fund     | 2,532,706  | 1,275,000  | 1,316,000      | 1,319,000    | 1,373,000    | 1,373,000      | 1,373,000  |
| 646552                                   | Transfer to Employee Benefits Fund   | 500,000    | 1,054,000  | 1,300,000      | 1,300,000    | 1,374,000    | 1,374,000      | 1,374,000  |
| 647101                                   | Cost Allocation - General Fund       | 3,206,074  | 2,472,456  | 3,206,000      | 2,472,000    | 2,472,000    | 2,472,000      | 2,472,000  |
| 648101                                   | Transfer to General Fund-Other       | 24,000     | 24,000     | 24,000         | 24,000       | 24,000       | 24,000         | 24,000     |
| <b>Total Other</b>                       |                                      | 21,782,363 | 26,483,960 | 31,170,681     | 30,036,681   | 30,676,403   | 32,316,781     | 32,316,781 |
| <b>TOTAL DEPARTMENT</b>                  |                                      | 22,236,282 | 27,041,587 | 31,854,681     | 30,608,681   | 31,408,403   | 32,973,781     | 32,973,781 |

**2017-2018 ANNUAL BUDGET**

|                    |                      |                      |               |
|--------------------|----------------------|----------------------|---------------|
| <b>DIVISION:</b>   | <b>Finance</b>       | <b>FUND:</b>         | <b>401</b>    |
| <b>DEPARTMENT:</b> | <b>Budget Office</b> | <b>ORGANIZATION:</b> | <b>218300</b> |

**GOAL MISSION STATEMENT**

- To provide the Council, the Mayor, and the Citizens of Alexandria with accurate financial and budgetary information.
- To provide the information to the Council and the Mayor that will aid them in the decision making process.
- To assist division and departments heads with the administration of their individual budgets.
- To assist the Director of Finance in the planning, directing and coordination of operations within the Finance Division.

**FUNCTION DESCRIPTION**

The Budget Department plans, coordinates, and organizes the preparation of the annual Operating and Five Year Capital Budget. Once adopted by the City Council, the department is responsible for overall administration of the Operating and Capital Budgets. The Budget Office oversees the printing of the final budget documents.

The Budget Office administers the financial aspect of all City Capital Projects. Additionally, this office is responsible for the enforcement of budgetary policies, approves all budget changes, reviews financial fact sheets going to the City Council and ensures that all budget amendments adopted by the City Council are properly recorded and enforced.

The Budget Officer assists in the supervision of the departments within the Financial Division.

**DEMAND PERFORMANCE INDICATORS**

| Description                     | 2015-2016 Estimated | 2016-2017 Estimated | 2017-2018 Projected |
|---------------------------------|---------------------|---------------------|---------------------|
| Budget printed                  | 85                  | 85                  | 85                  |
| Department budget transfers     | 425                 | 425                 | 425                 |
| Budget Amendments               | 65                  | 65                  | 65                  |
| Accounts w/ Budget Transactions | 9,700               | 9,700               | 9,700               |
| Total active accounts           | 10,000              | 10,000              | 10,000              |
| Fact sheets reviewed            | 300                 | 300                 | 300                 |



2017-2018 ANNUAL BUDGET

|                    |               |                      |        |
|--------------------|---------------|----------------------|--------|
| <b>DIVISION:</b>   | Finance       | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Budget Office | <b>ORGANIZATION:</b> | 218300 |

APPROPRIATION SUMMARY

| DESCRIPTION                 | 2014-2015      | 2015-2016      | 2016-2017      |                | 2017-2018      |                |                |
|-----------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                             | Actual Exp     | Actual Exp     | Adopted Budget | Final Budget   | Admin Approved | Adopted        | Percent Change |
| Salaries and Wages          | 166,960        | 135,820        | 258,266        | 192,266        | 256,919        | 256,919        | -0.52%         |
| Fringe Benefits             | 81,728         | 45,725         | 88,956         | 70,956         | 94,822         | 94,822         | 6.59%          |
| Operating/Contractual       | 97,245         | 57,992         | 27,000         | 27,000         | 27,000         | 27,000         | 0.00%          |
| Other                       | 0              | 0              | 0              | 0              | 0              | 0              | 0.00%          |
| Capital Outlay              | 3,523          | 698            | 5,000          | 5,000          | 5,000          | 5,000          | 0.00%          |
| <b>Total Appropriations</b> | <b>349,456</b> | <b>240,235</b> | <b>379,222</b> | <b>295,222</b> | <b>383,741</b> | <b>383,741</b> | <b>1.19%</b>   |

PERSONNEL ROSTER

| JOB CODE | TITLE                                  | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |          |                |
|----------|--|------------|------------|----------------|--------------|----------------|----------|----------------|
|          |  | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted  | Percent Change |
| 480207   | Salary - Mayoral Asst - Budget Officer | 1          | 1          | 1              | 1            | 1              | 1        | 0.00%          |
| 480233   | Salary - Mayoral Asst - CIO            | 1          | 1          | 1              | 1            | 1              | 1        | 0.00%          |
| 490225   | Salary - Assistant Director Finance    | 1          | 1          | 1              | 1            | 1              | 1        | 0.00%          |
| 490227   | Salary - Information Systems Analyst   | 1          | 1          | 0              | 0            | 0              | 0        | -100.00%       |
| 490230   | Salary - Accountant                    | 1          | 1          | 1              | 1            | 1              | 1        | 0.00%          |
|          | <b>Total Positions</b>                 | <b>5</b>   | <b>5</b>   | <b>4</b>       | <b>4</b>     | <b>4</b>       | <b>4</b> | <b>0.00%</b>   |

2017-2018 ANNUAL BUDGET

|                    |               |                      |        |
|--------------------|---------------|----------------------|--------|
| <b>DIVISION:</b>   | Finance       | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Budget Office | <b>ORGANIZATION:</b> | 218300 |

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE                            | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018    |                |         |
|--------|--|------------|------------|----------------|--------------|--------------|----------------|---------|
|        |  | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted |
|        | <b>Salaries:</b>                         |            |            |                |              |              |                |         |
| 450001 | Overtime                                 | 2,909      | 697        | 1,000          | 1,000        | 1,000        | 1,000          | 1,000   |
| 480207 | Salary - Mayoral Asst - Budget Officer   | 81,814     | 81,187     | 83,945         | 83,945       | 83,945       | 85,624         | 85,624  |
| 480233 | Salary - Mayoral Asst - CIO              | 17,987     | 0          | 80,000         | 42,000       | 80,000       | 80,000         | 80,000  |
| 490225 | Salary - Assistant Director Finance      | 0          | 0          | 58,718         | 30,718       | 57,008       | 55,000         | 55,000  |
| 490227 | Salary - Information Systems Analyst     | 38,028     | 20,212     | 0              | 0            | 0            | 0              | 0       |
| 490230 | Salary - Accountant                      | 26,222     | 33,724     | 34,603         | 34,603       | 34,603       | 35,295         | 35,295  |
|        | <b>Total Salaries</b>                    | 166,960    | 135,820    | 258,266        | 192,266      | 256,556      | 256,919        | 256,919 |
|        | <b>Fringe:</b>                           |            |            |                |              |              |                |         |
| 510201 | Fringe - Pension                         | 42,368     | 23,687     | 36,855         | 31,855       | 38,679       | 38,529         | 38,529  |
| 510202 | Fringe - Hospital                        | 37,055     | 19,820     | 48,188         | 35,188       | 52,398       | 52,398         | 52,398  |
| 510206 | Fringe - Medicare Insurance Tax          | 2,245      | 2,166      | 3,745          | 3,745        | 3,721        | 3,727          | 3,727   |
| 510207 | Fringe - Life Insurance                  | 60         | 52         | 168            | 168          | 168          | 168            | 168     |
|        | <b>Total Fringe</b>                      | 81,728     | 45,725     | 88,956         | 70,956       | 94,966       | 94,822         | 94,822  |
|        | <b>Operating &amp; Contractual:</b>      |            |            |                |              |              |                |         |
| 520400 | Office                                   | 3,149      | 2,062      | 4,000          | 4,000        | 4,000        | 4,000          | 4,000   |
| 531110 | Professional Fees & Services             | 75,000     | 38,942     | 0              | 0            | 0            | 0              | 0       |
| 531410 | Telephone                                | 3,877      | 3,061      | 4,000          | 4,000        | 4,000        | 4,000          | 4,000   |
| 531500 | Printing                                 | 1,023      | 1,003      | 2,000          | 2,000        | 2,000        | 2,000          | 2,000   |
| 531800 | Lease                                    | 9,290      | 8,458      | 15,000         | 15,000       | 15,000       | 15,000         | 15,000  |
| 543003 | Travel & Training                        | 4,906      | 4,466      | 2,000          | 2,000        | 2,000        | 2,000          | 2,000   |
|        | <b>Total Operating &amp; Contractual</b> | 97,245     | 57,992     | 27,000         | 27,000       | 27,000       | 27,000         | 27,000  |
|        | <b>Capital Outlay:</b>                   |            |            |                |              |              |                |         |
| 707600 | Machinery & Equipment                    | 3,224      | 0          | 0              | 0            | 0            | 0              | 0       |
| 707700 | Office Furniture & Fixtures              | 299        | 698        | 5,000          | 5,000        | 5,000        | 5,000          | 5,000   |
| 707702 | Computer Software                        | 0          | 0          | 0              | 0            | 0            | 0              | 0       |
|        | <b>Total Capital Outlay</b>              | 3,523      | 698        | 5,000          | 5,000        | 5,000        | 5,000          | 5,000   |
|        | <b>TOTAL DEPARTMENT</b>                  | 349,456    | 240,235    | 379,222        | 295,222      | 383,522      | 383,741        | 383,741 |



**2017-2018 ANNUAL BUDGET**

|                    |                         |                      |               |
|--------------------|-------------------------|----------------------|---------------|
| <b>DIVISION:</b>   | <b>Finance</b>          | <b>FUND:</b>         | <b>401</b>    |
| <b>DEPARTMENT:</b> | <b>Customer Service</b> | <b>ORGANIZATION:</b> | <b>218600</b> |

**GOAL MISSION STATEMENT**

To provide utility customers with accurate billing and collection for electric, gas, water, wastewater, and sanitation services. Insure that customers receive accurate information on their accounts and to provide customers inquiring about their accounts with prompt information and courteous service.

**FUNCTION DESCRIPTION**

The Customer Service Department is responsible for billing approximately 25,000 customers for electric, water, gas, wastewater, and sanitation services and also collecting revenues generated. Additionally, this department is responsible for new accounts, cut-off and disconnect procedures. This department also serves as the collector of property taxes and miscellaneous receipts.

**DEMAND PERFORMANCE INDICATORS**

| <b>Description</b>        | <b>2015-2016 Estimated</b> | <b>2016-2017 Estimated</b> | <b>2017-2018 Projected</b> |
|---------------------------|----------------------------|----------------------------|----------------------------|
| Telephone Calls           | 72,355                     | 72,355                     | 72,355                     |
| Total Customers           | 25,220                     | 25,220                     | 25,220                     |
| Work Orders               | 79,150                     | 79,150                     | 79,150                     |
| Customer Disconnects      | 14,200                     | 14,200                     | 14,200                     |
| Applications for Services | 7,276                      | 7,276                      | 7,276                      |

## 2017-2018 ANNUAL BUDGET

|                    |                  |                      |        |
|--------------------|------------------|----------------------|--------|
| <b>DIVISION:</b>   | Finance          | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Customer Service | <b>ORGANIZATION:</b> | 218600 |

## APPROPRIATION SUMMARY

| DESCRIPTION           | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |           | Percent Change |
|-----------------------|------------|------------|----------------|--------------|----------------|-----------|----------------|
|                       | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted   |                |
| Salaries and Wages    | 1,030,231  | 997,244    | 1,026,327      | 1,027,327    | 1,088,463      | 1,088,463 | 6.05%          |
| Fringe Benefits       | 487,848    | 557,041    | 534,719        | 531,719      | 582,387        | 582,387   | 8.91%          |
| Operating/Contractual | 766,673    | 783,755    | 779,000        | 772,000      | 760,000        | 760,000   | -2.44%         |
| Other                 | 1,036,900  | 441,520    | 1,350,000      | 1,100,000    | 1,200,000      | 1,200,000 | 0.00%          |
| Capital Outlay        | 9,611      | 28,131     | 17,500         | 17,500       | 0              | 0         | -100.00%       |
| Total Appropriations  | 3,331,263  | 2,807,691  | 3,707,546      | 3,448,546    | 3,630,850      | 3,630,850 | -2.07%         |

## PERSONNEL ROSTER

| JOB CODE | TITLE                                 | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |           | Percent Change |
|----------|---------------------------------------|------------|------------|----------------|--------------|----------------|-----------|----------------|
|          |                                       | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted   |                |
| 490124   | Salary - Customer Services Manager    | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490131   | Salary - Mail Clerk                   | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490218   | Salary - Customer Services Supervisor | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490230   | Salary - Accountant                   | 2          | 2          | 2              | 2            | 2              | 2         | 0.00%          |
| 490618   | Salary - Administrative Secretary     | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490642   | Salary - Customer Accounts Rep        | 12         | 12         | 12             | 12           | 12             | 12        | 0.00%          |
| 490644   | Salary - Customer Accounts Team Ldr   | 5          | 5          | 5              | 5            | 5              | 5         | 0.00%          |
| 490646   | Salary - Customer Services Rep        | 9          | 9          | 9              | 9            | 9              | 9         | 0.00%          |
| 490690   | Salary - Student Worker               | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
|          | <b>Total Positions</b>                | <b>33</b>  | <b>33</b>  | <b>33</b>      | <b>33</b>    | <b>33</b>      | <b>33</b> | <b>0.00%</b>   |

## 2017-2018 ANNUAL BUDGET

|                    |                         |                      |               |
|--------------------|-------------------------|----------------------|---------------|
| <b>DIVISION:</b>   | <b>Finance</b>          | <b>FUND #:</b>       | <b>401</b>    |
| <b>DEPARTMENT:</b> | <b>Customer Service</b> | <b>ORGANIZATION:</b> | <b>218600</b> |

## UTILITIES SYSTEM FUND

## DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE                          | 2014-2015        | 2015-2016      | 2016-2017         |                  | 2017-2018        |                   |                  |
|--------|--|------------------|----------------|-------------------|------------------|------------------|-------------------|------------------|
|        |  | Actual<br>Exp    | Actual<br>Exp  | Adopted<br>Budget | Final<br>Budget  | Dept<br>Request  | Admin<br>Approved | Adopted          |
|        | <b>Salaries:</b>                       |                  |                |                   |                  |                  |                   |                  |
| 450001 | Overtime                               | 84,802           | 66,915         | 50,000            | 75,000           | 50,000           | 50,000            | 50,000           |
| 490124 | Salary - Customer Services Manager     | 59,090           | 60,272         | 61,841            | 61,841           | 61,842           | 63,079            | 63,079           |
| 490131 | Salary - Mail Clerk                    | 24,500           | 24,990         | 25,641            | 25,641           | 25,641           | 26,154            | 26,154           |
| 490218 | Salary - Customer Services Supervisor  | 51,682           | 52,716         | 54,090            | 54,090           | 54,089           | 55,171            | 55,171           |
| 490230 | Salary - Accountant                    | 77,099           | 77,917         | 80,690            | 80,690           | 79,561           | 81,152            | 81,152           |
| 490618 | Salary - Administrative Secretary      | 25,556           | 26,068         | 26,747            | 26,747           | 26,747           | 27,282            | 27,282           |
| 490642 | Salary - Customer Accounts Rep         | 324,325          | 326,855        | 338,859           | 329,859          | 336,985          | 343,725           | 343,725          |
| 490644 | Salary - Customer Accounts Team Ldr    | 188,618          | 161,957        | 174,115           | 174,115          | 174,114          | 177,596           | 177,596          |
| 490646 | Salary - Customer Services Rep         | 187,380          | 188,422        | 208,988           | 193,988          | 253,869          | 258,948           | 258,948          |
| 490690 | Salary - Student Worker                | 7,179            | 11,132         | 5,356             | 5,356            | 5,356            | 5,356             | 5,356            |
|        | <b>Total Salaries</b>                  | <b>1,030,231</b> | <b>997,244</b> | <b>1,026,327</b>  | <b>1,027,327</b> | <b>1,068,204</b> | <b>1,088,463</b>  | <b>1,088,463</b> |
|        | <b>Fringe:</b>                         |                  |                |                   |                  |                  |                   |                  |
| 510201 | Fringe - Pension                       | 289,263          | 323,742        | 235,847           | 239,847          | 256,675          | 261,571           | 261,571          |
| 510202 | Fringe - Hospital                      | 185,173          | 219,460        | 282,955           | 275,955          | 304,015          | 304,015           | 304,015          |
| 510206 | Fringe - Medicare Insurance Tax        | 12,290           | 12,510         | 14,241            | 14,241           | 14,846           | 15,125            | 15,125           |
| 510207 | Fringe - Life Insurance                | 675              | 638            | 1,344             | 1,344            | 1,344            | 1,344             | 1,344            |
| 510208 | Fringe - FICA Tax Retirement           | 447              | 691            | 332               | 332              | 332              | 332               | 332              |
|        | <b>Total Fringe</b>                    | <b>487,848</b>   | <b>557,041</b> | <b>534,719</b>    | <b>531,719</b>   | <b>577,212</b>   | <b>582,387</b>    | <b>582,387</b>   |
|        | <b>Operating and Contractual:</b>      |                  |                |                   |                  |                  |                   |                  |
| 520105 | Contract Labor                         | 43,818           | 49,134         | 0                 | 23,000           | 0                | 0                 | 0                |
| 520204 | Uniforms                               | 4,629            | 5,728          | 7,000             | 7,000            | 7,000            | 7,000             | 7,000            |
| 520400 | Office                                 | 49,044           | 60,621         | 52,000            | 60,000           | 52,000           | 50,000            | 50,000           |
| 531109 | Security                               | 60,276           | 64,540         | 62,000            | 70,000           | 62,000           | 62,000            | 62,000           |
| 531210 | Fees Substation                        | 999              | 946            | 5,000             | 5,000            | 5,000            | 5,000             | 5,000            |
| 531211 | Fees Collection Agency                 | 161,550          | 144,239        | 160,000           | 135,000          | 160,000          | 150,000           | 150,000          |
| 531214 | Fees - Billing Services                | 49,462           | 42,649         | 65,000            | 55,000           | 65,000           | 60,000            | 60,000           |
| 531301 | Vehicle Costs - Gas & Oil              | 1,320            | 372            | 2,000             | 2,000            | 2,000            | 2,000             | 2,000            |
| 531304 | Vehicle Cost - R & M                   | 838              | 19             | 2,000             | 2,000            | 2,000            | 2,000             | 2,000            |
| 531401 | Postage                                | 243,039          | 240,774        | 235,000           | 225,000          | 235,000          | 235,000           | 235,000          |
| 531410 | Telephone                              | 17,323           | 16,836         | 20,000            | 19,000           | 20,000           | 20,000            | 20,000           |
| 531500 | Printing                               | 3,619            | 2,253          | 5,000             | 5,000            | 5,000            | 5,000             | 5,000            |
| 531701 | Utilities                              | 87,552           | 105,496        | 100,000           | 100,000          | 100,000          | 100,000           | 100,000          |
| 531800 | Lease                                  | 0                | 3,005          | 0                 | 0                | 0                | 0                 | 0                |
| 543002 | Dues & Subscriptions                   | 1,169            | 0              | 0                 | 0                | 0                | 0                 | 0                |
| 543003 | Travel & Training                      | 2,630            | 265            | 6,000             | 6,000            | 6,000            | 6,000             | 6,000            |
| 605101 | Maintenance Building & Facilities      | 35,789           | 44,158         | 46,000            | 46,000           | 46,000           | 46,000            | 46,000           |
| 605106 | Maintenance Equipment                  | 3,616            | 2,720          | 12,000            | 12,000           | 12,000           | 10,000            | 10,000           |
|        | <b>Total Operating and Contractual</b> | <b>766,673</b>   | <b>783,755</b> | <b>779,000</b>    | <b>772,000</b>   | <b>779,000</b>   | <b>760,000</b>    | <b>760,000</b>   |
|        | <b>Other:</b>                          |                  |                |                   |                  |                  |                   |                  |
| 543001 | Bad Debt                               | 1,036,900        | 441,520        | 1,350,000         | 1,100,000        | 1,200,000        | 1,200,000         | 1,200,000        |
|        | <b>Total Other</b>                     | <b>1,036,900</b> | <b>441,520</b> | <b>1,350,000</b>  | <b>1,100,000</b> | <b>1,200,000</b> | <b>1,200,000</b>  | <b>1,200,000</b> |

2017-2018 ANNUAL BUDGET

|                    |                  |                      |        |
|--------------------|------------------|----------------------|--------|
| <b>DIVISION:</b>   | Finance          | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Customer Service | <b>ORGANIZATION:</b> | 218600 |

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE               | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018    |                |           |
|--------|-----------------------------|------------|------------|----------------|--------------|--------------|----------------|-----------|
|        |                             | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted   |
|        | <b>Capital Outlay:</b>      |            |            |                |              |              |                |           |
| 707500 | Vehicles                    | 0          | 24,731     | 0              | 0            | 0            | 0              | 0         |
| 707600 | Machinery & Equipment       | 8,340      | 3,400      | 17,500         | 17,500       | 0            | 0              | 0         |
| 707700 | Office Furniture & Fixtures | 1,271      | 0          | 0              | 0            | 0            | 0              | 0         |
| 707702 | Computer Software           | 0          | 0          | 0              | 0            | 0            | 0              | 0         |
|        | <b>Total Capital Outlay</b> | 9,611      | 28,131     | 17,500         | 17,500       | 0            | 0              | 0         |
|        | <b>TOTAL DEPARTMENT</b>     | 3,331,263  | 2,807,691  | 3,707,546      | 3,448,546    | 3,624,416    | 3,630,850      | 3,630,850 |

**2017-2018 ANNUAL BUDGET**

|                    |                         |                      |        |
|--------------------|-------------------------|----------------------|--------|
| <b>DIVISION:</b>   | Finance                 | <b>FUND:</b>         | 401    |
| <b>DEPARTMENT:</b> | Customer Field Services | <b>ORGANIZATION:</b> | 218700 |

**GOAL MISSION STATEMENT**

To provide utility customers with accurate billings and collections for electric, gas, water, wastewater, and sanitation services. Insure that customers receive accurate information on their accounts and to provide customers inquiring about their accounts with prompt information and courteous service.

**FUNCTION DESCRIPTION**

The Customer Service Department is responsible for billing approximately 25,000 customers for electric, water, gas, wastewater, and sanitation services and also collecting revenues generated. Additionally, this department is responsible for new accounts, cut-off and disconnect procedures.

**DEMAND PERFORMANCE INDICATORS**

| Description               | 2015-2016 Estimated | 2016-2017 Estimated | 2017-2018 Projected |
|---------------------------|---------------------|---------------------|---------------------|
| Telephone Calls           | 72,355              | 72,355              | 72,355              |
| Total Customers           | 25,220              | 25,220              | 25,220              |
| Work Orders               | 79,150              | 79,150              | 79,150              |
| Customer Disconnects      | 14,200              | 14,200              | 14,200              |
| Applications for Services | 7,276               | 7,276               | 7,276               |



2017-2018 ANNUAL BUDGET

|                    |                         |                      |        |
|--------------------|-------------------------|----------------------|--------|
| <b>DIVISION:</b>   | Finance                 | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Customer Field Services | <b>ORGANIZATION:</b> | 218700 |

APPROPRIATION SUMMARY

| DESCRIPTION                 | 2014-2015      | 2015-2016        | 2016-2017        |                  | 2017-2018        |                  |                |
|-----------------------------|----------------|------------------|------------------|------------------|------------------|------------------|----------------|
|                             | Actual Exp     | Actual Exp       | Adopted Budget   | Final Budget     | Admin Approved   | Adopted          | Percent Change |
| Salaries and Wages          | 572,672        | 610,240          | 633,611          | 646,611          | 642,207          | 642,207          | 1.36%          |
| Fringe Benefits             | 288,148        | 346,656          | 336,315          | 336,315          | 361,002          | 361,002          | 7.34%          |
| Operating/Contractual       | 78,805         | 75,661           | 95,000           | 83,000           | 95,000           | 95,000           | 0.00%          |
| Other                       | 0              | 0                | 0                | 0                | 0                | 0                | 0.00%          |
| Capital Outlay              | 59,365         | 36,031           | 45,700           | 45,700           | 0                | 0                | -100.00%       |
| <b>Total Appropriations</b> | <b>998,990</b> | <b>1,068,588</b> | <b>1,110,626</b> | <b>1,111,626</b> | <b>1,098,209</b> | <b>1,098,209</b> | <b>-1.12%</b>  |

PERSONNEL ROSTER

| JOB CODE | TITLE                                      | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |           |                |
|----------|--|------------|------------|----------------|--------------|----------------|-----------|----------------|
|          |  | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted   | Percent Change |
| 490132   | Salary - Supervisor Utility Field Services | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490141   | Salary - Crew Leader                       | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490626   | Salary - Clerical Specialist               | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490647   | Salary - Meter Reader                      | 11         | 11         | 11             | 11           | 11             | 11        | 0.00%          |
| 490763   | Salary - Utility Service Worker            | 7          | 7          | 7              | 7            | 7              | 7         | 0.00%          |
|          | <b>Total Positions</b>                     | <b>21</b>  | <b>21</b>  | <b>21</b>      | <b>21</b>    | <b>21</b>      | <b>21</b> | <b>0.00%</b>   |

## 2017-2018 ANNUAL BUDGET

|                    |                         |                      |        |
|--------------------|-------------------------|----------------------|--------|
| <b>DIVISION:</b>   | Finance                 | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Customer Field Services | <b>ORGANIZATION:</b> | 218700 |

## UTILITIES SYSTEM FUND

## DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE                              | 2014-2015      | 2015-2016        | 2016-2017         |                  | 2017-2018        |                   |                  |
|--------|--|----------------|------------------|-------------------|------------------|------------------|-------------------|------------------|
|        |  | Actual<br>Exp  | Actual<br>Exp    | Adopted<br>Budget | Final<br>Budget  | Dept<br>Request  | Admin<br>Approved | Adopted          |
|        | <b>Salaries:</b>                           |                |                  |                   |                  |                  |                   |                  |
| 450001 | Overtime                                   | 69,365         | 76,611           | 50,000            | 75,000           | 50,000           | 50,000            | 50,000           |
| 490132 | Salary - Supervisor Utility Field Services | 44,086         | 44,968           | 46,139            | 46,139           | 46,139           | 47,062            | 47,062           |
| 490141 | Salary - Crew Leader                       | 37,811         | 38,568           | 39,572            | 39,572           | 39,572           | 40,363            | 40,363           |
| 490626 | Salary - Clerical Specialist               | 34,219         | 34,903           | 35,812            | 35,812           | 35,812           | 36,528            | 36,528           |
| 490647 | Salary - Meter Reader                      | 178,766        | 201,882          | 243,213           | 236,213          | 240,198          | 245,004           | 245,004          |
| 490763 | Salary - Utility Service Worker            | 208,425        | 213,308          | 218,875           | 213,875          | 218,872          | 223,250           | 223,250          |
|        | <b>Total Salaries</b>                      | <b>572,672</b> | <b>610,240</b>   | <b>633,611</b>    | <b>646,611</b>   | <b>630,593</b>   | <b>642,207</b>    | <b>642,207</b>   |
|        | <b>Fringe:</b>                             |                |                  |                   |                  |                  |                   |                  |
| 510201 | Fringe - Pension                           | 163,270        | 200,153          | 146,368           | 149,368          | 152,289          | 155,093           | 155,093          |
| 510202 | Fringe - Hospital                          | 118,873        | 139,987          | 181,993           | 178,993          | 197,879          | 197,879           | 197,879          |
| 510206 | Fringe - Medicare Insurance Tax            | 5,611          | 6,129            | 7,072             | 7,072            | 7,026            | 7,148             | 7,148            |
| 510207 | Fringe - Life Insurance                    | 394            | 387              | 882               | 882              | 882              | 882               | 882              |
|        | <b>Total Fringe</b>                        | <b>288,148</b> | <b>346,656</b>   | <b>336,315</b>    | <b>336,315</b>   | <b>358,076</b>   | <b>361,002</b>    | <b>361,002</b>   |
|        | <b>Operating and Contractual:</b>          |                |                  |                   |                  |                  |                   |                  |
| 520204 | Uniforms                                   | 5,046          | 4,941            | 5,000             | 5,000            | 5,000            | 5,000             | 5,000            |
| 520400 | Office                                     | 5,760          | 5,732            | 7,000             | 7,000            | 7,000            | 7,000             | 7,000            |
| 520500 | Operating Supplies                         | 12,622         | 14,995           | 15,000            | 15,000           | 15,000           | 15,000            | 15,000           |
| 531301 | Vehicle Costs - Gas & Oil                  | 37,036         | 27,963           | 42,000            | 30,000           | 42,000           | 42,000            | 42,000           |
| 531304 | Vehicle Cost - R & M                       | 7,637          | 10,819           | 12,000            | 12,000           | 12,000           | 12,000            | 12,000           |
| 543003 | Travel & Training                          | 204            | 0                | 2,000             | 2,000            | 2,000            | 2,000             | 2,000            |
| 605106 | Maintenance Equipment                      | 10,500         | 11,211           | 12,000            | 12,000           | 12,000           | 12,000            | 12,000           |
|        | <b>Total Operating and Contractual</b>     | <b>78,805</b>  | <b>75,661</b>    | <b>95,000</b>     | <b>83,000</b>    | <b>95,000</b>    | <b>95,000</b>     | <b>95,000</b>    |
|        | <b>Capital Outlay:</b>                     |                |                  |                   |                  |                  |                   |                  |
| 707500 | Vehicles                                   | 21,784         | 398              | 45,700            | 45,700           | 0                | 0                 | 0                |
| 707600 | Machinery & Equipment                      | 0              | 0                | 0                 | 0                | 0                | 0                 | 0                |
| 707700 | Office Furniture & Fixtures                | 37,581         | 0                | 0                 | 0                | 0                | 0                 | 0                |
| 707702 | Computer Software                          | 0              | 35,633           | 0                 | 0                | 0                | 0                 | 0                |
|        | <b>Total Capital Outlay</b>                | <b>59,365</b>  | <b>36,031</b>    | <b>45,700</b>     | <b>45,700</b>    | <b>0</b>         | <b>0</b>          | <b>0</b>         |
|        | <b>TOTAL DEPARTMENT</b>                    | <b>998,990</b> | <b>1,068,588</b> | <b>1,110,626</b>  | <b>1,111,626</b> | <b>1,083,669</b> | <b>1,098,209</b>  | <b>1,098,209</b> |

## 2017-2018 ANNUAL BUDGET

|                    |                            |                      |               |
|--------------------|----------------------------|----------------------|---------------|
| <b>DIVISION:</b>   | <b>Finance</b>             | <b>FUND:</b>         | <b>401</b>    |
| <b>DEPARTMENT:</b> | <b>Information Systems</b> | <b>ORGANIZATION:</b> | <b>218800</b> |

## GOAL MISSION STATEMENT

To provide departments with the most comprehensive, professional and state-of-art Information System services. To service user departments and customers by developing and maintaining efficient, reliable and progressive information technology including technology including telecommunications, internet services, application software and network systems.

## FUNCTION DESCRIPTION

The activities of the Management Information System include the following:

1. Operating
2. Programming
3. System Analysis
4. Hardware Maintenance
5. System Education and Training
6. System Evaluation and Implementation
7. Telecommunications
8. Network Development and Maintenance
9. Internet Functions and Applications

## DEMAND PERFORMANCE INDICATORS

| Description                  | 2015-2016 Estimated | 2016-2017 Estimated | 2017-2018 Projected |
|------------------------------|---------------------|---------------------|---------------------|
| Number of Accounts           | 17                  | 17                  | 17                  |
| Number of Transactions       | 17                  | 17                  | 17                  |
| Number of Pages Printer      | 115                 | 115                 | 115                 |
| Number of Jobs Run           | 21                  | 21                  | 21                  |
| Service Calls - Hardware     | 26,700              | 26,700              | 26,700              |
| Service Calls - Software     | 8,900               | 8,900               | 8,900               |
| Number of Documents Prepared | 720                 | 720                 | 720                 |



2017-2018 ANNUAL BUDGET

|                    |                                |                      |        |
|--------------------|--------------------------------|----------------------|--------|
| <b>DIVISION:</b>   | Finance                        | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Management Information Systems | <b>ORGANIZATION:</b> | 218800 |

APPROPRIATION SUMMARY

| DESCRIPTION                 | 2014-2015        | 2015-2016        | 2016-2017        |                  | 2017-2018        |                  |                |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|
|                             | Actual Exp       | Actual Exp       | Adopted Budget   | Final Budget     | Admin Approved   | Adopted          | Percent Change |
| Salaries and Wages          | 274,435          | 295,849          | 387,761          | 350,761          | 378,083          | 378,083          | -2.50%         |
| Fringe Benefits             | 130,262          | 156,365          | 183,022          | 171,022          | 199,880          | 199,880          | 9.21%          |
| Operating/Contractual       | 780,547          | 893,076          | 1,157,000        | 1,373,000        | 1,159,000        | 1,159,000        | 0.17%          |
| Other                       | 0                | 0                | 0                | 0                | 0                | 0                | 0.00%          |
| Capital Outlay              | 245,687          | 904,134          | 646,207          | 959,207          | 810,023          | 810,023          | 25.35%         |
| <b>Total Appropriations</b> | <b>1,430,931</b> | <b>2,249,424</b> | <b>2,373,990</b> | <b>2,853,990</b> | <b>2,546,986</b> | <b>2,546,986</b> | <b>7.29%</b>   |

PERSONNEL ROSTER

| JOB CODE | TITLE                                | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |           |                |
|----------|--------------------------------------|------------|------------|----------------|--------------|----------------|-----------|----------------|
|          |                                      | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted   | Percent Change |
| 490123   | Salary - Information Systems Manager | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490227   | Salary - Information Systems Analyst | 3          | 3          | 4              | 4            | 4              | 4         | 0.00%          |
| 490356   | Salary - PC / Network Technician     | 3          | 3          | 3              | 3            | 3              | 3         | 0.00%          |
| 490357   | Salary - Computer Operator I         | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490618   | Salary - Administrative Secretary    | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
|          | <b>Total Positions</b>               | <b>9</b>   | <b>9</b>   | <b>10</b>      | <b>10</b>    | <b>10</b>      | <b>10</b> | <b>0.00%</b>   |

2017-2018 ANNUAL BUDGET

|                    |                                |                      |        |
|--------------------|--------------------------------|----------------------|--------|
| <b>DIVISION:</b>   | Finance                        | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Management Information Systems | <b>ORGANIZATION:</b> | 218800 |

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

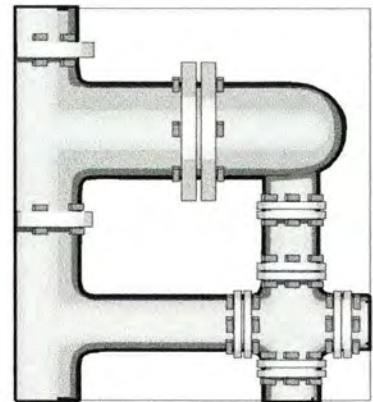
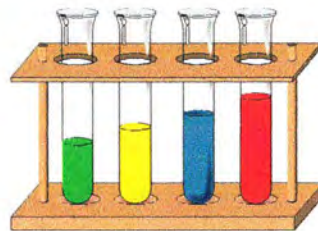
| CODE                                   | ACCOUNT TITLE                        | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018    |                |           |
|--|--------------------------------------|------------|------------|----------------|--------------|--------------|----------------|-----------|
|  |                                      | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted   |
| <b>Salaries:</b>                       |                                      |            |            |                |              |              |                |           |
| 450001                                 | Overtime                             | 5,495      | 5,076      | 20,000         | 15,000       | 20,000       | 15,000         | 15,000    |
| 490123                                 | Salary - Information Systems Manager | 49,231     | 50,216     | 51,524         | 51,524       | 51,524       | 52,554         | 52,554    |
| 490227                                 | Salary - Information Systems Analyst | 96,706     | 115,215    | 157,254        | 148,254      | 154,109      | 157,190        | 157,190   |
| 490356                                 | Salary - PC / Network Technician     | 95,510     | 97,299     | 99,895         | 91,895       | 96,843       | 98,780         | 98,780    |
| 490357                                 | Salary - Computer Operator I         | 0          | 0          | 30,315         | 15,315       | 24,717       | 25,211         | 25,211    |
| 490618                                 | Salary - Administrative Secretary    | 27,493     | 28,043     | 28,773         | 28,773       | 28,773       | 29,348         | 29,348    |
| <b>Total Salaries</b>                  |                                      | 274,435    | 295,849    | 387,761        | 350,761      | 375,966      | 378,083        | 378,083   |
| <b>Fringe:</b>                         |                                      |            |            |                |              |              |                |           |
| 510201                                 | Fringe - Pension                     | 78,340     | 97,313     | 89,573         | 81,573       | 90,795       | 91,308         | 91,308    |
| 510202                                 | Fringe - Hospital                    | 48,024     | 54,870     | 87,405         | 83,405       | 102,668      | 102,668        | 102,668   |
| 510206                                 | Fringe - Medicare Insurance Tax      | 3,736      | 4,017      | 5,624          | 5,624        | 5,451        | 5,484          | 5,484     |
| 510207                                 | Fringe - Life Insurance              | 162        | 165        | 420            | 420          | 420          | 420            | 420       |
| <b>Total Fringe</b>                    |                                      | 130,262    | 156,365    | 183,022        | 171,022      | 199,334      | 199,880        | 199,880   |
| <b>Operating and Contractual:</b>      |                                      |            |            |                |              |              |                |           |
| 520204                                 | Uniforms                             | 1,224      | 0          | 0              | 0            | 0            | 0              | 0         |
| 520400                                 | Office                               | 1,717      | 3,837      | 4,000          | 4,000        | 4,000        | 4,000          | 4,000     |
| 520500                                 | Operating Supplies                   | 7,118      | 11,730     | 25,000         | 20,000       | 20,000       | 15,000         | 15,000    |
| 520513                                 | Operating - Paper                    | 5,550      | 6,298      | 13,000         | 13,000       | 13,000       | 12,000         | 12,000    |
| 531301                                 | Vehicle Costs - Gas & Oil            | 1,381      | 941        | 3,000          | 3,000        | 3,000        | 3,000          | 3,000     |
| 531304                                 | Vehicle Cost - R & M                 | 1,869      | 2,315      | 5,000          | 3,000        | 5,000        | 5,000          | 5,000     |
| 531410                                 | Telephone                            | 25,795     | 24,504     | 39,000         | 34,000       | 39,000       | 35,000         | 35,000    |
| 531415                                 | Internet Access                      | 35,697     | 52,003     | 40,000         | 40,000       | 40,000       | 45,000         | 45,000    |
| 531416                                 | Government Access Channel            | 0          | 1,411      | 20,000         | 20,000       | 20,000       | 15,000         | 15,000    |
| 543003                                 | Travel & Training                    | 5,575      | 0          | 15,000         | 15,000       | 15,000       | 20,000         | 20,000    |
| 605106                                 | Maintenance Equipment                | 140,386    | 127,485    | 250,000        | 260,000      | 260,000      | 250,000        | 250,000   |
| 605114                                 | Maintenance Software                 | 554,235    | 662,552    | 743,000        | 961,000      | 961,000      | 755,000        | 755,000   |
| <b>Total Operating and Contractual</b> |                                      | 780,547    | 893,076    | 1,157,000      | 1,373,000    | 1,380,000    | 1,159,000      | 1,159,000 |
| <b>Capital Outlay:</b>                 |                                      |            |            |                |              |              |                |           |
| 707405                                 | Building Improvements                | 0          | 0          | 0              | 0            | 0            | 0              | 0         |
| 707500                                 | Vehicles                             | 0          | 26,022     | 0              | 0            | 59,109       | 19,703         | 19,703    |
| 707600                                 | Machinery & Equipment                | 183,945    | 495,986    | 415,957        | 558,957      | 541,025      | 541,025        | 541,025   |
| 707700                                 | Office Furniture & Fixtures          | 0          | 0          | 0              | 0            | 0            | 0              | 0         |
| 707702                                 | Computer Software                    | 61,742     | 382,126    | 230,250        | 400,250      | 280,365      | 249,295        | 249,295   |
| <b>Total Capital Outlay</b>            |                                      | 245,687    | 904,134    | 646,207        | 959,207      | 880,499      | 810,023        | 810,023   |
| <b>TOTAL DEPARTMENT</b>                |                                      | 1,430,931  | 2,249,424  | 2,373,990      | 2,853,990    | 2,835,799    | 2,546,986      | 2,546,986 |

2017-2018 ANNUAL BUDGET

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# *City of Alexandria* Annual Operating Budget

## *Utility Division*



**City of Alexandria**  
**UTILITIES DIVISION**  
**ORGANIZATIONAL CHART**

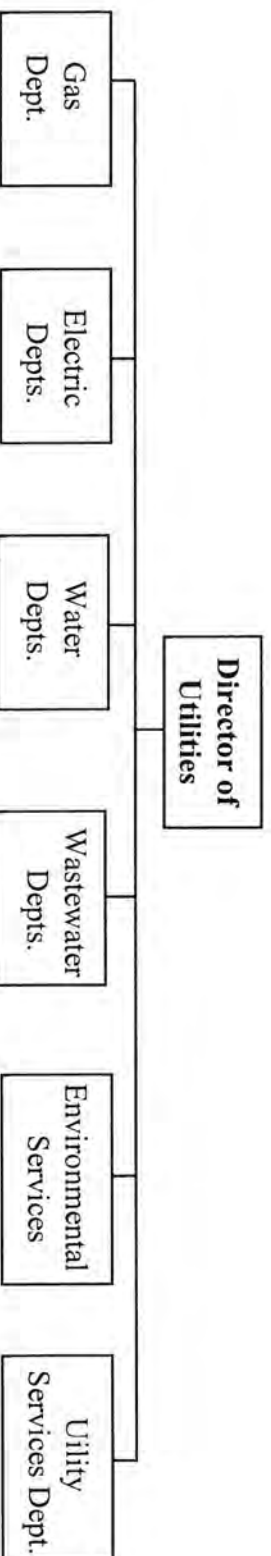


Chart depicts organizational structure of the Utilities Division

**2017-2018 ANNUAL BUDGET**

|                    |                              |                      |               |
|--------------------|------------------------------|----------------------|---------------|
| <b>DIVISION:</b>   | <b>Utilities</b>             | <b>FUND:</b>         | <b>401</b>    |
| <b>DEPARTMENT:</b> | <b>Director of Utilities</b> | <b>ORGANIZATION:</b> | <b>218500</b> |

**GOAL MISSION STATEMENT**

Section 4-05 of the Home Rule Charter of the city of Alexandria charges the Director of Utilities with the administration of power plants; electric lines and services; water supply and distribution; gas lines and distribution; and sewerage collection and disposal.

**FUNCTION DESCRIPTION**

The Director of Utilities manages and coordinates all utility activities for the city including: electric production, electric distribution, water, gas, wastewater, and laboratory and testing services.

**DEMAND PERFORMANCE INDICATORS**

| Description | 2015-2016 Estimated | 2016-2017 Estimated | 2017-2018 Projected |
|-------------|---------------------|---------------------|---------------------|
|             |                     |                     |                     |

2017-2018 ANNUAL BUDGET

|                    |                   |                      |        |
|--------------------|-------------------|----------------------|--------|
| <b>DIVISION:</b>   | Utilities         | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Division Director | <b>ORGANIZATION:</b> | 218500 |

APPROPRIATION SUMMARY

| DESCRIPTION                 | 2014-2015      | 2015-2016      | 2016-2017      |                | 2017-2018      |                | Percent Change |
|-----------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                             | Actual Exp     | Actual Exp     | Adopted Budget | Final Budget   | Admin Approved | Adopted        |                |
| Salaries and Wages          | 161,585        | 182,761        | 317,521        | 265,521        | 331,496        | 331,496        | 4.40%          |
| Fringe Benefits             | 75,257         | 71,358         | 119,156        | 100,156        | 129,464        | 129,464        | 8.65%          |
| Operating/Contractual       | 285,735        | 356,469        | 378,000        | 494,000        | 292,000        | 292,000        | -22.75%        |
| Other                       | 0              | 0              | 0              | 0              | 0              | 0              | 0.00%          |
| Capital Outlay              | 4,526          | 33,447         | 65,000         | 65,000         | 15,000         | 15,000         | -76.92%        |
| <b>Total Appropriations</b> | <b>527,103</b> | <b>644,035</b> | <b>879,677</b> | <b>924,677</b> | <b>767,960</b> | <b>767,960</b> | <b>-12.70%</b> |

PERSONNEL ROSTER

| JOB CODE | TITLE                                 | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |          | Percent Change |
|----------|---------------------------------------|------------|------------|----------------|--------------|----------------|----------|----------------|
|          |                                       | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted  |                |
| 480107   | Salary - Director of Utilities        | 1          | 1          | 1              | 1            | 1              | 1        | 0.00%          |
| 480604   | Salary - Executive Secretary          | 1          | 1          | 1              | 1            | 1              | 1        | 0.00%          |
| 490175   | Salary - Enviro Compliance Manager    | 1          | 1          | 1              | 1            | 1              | 1        | 0.00%          |
| 490219   | Salary - Professional Engineer        | 0          | 1          | 1              | 1            | 1              | 1        | 0.00%          |
| 490226   | Salary - Assistant Director Utilities | 2          | 1          | 1              | 1            | 1              | 1        | 0.00%          |
|          | <b>Total Positions</b>                | <b>5</b>   | <b>5</b>   | <b>5</b>       | <b>5</b>     | <b>5</b>       | <b>5</b> | <b>0.00%</b>   |



2017-2018 ANNUAL BUDGET

|                    |                   |                      |        |
|--------------------|-------------------|----------------------|--------|
| <b>DIVISION:</b>   | Utilities         | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Division Director | <b>ORGANIZATION:</b> | 218500 |

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

| CODE                              | ACCOUNT TITLE                          | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018    |                |         |
|-----------------------------------|--|------------|------------|----------------|--------------|--------------|----------------|---------|
|                                   |  | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted |
| <b>Salaries:</b>                  |  |            |            |                |              |              |                |         |
| 480107                            | Salary - Director of Utilities         | 86,833     | 86,833     | 89,095         | 89,095       | 98,500       | 98,500         | 98,500  |
| 480604                            | Salary - Executive Secretary           | 36,820     | 37,556     | 38,534         | 38,534       | 38,534       | 39,305         | 39,305  |
| 490175                            | Salary - Enviro Compliance Manager     | 37,932     | 58,372     | 59,892         | 59,892       | 59,893       | 61,091         | 61,091  |
| 490219                            | Salary - Professional Engineer         | 0          | 0          | 65,000         | 39,000       | 65,000       | 66,300         | 66,300  |
| 490226                            | Salary - Assistant Director Utilities  | 0          | 0          | 65,000         | 39,000       | 65,000       | 66,300         | 66,300  |
|                                   | <b>Total Salaries</b>                  | 161,585    | 182,761    | 317,521        | 265,521      | 326,927      | 331,496        | 331,496 |
| <b>Fringe:</b>                    |  |            |            |                |              |              |                |         |
| 510201                            | Fringe - Pension                       | 39,686     | 52,332     | 67,987         | 61,987       | 73,482       | 74,474         | 74,474  |
| 510202                            | Fringe - Hospital                      | 28,280     | 11,483     | 41,484         | 28,484       | 45,104       | 45,104         | 45,104  |
| 510206                            | Fringe - Medicare Insurance Tax        | 2,416      | 2,755      | 4,675          | 4,675        | 4,811        | 4,876          | 4,876   |
| 510207                            | Fringe - Life Insurance                | 56         | 62         | 210            | 210          | 210          | 210            | 210     |
| 510209                            | Fringe - Car Allowance                 | 4,819      | 4,726      | 4,800          | 4,800        | 4,800        | 4,800          | 4,800   |
|                                   | <b>Total Fringe</b>                    | 75,257     | 71,358     | 119,156        | 100,156      | 128,407      | 129,464        | 129,464 |
| <b>Operating and Contractual:</b> |  |            |            |                |              |              |                |         |
| 520204                            | Uniforms                               | 1,731      | 0          | 2,000          | 2,000        | 2,000        | 1,000          | 1,000   |
| 520400                            | Office                                 | 6,656      | 5,863      | 7,000          | 7,000        | 7,000        | 7,000          | 7,000   |
| 531110                            | Professional Fees                      | 201,744    | 287,453    | 300,000        | 350,000      | 275,000      | 200,000        | 200,000 |
| 531123                            | NERC ICP                               | 46,354     | 29,372     | 35,000         | 100,000      | 75,000       | 50,000         | 50,000  |
| 531301                            | Vehicle Costs - Gas & Oil              | 1,326      | 794        | 2,000          | 2,000        | 2,000        | 2,000          | 2,000   |
| 531304                            | Vehicle Cost - R & M                   | 34         | 93         | 1,000          | 1,000        | 1,000        | 1,000          | 1,000   |
| 531410                            | Telephone                              | 6,784      | 6,448      | 6,000          | 7,000        | 6,000        | 6,000          | 6,000   |
| 531500                            | Printing                               | 0          | 296        | 2,000          | 2,000        | 2,000        | 2,000          | 2,000   |
| 543002                            | Dues & Subscriptions                   | 20,077     | 22,357     | 18,000         | 18,000       | 18,000       | 18,000         | 18,000  |
| 543003                            | Travel & Training                      | 1,029      | 3,793      | 5,000          | 5,000        | 5,000        | 5,000          | 5,000   |
|                                   | <b>Total Operating and Contractual</b> | 285,735    | 356,469    | 378,000        | 494,000      | 393,000      | 292,000        | 292,000 |
| <b>Capital Outlay:</b>            |  |            |            |                |              |              |                |         |
| 707405                            | Building Improvements                  | 0          | 0          | 0              | 0            | 0            | 0              | 0       |
| 707500                            | Vehicles                               | 0          | 33,447     | 43,000         | 43,000       | 0            | 0              | 0       |
| 707600                            | Machinery & Equipment                  | 4,526      | 0          | 10,000         | 10,000       | 10,000       | 10,000         | 10,000  |
| 707700                            | Office Furniture & Fixtures            | 0          | 0          | 12,000         | 12,000       | 12,000       | 5,000          | 5,000   |
| 707702                            | Computer Software                      | 0          | 0          | 0              | 0            | 0            | 0              | 0       |
|                                   | <b>Total Capital Outlay</b>            | 4,526      | 33,447     | 65,000         | 65,000       | 22,000       | 15,000         | 15,000  |
|                                   | <b>TOTAL DEPARTMENT</b>                | 527,103    | 644,035    | 879,677        | 924,677      | 870,334      | 767,960        | 767,960 |



## 2017-2018 ANNUAL BUDGET

|                    |                            |                      |               |
|--------------------|----------------------------|----------------------|---------------|
| <b>DIVISION:</b>   | <b>Utilities</b>           | <b>FUND:</b>         | <b>401</b>    |
| <b>DEPARTMENT:</b> | <b>Electric Production</b> | <b>ORGANIZATION:</b> | <b>227100</b> |

## GOAL MISSION STATEMENT

The mission of the City of Alexandria, Electric Production Department is to provide reliable and cost effective energy services, in a responsible and courteous manner, which meet the current future needs to our customers.

1. Customers. We will continually strive to remain customer-focused and always seek to improve the way in which we deliver services to our customers.
2. Employees. We will maintain a safe and positive work environment and provide the opportunity for professional and personal development. We will properly train employees for their responsibilities and see that they are regularly updated in current developments in their disciplines. We will ensure that employees and the community.
3. Power Supply. We will develop and maintain a reliable and secure supply of energy at a reasonable cost.

## FUNCTION DESCRIPTION

D.G. Hunter Generating Station operates 24 hours a day, 7 days a week, with the capability to supply the city with electrical power to meet the needs of the citizens. Plant equipment is kept in proper working conditions to insure safe and reliable operations, allowing a unit to be started up in a minimum of four hours.

Negotiations for fuel and electrical power insures the most economical power for the citizens of Alexandria.

## DEMAND PERFORMANCE INDICATORS

| Description   | 2015-2016 Estimated | 2016-2017 Estimated | 2017-2018 Projected |
|---|---------------------|---------------------|---------------------|
| Reports: EPAAA, LEPA, SWPP, Dept. of Energy, NERC, FERC, DEQ & Utility Date | 1,300               | 1,389               | 1,500               |
| Requisitions Processed  | 1,200               | 1,250               | 1,315               |
| Invoices & Packing Slips  | 2,500               | 1,820               | 2,690               |
| Cleco Interchange Calls   | 8,760               | 9,700               | 8,980               |
| Interchange Log Entries   | 61,320              | 62,500              | 61,320              |
| Customer Complaints & Trouble Calls   | 5,000               | 4,980               |                     |

## 2017-2018 ANNUAL BUDGET

|                    |                     |                      |        |
|--------------------|---------------------|----------------------|--------|
| <b>DIVISION:</b>   | Utilities           | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Electric Production | <b>ORGANIZATION:</b> | 227100 |

## APPROPRIATION SUMMARY

| DESCRIPTION           | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |            |                |
|-----------------------|------------|------------|----------------|--------------|----------------|------------|----------------|
|                       | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted    | Percent Change |
| Salaries and Wages    | 676,614    | 818,872    | 1,067,542      | 1,036,542    | 1,065,082      | 1,065,082  | -0.23%         |
| Fringe Benefits       | 324,781    | 373,513    | 513,029        | 480,029      | 464,209        | 464,209    | -9.52%         |
| Operating/Contractual | 45,447,166 | 31,498,737 | 41,231,000     | 35,197,000   | 41,171,000     | 41,171,000 | -0.15%         |
| Other                 | 0          | 0          | 0              | 0            | 0              | 0          | 0.00%          |
| Capital Outlay        | 56,874     | 36,775     | 122,300        | 122,300      | 62,000         | 62,000     | -49.30%        |
| Total Appropriations  | 46,505,435 | 32,727,897 | 42,933,871     | 36,835,871   | 42,762,291     | 42,762,291 | -0.40%         |

## PERSONNEL ROSTER

| JOB CODE | TITLE                                       | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |         |                |
|----------|---|------------|------------|----------------|--------------|----------------|---------|----------------|
|          |   | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted | Percent Change |
| 490101   | Salary - Superintendent Electric Prod       | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490149   | Salary - Custodial Worker                   | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490301   | Salary - Supervisor Electric Production     | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490302   | Salary - Plant Maintenance Supervisor       | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490378   | Salary - Enviromental Tech II               | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490618   | Salary - Administrative Secretary           | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490701   | Salary - Electric Plant Shift Supervisor    | 5          | 5          | 5              | 5            | 5              | 5       | 0.00%          |
| 490704   | Salary - Maintenance Mechanic II            | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490705   | Salary - Electric Plant Operator II         | 4          | 4          | 4              | 4            | 4              | 4       | 0.00%          |
| 490706   | Salary - Maintenance Mechanic I             | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490707   | Salary - Electric Plant Operator I          | 5          | 5          | 5              | 5            | 5              | 5       | 0.00%          |
| 490822   | Salary - Trades Worker                      | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490914   | Salary - Industrial Electrician-Electric Pr | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490915   | Salary - Elec & Insrt Tech-Electric Pro     | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
|          | <b>Total Positions</b>                      | 25         | 25         | 25             | 25           | 25             | 25      | 0.00%          |

## 2017-2018 ANNUAL BUDGET

|                    |                            |                      |               |
|--------------------|----------------------------|----------------------|---------------|
| <b>DIVISION:</b>   | <b>Utilities</b>           | <b>FUND #:</b>       | <b>401</b>    |
| <b>DEPARTMENT:</b> | <b>Electric Production</b> | <b>ORGANIZATION:</b> | <b>227100</b> |

## UTILITIES SYSTEM FUND

## DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE                               | 2014-2015         | 2015-2016         | 2016-2017         |                   | 2017-2018         |                   |                   |
|--------|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|        |   | Actual<br>Exp     | Actual<br>Exp     | Adopted<br>Budget | Final<br>Budget   | Dept<br>Request   | Admin<br>Approved | Adopted           |
|        | <b>Salaries:</b>                            |                   |                   |                   |                   |                   |                   |                   |
| 450001 | Overtime                                    | 70,479            | 122,236           | 160,000           | 160,000           | 160,000           | 160,000           | 160,000           |
| 490101 | Salary - Superintendent Electric Prod       | 61,811            | 62,956            | 64,688            | 64,688            | 59,653            | 60,846            | 60,846            |
| 490149 | Salary - Custodial Worker                   | 20,893            | 21,311            | 21,866            | 21,866            | 21,866            | 22,303            | 22,303            |
| 490301 | Salary - Supervisor Electric Production     | 52,098            | 52,833            | 53,985            | 53,985            | 53,985            | 55,065            | 55,065            |
| 490302 | Salary - Plant Maintenance Supervisor       | 36,008            | 36,553            | 37,650            | 37,650            | 37,649            | 38,402            | 38,402            |
| 490378 | Salary - Environmental Tech II              | 0                 | 2,280             | 35,133            | 35,133            | 40,706            | 41,520            | 41,520            |
| 490618 | Salary - Administrative Secretary           | 34,419            | 21,219            | 36,004            | 36,004            | 25,459            | 25,968            | 25,968            |
| 490701 | Salary - Electric Plant Shift Supervisor    | 76,530            | 222,012           | 228,561           | 228,561           | 242,808           | 247,665           | 247,665           |
| 490704 | Salary - Maintenance Mechanic II            | 42,429            | 58,551            | 44,405            | 44,405            | 30,295            | 30,901            | 30,901            |
| 490705 | Salary - Electric Plant Operator II         | 94,288            | 57,482            | 120,584           | 120,584           | 117,026           | 119,367           | 119,367           |
| 490706 | Salary - Maintenance Mechanic I             | 0                 | 109               | 29,086            | 20,086            | 28,239            | 28,804            | 28,804            |
| 490707 | Salary - Electric Plant Operator I          | 85,845            | 73,685            | 129,091           | 115,091           | 129,360           | 131,946           | 131,946           |
| 490822 | Salary - Trades Worker                      | 28,421            | 12,996            | 29,744            | 21,744            | 23,543            | 24,014            | 24,014            |
| 490914 | Salary - Industrial Electrician-Electric Pr | 35,294            | 35,974            | 36,911            | 36,911            | 36,911            | 37,649            | 37,649            |
| 490915 | Salary - Elec & Insr Tech-Electric Pro      | 38,099            | 38,675            | 39,834            | 39,834            | 39,835            | 40,632            | 40,632            |
|        | <b>Total Salaries</b>                       | <b>676,614</b>    | <b>818,872</b>    | <b>1,067,542</b>  | <b>1,036,542</b>  | <b>1,047,335</b>  | <b>1,065,082</b>  | <b>1,065,082</b>  |
|        | <b>Fringe:</b>                              |                   |                   |                   |                   |                   |                   |                   |
| 510201 | Fringe - Pension                            | 193,157           | 256,605           | 246,604           | 238,604           | 252,930           | 257,215           | 257,215           |
| 510202 | Fringe - Hospital                           | 122,935           | 106,175           | 249,896           | 224,896           | 190,499           | 190,499           | 190,499           |
| 510206 | Fringe - Medicare Insurance Tax             | 8,337             | 10,392            | 15,479            | 15,479            | 15,184            | 15,445            | 15,445            |
| 510207 | Fringe - Life Insurance                     | 352               | 341               | 1,050             | 1,050             | 1,050             | 1,050             | 1,050             |
|        | <b>Total Fringe</b>                         | <b>324,781</b>    | <b>373,513</b>    | <b>513,029</b>    | <b>480,029</b>    | <b>459,663</b>    | <b>464,209</b>    | <b>464,209</b>    |
|        | <b>Operating and Contractual:</b>           |                   |                   |                   |                   |                   |                   |                   |
| 520204 | Uniforms                                    | 5,499             | 12,023            | 16,000            | 16,000            | 16,000            | 14,000            | 14,000            |
| 520400 | Office                                      | 1,893             | 1,687             | 2,000             | 2,000             | 2,000             | 2,000             | 2,000             |
| 520500 | Operating Supplies                          | 20,617            | 12,903            | 23,000            | 23,000            | 23,000            | 20,000            | 20,000            |
| 520501 | Operating - Janitorial                      | 2,676             | 531               | 3,000             | 3,000             | 3,000             | 3,000             | 3,000             |
| 520503 | Operating - Chemicals                       | 4,730             | 1,359             | 43,000            | 43,000            | 43,000            | 40,000            | 40,000            |
| 520505 | Operating - Gases                           | 45,141            | 33,339            | 26,000            | 41,000            | 26,000            | 26,000            | 26,000            |
| 520514 | Small Tools                                 | 3,567             | 3,623             | 4,000             | 4,000             | 4,000             | 4,000             | 4,000             |
| 531215 | Fees, Licenses & Permits                    | 6,511             | 5,659             | 4,000             | 14,000            | 4,000             | 4,000             | 4,000             |
| 531301 | Vehicle Costs - Gas & Oil                   | 3,269             | 2,414             | 7,000             | 5,000             | 7,000             | 7,000             | 7,000             |
| 531304 | Vehicle Costs - R & M                       | 509               | 438               | 3,000             | 3,000             | 3,000             | 3,000             | 3,000             |
| 531410 | Telephone                                   | 7,186             | 2,407             | 9,000             | 7,000             | 9,000             | 9,000             | 9,000             |
| 531500 | Printing                                    | 124               | 100               | 0                 | 0                 | 0                 | 0                 | 0                 |
| 531701 | Utilities                                   | 3,492             | 7,050             | 9,000             | 4,000             | 9,000             | 7,000             | 7,000             |
| 543002 | Dues & Subscriptions                        | 2,379             | 652               | 4,000             | 4,000             | 4,000             | 4,000             | 4,000             |
| 543003 | Travel & Training                           | 2,790             | 4,848             | 5,000             | 5,000             | 5,000             | 5,000             | 5,000             |
| 554001 | Purchases-Direct Energy Costs               | 38,728,379        | 25,197,158        | 31,000,000        | 28,000,000        | 31,000,000        | 31,000,000        | 31,000,000        |
| 554002 | Purchases-Other Energy Costs                | 6,265,261         | 5,944,566         | 9,000,000         | 6,000,000         | 9,000,000         | 9,000,000         | 9,000,000         |
| 554006 | Purchases-Plant Fuel                        | 7,000             | 0                 | 600,000           | 600,000           | 600,000           | 600,000           | 600,000           |
| 605101 | Maintenance Bldg & Facilities               | 18,807            | 19,947            | 20,000            | 20,000            | 20,000            | 20,000            | 20,000            |
| 605102 | Maintenance Plant                           | 315,091           | 245,693           | 450,000           | 400,000           | 450,000           | 400,000           | 400,000           |
| 605106 | Maintenance Equipment                       | 2,245             | 2,340             | 3,000             | 3,000             | 3,000             | 3,000             | 3,000             |
|        | <b>Total Operating and Contractual</b>      | <b>45,447,166</b> | <b>31,498,737</b> | <b>41,231,000</b> | <b>35,197,000</b> | <b>41,231,000</b> | <b>41,171,000</b> | <b>41,171,000</b> |

2017-2018 ANNUAL BUDGET

|                    |                     |                      |        |
|--------------------|---------------------|----------------------|--------|
| <b>DIVISION:</b>   | Utilities           | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Electric Production | <b>ORGANIZATION:</b> | 227100 |

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE               | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018    |                |            |
|--------|-----------------------------|------------|------------|----------------|--------------|--------------|----------------|------------|
|        |                             | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted    |
|        | <b>Capital Outlay:</b>      |            |            |                |              |              |                |            |
| 707405 | Building Improvements       | 0          | 0          | 0              | 0            | 0            | 0              | 0          |
| 707500 | Vehicles                    | 24,325     | 0          | 0              | 0            | 62,000       | 62,000         | 62,000     |
| 707600 | Machinery & Equipment       | 32,549     | 30,825     | 98,300         | 98,300       | 0            | 0              | 0          |
| 707700 | Office Furniture & Fixtures | 0          | 5,950      | 4,000          | 4,000        | 0            | 0              | 0          |
| 707702 | Computer Software           | 0          |            | 20,000         | 20,000       | 0            | 0              | 0          |
|        | <b>Total Capital Outlay</b> | 56,874     | 36,775     | 122,300        | 122,300      | 62,000       | 62,000         | 62,000     |
|        | <b>TOTAL DEPARTMENT</b>     | 46,505,435 | 32,727,897 | 42,933,871     | 36,835,871   | 42,799,998   | 42,762,291     | 42,762,291 |

2017-2018 ANNUAL BUDGET

|             |            |               |        |
|-------------|------------|---------------|--------|
| DIVISION:   | Utilities  | FUND:         | 401    |
| DEPARTMENT: | Bayou Cove | ORGANIZATION: | 227101 |

GOAL MISSION STATEMENT

FUNCTION DESCRIPTION

DEMAND PERFORMANCE INDICATORS

| Description | 2015-2016 Estimated | 2016-2017 Estimated | 2017-2018 Projected |
|-------------|---------------------|---------------------|---------------------|
|             |                     |                     |                     |



2017-2018 ANNUAL BUDGET

|                    |                                  |                      |        |
|--------------------|----------------------------------|----------------------|--------|
| <b>DIVISION:</b>   | Utilities                        | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Electric Production - Bayou Cove | <b>ORGANIZATION:</b> | 227101 |

APPROPRIATION SUMMARY

| DESCRIPTION                 | 2014-2015        | 2015-2016        | 2016-2017        |                  | 2017-2018        |                  |                |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|
|                             | Actual Exp       | Actual Exp       | Adopted Budget   | Final Budget     | Admin Approved   | Adopted          | Percent Change |
| Salaries and Wages          | 0                | 0                | 0                | 0                | 0                | 0                | 0.00%          |
| Fringe Benefits             | 0                | 0                | 0                | 0                | 0                | 0                | 0.00%          |
| Operating/Contractual       | 1,596,934        | 2,419,472        | 3,000,000        | 2,800,000        | 2,700,000        | 2,700,000        | -10.00%        |
| Other                       | 0                | 0                | 0                | 0                | 0                | 0                | 0.00%          |
| Capital Outlay              | 0                | 0                | 0                | 0                | 0                | 0                | 0.00%          |
| <b>Total Appropriations</b> | <b>1,596,934</b> | <b>2,419,472</b> | <b>3,000,000</b> | <b>2,800,000</b> | <b>2,700,000</b> | <b>2,700,000</b> | <b>-10.00%</b> |

PERSONNEL ROSTER

| JOB CODE | TITLE | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |         |                |
|----------|-------|------------|------------|----------------|--------------|----------------|---------|----------------|
|          |       | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted | Percent Change |
|          |       |            |            |                |              |                |         |                |

2017-2018 ANNUAL BUDGET

|             |                                  |               |        |
|-------------|----------------------------------|---------------|--------|
| DIVISION:   | Utilities                        | FUND #:       | 401    |
| DEPARTMENT: | Electric Production - Bayou Cove | ORGANIZATION: | 227101 |

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE                          | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018    |                |           |
|--------|--|------------|------------|----------------|--------------|--------------|----------------|-----------|
|        |  | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted   |
| 531110 | Operating and Contractual:             |            |            |                |              |              |                |           |
|        | Professional Fees & Services           | 383,765    | 1,082,807  | 1,000,000      | 1,200,000    | 1,000,000    | 900,000        | 900,000   |
| 554006 | Purchases-Plant Fuel                   | 1,213,169  | 1,336,665  | 2,000,000      | 1,600,000    | 1,800,000    | 1,800,000      | 1,800,000 |
|        | <b>Total Operating and Contractual</b> | 1,596,934  | 2,419,472  | 3,000,000      | 2,800,000    | 2,800,000    | 2,700,000      | 2,700,000 |
|        | <b>TOTAL DEPARTMENT</b>                | 1,596,934  | 2,419,472  | 3,000,000      | 2,800,000    | 2,800,000    | 2,700,000      | 2,700,000 |

## 2017-2018 ANNUAL BUDGET

|                    |                       |                      |        |
|--------------------|-----------------------|----------------------|--------|
| <b>DIVISION:</b>   | Utilities             | <b>FUND:</b>         | 401    |
| <b>DEPARTMENT:</b> | Electric Distribution | <b>ORGANIZATION:</b> | 227200 |

## GOAL MISSION STATEMENT

To provide quality electric service to residential, commercial and industrial customers by maintaining high standards of workmanship, efficiency and reliability.

## FUNCTION DESCRIPTION

Construction of new additions and extensions to the City's electrical distribution system as growth requires. Maintain existing electric distribution system by checking equipment, performing preventive maintenance and reconductoring outdated circuits as loads and schedules allow. Respond to emergency call 24 hours a day, 7 days a week. Maintain street lighting and rental lights. Provide temporary electric service for special events. Maintain and store proper documentation of all electric meters, breakers, relays, transformers and equipment in the system. Test, record and remove all PCB contaminated transformers in system. Relamp and maintain sports lighting at all Ball Parks in the City. Ensure compliance with all FERC, NERC, and SPP rules and regulations. Assist all other departments as required.

## DEMAND PERFORMANCE INDICATORS

| Description                   | 2015-2016 Estimated | 2016-2017 Estimated | 2017-2018 Projected |
|-------------------------------|---------------------|---------------------|---------------------|
| Distribution Substations      | 7                   | 7                   | 7                   |
| Substation Transformers (MVA) | 350                 | 350                 | 360                 |
| Distribution Lines (miles)    | 175                 | 181                 | 183                 |
| Transmission Lines (miles)    | 17                  | 17                  | 17                  |
| Electric Meters               | 22,972              | 24,022              | 24,142              |
| Electric Customers            | 27,297              | 28,545              | 28,687              |
| Street Lights                 | 19,500              | 20,001              | 20,501              |
| Peak Load (MW)                | 179                 | 181                 | 184                 |



2017-2018 ANNUAL BUDGET

|                    |                       |                      |        |
|--------------------|-----------------------|----------------------|--------|
| <b>DIVISION:</b>   | Utilities             | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Electric Distribution | <b>ORGANIZATION:</b> | 227200 |

APPROPRIATION SUMMARY

| DESCRIPTION                 | 2014-2015        | 2015-2016        | 2016-2017        |                  | 2017-2018        |                  | Percent Change |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|
|                             | Actual Exp       | Actual Exp       | Adopted Budget   | Final Budget     | Admin Approved   | Adopted          |                |
| Salaries and Wages          | 1,518,362        | 1,751,698        | 1,752,441        | 1,802,441        | 1,787,092        | 1,787,092        | 1.98%          |
| Fringe Benefits             | 690,939          | 871,983          | 811,129          | 817,129          | 861,177          | 861,177          | 6.17%          |
| Operating/Contractual       | 2,137,277        | 2,118,900        | 2,315,000        | 2,375,000        | 2,102,000        | 2,102,000        | -9.20%         |
| Other                       | 0                | 0                | 0                | 0                | 0                | 0                | 0.00%          |
| Capital Outlay              | 1,647,541        | 1,515,646        | 2,299,550        | 2,307,500        | 1,930,505        | 1,930,505        | -16.05%        |
| <b>Total Appropriations</b> | <b>5,994,119</b> | <b>6,258,227</b> | <b>7,178,120</b> | <b>7,302,070</b> | <b>6,680,774</b> | <b>6,680,774</b> | <b>-6.93%</b>  |

PERSONNEL ROSTER

| JOB CODE | TITLE                                     | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |           | Percent Change |
|----------|---|------------|------------|----------------|--------------|----------------|-----------|----------------|
|          |   | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted   |                |
| 490147   | Salary - Maintenance Worker Senior        | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490171   | Salary - Crew Supervisor Electric Dist    | 2          | 3          | 3              | 3            | 3              | 3         | 0.00%          |
| 490303   | Salary - Supervisor Electric Distribution | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490316   | Salary - Engineering Tech II              | 0          | 1          | 1              | 1            | 1              | 1         | 100.00%        |
| 490365   | Salary - SCADA Operator Electric Dist     | 4          | 4          | 4              | 4            | 4              | 4         | 0.00%          |
| 490618   | Salary - Administrative Assistant         | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490618   | Salary - Administrative Secretary         | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490708   | Salary - Electric Substation Supervisor   | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490712   | Salary - Electric Line Worker Senior      | 10         | 9          | 9              | 9            | 9              | 9         | 0.00%          |
| 490715   | Salary - Electric Meter Technician        | 2          | 2          | 2              | 2            | 2              | 2         | 0.00%          |
| 490718   | Salary - Electric Line Worker             | 3          | 3          | 3              | 3            | 3              | 3         | 0.00%          |
| 490764   | Salary - Electc Substation Tech II        | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490769   | Salary - Electc Substation Tech I         | 2          | 2          | 2              | 2            | 2              | 2         | 0.00%          |
| 490822   | Salary - Trades Worker                    | 5          | 5          | 5              | 5            | 5              | 5         | 0.00%          |
| 490904   | Salary - Supervisor Meter & Service       | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490917   | Salary - Electric Distribution System Tec | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
|          | <b>Total Positions</b>                    | <b>36</b>  | <b>37</b>  | <b>37</b>      | <b>37</b>    | <b>37</b>      | <b>37</b> | <b>0.00%</b>   |

## 2017-2018 ANNUAL BUDGET

|                    |                       |                      |        |
|--------------------|-----------------------|----------------------|--------|
| <b>DIVISION:</b>   | Utilities             | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Electric Distribution | <b>ORGANIZATION:</b> | 227200 |

## UTILITIES SYSTEM FUND

## DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE                              | 2014-2015        | 2015-2016        | 2016-2017         |                  | 2017-2018        |                   |                  |
|--------|--|------------------|------------------|-------------------|------------------|------------------|-------------------|------------------|
|        |  | Actual<br>Exp    | Actual<br>Exp    | Adopted<br>Budget | Final<br>Budget  | Dept<br>Request  | Admin<br>Approved | Adopted          |
|        | <b>Salaries:</b>                           |                  |                  |                   |                  |                  |                   |                  |
| 450001 | Overtime                                   | 256,978          | 410,063          | 250,000           | 350,000          | 250,000          | 250,000           | 250,000          |
| 490147 | Salary - Maintenance Worker Senior         | 23,128           | 23,590           | 24,205            | 24,205           | 24,205           | 26,333            | 26,333           |
| 490171 | Salary - Crew Supervisor Electric Dist     | 102,164          | 117,175          | 160,383           | 160,383          | 160,351          | 163,558           | 163,558          |
| 490303 | Salary - Supervisor Electric Distribution  | 56,412           | 57,540           | 59,039            | 59,039           | 59,039           | 60,220            | 60,220           |
| 490316 | Salary - Engineering Tech II               | 0                | 0                | 29,086            | 24,086           | 28,239           | 28,804            | 28,804           |
| 490365 | Salary - SCADA Operator Electric Dist      | 130,277          | 133,060          | 137,997           | 137,997          | 137,995          | 140,755           | 140,755          |
| 490614 | Salary - Administrative Assistant          | 28,434           | 29,002           | 29,759            | 29,759           | 29,758           | 30,353            | 30,353           |
| 490618 | Salary - Administrative Secretary          | 26,068           | 26,589           | 27,281            | 27,281           | 27,282           | 27,828            | 27,828           |
| 490708 | Salary - Electric Substation Supervisor    | 50,314           | 51,320           | 52,657            | 52,657           | 52,657           | 53,710            | 53,710           |
| 490712 | Salary - Electric Line Worker Senior       | 366,290          | 432,655          | 457,234           | 448,234          | 451,449          | 460,478           | 460,478          |
| 490713 | Salary - Electric Service Worker           | 13,986           | 0                | 0                 | 0                | 0                | 0                 | 0                |
| 490715 | Salary - Electric Meter Technician         | 64,262           | 65,548           | 67,255            | 67,255           | 67,255           | 68,600            | 68,600           |
| 490718 | Salary - Electric Line Worker              | 61,432           | 70,192           | 94,588            | 90,588           | 92,173           | 94,016            | 94,016           |
| 490764 | Salary - Electric Substation Tech II       | 51,173           | 51,948           | 53,428            | 53,428           | 53,429           | 54,498            | 54,498           |
| 490769 | Salary - Electric Substation Tech I        | 75,772           | 77,288           | 79,303            | 79,303           | 79,302           | 80,888            | 80,888           |
| 490822 | Salary - Trades Worker                     | 110,107          | 102,132          | 123,927           | 91,927           | 119,848          | 138,630           | 138,630          |
| 490904 | Salary - Supervisor Meter & Service        | 54,297           | 55,383           | 56,826            | 56,826           | 56,826           | 57,963            | 57,963           |
| 490917 | Salary - Electric Distribution System Tech | 47,268           | 48,213           | 49,473            | 49,473           | 49,469           | 50,458            | 50,458           |
|        | <b>Total Salaries</b>                      | <b>1,518,362</b> | <b>1,751,698</b> | <b>1,752,441</b>  | <b>1,802,441</b> | <b>1,739,277</b> | <b>1,787,092</b>  | <b>1,787,092</b> |
|        | <b>Fringe:</b>                             |                  |                  |                   |                  |                  |                   |                  |
| 510201 | Fringe - Pension                           | 432,021          | 575,759          | 404,811           | 416,811          | 420,035          | 431,583           | 431,583          |
| 510202 | Fringe - Hospital                          | 237,555          | 271,437          | 379,350           | 373,350          | 402,129          | 402,129           | 402,129          |
| 510206 | Fringe - Medicare Insurance Tax            | 20,659           | 24,092           | 25,414            | 25,414           | 25,219           | 25,911            | 25,911           |
| 510207 | Fringe - Life Insurance                    | 704              | 695              | 1,554             | 1,554            | 1,554            | 1,554             | 1,554            |
|        | <b>Total Fringe</b>                        | <b>690,939</b>   | <b>871,983</b>   | <b>811,129</b>    | <b>817,129</b>   | <b>848,937</b>   | <b>861,177</b>    | <b>861,177</b>   |
|        | <b>Operating and Contractual:</b>          |                  |                  |                   |                  |                  |                   |                  |
| 520204 | Uniforms                                   | 15,235           | 17,231           | 14,000            | 14,000           | 14,000           | 14,000            | 14,000           |
| 520400 | Office                                     | 4,078            | 1,573            | 5,000             | 5,000            | 5,000            | 5,000             | 5,000            |
| 520500 | Operating Supplies                         | 33,371           | 50,859           | 40,000            | 50,000           | 40,000           | 40,000            | 40,000           |
| 520514 | Small Tools                                | 11,074           | 10,130           | 14,000            | 14,000           | 14,000           | 14,000            | 14,000           |
| 531115 | Tree Trimming                              | 377,726          | 456,786          | 450,000           | 550,000          | 450,000          | 400,000           | 400,000          |
| 531301 | Vehicle Costs - Gas & Oil                  | 73,978           | 59,475           | 105,000           | 65,000           | 80,000           | 80,000            | 80,000           |
| 531304 | Vehicle Costs - R & M                      | 63,332           | 99,173           | 60,000            | 60,000           | 60,000           | 60,000            | 60,000           |
| 531410 | Telephone                                  | 65,357           | 64,327           | 75,000            | 70,000           | 70,000           | 65,000            | 65,000           |
| 531500 | Printing                                   | 213              | 577              | 0                 | 0                | 0                | 0                 | 0                |
| 531701 | Utilities                                  | 206,463          | 203,509          | 190,000           | 205,000          | 190,000          | 190,000           | 190,000          |
| 531800 | Lease                                      | 0                | 0                | 60,000            | 60,000           | 0                | 0                 | 0                |
| 543002 | Dues & Subscriptions                       | 161              | 385              | 1,000             | 1,000            | 1,000            | 1,000             | 1,000            |
| 543003 | Travel & Training                          | 4,021            | 9,457            | 19,000            | 19,000           | 19,000           | 19,000            | 19,000           |
| 554007 | Lamp Renewals                              | 21,245           | 25,428           | 35,000            | 35,000           | 35,000           | 35,000            | 35,000           |
| 605101 | Maintenance Bldg & Facilities              | 17,676           | 18,042           | 32,000            | 32,000           | 32,000           | 32,000            | 32,000           |
| 605106 | Maintenance Equipment                      | 46,676           | 60,876           | 70,000            | 60,000           | 70,000           | 70,000            | 70,000           |
| 605113 | Maintenance Lines & Poles                  | 1,075,427        | 928,188          | 1,000,000         | 1,000,000        | 1,000,000        | 950,000           | 950,000          |
| 605115 | Maintenance Meters                         | 2,089            | 1,880            | 2,000             | 2,000            | 2,000            | 2,000             | 2,000            |
| 605118 | Maintenance Substations                    | 117,631          | 101,007          | 122,000           | 112,000          | 122,000          | 110,000           | 110,000          |
| 605125 | PCB Disposal/Testing                       | 1,524            | 9,997            | 21,000            | 21,000           | 21,000           | 15,000            | 15,000           |
|        | <b>Total Operating and Contractual</b>     | <b>2,137,277</b> | <b>2,118,900</b> | <b>2,315,000</b>  | <b>2,375,000</b> | <b>2,225,000</b> | <b>2,102,000</b>  | <b>2,102,000</b> |

2017-2018 ANNUAL BUDGET

|                    |                       |                      |        |
|--------------------|-----------------------|----------------------|--------|
| <b>DIVISION:</b>   | Utilities             | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Electric Distribution | <b>ORGANIZATION:</b> | 227200 |

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE                 | 2014-2015        | 2015-2016        | 2016-2017         |                  | 2017-2018        |                   |                  |
|--------|-------------------------------|------------------|------------------|-------------------|------------------|------------------|-------------------|------------------|
|        |                               | Actual<br>Exp    | Actual<br>Exp    | Adopted<br>Budget | Final<br>Budget  | Dept<br>Request  | Admin<br>Approved | Adopted          |
|        | <b>Capital Outlay:</b>        |                  |                  |                   |                  |                  |                   |                  |
| 707101 | Acquisitions                  | 0                | 0                | 15,000            | 15,000           | 15,000           | 15,000            | 15,000           |
| 707300 | Meters                        | 75,036           | 91,959           | 200,000           | 200,000          | 200,000          | 200,000           | 200,000          |
| 707359 | Christmas Lighting            | 2,949            | 12,524           | 65,000            | 65,000           | 65,000           | 65,000            | 65,000           |
| 707361 | Street Lights                 | 201,425          | 198,899          | 168,000           | 168,000          | 218,000          | 200,000           | 200,000          |
| 707363 | Electric Transformers         | 482,998          | 670,478          | 425,000           | 425,000          | 425,000          | 425,000           | 425,000          |
| 707401 | Electric Systems Additions    | 369,377          | 190,390          | 200,000           | 207,950          | 200,000          | 200,000           | 200,000          |
| 707405 | Building Improvements         | 12,449           | 0                | 300,000           | 300,000          | 410,000          | 300,000           | 300,000          |
| 707500 | Vehicles                      | 288,092          | 286,372          | 613,000           | 613,000          | 504,000          | 271,000           | 271,000          |
| 707600 | Machinery & Equipment         | 199,242          | 65,024           | 176,775           | 176,775          | 196,425          | 115,225           | 115,225          |
| 707700 | Office Furniture and Fixtures | 0                | 0                | 5,575             | 5,575            | 7,080            | 7,080             | 7,080            |
| 707702 | Computer Software             | 15,973           | 0                | 131,200           | 131,200          | 132,200          | 132,200           | 132,200          |
|        | <b>Total Capital Outlay</b>   | <b>1,647,541</b> | <b>1,515,646</b> | <b>2,299,550</b>  | <b>2,307,500</b> | <b>2,372,705</b> | <b>1,930,505</b>  | <b>1,930,505</b> |
|        | <b>TOTAL DEPARTMENT</b>       | <b>5,994,119</b> | <b>6,258,227</b> | <b>7,178,120</b>  | <b>7,302,070</b> | <b>7,185,919</b> | <b>6,680,774</b>  | <b>6,680,774</b> |



**2017-2018 ANNUAL BUDGET**

|                    |                  |                      |               |
|--------------------|------------------|----------------------|---------------|
| <b>DIVISION:</b>   | <b>Utilities</b> | <b>FUND:</b>         | <b>401</b>    |
| <b>DEPARTMENT:</b> | <b>Water</b>     | <b>ORGANIZATION:</b> | <b>237501</b> |

**GOAL MISSION STATEMENT**

To produce water that is good, pure, wholesome and in quantity suitable for drinking, domestic and culinary purposes. It also provides water for fire protection and delivers the water by pump stations and water mains to our customers.

**FUNCTION DESCRIPTION**

The Water Department monitors, inspects, repairs and maintains 52 water wells, 27,500 water meters, 500 miles of water mains, over 2,834 fire hydrants, 7 pump stations, 11 water resevoirs and delivers an average of 20 million gallons of water to its customers each day. In performing these tasks, approximately 50 corrective work orders are completed each day.

**DEMAND PERFORMANCE INDICATORS**

| Description                     | 2015-2016 Estimated | 2016-2017 Estimated | 2017-2018 Projected |
|---------------------------------|---------------------|---------------------|---------------------|
| Total Water Customers           | 27,500              | 27,500              | 28,000              |
| Average Daily Water Consumption | 15,000,000          | 15,000,000          | 15,000,000          |
| Work Orders                     | 20,000              | 21,400              | 22,000              |

2017-2018 ANNUAL BUDGET

|                    |                    |                      |        |
|--------------------|--------------------|----------------------|--------|
| <b>DIVISION:</b>   | Utilities          | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Water Distribution | <b>ORGANIZATION:</b> | 237501 |

APPROPRIATION SUMMARY

| DESCRIPTION                 | 2014-2015        | 2015-2016        | 2016-2017        |                  | 2017-2018        |                  |                |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|
|                             | Actual Exp       | Actual Exp       | Adopted Budget   | Final Budget     | Admin Approved   | Adopted          | Percent Change |
| Salaries and Wages          | 769,612          | 563,554          | 884,610          | 751,610          | 923,312          | 923,312          | 4.38%          |
| Fringe Benefits             | 380,593          | 299,674          | 512,581          | 446,581          | 559,508          | 559,508          | 9.16%          |
| Operating/Contractual       | 387,506          | 395,054          | 501,000          | 523,000          | 458,000          | 458,000          | -8.58%         |
| Other                       | 0                | 0                | 0                | 0                | 0                | 0                | 0.00%          |
| Capital Outlay              | 621,470          | 210,273          | 612,188          | 622,188          | 678,208          | 678,208          | 10.78%         |
| <b>Total Appropriations</b> | <b>2,159,181</b> | <b>1,468,555</b> | <b>2,510,379</b> | <b>2,343,379</b> | <b>2,619,028</b> | <b>2,619,028</b> | <b>4.33%</b>   |

PERSONNEL ROSTER

| JOB CODE | TITLE                                  | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |           |                |
|----------|--|------------|------------|----------------|--------------|----------------|-----------|----------------|
|          |  | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted   | Percent Change |
| 490103   | Salary - Superintendent                | 1          | 1          | 1              | 0            | 0              | 0         | 0.00%          |
| 490147   | Salary - Maintenance Worker Senior     | 2          | 2          | 2              | 2            | 2              | 2         | 0.00%          |
| 490167   | Salary - Crew Supervisor Water Dist    | 5          | 6          | 6              | 6            | 6              | 6         | 0.00%          |
| 490168   | Salary - Supervisor Water Distribution | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490204   | Salary - Asst Superintendent           | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490318   | Salary - Meter Technician              | 2          | 2          | 2              | 2            | 2              | 2         | 0.00%          |
| 490342   | Salary - Construction Inspector        | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490618   | Salary - Administrative Secretary      | 2          | 2          | 1              | 1            | 1              | 1         | 0.00%          |
| 490624   | Salary - Inventory Coordinator         | 1          | 0          | 0              | 0            | 0              | 0         | 0.00%          |
| 490626   | Salary - Clerical Specialist           | 0          | 0          | 1              | 1            | 1              | 1         | 100.00%        |
| 490722   | Salary - Pipe Layer                    | 3          | 4          | 4              | 4            | 4              | 4         | 0.00%          |
| 490738   | Salary - Equipment Operator III        | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490820   | Salary - Maintenance Worker            | 5          | 5          | 5              | 5            | 5              | 5         | 0.00%          |
| 490905   | Salary - Industrial Painter            | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490923   | Salary - Superintendent Water Ops      | 0          | 0          | 0              | 1            | 1              | 1         | 0.00%          |
|          | <b>Total Positions</b>                 | <b>26</b>  | <b>27</b>  | <b>27</b>      | <b>27</b>    | <b>27</b>      | <b>27</b> | <b>0.00%</b>   |

2017-2018 ANNUAL BUDGET

|                    |                    |                      |        |
|--------------------|--------------------|----------------------|--------|
| <b>DIVISION:</b>   | Utilities          | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Water Distribution | <b>ORGANIZATION:</b> | 237501 |

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE                          | 2014-2015      | 2015-2016      | 2016-2017      |                | 2017-2018      |                |                |
|--------|--|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
|        |  | Actual Exp     | Actual Exp     | Adopted Budget | Final Budget   | Dept Request   | Admin Approved | Adopted        |
|        | <b>Salaries:</b>                       |                |                |                |                |                |                |                |
| 450001 | Overtime                               | 35,874         | 44,185         | 40,000         | 75,000         | 40,000         | 40,000         | 40,000         |
| 490103 | Salary - Superintendent                | 46,909         | 0              | 53,006         | 0              | 0              | 0              | 0              |
| 490147 | Salary - Maintenance Worker Senior     | 46,574         | 28,197         | 47,460         | 47,460         | 44,736         | 45,630         | 45,630         |
| 490167 | Salary - Crew Supervisor Water Dist    | 165,855        | 160,427        | 206,646        | 190,646        | 206,646        | 229,991        | 229,991        |
| 490168 | Salary - Supervisor Water Distribution | 45,572         | 46,484         | 47,694         | 47,694         | 47,695         | 48,649         | 48,649         |
| 490204 | Salary - Asst Superintendent           | 0              | 48,055         | 54,319         | 28,319         | 42,533         | 43,384         | 43,384         |
| 490318 | Salary - Meter Technician              | 68,072         | 69,434         | 71,242         | 64,242         | 71,242         | 72,667         | 72,667         |
| 490342 | Salary - Construction Inspector        | 48,607         | 12,537         | 49,873         | 25,873         | 41,185         | 42,009         | 42,009         |
| 490618 | Salary - Administrative Secretary      | 57,703         | 16,290         | 26,746         | 25,746         | 25,458         | 25,967         | 25,967         |
| 490624 | Salary - Inventory Coordinator         | 32,686         | 4,599          | 0              | 0              | 0              | 0              | 0              |
| 490626 | Salary - Clerical Specialist           | 0              | 0              | 21,830         | 15,830         | 21,194         | 21,618         | 21,618         |
| 490722 | Salary - Pipe Layer                    | 76,381         | 44,712         | 103,234        | 77,234         | 101,750        | 103,784        | 103,784        |
| 490738 | Salary - Equipment Operator III        | 27,984         | 8,312          | 28,713         | 19,713         | 27,065         | 27,606         | 27,606         |
| 490820 | Salary - Maintenance Worker            | 89,411         | 51,778         | 104,560        | 63,560         | 100,100        | 117,832        | 117,832        |
| 490905 | Salary - Industrial Painter            | 27,984         | 28,544         | 29,287         | 29,287         | 29,288         | 29,874         | 29,874         |
| 490923 | Salary - Superintendent Water Ops      | 0              | 0              | 0              | 41,006         | 72,844         | 74,301         | 74,301         |
|        | <b>Total Salaries</b>                  | <b>769,612</b> | <b>563,554</b> | <b>884,610</b> | <b>751,610</b> | <b>871,736</b> | <b>923,312</b> | <b>923,312</b> |
|        | <b>Fringe:</b>                         |                |                |                |                |                |                |                |
| 510201 | Fringe - Pension                       | 218,911        | 185,609        | 204,343        | 174,343        | 210,526        | 222,978        | 222,978        |
| 510202 | Fringe - Hospital                      | 151,846        | 106,134        | 294,277        | 258,277        | 322,008        | 322,008        | 322,008        |
| 510206 | Fringe - Medicare Insurance Tax        | 9,343          | 7,608          | 12,827         | 12,827         | 12,636         | 13,388         | 13,388         |
| 510207 | Fringe - Life Insurance                | 493            | 323            | 1,134          | 1,134          | 1,134          | 1,134          | 1,134          |
|        | <b>Total Fringe</b>                    | <b>380,593</b> | <b>299,674</b> | <b>512,581</b> | <b>446,581</b> | <b>546,304</b> | <b>559,508</b> | <b>559,508</b> |
|        | <b>Operating and Contractual:</b>      |                |                |                |                |                |                |                |
| 520105 | Contract Labor                         | 720            | 69,675         | 0              | 53,000         | 0              | 0              | 0              |
| 520204 | Uniforms                               | 8,318          | 6,987          | 7,000          | 7,000          | 7,000          | 7,000          | 7,000          |
| 520400 | Office                                 | 5,736          | 4,214          | 7,000          | 7,000          | 7,000          | 7,000          | 7,000          |
| 520500 | Operating Supplies                     | 9,888          | 7,731          | 10,000         | 10,000         | 10,000         | 10,000         | 10,000         |
| 520501 | Operating - Janitorial                 | 532            | 276            | 1,000          | 1,000          | 1,000          | 1,000          | 1,000          |
| 520507 | Operating - Sand & Gravel              | 4,731          | 0              | 5,000          | 5,000          | 5,000          | 5,000          | 5,000          |
| 520510 | Operating - Paint                      | 8,998          | 3,031          | 9,000          | 9,000          | 9,000          | 9,000          | 9,000          |
| 520514 | Small Tools                            | 2,562          | 3,491          | 8,000          | 8,000          | 8,000          | 5,000          | 5,000          |
| 531215 | Fees, Licenses & Permits               | 42,358         | 35,495         | 40,000         | 38,000         | 40,000         | 40,000         | 40,000         |
| 531301 | Vehicle Costs - Gas & Oil              | 60,801         | 42,670         | 103,000        | 63,000         | 103,000        | 83,000         | 83,000         |
| 531304 | Vehicle Costs - R & M                  | 56,623         | 42,220         | 60,000         | 45,000         | 60,000         | 60,000         | 60,000         |
| 531410 | Telephone                              | 6,401          | 1,706          | 10,000         | 8,000          | 10,000         | 7,000          | 7,000          |
| 531500 | Printing                               | 6,044          | 474            | 5,000          | 5,000          | 5,000          | 5,000          | 5,000          |
| 543002 | Dues & Subscriptions                   | 1,055          | 436            | 4,000          | 4,000          | 4,000          | 2,000          | 2,000          |
| 543003 | Travel & Training                      | 11,307         | 6,565          | 7,000          | 7,000          | 7,000          | 7,000          | 7,000          |
| 605106 | Maintenance Equipment                  | 6,400          | 11,253         | 15,000         | 13,000         | 15,000         | 10,000         | 10,000         |
| 605115 | Maintenance Meters                     | 61,100         | 45,616         | 70,000         | 60,000         | 70,000         | 60,000         | 60,000         |
| 605117 | Maintenance Mains                      | 93,932         | 113,214        | 140,000        | 180,000        | 140,000        | 140,000        | 140,000        |
|        | <b>Total Operating and Contractual</b> | <b>387,506</b> | <b>395,054</b> | <b>501,000</b> | <b>523,000</b> | <b>501,000</b> | <b>458,000</b> | <b>458,000</b> |

2017-2018 ANNUAL BUDGET

|                    |                    |                      |        |
|--------------------|--------------------|----------------------|--------|
| <b>DIVISION:</b>   | Utilities          | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Water Distribution | <b>ORGANIZATION:</b> | 237501 |

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE               | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018    |                |           |
|--------|-----------------------------|------------|------------|----------------|--------------|--------------|----------------|-----------|
|        |                             | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted   |
|        | <b>Capital Outlay:</b>      |            |            |                |              |              |                |           |
| 707300 | Meters                      | 387,099    | 193,674    | 260,000        | 260,000      | 260,000      | 260,000        | 260,000   |
| 707401 | Water System Additions      | 122,285    | 3,030      | 165,000        | 175,000      | 165,000      | 165,000        | 165,000   |
| 707405 | Building Improvements       | 0          | 0          | 0              | 0            | 0            | 0              | 0         |
| 707500 | Vehicles                    | 47,131     | 2,297      | 100,682        | 100,682      | 192,376      | 79,136         | 79,136    |
| 707600 | Machinery & Equipment       | 64,955     | 9,401      | 86,506         | 86,506       | 332,872      | 167,872        | 167,872   |
| 707700 | Office Furniture & Fixtures | 0          | 1,871      | 0              | 0            | 6,200        | 6,200          | 6,200     |
| 707702 | Computer Software           | 0          | 0          | 0              | 0            | 0            | 0              | 0         |
|        | <b>Total Capital Outlay</b> | 621,470    | 210,273    | 612,188        | 622,188      | 956,448      | 678,208        | 678,208   |
|        | <b>TOTAL DEPARTMENT</b>     | 2,159,181  | 1,468,555  | 2,510,379      | 2,343,379    | 2,875,488    | 2,619,028      | 2,619,028 |

2017-2018 ANNUAL BUDGET

|                    |                         |                      |               |
|--------------------|-------------------------|----------------------|---------------|
| <b>DIVISION:</b>   | <b>Utilities</b>        | <b>FUND #:</b>       | <b>401</b>    |
| <b>DEPARTMENT:</b> | <b>Water Production</b> | <b>ORGANIZATION:</b> | <b>237502</b> |

APPROPRIATION SUMMARY

| DESCRIPTION                 | 2014-2015        | 2015-2016        | 2016-2017        |                  | 2017-2018        |                  | Percent Change |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|
|                             | Actual Exp       | Actual Exp       | Adopted Budget   | Final Budget     | Admin Approved   | Adopted          |                |
| Salaries and Wages          | 443,665          | 489,067          | 553,651          | 600,651          | 588,557          | 588,557          | 6.30%          |
| Fringe Benefits             | 231,508          | 246,308          | 282,836          | 281,836          | 315,358          | 315,358          | 11.50%         |
| Operating/Contractual       | 1,400,724        | 1,176,449        | 1,493,000        | 1,478,000        | 1,465,000        | 1,465,000        | -1.88%         |
| Other                       | 0                | 0                | 0                | 0                | 0                | 0                | 0.00%          |
| Capital Outlay              | 0                | 39,413           | 382,961          | 382,961          | 227,210          | 227,210          | -40.67%        |
| <b>Total Appropriations</b> | <b>2,075,897</b> | <b>1,951,237</b> | <b>2,712,448</b> | <b>2,743,448</b> | <b>2,596,125</b> | <b>2,596,125</b> | <b>-4.29%</b>  |

PERSONNEL ROSTER

| JOB CODE | TITLE                                 | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |           | Percent Change |
|----------|---------------------------------------|------------|------------|----------------|--------------|----------------|-----------|----------------|
|          |                                       | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted   |                |
| 490147   | Salary - Maintenance Worker Senior    | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490167   | Salary - Crew Supervisor Water Dist   | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490169   | Salary - Supervisor Water Treatment   | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490332   | Salary - Water Production Operator    | 3          | 0          | 0              | 0            | 0              | 0         | 0.00%          |
| 490334   | Salary - Water Production Operator Sr | 4          | 0          | 0              | 0            | 0              | 0         | 0.00%          |
| 490351   | Salary - Water Plant Operator         | 0          | 7          | 7              | 7            | 7              | 7         | 0.00%          |
| 490738   | Salary - Equipment Operator III       | 2          | 2          | 2              | 2            | 2              | 2         | 0.00%          |
| 490905   | Salary - Industrial Painter           | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490916   | Salary - Elec & Insrt Tech-Wastew/Wat | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
|          | <b>Total Positions</b>                | <b>14</b>  | <b>14</b>  | <b>14</b>      | <b>14</b>    | <b>14</b>      | <b>14</b> | <b>0.00%</b>   |



## 2017-2018 ANNUAL BUDGET

|                    |                         |                      |               |
|--------------------|-------------------------|----------------------|---------------|
| <b>DIVISION:</b>   | <b>Utilities</b>        | <b>FUND #:</b>       | <b>401</b>    |
| <b>DEPARTMENT:</b> | <b>Water Production</b> | <b>ORGANIZATION:</b> | <b>237502</b> |

## UTILITIES SYSTEM FUND

## DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE                          | 2014-2015        | 2015-2016        | 2016-2017         |                  | 2017-2018        |                   |                  |
|--------|--|------------------|------------------|-------------------|------------------|------------------|-------------------|------------------|
|        |  | Actual<br>Exp    | Actual<br>Exp    | Adopted<br>Budget | Final<br>Budget  | Dept<br>Request  | Admin<br>Approved | Adopted          |
|        | <b>Salaries:</b>                       |                  |                  |                   |                  |                  |                   |                  |
| 450001 | Overtime                               | 60,576           | 79,274           | 40,000            | 90,000           | 40,000           | 40,000            | 40,000           |
| 490147 | Salary - Maintenance Worker Senior     | 23,039           | 23,681           | 24,205            | 24,205           | 32,814           | 33,470            | 33,470           |
| 490167 | Salary - Crew Supervisor Water Dist    | 19,418           | 29,066           | 34,442            | 31,442           | 44,980           | 45,880            | 45,880           |
| 490169 | Salary - Supervisor Water Treatment    | 43,724           | 53,049           | 56,212            | 56,212           | 56,212           | 57,336            | 57,336           |
| 490332 | Salary - Water Production Operator     | 60,943           | 0                | 0                 | 0                | 0                | 0                 | 0                |
| 490334 | Salary - Water Production Operator Sr  | 109,920          | 0                | 0                 | 0                | 0                | 0                 | 0                |
| 490351 | Salary - Water Plant Operator          | 0                | 225,776          | 258,371           | 258,371          | 263,289          | 268,555           | 268,555          |
| 490738 | Salary - Equipment Operator III        | 59,015           | 60,196           | 61,764            | 61,764           | 61,764           | 62,999            | 62,999           |
| 490905 | Salary - Industrial Painter            | 19,858           | 858              | 29,288            | 29,288           | 44,632           | 45,525            | 45,525           |
| 490916 | Salary - Elec & Insrt Tech-Wastew/Wat  | 47,172           | 17,167           | 49,369            | 49,369           | 34,110           | 34,792            | 34,792           |
|        | <b>Total Salaries</b>                  | <b>443,665</b>   | <b>489,067</b>   | <b>553,651</b>    | <b>600,651</b>   | <b>577,801</b>   | <b>588,557</b>    | <b>588,557</b>   |
|        | <b>Fringe:</b>                         |                  |                  |                   |                  |                  |                   |                  |
| 510201 | Fringe - Pension                       | 126,364          | 150,271          | 125,115           | 136,115          | 136,805          | 139,242           | 139,242          |
| 510202 | Fringe - Hospital                      | 98,871           | 89,079           | 149,316           | 137,316          | 167,191          | 167,191           | 167,191          |
| 510206 | Fringe - Medicare Insurance Tax        | 6,035            | 6,727            | 7,817             | 7,817            | 8,190            | 8,337             | 8,337            |
| 510207 | Fringe - Life Insurance                | 238              | 231              | 588               | 588              | 588              | 588               | 588              |
|        | <b>Total Fringe</b>                    | <b>231,508</b>   | <b>246,308</b>   | <b>282,836</b>    | <b>281,836</b>   | <b>312,774</b>   | <b>315,358</b>    | <b>315,358</b>   |
|        | <b>Operating and Contractual:</b>      |                  |                  |                   |                  |                  |                   |                  |
| 520500 | Operating Supplies                     | 4,162            | 3,280            | 5,000             | 5,000            | 5,000            | 5,000             | 5,000            |
| 520503 | Operating Chemicals                    | 212,441          | 122,833          | 215,000           | 215,000          | 215,000          | 200,000           | 200,000          |
| 520514 | Small Tools                            | 1,628            | 1,517            | 3,000             | 3,000            | 3,000            | 3,000             | 3,000            |
| 531701 | Utilities                              | 895,701          | 932,876          | 925,000           | 950,000          | 925,000          | 925,000           | 925,000          |
| 605101 | Maintenance Bldg & Facilities          | 1,515            | 571              | 2,000             | 2,000            | 2,000            | 2,000             | 2,000            |
| 605106 | Maintenance - Equipment                | 4,610            | 4,442            | 8,000             | 8,000            | 8,000            | 8,000             | 8,000            |
| 605110 | Maint Grounds & Right of Way           | 5,585            | 1,750            | 9,000             | 9,000            | 9,000            | 6,000             | 6,000            |
| 605117 | Maintenance Mains                      | 71,529           | 13,845           | 70,000            | 50,000           | 70,000           | 60,000            | 60,000           |
| 605119 | Maintenance Reservoirs                 | 2,234            | 953              | 8,000             | 8,000            | 8,000            | 8,000             | 8,000            |
| 605121 | Maintenance Wells                      | 195,908          | 84,936           | 235,000           | 215,000          | 235,000          | 235,000           | 235,000          |
| 605123 | Maintenance Pump Stations              | 5,411            | 9,446            | 13,000            | 13,000           | 13,000           | 13,000            | 13,000           |
|        | <b>Total Operating and Contractual</b> | <b>1,400,724</b> | <b>1,176,449</b> | <b>1,493,000</b>  | <b>1,478,000</b> | <b>1,493,000</b> | <b>1,465,000</b>  | <b>1,465,000</b> |
|        | <b>Capital Outlay:</b>                 |                  |                  |                   |                  |                  |                   |                  |
| 707300 | Meters                                 | 0                | 0                | 30,000            | 30,000           | 20,000           | 20,000            | 20,000           |
| 707405 | Building Improvements                  | 0                | 0                | 50,000            | 50,000           | 100,000          | 100,000           | 100,000          |
| 707500 | Vehicles                               | 0                | 27,873           | 34,853            | 34,853           | 32,500           | 0                 | 0                |
| 707600 | Machinery & Equipment                  | 0                | 10,349           | 268,108           | 268,108          | 133,910          | 107,210           | 107,210          |
| 707700 | Office Furniture & Fixtures            | 0                | 1,191            | 0                 | 0                | 0                | 0                 | 0                |
| 707702 | Computer Software                      | 0                | 0                | 0                 | 0                | 0                | 0                 | 0                |
|        | <b>Total Capital Outlay</b>            | <b>0</b>         | <b>39,413</b>    | <b>382,961</b>    | <b>382,961</b>   | <b>286,410</b>   | <b>227,210</b>    | <b>227,210</b>   |
|        | <b>TOTAL DEPARTMENT</b>                | <b>2,075,897</b> | <b>1,951,237</b> | <b>2,712,448</b>  | <b>2,743,448</b> | <b>2,669,985</b> | <b>2,596,125</b>  | <b>2,596,125</b> |

**2017-2018 ANNUAL BUDGET**

|                    |                         |                      |               |
|--------------------|-------------------------|----------------------|---------------|
| <b>DIVISION:</b>   | <b>Utilities</b>        | <b>FUND:</b>         | <b>401</b>    |
| <b>DEPARTMENT:</b> | <b>Gas Distribution</b> | <b>ORGANIZATION:</b> | <b>247800</b> |

**GOAL MISSION STATEMENT**

The goal and mission of the City of Alexandria, Gas Department is to continue to provide quality service to all of our residential, industrial, and commercial customers in a safe and efficient manner. While at the same time striving to meet all regulations and mandates required to satisfy the State and Federal Offices of Pipeline Safety.

The coordinating of all utility activities between engineering firms, construction contractors, and the City of Alexandria, Gas Department is mandatory.

The City of Alexandria, Gas Department inspects all new gas main lines laid by gas contractors and all work performed by gas contractors on private property, both inside and outside the city limits, to insure that the gas lines installed and the work performed on private property is in accordance with our codes and specifications to guarantee a safe operating natural gas system.

**FUNCTION DESCRIPTION**

The City of Alexandria, Gas Distribution Department provides natural gas to approximately 20,000 customers for residential, industrial, and commercial use. We maintain approximately 550 miles of main line and approximately 20,000 service lines that range in size from 1/2" to 12" pipe.

Natural gas service is provided to these customers from 32 regulator station, one (1) booster station, and one (1) meter/regulator station at the City of Alexandria, D.G. Hunter Power Plant. The natural gas to supply our customers is purchased from four (4) gate stations. Natural gas for the City of Alexandria, D.G. Hunter Power Plant is purchased from one (1) gate station. The department also maintains and services three (3) bulk odorization tank stations as well as three (3) odorant injectors.

To assist in insuring the proper and safe operation of our natural gas system, the City of Alexandria, Gas Department utilizes an up-to-date SCADA System monitored 24 hours a day/365 days a year.

**DEMAND PERFORMANCE INDICATORS**

| Description  | 2015-2016 Estimated | 2016-2017 Estimated | 2017-2018 Projected |
|--|---------------------|---------------------|---------------------|
| Customers<br>(residential, industrial, commercial) | 20,000              | 20,000              | 20,000              |
| Work Orders  | 7,000               | 7,000               | 7,000               |
| Gas Inspections                                    | 1,000               | 1,000               | 1,000               |
| Meters & Taps Installed                            | 500                 | 500                 | 500                 |
| Meters Changed Out                                 | 400                 | 400                 | 400                 |
| Leaks Detected                                     | 600                 | 600                 | 600                 |

## 2017-2018 ANNUAL BUDGET

|                    |                         |                      |               |
|--------------------|-------------------------|----------------------|---------------|
| <b>DIVISION:</b>   | <b>Utilities</b>        | <b>FUND #:</b>       | <b>401</b>    |
| <b>DEPARTMENT:</b> | <b>Gas Distribution</b> | <b>ORGANIZATION:</b> | <b>247800</b> |

## APPROPRIATION SUMMARY

| DESCRIPTION           | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |            |                |
|-----------------------|------------|------------|----------------|--------------|----------------|------------|----------------|
|                       | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted    | Percent Change |
| Salaries and Wages    | 1,234,596  | 1,187,670  | 1,338,506      | 1,283,506    | 1,334,143      | 1,334,143  | -0.33%         |
| Fringe Benefits       | 582,170    | 642,719    | 673,926        | 640,926      | 697,583        | 697,583    | 3.51%          |
| Operating/Contractual | 8,703,302  | 5,506,712  | 8,418,000      | 7,427,000    | 8,398,000      | 8,398,000  | -0.24%         |
| Other                 | 0          | 0          | 0              | 0            | 0              | 0          | 0.00%          |
| Capital Outlay        | 219,176    | 1,337,985  | 209,500        | 219,500      | 225,000        | 225,000    | 7.40%          |
| Total Appropriations  | 10,739,244 | 8,675,086  | 10,639,932     | 9,570,932    | 10,654,726     | 10,654,726 | 0.14%          |

## PERSONNEL ROSTER

| JOB CODE | TITLE                                    | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |         |                |
|----------|--|------------|------------|----------------|--------------|----------------|---------|----------------|
|          |  | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted | Percent Change |
| 490104   | Salary - Superintendent                  | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490170   | Salary - Crew Supervisor Gas Dist        | 4          | 4          | 4              | 4            | 4              | 4       | 0.00%          |
| 490308   | Salary - Gas General Supervisor          | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490318   | Salary - Meter Technician                | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490322   | Salary - Gas System Technician           | 1          | 2          | 2              | 2            | 2              | 2       | 0.00%          |
| 490324   | Salary - Cathodic Protection Tech        | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490325   | Salary - Leak Survey Technician          | 2          | 2          | 2              | 2            | 2              | 2       | 0.00%          |
| 490367   | Salary - SCADA Operator Gas              | 5          | 5          | 5              | 5            | 5              | 5       | 0.00%          |
| 490618   | Salary - Administrative Secretary        | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490624   | Salary - Inventory Coordinator           | 0          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490626   | Salary - Clerical Specialist             | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490721   | Salary - Gas Service Technician          | 2          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490722   | Salary - Pipe Layer                      | 5          | 5          | 5              | 5            | 5              | 5       | 0.00%          |
| 490726   | Salary - Pipeline Welder                 | 2          | 2          | 2              | 2            | 2              | 2       | 0.00%          |
| 490738   | Salary - Equipment Operator III          | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490822   | Salary - Trades Worker                   | 4          | 4          | 4              | 4            | 4              | 4       | 0.00%          |
| 490908   | Salary - Supervisor Cathodic Protection  | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490916   | Salary - Electronic & Instrumentation Te | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
|          | <b>Total Positions</b>                   | 34         | 35         | 35             | 35           | 35             | 35      | 0.00%          |



2017-2018 ANNUAL BUDGET

|                    |                  |                      |        |
|--------------------|------------------|----------------------|--------|
| <b>DIVISION:</b>   | Utilities        | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Gas Distribution | <b>ORGANIZATION:</b> | 247800 |

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

| CODE                              | ACCOUNT TITLE                            | 2014-2015        | 2015-2016        | 2016-2017        |                  | 2017-2018        |                  |                  |
|-----------------------------------|--|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                   |  | Actual Exp       | Actual Exp       | Adopted Budget   | Final Budget     | Dept Request     | Admin Approved   | Adopted          |
| <b>Salaries:</b>                  |  |                  |                  |                  |                  |                  |                  |                  |
| 450001                            | Overtime                                 | 87,560           | 86,881           | 91,000           | 91,000           | 91,000           | 75,000           | 75,000           |
| 490104                            | Salary - Superintendent                  | 59,339           | 65,171           | 66,869           | 66,869           | 66,868           | 68,205           | 68,205           |
| 490170                            | Salary - Crew Supervisor Gas Dist        | 171,588          | 165,224          | 162,081          | 162,081          | 162,082          | 165,324          | 165,324          |
| 490308                            | Salary - Gas General Supervisor          | 50,206           | 51,200           | 52,534           | 52,534           | 52,535           | 53,586           | 53,586           |
| 490318                            | Salary - Meter Technician                | 32,188           | 32,832           | 33,687           | 20,687           | 25,891           | 26,409           | 26,409           |
| 490322                            | Salary - Gas System Technician           | 32,188           | 56,342           | 69,568           | 69,568           | 69,568           | 70,960           | 70,960           |
| 490324                            | Salary - Cathodic Protection Tech        | 34,204           | 35,157           | 36,074           | 36,074           | 36,074           | 36,795           | 36,795           |
| 490325                            | Salary - Leak Survey Technician          | 82,768           | 63,070           | 68,802           | 68,802           | 68,803           | 70,179           | 70,179           |
| 490366                            | Salary - SCADA Operator Gas              | 173,903          | 167,995          | 181,602          | 179,602          | 181,601          | 185,233          | 185,233          |
| 490618                            | Salary - Administrative Secretary        | 39,687           | 40,574           | 41,633           | 41,633           | 41,632           | 42,465           | 42,465           |
| 490624                            | Salary - Inventory Coordinator           | 0                | 28,741           | 34,207           | 34,207           | 34,208           | 34,892           | 34,892           |
| 490626                            | Salary - Clerical Specialist             | 29,948           | 34,599           | 31,343           | 20,343           | 21,194           | 21,618           | 21,618           |
| 490721                            | Salary - Gas Service Technician          | 29,996           | 15,943           | 31,393           | 30,393           | 36,045           | 36,766           | 36,766           |
| 490722                            | Salary - Pipe Layer                      | 136,940          | 121,207          | 142,701          | 142,701          | 142,248          | 145,093          | 145,093          |
| 490726                            | Salary - Pipeline Welder                 | 91,223           | 43,472           | 81,213           | 64,213           | 71,400           | 72,828           | 72,828           |
| 490738                            | Salary - Equipment Operator III          | 33,880           | 31,113           | 35,460           | 35,460           | 35,458           | 36,167           | 36,167           |
| 490822                            | Salary - Trades Worker                   | 72,738           | 70,067           | 98,223           | 87,223           | 96,290           | 110,904          | 110,904          |
| 490908                            | Salary - Supervisor Cathodic Protection  | 40,415           | 41,541           | 42,623           | 42,623           | 42,624           | 43,476           | 43,476           |
| 490916                            | Salary - Electronic & Instrumentation Te | 35,825           | 36,541           | 37,493           | 37,493           | 37,493           | 38,243           | 38,243           |
| <b>Total Salaries</b>             |  | <b>1,234,596</b> | <b>1,187,670</b> | <b>1,338,506</b> | <b>1,283,506</b> | <b>1,313,014</b> | <b>1,334,143</b> | <b>1,334,143</b> |
| <b>Fringe:</b>                    |  |                  |                  |                  |                  |                  |                  |                  |
| 510201                            | Fringe - Pension                         | 343,750          | 384,345          | 309,197          | 296,197          | 317,093          | 322,195          | 322,195          |
| 510202                            | Fringe - Hospital                        | 222,986          | 243,002          | 344,784          | 324,784          | 355,064          | 355,064          | 355,064          |
| 510206                            | Fringe - Medicare Insurance Tax          | 14,755           | 14,738           | 18,475           | 18,475           | 18,560           | 18,854           | 18,854           |
| 510207                            | Fringe - Life Insurance                  | 679              | 634              | 1,470            | 1,470            | 1,470            | 1,470            | 1,470            |
| <b>Total Fringe</b>               |  | <b>582,170</b>   | <b>642,719</b>   | <b>673,926</b>   | <b>640,926</b>   | <b>692,187</b>   | <b>697,583</b>   | <b>697,583</b>   |
| <b>Operating and Contractual:</b> |  |                  |                  |                  |                  |                  |                  |                  |
| 520105                            | Contract Labor                           | 0                | 0                | 0                | 32,000           | 0                | 0                | 0                |
| 520204                            | Uniforms                                 | 9,022            | 8,999            | 9,000            | 9,000            | 9,000            | 9,000            | 9,000            |
| 520400                            | Office                                   | 5,878            | 5,922            | 6,000            | 6,000            | 6,000            | 6,000            | 6,000            |
| 520500                            | Operating Supplies                       | 19,313           | 18,432           | 20,000           | 15,000           | 20,000           | 12,000           | 12,000           |
| 520503                            | Operating - Chemicals                    | 14,980           | 14,562           | 15,000           | 15,000           | 15,000           | 15,000           | 15,000           |
| 520514                            | Small Tools                              | 4,984            | 4,908            | 5,000            | 5,000            | 5,000            | 4,000            | 4,000            |
| 531124                            | Regulatory Compliance                    | 40,109           | 47,989           | 45,000           | 45,000           | 45,000           | 45,000           | 45,000           |
| 531215                            | Fees, Licenses & Permits                 | 15,008           | 15,353           | 15,000           | 15,000           | 15,000           | 15,000           | 15,000           |
| 531301                            | Vehicle Costs - Gas & Oil                | 47,806           | 35,306           | 61,000           | 36,000           | 61,000           | 55,000           | 55,000           |
| 531304                            | Vehicle Costs - R & M                    | 31,999           | 30,620           | 27,000           | 30,000           | 27,000           | 27,000           | 27,000           |
| 531410                            | Telephone                                | 4,431            | 2,942            | 6,000            | 5,000            | 6,000            | 4,000            | 4,000            |
| 531500                            | Printing                                 | 619              | 624              | 0                | 0                | 0                | 0                | 0                |
| 531701                            | Utilities                                | 4,486            | 1,294            | 4,000            | 4,000            | 4,000            | 4,000            | 4,000            |
| 531800                            | Lease                                    | 39,957           | 42,903           | 48,000           | 48,000           | 48,000           | 48,000           | 48,000           |
| 543002                            | Dues & Subscriptions                     | 735              | 1,264            | 1,000            | 1,000            | 1,000            | 1,000            | 1,000            |
| 543003                            | Travel & Training                        | 6,536            | 14,979           | 13,000           | 13,000           | 13,000           | 10,000           | 10,000           |
| 554003                            | Purchases-Natural Gas                    | 8,315,079        | 5,109,246        | 8,000,000        | 7,000,000        | 8,000,000        | 8,000,000        | 8,000,000        |
| 605101                            | Maintenance Bldg & Facilities            | 988              | 1,567            | 3,000            | 3,000            | 3,000            | 3,000            | 3,000            |
| 605106                            | Maintenance Equipment                    | 10,915           | 14,473           | 15,000           | 15,000           | 15,000           | 15,000           | 15,000           |
| 605115                            | Maintenance Meters                       | 5,108            | 14,338           | 15,000           | 20,000           | 15,000           | 15,000           | 15,000           |

2017-2018 ANNUAL BUDGET

|                    |                  |                      |        |
|--------------------|------------------|----------------------|--------|
| <b>DIVISION:</b>   | Utilities        | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Gas Distribution | <b>ORGANIZATION:</b> | 247800 |

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE  | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018    |                |            |
|--------|--|------------|------------|----------------|--------------|--------------|----------------|------------|
|        |  | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted    |
| 605117 | Operating and Contractual (Cont):<br>Maintenance Mains | 125,349    | 120,991    | 110,000        | 110,000      | 110,000      | 110,000        | 110,000    |
|        | <b>Total Operating and Contractual</b>                 | 8,703,302  | 5,506,712  | 8,418,000      | 7,427,000    | 8,418,000    | 8,398,000      | 8,398,000  |
|        | <b>Capital Outlay:</b>                                 |            |            |                |              |              |                |            |
| 707300 | Meters   | 109,987    | 109,975    | 100,000        | 100,000      | 100,000      | 100,000        | 100,000    |
| 707401 | Gas System Additions                                   | 54,983     | 0          | 10,000         | 20,000       | 10,000       | 10,000         | 10,000     |
| 707405 | Building Improvements                                  | 0          | 0          | 0              | 0            | 0            | 0              | 0          |
| 707500 | Vehicles   | 31,079     | 69,537     | 64,000         | 64,000       | 64,000       | 32,000         | 32,000     |
| 707600 | Machinery & Equipment                                  | 21,977     | 16,645     | 31,500         | 31,500       | 79,000       | 79,000         | 79,000     |
| 707700 | Office Furniture & Fixtures                            | 0          | 1,359      | 4,000          | 4,000        | 4,000        | 4,000          | 4,000      |
| 707702 | Computer Software                                      | 1,150      | 1,140,469  | 0              | 0            | 0            | 0              | 0          |
|        | <b>Total Capital Outlay</b>                            | 219,176    | 1,337,985  | 209,500        | 219,500      | 257,000      | 225,000        | 225,000    |
|        | <b>TOTAL DEPARTMENT</b>                                | 10,739,244 | 8,675,086  | 10,639,932     | 9,570,932    | 10,680,201   | 10,654,726     | 10,654,726 |

**2017-2018 ANNUAL BUDGET**

|                    |                   |                      |               |
|--------------------|-------------------|----------------------|---------------|
| <b>DIVISION:</b>   | <b>Utilities</b>  | <b>FUND:</b>         | <b>401</b>    |
| <b>DEPARTMENT:</b> | <b>Wastewater</b> | <b>ORGANIZATION:</b> | <b>258101</b> |

**GOAL MISSION STATEMENT**

To keep existing sewer system in repair and condition to meet health, D.E.Q., and E.P.A. standards for infiltration - inflow and any other sanitary conditions dealing with the entire sewer system. To insure the production of a quality dewatered sludge that can be beneficially reused. To review Plans and Specification for new sewer system.

**FUNCTION DESCRIPTION**

The Wastewater Department consist of two different operations, namely the collection and treatment of wastewater for the City of Alexandria, and is in operation 24-hours a day seven days per week. The Collection Department installs service taps, builds manholes, lays extension, and maintains lift stations. The Treatment Department operates and maintains a treatment facility that utilizes a modified activated sludge process.

**DEMAND PERFORMANCE INDICATORS**

| Description                    | 2015-2016 Estimated | 2016-2017 Estimated | 2017-2018 Projected |
|--------------------------------|---------------------|---------------------|---------------------|
| Complaints - stop ups & alarms | 6,500               | 6,500               | 6,500               |
| Telephone calls                | 7,500               | 7,500               | 7,500               |
| Correspondence                 | 875                 | 875                 | 900                 |
| Radio communications           | 7,500               | 7,500               | 7,775               |
| Sewer taps                     | 275                 | 150                 | 175                 |

## 2017-2018 ANNUAL BUDGET

|                    |                      |                      |        |
|--------------------|----------------------|----------------------|--------|
| <b>DIVISION:</b>   | Utilities            | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Wastewater Treatment | <b>ORGANIZATION:</b> | 258101 |

## APPROPRIATION SUMMARY

| DESCRIPTION           | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |           | Percent Change |
|-----------------------|------------|------------|----------------|--------------|----------------|-----------|----------------|
|                       | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted   |                |
| Salaries and Wages    | 654,772    | 666,206    | 691,094        | 720,094      | 673,659        | 673,659   | -2.52%         |
| Fringe Benefits       | 303,861    | 348,171    | 339,449        | 353,449      | 361,498        | 361,498   | 6.50%          |
| Operating/Contractual | 872,148    | 1,002,874  | 1,103,000      | 1,083,000    | 1,103,000      | 1,103,000 | 0.00%          |
| Other                 | 0          | 0          | 0              | 0            | 0              | 0         | 0.00%          |
| Capital Outlay        | 211,117    | 351,517    | 710,088        | 876,778      | 328,000        | 328,000   | -53.81%        |
| Total Appropriations  | 2,041,898  | 2,368,768  | 2,843,631      | 3,033,321    | 2,466,157      | 2,466,157 | -13.27%        |

## PERSONNEL ROSTER

| JOB CODE | TITLE                                 | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |         | Percent Change |
|----------|---------------------------------------|------------|------------|----------------|--------------|----------------|---------|----------------|
|          |                                       | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted |                |
| 490105   | Salary - Superintendent               | 1          | 1          | 1              | 0            | 0              | 0       | 0.00%          |
| 490165   | Salary - Supervisor Wastewater Treat  | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490352   | Salary - Wastewater Plant Operator    | 8          | 8          | 8              | 8            | 8              | 8       | 0.00%          |
| 490368   | Salary - Wastewater Treatment/SCADA   | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490618   | Salary - Administrative Secretary     | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490626   | Salary - Clerical Specialist          | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490901   | Salary - Asst Superintendent          | 0          | 0          | 0              | 1            | 1              | 1       | 0.00%          |
| 490916   | Salary - Elec & Insrt Tech-Wastew/Wat | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
|          | <b>Total Positions</b>                | 14         | 14         | 14             | 14           | 14             | 14      | 0.00%          |



2017-2018 ANNUAL BUDGET

|                    |                             |                      |               |
|--------------------|-----------------------------|----------------------|---------------|
| <b>DIVISION:</b>   | <b>Utilities</b>            | <b>FUND #:</b>       | <b>401</b>    |
| <b>DEPARTMENT:</b> | <b>Wastewater Treatment</b> | <b>ORGANIZATION:</b> | <b>258101</b> |

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE                          | 2014-2015        | 2015-2016        | 2016-2017        |                  | 2017-2018        |                  |                  |
|--------|--|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|        |  | Actual Exp       | Actual Exp       | Adopted Budget   | Final Budget     | Dept Request     | Admin Approved   | Adopted          |
|        | <b>Salaries:</b>                       |                  |                  |                  |                  |                  |                  |                  |
| 450001 | Overtime                               | 118,525          | 121,923          | 75,000           | 125,000          | 75,000           | 75,000           | 75,000           |
| 490105 | Salary - Superintendent                | 62,988           | 64,248           | 65,923           | 13,945           | 0                | 0                | 0                |
| 490165 | Salary - Supervisor Wastewater Treat   | 49,958           | 50,958           | 52,285           | 52,285           | 52,285           | 53,331           | 53,331           |
| 490352 | Salary - Wastewater Plant Operator     | 271,401          | 283,369          | 345,108          | 342,108          | 341,223          | 348,049          | 348,049          |
| 490368 | Salary - Wastewater Treatment/SCADA    | 51,981           | 46,995           | 48,204           | 48,204           | 48,204           | 49,168           | 49,168           |
| 490618 | Salary - Administrative Secretary      | 37,227           | 37,824           | 38,962           | 32,962           | 25,849           | 26,366           | 26,366           |
| 490626 | Salary - Clerical Specialist           | 22,352           | 19,742           | 23,393           | 11,393           | 21,194           | 21,618           | 21,618           |
| 490901 | Salary - Asst Superintendent           | 0                | 0                | 0                | 51,978           | 55,945           | 57,064           | 57,064           |
| 490916 | Salary - Elec & Insrt Tech-Wastew/Wat  | 40,340           | 41,147           | 42,219           | 42,219           | 42,219           | 43,063           | 43,063           |
|        | <b>Total Salaries</b>                  | <b>654,772</b>   | <b>666,206</b>   | <b>691,094</b>   | <b>720,094</b>   | <b>661,919</b>   | <b>673,659</b>   | <b>673,659</b>   |
|        | <b>Fringe:</b>                         |                  |                  |                  |                  |                  |                  |                  |
| 510201 | Fringe - Pension                       | 186,590          | 217,182          | 159,640          | 173,640          | 159,857          | 162,689          | 162,689          |
| 510202 | Fringe - Hospital                      | 108,048          | 121,648          | 169,201          | 169,201          | 188,454          | 188,454          | 188,454          |
| 510206 | Fringe - Medicare Insurance Tax        | 8,949            | 9,088            | 10,020           | 10,020           | 9,597            | 9,767            | 9,767            |
| 510207 | Fringe - Life Insurance                | 274              | 253              | 588              | 588              | 588              | 588              | 588              |
|        | <b>Total Fringe</b>                    | <b>303,861</b>   | <b>348,171</b>   | <b>339,449</b>   | <b>353,449</b>   | <b>358,496</b>   | <b>361,498</b>   | <b>361,498</b>   |
|        | <b>Operating and Contractual:</b>      |                  |                  |                  |                  |                  |                  |                  |
| 520204 | Uniforms                               | 3,732            | 3,500            | 4,000            | 4,000            | 4,000            | 4,000            | 4,000            |
| 520400 | Office                                 | 3,821            | 3,183            | 6,000            | 6,000            | 6,000            | 6,000            | 6,000            |
| 520500 | Operating Supplies                     | 7,588            | 8,099            | 10,000           | 25,000           | 10,000           | 10,000           | 10,000           |
| 520503 | Operating - Chemicals                  | 66,413           | 68,252           | 70,000           | 65,000           | 70,000           | 70,000           | 70,000           |
| 520512 | Sludge Removal                         | 8,181            | 5,459            | 12,000           | 12,000           | 12,000           | 12,000           | 12,000           |
| 520514 | Small Tools                            | 4,943            | 3,738            | 5,000            | 5,000            | 5,000            | 5,000            | 5,000            |
| 531206 | Services - Other                       | 1,600            | 4,750            | 5,000            | 5,000            | 5,000            | 5,000            | 5,000            |
| 531215 | Fees, Licenses & Permits               | 33,088           | 25,377           | 34,000           | 34,000           | 34,000           | 34,000           | 34,000           |
| 531301 | Vehicle Costs - Gas & Oil              | 82,173           | 58,481           | 119,000          | 74,000           | 119,000          | 119,000          | 119,000          |
| 531304 | Vehicle Costs - R & M                  | 64,650           | 76,036           | 73,000           | 108,000          | 73,000           | 73,000           | 73,000           |
| 531410 | Telephone                              | 4,519            | 1,174            | 7,000            | 6,000            | 7,000            | 7,000            | 7,000            |
| 531500 | Printing                               | 84               | 209              | 0                | 0                | 0                | 0                | 0                |
| 531701 | Utilities                              | 441,196          | 550,757          | 525,000          | 525,000          | 525,000          | 525,000          | 525,000          |
| 531800 | Lease                                  | 281              | 1,466            | 10,000           | 10,000           | 10,000           | 10,000           | 10,000           |
| 543002 | Dues & Subscriptions                   | 716              | 206              | 1,000            | 1,000            | 1,000            | 1,000            | 1,000            |
| 543003 | Travel & Training                      | 7,656            | 13,170           | 8,000            | 8,000            | 8,000            | 8,000            | 8,000            |
| 605101 | Maintenance Bldg & Facilities          | 12,331           | 15,622           | 20,000           | 16,000           | 20,000           | 20,000           | 20,000           |
| 605102 | Maintenance Plant                      | 118,846          | 150,076          | 170,000          | 160,000          | 170,000          | 170,000          | 170,000          |
| 605106 | Maintenance Equipment                  | 10,330           | 13,319           | 22,000           | 17,000           | 22,000           | 22,000           | 22,000           |
| 605110 | Maint Grounds & Right of Way           | 0                | 0                | 2,000            | 2,000            | 2,000            | 2,000            | 2,000            |
|        | <b>Total Operating and Contractual</b> | <b>872,148</b>   | <b>1,002,874</b> | <b>1,103,000</b> | <b>1,083,000</b> | <b>1,103,000</b> | <b>1,103,000</b> | <b>1,103,000</b> |
|        | <b>Capital Outlay:</b>                 |                  |                  |                  |                  |                  |                  |                  |
| 707500 | Vehicles                               | 0                | 26,050           | 39,710           | 39,710           | 0                | 0                | 0                |
| 707600 | Machinery & Equipment                  | 209,920          | 323,074          | 670,378          | 697,718          | 357,459          | 328,000          | 328,000          |
| 707700 | Office Furniture & Fixtures            | 1,197            | 2,393            | 0                | 139,350          | 0                | 0                | 0                |
|        | <b>Total Capital Outlay</b>            | <b>211,117</b>   | <b>351,517</b>   | <b>710,088</b>   | <b>876,778</b>   | <b>357,459</b>   | <b>328,000</b>   | <b>328,000</b>   |
|        | <b>TOTAL DEPARTMENT</b>                | <b>2,041,898</b> | <b>2,368,768</b> | <b>2,843,631</b> | <b>3,033,321</b> | <b>2,480,874</b> | <b>2,466,157</b> | <b>2,466,157</b> |

2017-2018 ANNUAL BUDGET

|                    |                       |                      |        |
|--------------------|-----------------------|----------------------|--------|
| <b>DIVISION:</b>   | Utilities             | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Wastewater Collection | <b>ORGANIZATION:</b> | 258102 |

APPROPRIATION SUMMARY

| DESCRIPTION                 | 2014-2015        | 2015-2016        | 2016-2017        |                  | 2017-2018        |                  |                |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|
|                             | Actual Exp       | Actual Exp       | Adopted Budget   | Final Budget     | Admin Approved   | Adopted          | Percent Change |
| Salaries and Wages          | 740,273          | 827,891          | 847,205          | 856,205          | 838,311          | 838,311          | -1.05%         |
| Fringe Benefits             | 335,973          | 390,159          | 405,665          | 391,665          | 412,572          | 412,572          | 1.70%          |
| Operating/Contractual       | 349,571          | 352,171          | 345,000          | 351,000          | 353,000          | 353,000          | 0.00%          |
| Other                       | 0                | 0                | 0                | 0                | 0                | 0                | 0.00%          |
| Capital Outlay              | 465,301          | 234,724          | 341,075          | 341,075          | 376,500          | 376,500          | 10.39%         |
| <b>Total Appropriations</b> | <b>1,891,118</b> | <b>1,804,945</b> | <b>1,938,945</b> | <b>1,939,945</b> | <b>1,980,383</b> | <b>1,980,383</b> | <b>2.14%</b>   |

PERSONNEL ROSTER

| JOB CODE | TITLE                              | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |           |                |
|----------|------------------------------------|------------|------------|----------------|--------------|----------------|-----------|----------------|
|          |                                    | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted   | Percent Change |
| 490147   | Salary - Maintenance Worker Senior | 0          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490164   | Salary - Supervisor WW Collection  | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490166   | Salary - Crew Supervisor WW Line   | 6          | 6          | 6              | 6            | 6              | 6         | 0.00%          |
| 490706   | Salary - Maintenance Mechanic I    | 3          | 3          | 3              | 3            | 3              | 3         | 0.00%          |
| 490722   | Salary - Pipe Layer                | 2          | 2          | 2              | 2            | 2              | 2         | 0.00%          |
| 490738   | Salary - Equipment Operator III    | 3          | 3          | 3              | 3            | 3              | 3         | 0.00%          |
| 490746   | Salary - Equipment Operator II     | 2          | 3          | 3              | 3            | 3              | 3         | 0.00%          |
| 490819   | Salary - Equipment Operator I      | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490820   | Salary - Maintenance Worker        | 2          | 2          | 2              | 2            | 2              | 2         | 0.00%          |
|          | <b>Total Positions</b>             | <b>20</b>  | <b>22</b>  | <b>22</b>      | <b>22</b>    | <b>22</b>      | <b>22</b> | <b>0.00%</b>   |

## 2017-2018 ANNUAL BUDGET

|                    |                       |                      |        |
|--------------------|-----------------------|----------------------|--------|
| <b>DIVISION:</b>   | Utilities             | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Wastewater Collection | <b>ORGANIZATION:</b> | 258102 |

## UTILITIES SYSTEM FUND

## DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE                          | 2014-2015        | 2015-2016        | 2016-2017         |                  | 2017-2018        |                   |                  |
|--------|--|------------------|------------------|-------------------|------------------|------------------|-------------------|------------------|
|        |  | Actual<br>Exp    | Actual<br>Exp    | Adopted<br>Budget | Final<br>Budget  | Dept<br>Request  | Admin<br>Approved | Adopted          |
|        | <b>Salaries:</b>                       |                  |                  |                   |                  |                  |                   |                  |
| 450001 | Overtime                               | 144,152          | 209,792          | 105,000           | 175,000          | 105,000          | 105,000           | 105,000          |
| 490147 | Salary - Maintenance Worker Senior     | 0                | 13,368           | 24,689            | 19,689           | 23,180           | 26,333            | 26,333           |
| 490164 | Salary - Supervisor WW Collection      | 45,866           | 46,784           | 48,003            | 48,003           | 48,003           | 48,963            | 48,963           |
| 490166 | Salary - Crew Supervisor WW Line       | 255,068          | 274,456          | 272,290           | 268,290          | 263,871          | 269,149           | 269,149          |
| 490706 | Salary - Maintenance Mechanic I        | 88,579           | 92,895           | 98,941            | 91,941           | 92,484           | 99,714            | 99,714           |
| 490722 | Salary - Pipe Layer                    | 27,309           | 21,068           | 58,666            | 43,666           | 52,316           | 53,362            | 53,362           |
| 490738 | Salary - Equipment Operator III        | 82,364           | 73,504           | 93,051            | 93,051           | 92,031           | 93,871            | 93,871           |
| 490746 | Salary - Equipment Operator II         | 38,552           | 58,094           | 79,158            | 64,158           | 74,893           | 76,390            | 76,390           |
| 490819 | Salary - Equipment Operator I          | 23,681           | 9,156            | 24,688            | 24,688           | 24,205           | 24,689            | 24,689           |
| 490820 | Salary - Maintenance Worker            | 34,702           | 28,774           | 42,719            | 27,719           | 40,040           | 40,840            | 40,840           |
|        | <b>Total Salaries</b>                  | <b>740,273</b>   | <b>827,891</b>   | <b>847,205</b>    | <b>856,205</b>   | <b>816,023</b>   | <b>838,311</b>    | <b>838,311</b>   |
|        | <b>Fringe:</b>                         |                  |                  |                   |                  |                  |                   |                  |
| 510201 | Fringe - Pension                       | 210,560          | 266,529          | 195,704           | 197,704          | 197,069          | 202,451           | 202,451          |
| 510202 | Fringe - Hospital                      | 115,792          | 112,689          | 197,489           | 181,489          | 197,793          | 197,793           | 197,793          |
| 510206 | Fringe - Medicare Insurance Tax        | 9,241            | 10,576           | 11,548            | 11,548           | 11,093           | 11,404            | 11,404           |
| 510207 | Fringe - Life Insurance                | 380              | 365              | 924               | 924              | 924              | 924               | 924              |
|        | <b>Total Fringe</b>                    | <b>335,973</b>   | <b>390,159</b>   | <b>405,665</b>    | <b>391,665</b>   | <b>406,879</b>   | <b>412,572</b>    | <b>412,572</b>   |
|        | <b>Operating and Contractual:</b>      |                  |                  |                   |                  |                  |                   |                  |
| 520204 | Uniforms                               | 4,880            | 4,738            | 5,000             | 5,000            | 5,000            | 5,000             | 5,000            |
| 520500 | Operating Supplies                     | 14,831           | 23,259           | 15,000            | 23,000           | 23,000           | 23,000            | 23,000           |
| 520514 | Small Tools                            | 4,931            | 4,845            | 5,000             | 5,000            | 5,000            | 5,000             | 5,000            |
| 605106 | Maintenance Equipment                  | 10,479           | 29,538           | 26,000            | 22,000           | 26,000           | 26,000            | 26,000           |
| 605117 | Maintenance Mains                      | 152,140          | 148,852          | 147,000           | 145,000          | 147,000          | 147,000           | 147,000          |
| 605123 | Maintenance Pump Stations              | 162,310          | 140,939          | 147,000           | 151,000          | 147,000          | 147,000           | 147,000          |
|        | <b>Total Operating and Contractual</b> | <b>349,571</b>   | <b>352,171</b>   | <b>345,000</b>    | <b>351,000</b>   | <b>353,000</b>   | <b>353,000</b>    | <b>353,000</b>   |
|        | <b>Capital Outlay:</b>                 |                  |                  |                   |                  |                  |                   |                  |
| 707401 | Wastewater Systems Additions           | 201,649          | 84,989           | 100,000           | 100,000          | 100,000          | 100,000           | 100,000          |
| 707405 | Building Improvements                  | 8,035            | 16,365           | 18,000            | 18,000           | 27,500           | 27,500            | 27,500           |
| 707500 | Vehicles                               | 164,788          | 60,472           | 34,000            | 34,000           | 690,000          | 202,000           | 202,000          |
| 707600 | Machinery & Equipment                  | 90,829           | 70,918           | 189,075           | 189,075          | 182,000          | 47,000            | 47,000           |
| 707700 | Office Furniture & Fixtures            | 0                | 1,980            | 0                 | 0                | 0                | 0                 | 0                |
| 707702 | Computer Software                      | 0                | 0                | 0                 | 0                | 0                | 0                 | 0                |
|        | <b>Total Capital Outlay</b>            | <b>465,301</b>   | <b>234,724</b>   | <b>341,075</b>    | <b>341,075</b>   | <b>999,500</b>   | <b>376,500</b>    | <b>376,500</b>   |
|        | <b>TOTAL DEPARTMENT</b>                | <b>1,891,118</b> | <b>1,804,945</b> | <b>1,938,945</b>  | <b>1,939,945</b> | <b>2,575,402</b> | <b>1,980,383</b>  | <b>1,980,383</b> |

**2017-2018 ANNUAL BUDGET**

|                    |                        |                      |        |
|--------------------|------------------------|----------------------|--------|
| <b>DIVISION:</b>   | Utilities              | <b>FUND:</b>         | 401    |
| <b>DEPARTMENT:</b> | Environmental Services | <b>ORGANIZATION:</b> | 258103 |

**GOAL MISSION STATEMENT**

To ensure compliance of environmental regulations mandated by State/Federal agencies (i.e. EPA, DEQ, DHHR). To enforce the City's environmental ordinances.

**FUNCTION DESCRIPTION**

The Environmental Services Department is responsible for:

1. Analysis of the City's drinking water.
2. Analysis of the City's wastewater discharge.
3. Administering pretreatment program.
4. Preparation of environmental reports for Utilities.

**DEMAND PERFORMANCE INDICATORS**

| Description              | 2015-2016 Estimated | 2016-2017 Estimated | 2017-2018 Projected |
|--------------------------|---------------------|---------------------|---------------------|
| Wastewater analysis      | 26,000              | 31,200              | 32,500              |
| Drinking water analysis  | 2,750               | 3,300               | 3,450               |
| Commercial Users Surveys | 500                 | 550                 | 600                 |
| Pretreatment Inspections | 25                  | 50                  | 75                  |



2017-2018 ANNUAL BUDGET

|                    |                       |                      |        |
|--------------------|-----------------------|----------------------|--------|
| <b>DIVISION:</b>   | Utilities             | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Enviromental Services | <b>ORGANIZATION:</b> | 258103 |

APPROPRIATION SUMMARY

| DESCRIPTION           | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |         |                |
|-----------------------|------------|------------|----------------|--------------|----------------|---------|----------------|
|                       | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted | Percent Change |
| Salaries and Wages    | 182,148    | 226,832    | 241,057        | 236,057      | 247,131        | 247,131 | 2.52%          |
| Fringe Benefits       | 86,454     | 115,807    | 105,668        | 105,668      | 126,002        | 126,002 | 19.24%         |
| Operating/Contractual | 166,249    | 116,958    | 195,000        | 189,000      | 190,000        | 190,000 | 0.00%          |
| Other                 | 0          | 0          | 0              | 0            | 0              | 0       | 0.00%          |
| Capital Outlay        | 57,579     | 34,966     | 260,700        | 260,700      | 74,100         | 74,100  | -71.58%        |
| Total Appropriations  | 492,430    | 494,563    | 802,425        | 791,425      | 637,233        | 637,233 | -20.59%        |

PERSONNEL ROSTER

| JOB CODE | TITLE                                | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |         |                |
|----------|--------------------------------------|------------|------------|----------------|--------------|----------------|---------|----------------|
|          |                                      | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted | Percent Change |
| 490232   | Salary - Superintendent              | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490239   | Salary - Enviromental Lab Supervisor | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490369   | Salary - Environmental Tech I        | 2          | 2          | 2              | 2            | 2              | 2       | 0.00%          |
| 490378   | Salary - Environmental Tech II       | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490618   | Salary - Administrative Secretary    | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
|          | <b>Total Positions</b>               | 6          | 6          | 6              | 6            | 6              | 6       | 0.00%          |

2017-2018 ANNUAL BUDGET

|                    |                        |                      |        |
|--------------------|------------------------|----------------------|--------|
| <b>DIVISION:</b>   | Utilities              | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Environmental Services | <b>ORGANIZATION:</b> | 258103 |

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE                          | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018    |                |         |
|--------|--|------------|------------|----------------|--------------|--------------|----------------|---------|
|        |  | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted |
|        | <b>Salaries:</b>                       |            |            |                |              |              |                |         |
| 450001 | Overtime                               | 2,118      | 1,978      | 10,000         | 5,000        | 10,000       | 5,000          | 5,000   |
| 490232 | Salary - Superintendent                | 51,660     | 52,693     | 54,066         | 54,066       | 54,066       | 55,147         | 55,147  |
| 490239 | Salary - Environmental Lab Supervisor  | 40,993     | 41,813     | 42,903         | 42,903       | 42,902       | 43,760         | 43,760  |
| 490369 | Salary - Environmental Tech I          | 25,383     | 67,113     | 69,206         | 69,206       | 69,206       | 77,044         | 77,044  |
| 490378 | Salary - Environmental Tech II         | 36,438     | 37,167     | 38,135         | 38,135       | 38,135       | 38,898         | 38,898  |
| 490618 | Salary - Administrative Secretary      | 25,556     | 26,068     | 26,747         | 26,747       | 26,747       | 27,282         | 27,282  |
|        | <b>Total Salaries</b>                  | 182,148    | 226,832    | 241,057        | 236,057      | 241,056      | 247,131        | 247,131 |
|        | <b>Fringe:</b>                         |            |            |                |              |              |                |         |
| 510201 | Fringe - Pension                       | 51,921     | 74,615     | 55,684         | 55,684       | 58,216       | 59,683         | 59,683  |
| 510202 | Fringe - Hospital                      | 31,925     | 37,932     | 46,236         | 46,236       | 62,481       | 62,481         | 62,481  |
| 510206 | Fringe - Medicare Insurance Tax        | 2,509      | 3,136      | 3,496          | 3,496        | 3,496        | 3,586          | 3,586   |
| 510207 | Fringe - Life Insurance                | 99         | 124        | 252            | 252          | 252          | 252            | 252     |
|        | <b>Total Fringe</b>                    | 86,454     | 115,807    | 105,668        | 105,668      | 124,445      | 126,002        | 126,002 |
|        | <b>Operating and Contractual:</b>      |            |            |                |              |              |                |         |
| 520105 | Contract Labor                         | 36,058     | 0          | 0              | 0            | 0            | 0              | 0       |
| 520204 | Uniforms                               | 1,993      | 1,713      | 2,000          | 2,000        | 2,000        | 2,000          | 2,000   |
| 520400 | Office                                 | 8,682      | 6,416      | 5,000          | 5,000        | 5,000        | 5,000          | 5,000   |
| 520500 | Operating Supplies                     | 42,094     | 31,427     | 43,000         | 40,000       | 43,000       | 40,000         | 40,000  |
| 520503 | Operating - Chemicals                  | 31,760     | 35,272     | 36,000         | 36,000       | 36,000       | 36,000         | 36,000  |
| 531206 | Services - Other                       | 21,370     | 22,480     | 25,000         | 22,000       | 25,000       | 25,000         | 25,000  |
| 531301 | Vehicle Costs - Gas & Oil              | 1,240      | 1,013      | 3,000          | 3,000        | 3,000        | 3,000          | 3,000   |
| 531304 | Vehicle Costs - R & M                  | 1,183      | 443        | 4,000          | 4,000        | 4,000        | 4,000          | 4,000   |
| 531410 | Telephone                              | 3,368      | 782        | 4,000          | 4,000        | 4,000        | 4,000          | 4,000   |
| 531500 | Printing                               | 1,093      | 0          | 7,000          | 7,000        | 7,000        | 5,000          | 5,000   |
| 543002 | Dues & Subscriptions                   | 1,450      | 1,725      | 2,000          | 2,000        | 2,000        | 2,000          | 2,000   |
| 543003 | Travel & Training                      | 2,718      | 2,662      | 3,000          | 3,000        | 3,000        | 3,000          | 3,000   |
| 543007 | Environmental Conference               | 0          | 0          | 51,000         | 51,000       | 51,000       | 51,000         | 51,000  |
| 605106 | Maintenance Equipment                  | 13,240     | 13,025     | 10,000         | 10,000       | 10,000       | 10,000         | 10,000  |
|        | <b>Total Operating and Contractual</b> | 166,249    | 116,958    | 195,000        | 189,000      | 195,000      | 190,000        | 190,000 |
|        | <b>Capital Outlay:</b>                 |            |            |                |              |              |                |         |
| 707405 | Building Improvements                  | 0          | 0          | 200,000        | 200,000      | 0            | 0              | 0       |
| 707500 | Vehicles                               | 25,544     | 0          | 28,400         | 28,400       | 0            | 0              | 0       |
| 707600 | Machinery & Equipment                  | 23,840     | 14,199     | 28,100         | 28,100       | 10,225       | 10,225         | 10,225  |
| 707700 | Office Furniture & Fixtures            | 7,347      | 0          | 4,200          | 4,200        | 875          | 875            | 875     |
| 707702 | Computer Software                      | 848        | 20,767     | 0              | 0            | 63,000       | 63,000         | 63,000  |
|        | <b>Total Capital Outlay</b>            | 57,579     | 34,966     | 260,700        | 260,700      | 74,100       | 74,100         | 74,100  |
|        | <b>TOTAL DEPARTMENT</b>                | 492,430    | 494,563    | 802,425        | 791,425      | 634,601      | 637,233        | 637,233 |

**2017-2018 ANNUAL BUDGET**

|                    |                   |                      |        |
|--------------------|-------------------|----------------------|--------|
| <b>DIVISION:</b>   | Utilities         | <b>FUND:</b>         | 401    |
| <b>DEPARTMENT:</b> | Enviro Compliance | <b>ORGANIZATION:</b> | 258104 |

**GOAL MISSION STATEMENT**

**FUNCTION DESCRIPTION**

**DEMAND PERFORMANCE INDICATORS**

| Description | 2015-2016 Estimated | 2016-2017 Estimated | 2017-2018 Projected |
|-------------|---------------------|---------------------|---------------------|
|             |                     |                     |                     |



2017-2018 ANNUAL BUDGET

|                    |                         |                      |        |
|--------------------|-------------------------|----------------------|--------|
| <b>DIVISION:</b>   | Utilities               | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Enviromental Compliance | <b>ORGANIZATION:</b> | 258104 |

APPROPRIATION SUMMARY

| DESCRIPTION                 | 2014-2015      | 2015-2016      | 2016-2017      |                | 2017-2018      |                |                |
|-----------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                             | Actual Exp     | Actual Exp     | Adopted Budget | Final Budget   | Admin Approved | Adopted        | Percent Change |
| Salaries and Wages          | 0              | 0              | 0              | 0              | 0              | 0              | 0.00%          |
| Fringe Benefits             | 0              | 0              | 0              | 0              | 0              | 0              | 0.00%          |
| Operating/Contractual       | 120,486        | 164,897        | 408,000        | 408,000        | 408,000        | 408,000        | 0.00%          |
| Other                       | 0              | 0              | 0              | 0              | 0              | 0              | 0.00%          |
| Capital Outlay              | 0              | 0              | 0              | 0              | 0              | 0              | 0.00%          |
| <b>Total Appropriations</b> | <b>120,486</b> | <b>164,897</b> | <b>408,000</b> | <b>408,000</b> | <b>408,000</b> | <b>408,000</b> | <b>0.00%</b>   |

PERSONNEL ROSTER

| JOB CODE | TITLE | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |         |                |
|----------|-------|------------|------------|----------------|--------------|----------------|---------|----------------|
|          |       | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted | Percent Change |
|          |       |            |            |                |              |                |         |                |

2017-2018 ANNUAL BUDGET

|                    |                         |                      |        |
|--------------------|-------------------------|----------------------|--------|
| <b>DIVISION:</b>   | Utilities               | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Enviromental Compliance | <b>ORGANIZATION:</b> | 258104 |

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE                          | 2014-2015     | 2015-2016     | 2016-2017         |                 | 2017-2018       |                   |         |
|--------|--|---------------|---------------|-------------------|-----------------|-----------------|-------------------|---------|
|        |  | Actual<br>Exp | Actual<br>Exp | Adopted<br>Budget | Final<br>Budget | Dept<br>Request | Admin<br>Approved | Adopted |
|        | <b>Operating and Contractual:</b>      |               |               |                   |                 |                 |                   |         |
| 520105 | Contract Labor                         | 0             | 5,615         | 0                 | 0               | 0               | 0                 | 0       |
| 520500 | Operating Supplies                     | 120,486       | 159,282       | 408,000           | 408,000         | 408,000         | 408,000           | 408,000 |
|        | <b>Total Operating and Contractual</b> | 120,486       | 164,897       | 408,000           | 408,000         | 408,000         | 408,000           | 408,000 |
|        | <b>Capital Outlay:</b>                 |               |               |                   |                 |                 |                   |         |
| 707405 | Building Improvements                  | 0             | 0             | 0                 | 0               | 0               |                   |         |
|        | <b>Total Capital Outlay</b>            | 0             | 0             | 0                 | 0               | 0               | 0                 | 0       |
|        | <b>TOTAL DEPARTMENT</b>                | 120,486       | 164,897       | 408,000           | 408,000         | 408,000         | 408,000           | 408,000 |

**2017-2018 ANNUAL BUDGET**

|                    |                         |                      |               |
|--------------------|-------------------------|----------------------|---------------|
| <b>DIVISION:</b>   | <b>Utilities</b>        | <b>FUND:</b>         | <b>401</b>    |
| <b>DEPARTMENT:</b> | <b>Utility Services</b> | <b>ORGANIZATION:</b> | <b>258900</b> |

**GOAL MISSION STATEMENT**

The City of Alexandria, Utility Service Department ensures that all Utility Department repair "cuts" are restored in a timely, efficient manner. The department handles all utility mapping and field locating resulting in a safe and productive gas, water and wastewater system.

The Utility Services Department also works in conjunction with the other city departments by making available for their use a trackhoe, backhoe, city wide welder and welding machine, and trencher, tractor/trailer (lowboy), and vaccum/jet unit.

**FUNCTION DESCRIPTION**

The City of Alexandria's Utility Services Department is responsible for:

1. Operating a utility cut repair crew to handle all "cuts" for the Utility Division.
2. Handling all utility line location duties for the Utility Division.
3. Maintaining maps and "as built" drawings along with updating them as needed for the Utility Division.
4. Developing a computer operated mapping system using Autocad Software and the city of Alexandria Base Map.
5. Working in conjunction with the City of Alexandria, SCADA System.
6. Maintaining and updating data pertaining the fire flows and the wellhead protection program as well as the maintenance records of the Gas Distribution and Water Distribution System.
7. Working in conjunction with other city departments with equipment use.
8. Providing the services of a certified city welder to Utility and Public Works Divisions.
9. Developing, implementing and operating a City-Wide geographical information system. (GIS)
10. Scanning City of Alexandria Project Plans to ensure a digital set plans.

**DEMAND PERFORMANCE INDICATORS**

| Description                                     | 2015-2016 Estimated | 2016-2017 Estimated | 2017-2018 Projected |
|---|---------------------|---------------------|---------------------|
| Call receive/LA One Call System                 | 4,500               | 4,700               | 5,000               |
| Utility Customers<br>(Gas, Water, & Wastewater) | 210                 | 225                 | 275                 |
| Availability Verification of Utilities          | 450                 | 500                 | 500                 |
| Welding Work Orders                             | 340                 | 350                 | 375                 |
| Utility Map Information Requests                | 515                 | 525                 | 550                 |
| Computer Assisted Drawings                      | 200                 | 225                 | 250                 |

2017-2018 ANNUAL BUDGET

|                    |                  |                      |        |
|--------------------|------------------|----------------------|--------|
| <b>DIVISION:</b>   | Utilities        | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Utility Services | <b>ORGANIZATION:</b> | 258900 |

APPROPRIATION SUMMARY

| DESCRIPTION                 | 2014-2015        | 2015-2016        | 2016-2017        |                  | 2017-2018        |                  |                |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|
|                             | Actual Exp       | Actual Exp       | Adopted Budget   | Final Budget     | Admin Approved   | Adopted          | Percent Change |
| Salaries and Wages          | 605,200          | 586,414          | 636,457          | 620,457          | 650,066          | 650,066          | 2.14%          |
| Fringe Benefits             | 288,221          | 320,881          | 311,217          | 304,217          | 334,872          | 334,872          | 7.60%          |
| Operating/Contractual       | 183,608          | 144,459          | 191,000          | 175,000          | 185,000          | 185,000          | -3.14%         |
| Other                       | 0                | 0                | 0                | 0                | 0                | 0                | 0.00%          |
| Capital Outlay              | 110,520          | 197,169          | 485,500          | 485,500          | 67,000           | 67,000           | -86.20%        |
| <b>Total Appropriations</b> | <b>1,187,549</b> | <b>1,248,923</b> | <b>1,624,174</b> | <b>1,585,174</b> | <b>1,236,938</b> | <b>1,236,938</b> | <b>-23.84%</b> |

PERSONNEL ROSTER

| JOB CODE | TITLE                                     | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |          |                |
|----------|---|------------|------------|----------------|--------------|----------------|----------|----------------|
|          |   | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted  | Percent Change |
| 490127   | Salary - Superintendent                   | 1          | 1          | 1              | 1            | 1              |          | 0.00%          |
| 490147   | Salary - Maintenance Worker Senior        | 2          | 2          | 2              | 2            | 2              |          | 0.00%          |
| 490163   | Salary - Crew Supervisor Utility Services | 2          | 2          | 2              | 2            | 2              |          | 0.00%          |
| 490316   | Salary - Engineering Technician II        | 4          | 4          | 4              | 4            | 4              |          | 0.00%          |
| 490341   | Salary - Engineering Technician III       | 1          | 1          | 1              | 1            | 1              |          | 0.00%          |
| 490347   | Salary - Engineering Tech I               | 1          | 1          | 1              | 1            | 1              |          | 0.00%          |
| 490618   | Salary - Administrative Secretary         | 1          | 1          | 1              | 1            | 1              |          | 0.00%          |
| 490722   | Salary - Pipe Layer                       | 1          | 1          | 1              | 1            | 1              |          | 0.00%          |
| 490738   | Salary - Equipment Operator III           | 1          | 1          | 1              | 1            | 1              |          | 0.00%          |
| 490746   | Salary - Equipment Operator II            | 2          | 2          | 2              | 2            | 2              |          | 0.00%          |
| 490753   | Salary - Welder                           | 1          | 1          | 1              | 1            | 1              |          | 0.00%          |
| 490919   | Salary - GIS Manager                      | 1          | 1          | 1              | 1            | 1              |          | 0.00%          |
|          | <b>Total Positions</b>                    | <b>18</b>  | <b>18</b>  | <b>18</b>      | <b>18</b>    | <b>18</b>      | <b>0</b> | <b>0.00%</b>   |



## 2017-2018 ANNUAL BUDGET

|                    |                  |                      |        |
|--------------------|------------------|----------------------|--------|
| <b>DIVISION:</b>   | Utilities        | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Utility Services | <b>ORGANIZATION:</b> | 258900 |

## UTILITIES SYSTEM FUND

## DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE                             | 2014-2015      | 2015-2016      | 2016-2017         |                 | 2017-2018       |                   |                |
|--------|---|----------------|----------------|-------------------|-----------------|-----------------|-------------------|----------------|
|        |   | Actual<br>Exp  | Actual<br>Exp  | Adopted<br>Budget | Final<br>Budget | Dept<br>Request | Admin<br>Approved | Adopted        |
|        | <b>Salaries:</b>                          |                |                |                   |                 |                 |                   |                |
| 450001 | Overtime                                  | 26,154         | 8,095          | 12,000            | 12,000          | 12,000          | 12,000            | 12,000         |
| 490127 | Salary - Superintendent                   | 61,810         | 63,046         | 64,688            | 64,688          | 64,689          | 65,983            | 65,983         |
| 490147 | Salary - Maintenance Worker Senior        | 46,255         | 47,181         | 48,410            | 48,410          | 48,410          | 52,666            | 52,666         |
| 490163 | Salary - Crew Supervisor Utility Services | 79,351         | 78,792         | 83,048            | 83,048          | 83,047          | 84,708            | 84,708         |
| 490316 | Salary - Engineering Technician II        | 109,589        | 120,875        | 124,022           | 124,022         | 124,023         | 126,503           | 126,503        |
| 490341 | Salary - Engineering Technician III       | 39,048         | 39,829         | 40,867            | 40,867          | 40,867          | 41,684            | 41,684         |
| 490347 | Salary - Engineering Tech I               | 18,154         | 0              | 28,017            | 15,017          | 25,891          | 26,409            | 26,409         |
| 490618 | Salary - Administrative Secretary         | 32,044         | 32,685         | 33,537            | 33,537          | 33,537          | 34,208            | 34,208         |
| 490722 | Salary - Pipe Layer                       | 30,410         | 31,018         | 31,827            | 31,827          | 31,827          | 32,464            | 32,464         |
| 490738 | Salary - Equipment Operator III           | 33,880         | 34,558         | 35,459            | 32,459          | 35,458          | 36,167            | 36,167         |
| 490746 | Salary - Equipment Operator II            | 57,449         | 57,768         | 60,124            | 60,124          | 60,125          | 61,328            | 61,328         |
| 490753 | Salary - Welder                           | 29,110         | 29,782         | 30,558            | 30,558          | 30,558          | 31,169            | 31,169         |
| 490919 | Salary - GIS Manager                      | 41,946         | 42,785         | 43,900            | 43,900          | 43,899          | 44,777            | 44,777         |
|        | <b>Total Salaries</b>                     | <b>605,200</b> | <b>586,414</b> | <b>636,457</b>    | <b>620,457</b>  | <b>634,331</b>  | <b>650,066</b>    | <b>650,066</b> |
|        | <b>Fringe:</b>                            |                |                |                   |                 |                 |                   |                |
| 510201 | Fringe - Pension                          | 172,835        | 192,801        | 147,021           | 143,021         | 153,192         | 156,990           | 156,990        |
| 510202 | Fringe - Hospital                         | 107,225        | 120,179        | 154,698           | 151,698         | 168,196         | 168,196           | 168,196        |
| 510206 | Fringe - Medicare Insurance Tax           | 7,799          | 7,561          | 8,742             | 8,742           | 8,711           | 8,930             | 8,930          |
| 510207 | Fringe - Life Insurance                   | 362            | 340            | 756               | 756             | 756             | 756               | 756            |
|        | <b>Total Fringe</b>                       | <b>288,221</b> | <b>320,881</b> | <b>311,217</b>    | <b>304,217</b>  | <b>330,855</b>  | <b>334,872</b>    | <b>334,872</b> |
|        | <b>Operating and Contractual:</b>         |                |                |                   |                 |                 |                   |                |
| 520105 | Contract Labor                            | 0              | 0              | 0                 | 0               | 0               | 0                 | 0              |
| 520204 | Uniforms                                  | 4,999          | 4,996          | 5,000             | 5,000           | 5,000           | 4,000             | 4,000          |
| 520400 | Office                                    | 2,933          | 1,045          | 3,000             | 3,000           | 3,000           | 3,000             | 3,000          |
| 520500 | Operating Supplies                        | 26,077         | 26,642         | 25,000            | 25,000          | 25,000          | 25,000            | 25,000         |
| 520506 | Operating Concrete & Asphalt              | 40,131         | 35,966         | 46,000            | 42,000          | 46,000          | 46,000            | 46,000         |
| 520507 | Operating - Sand & Gravel                 | 14,185         | 3,344          | 16,000            | 14,000          | 16,000          | 16,000            | 16,000         |
| 520514 | Small Tools                               | 3,534          | 2,082          | 4,000             | 4,000           | 4,000           | 4,000             | 4,000          |
| 520519 | Operating Drafting & Survey               | 6,759          | 4,613          | 5,000             | 5,000           | 5,000           | 5,000             | 5,000          |
| 531301 | Vehicle Costs - Gas & Oil                 | 31,692         | 22,901         | 36,000            | 24,000          | 36,000          | 36,000            | 36,000         |
| 531304 | Vehicle Costs - R & M                     | 24,496         | 18,783         | 17,000            | 20,000          | 17,000          | 17,000            | 17,000         |
| 531410 | Telephone                                 | 10,461         | 9,576          | 12,000            | 11,000          | 12,000          | 12,000            | 12,000         |
| 531500 | Printing                                  | 271            | 0              | 0                 | 0               | 0               | 0                 | 0              |
| 531800 | Lease                                     | 3,755          | 2,763          | 10,000            | 10,000          | 10,000          | 5,000             | 5,000          |
| 543002 | Dues & Subscriptions                      | 280            | 185            | 1,000             | 1,000           | 1,000           | 1,000             | 1,000          |
| 543003 | Travel & Training                         | 8,447          | 6,672          | 5,000             | 5,000           | 5,000           | 5,000             | 5,000          |
| 605106 | Maintenance Equipment                     | 5,588          | 4,891          | 6,000             | 6,000           | 6,000           | 6,000             | 6,000          |
|        | <b>Total Operating and Contractual</b>    | <b>183,608</b> | <b>144,459</b> | <b>191,000</b>    | <b>175,000</b>  | <b>191,000</b>  | <b>185,000</b>    | <b>185,000</b> |

2017-2018 ANNUAL BUDGET

|                    |                  |                      |        |
|--------------------|------------------|----------------------|--------|
| <b>DIVISION:</b>   | Utilities        | <b>FUND #:</b>       | 401    |
| <b>DEPARTMENT:</b> | Utility Services | <b>ORGANIZATION:</b> | 258900 |

UTILITIES SYSTEM FUND

DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE               | 2014-2015   | 2015-2016  | 2016-2017      |              | 2017-2018    |                |             |
|--------|-----------------------------|-------------|------------|----------------|--------------|--------------|----------------|-------------|
|        |                             | Actual Exp  | Actual Exp | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted     |
|        | <b>Capital Outlay:</b>      |             |            |                |              |              |                |             |
| 707405 | Building Improvements       | 0           |            | 0              | 0            | 0            | 0              | 0           |
| 707500 | Vehicles                    | 37,802      | 180,719    | 140,000        | 140,000      | 105,000      | 0              | 0           |
| 707600 | Machinery & Equipment       | 56,195      | 16,450     | 345,500        | 345,500      | 367,000      | 67,000         | 67,000      |
| 707700 | Office Furniture & Fixtures | 0           | 0          | 0              | 0            | 0            | 0              | 0           |
| 707702 | Computer Software           | 16,523      | 0          | 0              | 0            | 0            | 0              | 0           |
|        | <b>Total Capital Outlay</b> | 110,520     | 197,169    | 485,500        | 485,500      | 472,000      | 67,000         | 67,000      |
|        | <b>TOTAL DEPARTMENT</b>     | 1,187,549   | 1,248,923  | 1,624,174      | 1,585,174    | 1,628,186    | 1,236,938      | 1,236,938   |
|        | <b>TOTAL FUND</b>           | 103,678,316 | 93,634,130 | 116,897,667    | 108,596,307  | 116,944,797  | 116,143,182    | 116,143,182 |

2017-2018 ANNUAL BUDGET

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*City of Alexandria*  
**Annual Operating Budget**

*Utility Debt Service*



**2017-2018 ANNUAL BUDGET**

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2017-2018 ANNUAL BUDGET

UTILITY DEBT SERVICE  
REVENUE DETAIL

| CODE | ACCOUNT TITLE   | 2014-2015       | 2015-2016       | 2016-2017      |              | 2017-2018    |                |            |
|------|---|-----------------|-----------------|----------------|--------------|--------------|----------------|------------|
|      |   | Actual Received | Actual Received | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted    |
|      | Internal Services & Interfunds:<br>Transfer to Debt Service | 4,086,235       | 9,389,785       | 10,170,657     | 10,170,657   | 10,180,069   | 10,180,069     | 10,180,069 |
|      | <b>Total Revenues</b>                                       | 4,086,235       | 9,389,785       | 10,170,657     | 10,170,657   | 10,180,069   | 10,180,069     | 10,180,069 |

2017-2018 ANNUAL BUDGET

|             |                      |              |        |
|-------------|----------------------|--------------|--------|
| DIVISION:   | N/A                  | FUND:        | N/A    |
| DEPARTMENT: | Utility Debt Service | COST CENTER: | 210500 |

APPROPRIATION SUMMARY

| DESCRIPTION           | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |            | Percent Change |
|-----------------------|------------|------------|----------------|--------------|----------------|------------|----------------|
|                       | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted    |                |
| SALARIES AND WAGES    | 0          | 0          | 0              | 0            | 0              | 0          | 0.00%          |
| FRINGE BENEFITS       | 0          | 0          | 0              | 0            | 0              | 0          | 0.00%          |
| OPERATING/CONTRACTUAL | 11,000     | 11,000     | 11,000         | 11,000       | 11,000         | 11,000     | 0.00%          |
| OTHER                 | 4,862,604  | 9,378,785  | 10,159,657     | 10,159,657   | 10,169,069     | 10,169,069 | 0.09%          |
| CAPITAL OUTLAY        | 0          | 0          | 0              | 0            | 0              | 0          | 0.00%          |
| TOTAL APPROPRIATIONS  | 4,873,604  | 9,389,785  | 10,170,657     | 10,170,657   | 10,180,069     | 10,180,069 | 0.09%          |

PERSONNEL ROSTER

| JOB CODE | TITLE | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |         | Percent Change |
|----------|-------|------------|------------|----------------|--------------|----------------|---------|----------------|
|          |       | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted |                |
|          |       |            |            |                |              |                |         |                |

2017-2018 ANNUAL BUDGET

|   |               |
|---|---------------|
| <b>DIVISION:</b> N/A                    | <b>N/A</b>    |
| <b>DEPARTMENT:</b> Utility Debt Service | <b>210500</b> |

UTILITY DEBT SERVICE FUND

DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE                            | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018    |                |            |
|--------|--|------------|------------|----------------|--------------|--------------|----------------|------------|
|        |  | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted    |
| 800003 | <b>Operating and Contractual:</b>        |            |            |                |              |              |                |            |
|        | Paying Agent Fees                        | 11,000     | 11,000     | 11,000         | 11,000       | 11,000       | 11,000         | 11,000     |
|        | <b>Total Operating &amp; Contractual</b> | 11,000     | 11,000     | 11,000         | 11,000       | 11,000       | 11,000         | 11,000     |
|        | <b>Other:</b>                            |            |            |                |              |              |                |            |
| 800001 | Interest - 2003 Refunded Bonds           | 0          | 0          | 0              | 0            | 0            | 0              | 0          |
| 800001 | Interest - 2003 COI                      | 0          | 0          | 0              | 0            | 0            | 0              | 0          |
| 800001 | Interest - 2004A Rev Bonds               | 0          | 0          | 0              | 0            | 0            | 0              | 0          |
| 800001 | Interest - 2004B Refunded Bonds          | 0          | 0          | 0              | 0            | 0            | 0              | 0          |
| 800001 | Interest - 2010 DHH Loan                 | 97,807     | 92,736     | 87,527         | 87,527       | 82,214       | 82,214         | 82,214     |
| 800001 | Interest - 2011 DHH Loan                 | 143,555    | 137,655    | 131,583        | 131,583      | 125,270      | 125,270        | 125,270    |
| 800001 | Interest - 2012A DHH Loan                | 63,997     | 61,375     | 58,650         | 58,650       | 55,856       | 55,856         | 55,856     |
| 800001 | Interest - 2012B DEQ Loan                | 39,254     | 37,240     | 35,207         | 35,207       | 33,155       | 33,155         | 33,155     |
| 800001 | Interest - 2013A Refunding Bonds         | 383,450    | 366,250    | 340,150        | 340,150      | 313,450      | 313,450        | 313,450    |
| 800001 | Interest - 2013B Refunding Bonds         | 430,219    | 415,563    | 394,033        | 394,033      | 363,717      | 363,717        | 363,717    |
| 800001 | Interest - 2013A Revenue Bonds           | 0          | 3,885,203  | 4,662,244      | 4,662,244    | 4,662,244    | 4,662,244      | 4,662,244  |
| 800001 | Interest - 2014 Revenue Bonds            | 958,322    | 1,277,763  | 1,271,263      | 1,271,263    | 1,264,163    | 1,264,163      | 1,264,163  |
| 800002 | Principal - 2003 Refunded Bonds          | 0          | 0          | 0              | 0            | 0            | 0              | 0          |
| 800002 | Principal - 2003 COI                     | 0          | 0          | 0              | 0            | 0            | 0              | 0          |
| 800002 | Principal - 2004A Rev Bonds              | 0          | 0          | 0              | 0            | 0            | 0              | 0          |
| 800002 | Principal - 2004B Refunded Bonds         | 0          | 0          | 0              | 0            | 0            | 0              | 0          |
| 800002 | Principal - 2010 DHH Loan                | 147,000    | 151,000    | 154,000        | 154,000      | 158,000      | 158,000        | 158,000    |
| 800002 | Principal - 2011 DHH Loan                | 171,000    | 176,000    | 183,000        | 183,000      | 189,000      | 189,000        | 189,000    |
| 800002 | Principal - 2012A DHH Loan               | 76,000     | 79,000     | 81,000         | 81,000       | 84,000       | 84,000         | 84,000     |
| 800002 | Principal - 2012B DEQ Loan               | 212,000    | 214,000    | 216,000        | 216,000      | 218,000      | 218,000        | 218,000    |
| 800002 | Principal - 2013A Refunding Bonds        | 860,000    | 870,000    | 890,000        | 890,000      | 925,000      | 925,000        | 925,000    |
| 800002 | Principal - 2013B Refunding Bonds        | 1,280,000  | 1,290,000  | 1,300,000      | 1,300,000    | 1,330,000    | 1,330,000      | 1,330,000  |
| 800002 | Principal - 2013A Revenue Bonds          | 0          | 0          | 0              | 0            | 0            | 0              | 0          |
| 800002 | Principal - 2014 Revenue Bonds           | 0          | 325,000    | 355,000        | 355,000      | 365,000      | 365,000        | 365,000    |
|        | <b>Total Other</b>                       | 4,862,604  | 9,378,785  | 10,159,657     | 10,159,657   | 10,169,069   | 10,169,069     | 10,169,069 |
|        | <b>TOTAL FUND</b>                        | 4,873,604  | 9,389,785  | 10,170,657     | 10,170,657   | 10,180,069   | 10,180,069     | 10,180,069 |



**AMORTIZATION SCHEDULE OF DEBT SERVICE PAYMENTS  
UTILITY DEBT SERVICE SCHEDULE**

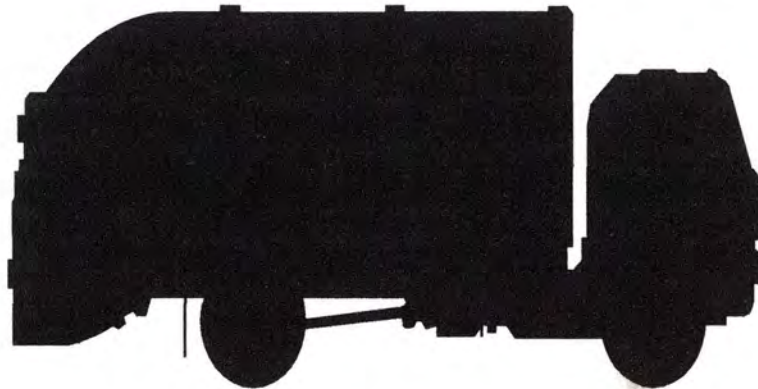
**REVENUE BONDS**

| FYE          | 2010 DHH         | 2011 DHH         | 2012A DHH        | 2012B DEQ        | 2013A Ref        | 2013B Ref         | 2013A URB          | 2014 URB          | Total              |
|--------------|------------------|------------------|------------------|------------------|------------------|-------------------|--------------------|-------------------|--------------------|
| 2018         | 240,213          | 314,269          | 139,855          | 251,155          | 1,238,450        | 1,693,717         | 4,662,244          | 1,629,163         | 10,169,066         |
| 2019         | 238,763          | 313,749          | 139,957          | 251,084          | 1,241,450        | 1,692,381         | 4,662,244          | 1,635,037         | 10,174,665         |
| 2020         | 237,173          | 314,021          | 139,956          | 250,994          | 1,232,850        | 1,698,073         | 4,662,244          | 1,648,637         | 10,183,948         |
| 2021         | 235,447          | 314,053          | 139,851          | 250,885          | 1,233,100        | 1,698,605         | 4,662,244          | 1,656,487         | 10,190,672         |
| 2022         | 233,581          | 313,842          | 140,643          | 250,757          | 1,230,850        | 1,701,807         | 4,662,244          | 1,661,613         | 10,195,337         |
| 2023         | 231,579          | 314,390          | 140,296          | 250,610          | 1,231,100        | 1,704,632         | 4,662,244          | 1,664,363         | 10,199,214         |
| 2024         | 230,437          | 314,662          | 139,846          | 250,444          | 613,600          | 1,076,628         | 5,617,244          | 1,955,563         | 10,198,424         |
| 2025         | 228,124          | 313,658          | 140,293          | 250,259          |                  |                   | 7,309,044          | 1,959,363         | 10,200,741         |
| 2026         | 226,673          | 314,413          | 139,601          | 251,055          |                  |                   | 7,326,644          | 1,956,763         | 10,215,149         |
| 2027         | 224,049          | 313,857          | 139,806          | 250,823          |                  |                   | 7,331,144          | 1,962,963         | 10,222,642         |
| 2028         | 222,287          | 314,025          | 139,873          | 250,571          |                  |                   | 7,338,394          | 1,962,563         | 10,227,713         |
| 2029         | 220,352          | 313,882          | 140,802          | 250,301          |                  |                   | 7,332,894          | 1,960,763         | 10,218,994         |
| 2030         | 217,245          | 314,429          | 140,559          | 251,011          |                  |                   | 7,339,344          | 1,962,563         | 10,225,151         |
| 2031         |                  | 314,631          | 140,177          | 250,693          |                  |                   | 7,564,631          | 1,967,813         | 10,237,945         |
| 2032         |                  | 314,488          | 139,657          | 250,356          |                  |                   | 7,569,475          | 1,970,313         | 10,244,289         |
| 2033         |                  |                  |                  |                  |                  |                   | 8,296,950          | 1,970,063         | 10,267,013         |
| 2034         |                  |                  |                  |                  |                  |                   | 8,304,450          | 1,972,063         | 10,276,513         |
| 2035         |                  |                  |                  |                  |                  |                   | 8,312,176          | 1,971,063         | 10,283,239         |
| 2036         |                  |                  |                  |                  |                  |                   | 8,317,138          | 1,972,063         | 10,289,201         |
| 2037         |                  |                  |                  |                  |                  |                   | 8,323,750          | 1,974,813         | 10,298,563         |
| 2038         |                  |                  |                  |                  |                  |                   | 8,331,288          | 1,979,063         | 10,310,351         |
| 2039         |                  |                  |                  |                  |                  |                   | 8,339,000          | 1,984,563         | 10,323,563         |
| 2040         |                  |                  |                  |                  |                  |                   | 8,347,500          | 1,981,063         | 10,328,563         |
| 2041         |                  |                  |                  |                  |                  |                   | 8,359,250          | 1,982,925         | 10,342,175         |
| 2042         |                  |                  |                  |                  |                  |                   | 8,368,250          | 1,980,987         | 10,349,237         |
| 2043         |                  |                  |                  |                  |                  |                   | 8,373,750          | 1,990,250         | 10,364,000         |
| 2044         |                  |                  |                  |                  |                  |                   |                    |                   |                    |
| <b>Total</b> | <b>2,985,923</b> | <b>4,712,369</b> | <b>2,101,172</b> | <b>3,760,998</b> | <b>8,021,400</b> | <b>11,265,843</b> | <b>184,375,780</b> | <b>49,312,883</b> | <b>266,536,368</b> |
| % of Total   | 0.00%            | 0.00%            | 0.00%            | 0.00%            | 0.00%            | 0.00%             |                    | 0.75%             | 0.75%              |



*City of Alexandria*  
**Annual Operating Budget**

*Sanitation Fund*



# City of Alexandria PUBLIC WORKS DIVISION ORGANIZATIONAL CHART

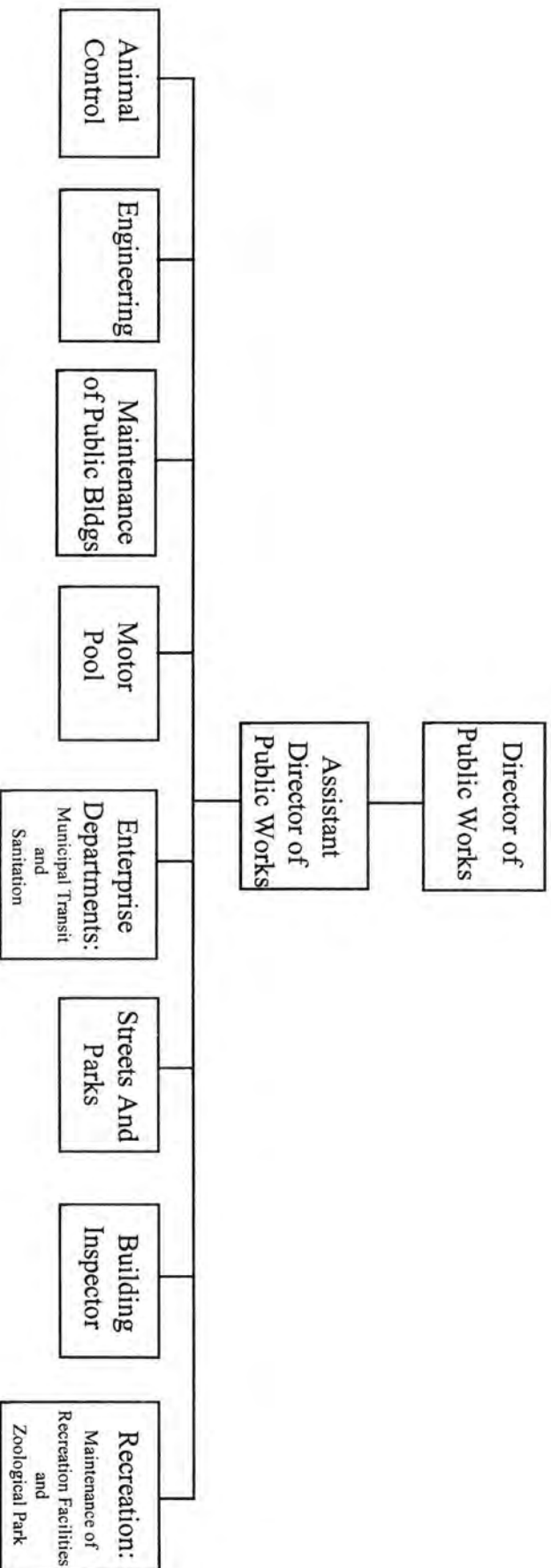
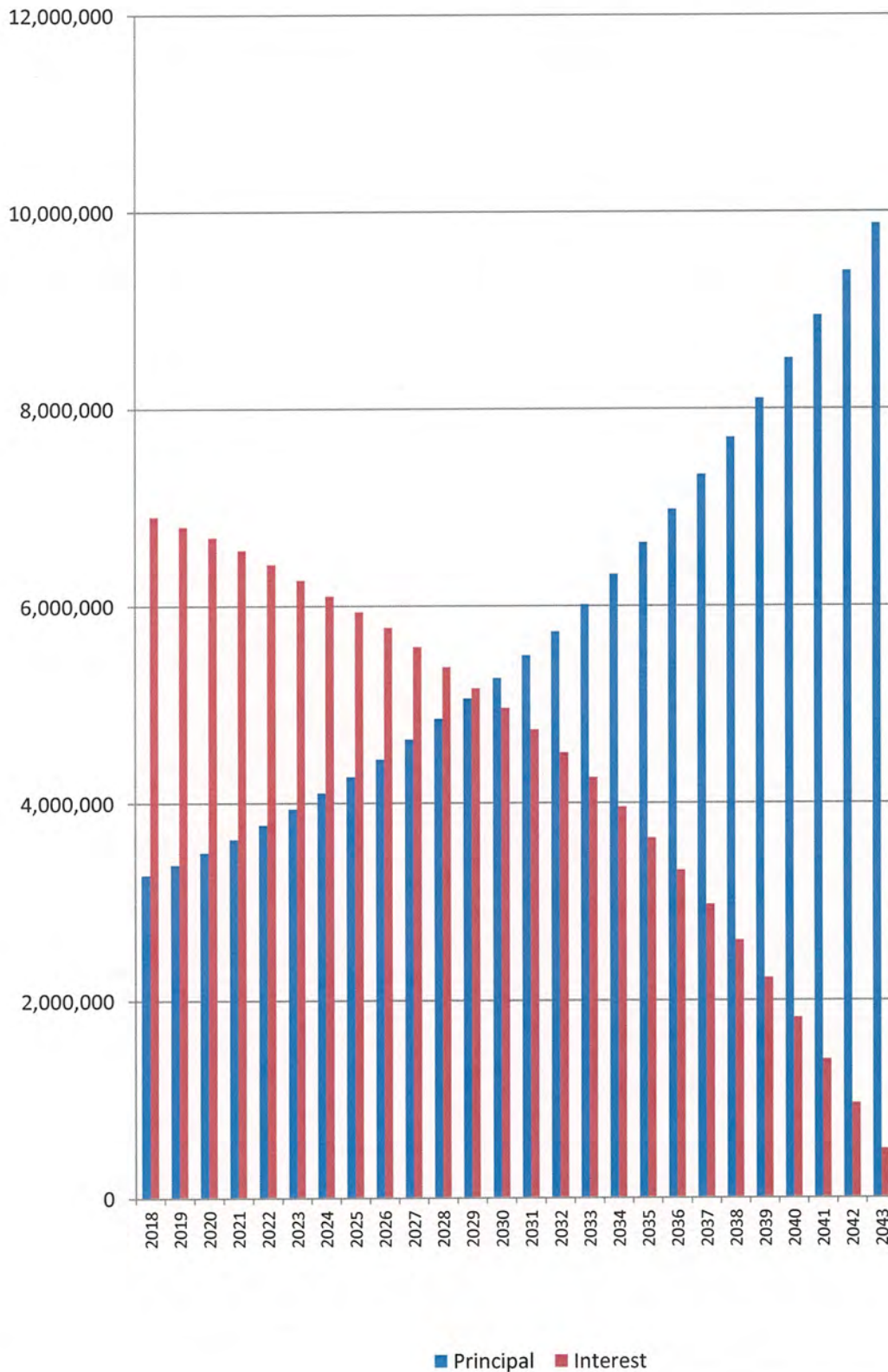


Chart depicts organizational structure of the Public Works Division

2017-2018 ANNUAL BUDGET  
UTILITY DEBT SERVICE PAYMENTS  
AMORTIZATION SCHEDULE



2017-2018 ANNUAL BUDGET

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## 2017-2018 ANNUAL BUDGET

SANITATION FUND  
REVENUE DETAIL

| CODE   | ACCOUNT TITLE                             | 2014-2015          | 2015-2016          | 2016-2017         |                  | 2017-2018        |                   |                  |
|--------|---|--------------------|--------------------|-------------------|------------------|------------------|-------------------|------------------|
|        |   | Actual<br>Received | Actual<br>Received | Adopted<br>Budget | Final<br>Budget  | Dept<br>Request  | Admin<br>Approved | Adopted          |
|        | <b>Charges for Services:</b>              |                    |                    |                   |                  |                  |                   |                  |
| 344201 | Charges - Collection Fees                 | 3,866,470          | 3,748,048          | 3,934,000         | 3,961,500        | 3,964,000        | 3,964,000         | 3,964,000        |
| 344202 | Charges - Disposal Fees                   | 1,053,926          | 1,077,002          | 1,089,000         | 1,089,000        | 1,100,000        | 1,100,000         | 1,100,000        |
| 344203 | Charges - Garbage Bags                    | 52,969             | 58,834             | 52,000            | 54,000           | 53,000           | 53,000            | 53,000           |
|        | <b>Total Charges for Services</b>         | <b>4,973,365</b>   | <b>4,883,884</b>   | <b>5,075,000</b>  | <b>5,104,500</b> | <b>5,117,000</b> | <b>5,117,000</b>  | <b>5,117,000</b> |
|        | <b>Intergovernmental:</b>                 |                    |                    |                   |                  |                  |                   |                  |
| 333480 | Federal - FEMA Recovery                   | 36,912             | 0                  | 0                 | 0                | 0                | 0                 | 0                |
|        | <b>Total Intergovernmental</b>            | <b>36,912</b>      | <b>0</b>           | <b>0</b>          | <b>0</b>         | <b>0</b>         | <b>0</b>          | <b>0</b>         |
|        | <b>Internal Services/Interfunds:</b>      |                    |                    |                   |                  |                  |                   |                  |
| 388101 | Transfers - General Fund                  | 0                  | 0                  | 0                 | 0                | 0                | 0                 | 0                |
|        | <b>Total Internal Services/Interfunds</b> | <b>0</b>           | <b>0</b>           | <b>0</b>          | <b>0</b>         | <b>0</b>         | <b>0</b>          | <b>0</b>         |
|        | <b>Investment Income:</b>                 |                    |                    |                   |                  |                  |                   |                  |
| 367101 | Interest Revenue                          | 4,566              | 8,289              | 0                 | 10,000           | 0                | 0                 | 0                |
|        | <b>Total Investment Income</b>            | <b>4,566</b>       | <b>8,289</b>       | <b>0</b>          | <b>10,000</b>    | <b>0</b>         | <b>0</b>          | <b>0</b>         |
|        | <b>Other:</b>                             |                    |                    |                   |                  |                  |                   |                  |
| 388200 | Other - Sale of Fixed Assets              | 13,572             | 3,555              | 0                 | 0                | 0                | 0                 | 0                |
| 399000 | Miscellaneous Revenue                     | 300                | 100                | 0                 | 0                | 0                | 0                 | 0                |
| 399999 | Use of Prior Year Revenues                | 0                  | 0                  | 0                 | 0                | 0                | 0                 | 0                |
|        | <b>Total Other</b>                        | <b>13,872</b>      | <b>3,655</b>       | <b>0</b>          | <b>0</b>         | <b>0</b>         | <b>0</b>          | <b>0</b>         |
|        | <b>TOTAL REVENUES</b>                     | <b>5,028,715</b>   | <b>4,895,828</b>   | <b>5,075,000</b>  | <b>5,114,500</b> | <b>5,117,000</b> | <b>5,117,000</b>  | <b>5,117,000</b> |

**2017-2018 ANNUAL BUDGET**

|                    |                     |                      |               |
|--------------------|---------------------|----------------------|---------------|
| <b>DIVISION:</b>   | <b>Public Works</b> | <b>FUND:</b>         | <b>402</b>    |
| <b>DEPARTMENT:</b> | <b>Sanitation</b>   | <b>ORGANIZATION:</b> | <b>043001</b> |

**GOAL MISSION STATEMENT**

To thoroughly clean all streets of garbage and trash. Also garbage will be picked up in the alleyways on some routes. To provide some pickup at the door for the elderly and the disabled. To offer the city of Alexandria residents the best service at the minimum cost. To attain a better pickup and disposal system and a better recording system of daily operating and maintenance procedures.

**FUNCTION DESCRIPTION**

The Sanitation Department is responsible for the collection of refuse (garbage) and class 3 debris, (limbs and bulky items), from the city residences and some commercial customers and delivery to the dump site. Refuse (garbage) is collected from each customer twice a week. However, holidays may effect the twice a week pickup. On each Wednesday small piles of trash will be picked up except for the weeks with holidays. We also furnish man power and equipment to other city departments removal of debris and garbage.

**DEMAND PERFORMANCE INDICATORS**

| Description                        | 2015-2016 Estimated | 2016-2017 Estimated | 2017-2018 Projected |
|------------------------------------|---------------------|---------------------|---------------------|
| Numbers of routes collected        | 9                   | 10                  | 10                  |
| Number of customers collected      | 16,784              | 17,200              | 17,400              |
| Commercial                         | 395                 | 400                 | 420                 |
| Reduced residential                | 3,690               | 4,000               | 4,050               |
| Amount of class 3 debris collected | 13,712              | 13,800              | 14,000              |
| Amount of garbage collected        | 17,172              | 17,300              | 17,500              |



## 2017-2018 ANNUAL BUDGET

|                    |              |                      |        |
|--------------------|--------------|----------------------|--------|
| <b>DIVISION:</b>   | Public Works | <b>FUND #:</b>       | 402    |
| <b>DEPARTMENT:</b> | Sanitation   | <b>ORGANIZATION:</b> | 043001 |

## APPROPRIATION SUMMARY

| DESCRIPTION           | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |           | Percent Change |
|-----------------------|------------|------------|----------------|--------------|----------------|-----------|----------------|
|                       | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted   |                |
| Salaries and Wages    | 1,197,998  | 1,157,577  | 1,429,507      | 1,344,507    | 1,472,159      | 1,472,159 | 2.98%          |
| Fringe Benefits       | 570,590    | 597,768    | 666,159        | 631,159      | 744,761        | 744,761   | 11.80%         |
| Operating/Contractual | 1,628,954  | 1,572,785  | 1,704,686      | 1,767,686    | 1,649,000      | 1,649,000 | -3.27%         |
| Other                 | 910,303    | 954,585    | 918,000        | 957,000      | 965,000        | 965,000   | 5.12%          |
| Capital Outlay        | 424,152    | 235,661    | 356,648        | 414,148      | 286,080        | 286,080   | -19.79%        |
| Total Appropriations  | 4,731,997  | 4,518,376  | 5,075,000      | 5,114,500    | 5,117,000      | 5,117,000 | 0.83%          |

## PERSONNEL ROSTER

| JOB CODE | TITLE                                | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |         | Percent Change |
|----------|--------------------------------------|------------|------------|----------------|--------------|----------------|---------|----------------|
|          |                                      | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted |                |
| 490111   | Salary - Superintendent - Sanitation | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490142   | Salary - Crew Supervisor Sanitation  | 3          | 3          | 3              | 3            | 3              | 3       | 0.00%          |
| 490618   | Salary - Administrative Secretary    | 1          | 1          | 1              | 1            | 1              | 1       | 0.00%          |
| 490738   | Salary - Equipment Operator III      | 7          | 7          | 7              | 7            | 7              | 7       | 0.00%          |
| 490746   | Salary - Equipment Operator II       | 10         | 10         | 10             | 10           | 10             | 10      | 0.00%          |
| 490819   | Salary - Equipment Operator I        | 8          | 8          | 8              | 8            | 8              | 8       | 0.00%          |
| 490827   | Salary - Refuse Collector            | 20         | 20         | 20             | 20           | 20             | 20      | 0.00%          |
|          | <b>Total Positions</b>               | 50         | 50         | 50             | 50           | 50             | 50      | 0.00%          |

2017-2018 ANNUAL BUDGET

|                    |              |                      |        |
|--------------------|--------------|----------------------|--------|
| <b>DIVISION:</b>   | Public Works | <b>FUND #:</b>       | 402    |
| <b>DEPARTMENT:</b> | Sanitation   | <b>ORGANIZATION:</b> | 043001 |

SANITATION FUND

DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE                            | 2014-2015        | 2015-2016        | 2016-2017        |                  | 2017-2018        |                  |                  |
|--------|--|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|        |  | Actual Exp       | Actual Exp       | Adopted Budget   | Final Budget     | Dept Request     | Admin Approved   | Adopted          |
|        | <b>Salaries:</b>                         |                  |                  |                  |                  |                  |                  |                  |
| 450001 | Overtime                                 | 110,252          | 141,190          | 120,000          | 135,000          | 120,000          | 120,000          | 120,000          |
| 490111 | Salary - Superintendent - Sanitation     | 49,077           | 50,059           | 51,363           | 51,363           | 51,363           | 52,390           | 52,390           |
| 490142 | Salary - Crew Supervisor Sanitation      | 113,763          | 116,038          | 119,061          | 119,061          | 112,540          | 114,790          | 114,790          |
| 490618 | Salary - Administrative Secretary        | 25,556           | 26,055           | 26,747           | 26,747           | 26,747           | 27,282           | 27,282           |
| 490738 | Salary - Equipment Operator III          | 177,097          | 168,434          | 211,581          | 211,581          | 211,086          | 215,309          | 215,309          |
| 490746 | Salary - Equipment Operator II           | 261,614          | 269,773          | 281,608          | 269,608          | 274,943          | 280,443          | 280,443          |
| 490819 | Salary - Equipment Operator I            | 87,805           | 59,475           | 184,312          | 123,312          | 180,286          | 183,890          | 183,890          |
| 490827 | Salary - Refuse Collector                | 372,834          | 326,553          | 434,835          | 407,835          | 431,228          | 478,055          | 478,055          |
|        | <b>Total Salaries</b>                    | <b>1,197,998</b> | <b>1,157,577</b> | <b>1,429,507</b> | <b>1,344,507</b> | <b>1,408,193</b> | <b>1,472,159</b> | <b>1,472,159</b> |
|        | <b>Fringe:</b>                           |                  |                  |                  |                  |                  |                  |                  |
| 510201 | Fringe - Pension                         | 341,712          | 379,373          | 330,209          | 309,209          | 340,080          | 355,518          | 355,518          |
| 510202 | Fringe - Hospital                        | 212,935          | 203,064          | 314,724          | 300,724          | 367,424          | 367,424          | 367,424          |
| 510206 | Fringe - Medicare Insurance Tax          | 15,032           | 14,544           | 19,126           | 19,126           | 18,814           | 19,719           | 19,719           |
| 510207 | Fringe - Life Insurance                  | 911              | 787              | 2,100            | 2,100            | 2,100            | 2,100            | 2,100            |
|        | <b>Total Fringe</b>                      | <b>570,590</b>   | <b>597,768</b>   | <b>666,159</b>   | <b>631,159</b>   | <b>728,418</b>   | <b>744,761</b>   | <b>744,761</b>   |
|        | <b>Operating &amp; Contractual</b>       |                  |                  |                  |                  |                  |                  |                  |
| 520105 | Contract Labor                           | 38,103           | 85,281           | 24,000           | 117,000          | 20,000           | 20,000           | 20,000           |
| 520204 | Uniforms                                 | 13,452           | 12,015           | 12,000           | 12,000           | 12,000           | 12,000           | 12,000           |
| 520400 | Office                                   | 936              | 936              | 1,000            | 1,000            | 1,000            | 1,000            | 1,000            |
| 520500 | Operating Supplies                       | 20,105           | 17,284           | 24,000           | 24,000           | 24,000           | 24,000           | 24,000           |
| 520508 | Operating - Garbage Bags                 | 59,871           | 60,127           | 55,000           | 60,000           | 55,000           | 55,000           | 55,000           |
| 531212 | Disposal Costs                           | 1,050,669        | 1,078,089        | 1,100,000        | 1,100,000        | 1,100,000        | 1,100,000        | 1,100,000        |
| 531301 | Vehicle Costs - Gas & Oil                | 196,322          | 131,782          | 220,000          | 135,000          | 195,000          | 178,000          | 178,000          |
| 531304 | Vehicle Costs - R & M                    | 244,030          | 183,023          | 259,686          | 309,686          | 250,000          | 250,000          | 250,000          |
| 531410 | Telephone                                | 4,266            | 3,191            | 4,000            | 4,000            | 4,000            | 4,000            | 4,000            |
| 531500 | Printing                                 | 231              | 48               | 0                | 0                | 0                | 0                | 0                |
| 543003 | Travel & Training                        | 574              | 662              | 3,000            | 3,000            | 3,000            | 3,000            | 3,000            |
| 543017 | Placques & Awards                        | 395              | 0                | 1,000            | 1,000            | 1,000            | 1,000            | 1,000            |
| 605106 | Maintenance Equipment                    | 0                | 347              | 1,000            | 1,000            | 1,000            | 1,000            | 1,000            |
|        | <b>Total Operating &amp; Contractual</b> | <b>1,628,954</b> | <b>1,572,785</b> | <b>1,704,686</b> | <b>1,767,686</b> | <b>1,666,000</b> | <b>1,649,000</b> | <b>1,649,000</b> |
|        | <b>Other:</b>                            |                  |                  |                  |                  |                  |                  |                  |
| 543001 | Bad Debt                                 | 11,645           | 12,000           | 12,000           | 12,000           | 12,000           | 12,000           | 12,000           |
| 646101 | Transfer to General Fund                 | 589,209          | 643,516          | 589,000          | 644,000          | 644,000          | 644,000          | 644,000          |
| 646551 | Transfer to Risk Management Fund         | 165,697          | 166,000          | 173,000          | 168,000          | 176,000          | 176,000          | 176,000          |
| 647401 | Cost Allocztion - Utility Fund           | 143,752          | 133,069          | 144,000          | 133,000          | 133,000          | 133,000          | 133,000          |
|        | <b>Total Other</b>                       | <b>910,303</b>   | <b>954,585</b>   | <b>918,000</b>   | <b>957,000</b>   | <b>965,000</b>   | <b>965,000</b>   | <b>965,000</b>   |

2017-2018 ANNUAL BUDGET

|             |              |               |        |
|-------------|--------------|---------------|--------|
| DIVISION:   | Public Works | FUND #:       | 402    |
| DEPARTMENT: | Sanitation   | ORGANIZATION: | 043001 |

SANITATION FUND

DEPARTMENTAL BUDGET

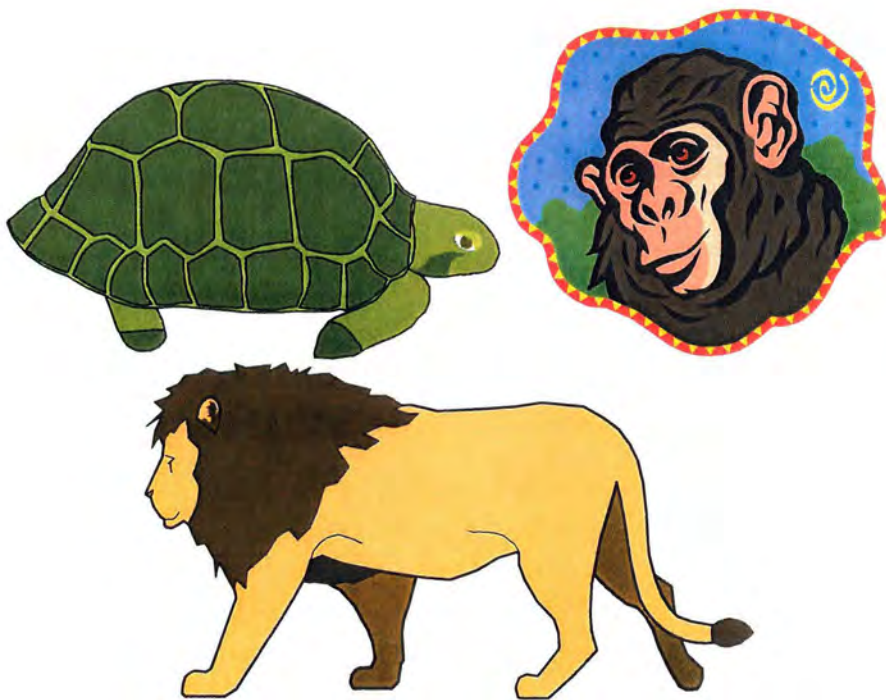
| CODE   | ACCOUNT TITLE               | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018    |                |           |
|--------|-----------------------------|------------|------------|----------------|--------------|--------------|----------------|-----------|
|        |                             | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted   |
|        | <b>Capital Outlay:</b>      |            |            |                |              |              |                |           |
| 707102 | Landfill Closure            | 0          | 0          | 0              | 0            | 0            | 0              | 0         |
| 707405 | Building Improvements       | 0          | 0          | 0              | 0            | 0            | 0              | 0         |
| 707500 | Vehicles                    | 418,808    | 182,072    | 249,961        | 307,461      | 194,443      | 195,000        | 195,000   |
| 707600 | Machinery & Equipment       | 5,344      | 53,589     | 102,667        | 102,667      | 153,211      | 89,137         | 89,137    |
| 707700 | Office Furniture & Fixtures | 0          | 0          | 4,020          | 4,020        | 1,735        | 1,943          | 1,943     |
| 707702 | Computer Software           | 0          | 0          | 0              | 0            | 0            | 0              | 0         |
|        | <b>Total Capital Outlay</b> | 424,152    | 235,661    | 356,648        | 414,148      | 349,389      | 286,080        | 286,080   |
|        | <b>TOTAL FUND</b>           | 4,731,997  | 4,518,376  | 5,075,000      | 5,114,500    | 5,117,000    | 5,117,000      | 5,117,000 |

2017-2018 ANNUAL BUDGET

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*City of Alexandria*  
**Annual Operating Budget**

*Zoological Park Fund*



**2017-2018 ANNUAL BUDGET**

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2017-2018 ANNUAL BUDGET

ZOOLOGICAL PARK FUND  
REVENUE DETAIL

| CODE   | ACCOUNT TITLE                             | 2014-2015       | 2015-2016       | 2016-2017      |              | 2017-2018    |                |           |
|--------|---|-----------------|-----------------|----------------|--------------|--------------|----------------|-----------|
|        |   | Actual Received | Actual Received | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted   |
| 311101 | <b>Taxes:</b>                             |                 |                 |                |              |              |                |           |
|        | Taxes - Ad Valorem                        | 1,127,494       | 1,146,571       | 1,135,000      | 1,179,000    | 1,189,000    | 1,189,000      | 1,189,000 |
|        | <b>Total Taxes</b>                        | 1,127,494       | 1,146,571       | 1,135,000      | 1,179,000    | 1,189,000    | 1,189,000      | 1,189,000 |
| 388101 | <b>Internal Services/Interfunds:</b>      |                 |                 |                |              |              |                |           |
|        | Transfer from General Fund                | 1,088,159       | 1,266,328       | 964,605        | 1,028,055    | 964,000      | 964,000        | 964,000   |
|        | <b>Total Internal Services/Interfunds</b> | 1,088,159       | 1,266,328       | 964,605        | 1,028,055    | 964,000      | 964,000        | 964,000   |
| 344701 | <b>Charges for Services:</b>              |                 |                 |                |              |              |                |           |
|        | Charges - Zoological Park                 | 549,034         | 629,537         | 560,000        | 528,000      | 528,000      | 528,000        | 528,000   |
|        | <b>Total Charges for Services</b>         | 549,034         | 629,537         | 560,000        | 528,000      | 528,000      | 528,000        | 528,000   |
| 367101 | <b>Investment Income:</b>                 |                 |                 |                |              |              |                |           |
|        | Interest - Investments                    | 10,505          | 5,755           | 0              | 5,000        | 0            | 0              | 0         |
|        | <b>Total Investment Income</b>            | 10,505          | 5,755           | 0              | 5,000        | 0            | 0              | 0         |
| 388200 | <b>Other:</b>                             |                 |                 |                |              |              |                |           |
|        | Other - Sale of Fixed Assets              | 338             | 512             | 0              | 0            | 0            | 0              | 0         |
| 399503 | Contribution from FOTAZ                   | 0               |                 | 0              | 30,350       | 0            | 0              | 0         |
|        | <b>Total Other</b>                        | 338             | 512             | 0              | 30,350       | 0            | 0              | 0         |
|        | <b>TOTAL REVENUES</b>                     | 2,775,530       | 3,048,703       | 2,659,605      | 2,770,405    | 2,681,000    | 2,681,000      | 2,681,000 |

## 2017-2018 ANNUAL BUDGET

|                    |                        |                      |               |
|--------------------|------------------------|----------------------|---------------|
| <b>DIVISION:</b>   | <b>Public Works</b>    | <b>FUND:</b>         | <b>403</b>    |
| <b>DEPARTMENT:</b> | <b>Zoological Park</b> | <b>ORGANIZATION:</b> | <b>044300</b> |

## GOAL MISSION STATEMENT

"To promote the understand conservation of the natural world in which we live." In doing so we strive to:

1. Provide the citizens of Alexandria and Central Louisiana with recreational and educational experiences while viewing an organized collection of animals.
2. Increase services to our community by development of new educational programs and to continue with the conservation of endangered species.
3. Develop research projects in cooperation with other agencies such as colleges and universities.
4. Increase attendance through the implementation of Phase I of the Zoo's Master Plan, thereby insuring revenue and providing better living conditions for our Zoo animals.
5. Maintain standards set forth by USDA and the American Zoo and Aquarium Association for animal husbandry, thereby insuring our accreditation by AZA.

## FUNCTION DESCRIPTION

The Alexandria Zoo:

1. Serves as a community recreational facility as well as being the largest family oriented, educational tourist attraction in Central Louisiana with close to 200,000 visitors annually.
2. Serves as an educational source for thousands of school children from Rapides and the surrounding parishes. Educational programs research approximately 20,000 children and adults each year. Volunteers assist staff.
3. Actively participates conservation program for endangered and threatened wildlife, including Species Survival Plan programs nationally for Sumatran tigers, Andean condors, white-handed gibbons, maned wolf, red wolf, and jaguars.
4. Maintains 30 species of mammals, 65 species of birds, 15 species of reptiles, 10 species of fish, for a total of approximately 500 animals. Approximately 20 species exhibited at our zoo endangered or threatened species.
5. Actively promotes the appreciation and preservation of native as well as exotic wildlife.
6. Promotes cultural enrichment through special events such as concerts and other forms of entertainment in the zoo.
7. Strives to increase revenue and attendance through special events such as Zoo Boo and Holiday Light Safari.
8. Contributes to economic development since it draws a large out-of-town audience.

## DEMAND PERFORMANCE INDICATORS

| Description                       | 2015-2016 Estimated | 2016-2017 Estimated | 2017-2018 Projected |
|-----------------------------------|---------------------|---------------------|---------------------|
| Special Events                    | 12                  | 12                  | 12                  |
| Animals Cared For Daily           | 650                 | 650                 | 650                 |
| Health/Other Records Maintained   | 650                 | 650                 | 650                 |
| Buildings Maintained              | 25                  | 26                  | 27                  |
| Grounds (acres) Maintained        | 33                  | 33                  | 33                  |
| Walk maintained (miles)           | 4.5                 | 4.5                 | 4.5                 |
| Parking Lot (# Spaces) Maintained | 292                 | 292                 | 292                 |
| Annual Visitors                   | 165,000             | 165,000             | 165,000             |
| Education Program Offered         | 300                 | 300                 | 300                 |

2017-2018 ANNUAL BUDGET

|                    |                 |                      |        |
|--------------------|-----------------|----------------------|--------|
| <b>DIVISION:</b>   | Public Works    | <b>FUND #:</b>       | 403    |
| <b>DEPARTMENT:</b> | Zoological Park | <b>ORGANIZATION:</b> | 044300 |

APPROPRIATION SUMMARY

| DESCRIPTION                 | 2014-2015        | 2015-2016        | 2016-2017        |                  | 2017-2018        |                  | Percent Change |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|
|                             | Actual Exp       | Actual Exp       | Adopted Budget   | Final Budget     | Admin Approved   | Adopted          |                |
| Salaries and Wages          | 506,371          | 503,719          | 670,677          | 607,677          | 677,701          | 677,701          | 1.05%          |
| Fringe Benefits             | 232,099          | 248,481          | 326,332          | 280,332          | 350,204          | 350,204          | 7.32%          |
| Operating/Contractual       | 1,062,240        | 1,125,366        | 926,000          | 1,060,000        | 899,000          | 899,000          | -2.92%         |
| Other                       | 640,360          | 688,804          | 640,000          | 689,000          | 689,000          | 689,000          | 7.66%          |
| Capital Outlay              | 141,371          | 115,562          | 96,596           | 133,396          | 65,095           | 65,095           | -32.61%        |
| <b>Total Appropriations</b> | <b>2,582,441</b> | <b>2,681,932</b> | <b>2,659,605</b> | <b>2,770,405</b> | <b>2,681,000</b> | <b>2,681,000</b> | <b>0.80%</b>   |

PERSONNEL ROSTER

| JOB CODE | TITLE                                    | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |           | Percent Change |
|----------|--|------------|------------|----------------|--------------|----------------|-----------|----------------|
|          |  | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted   |                |
| 490115   | Salary - Zoo Director                    | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490154   | Salary - Supervisor Zoo Facilities Maint | 0          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490157   | Salary - Veterinarin                     | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490174   | Salary - Zoo Media Specialist            | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490222   | Salary - Zoo Curator - Education         | 0          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490618   | Salary - Administrative Secretary        | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490624   | Salary - Inventory Coordinator           | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490646   | Salary - Customer Services Rep           | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490822   | Salary - Trades Worker                   | 0          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490845   | Salary - Zoo Curator - Health            | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490846   | Salary - Zoo Curator - General           | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490848   | Salary - Zoo Keeper I                    | 2          | 2          | 2              | 2            | 2              | 2         | 0.00%          |
| 490849   | Salary - Security Officer                | 1          | 1          | 1              | 1            | 1              | 1         | 0.00%          |
| 490860   | Salary - Zoo Keeper II                   | 5          | 5          | 5              | 5            | 5              | 5         | 0.00%          |
|          | <b>Total Positions</b>                   | <b>16</b>  | <b>19</b>  | <b>19</b>      | <b>19</b>    | <b>19</b>      | <b>19</b> | <b>0.00%</b>   |



## 2017-2018 ANNUAL BUDGET

|                    |                 |                      |        |
|--------------------|-----------------|----------------------|--------|
| <b>DIVISION:</b>   | Public Works    | <b>FUND #:</b>       | 403    |
| <b>DEPARTMENT:</b> | Zoological Park | <b>ORGANIZATION:</b> | 044300 |

## SANITATION FUND

## DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE                            | 2014-2015        | 2015-2016        | 2016-2017         |                  | 2017-2018       |                   |                |
|--------|--|------------------|------------------|-------------------|------------------|-----------------|-------------------|----------------|
|        |  | Actual<br>Exp    | Actual<br>Exp    | Adopted<br>Budget | Final<br>Budget  | Dept<br>Request | Admin<br>Approved | Adopted        |
|        | <b>Salaries:</b>                         |                  |                  |                   |                  |                 |                   |                |
| 450001 | Overtime                                 | 61,460           | 64,759           | 35,000            | 60,000           | 35,000          | 35,000            | 35,000         |
| 490115 | Salary - Zoo Director                    | 54,088           | 55,169           | 56,607            | 56,607           | 56,607          | 57,739            | 57,739         |
| 490154 | Salary - Supervisor Zoo Facilities Maint | 0                | 6,049            | 33,924            | 26,924           | 44,018          | 44,898            | 44,898         |
| 490157 | Salary - Veterinarian                    | 0                | 0                | 74,720            | 38,720           | 69,050          | 70,431            | 70,431         |
| 490174 | Salary - Zoo Media Specialist            | 34,842           | 35,974           | 36,911            | 36,911           | 36,911          | 37,649            | 37,649         |
| 490222 | Salary - Zoo Curator - Education         | 24,954           | 36,129           | 37,071            | 37,071           | 37,071          | 37,812            | 37,812         |
| 490618 | Salary - Administrative Secretary        | 11,466           | 12,834           | 25,459            | 25,459           | 25,459          | 25,968            | 25,968         |
| 490624 | Salary - Inventory Coordinator           | 39,293           | 40,549           | 41,606            | 32,606           | 29,413          | 30,001            | 30,001         |
| 490646 | Salary - Customer Services Rep           | 21,914           | 22,438           | 22,935            | 22,935           | 22,934          | 23,393            | 23,393         |
| 490822 | Salary - Trades Worker                   | 0                | 2,156            | 24,250            | 12,250           | 23,543          | 27,726            | 27,726         |
| 490845 | Salary - Zoo Curator - Health            | 35,421           | 36,268           | 37,071            | 37,071           | 37,071          | 37,812            | 37,812         |
| 490846 | Salary - Zoo Curator - General           | 41,508           | 42,500           | 43,441            | 43,441           | 43,441          | 44,310            | 44,310         |
| 490848 | Salary - Zoo Keeper I                    | 35,138           | 33,982           | 46,078            | 40,078           | 44,736          | 45,630            | 45,630         |
| 490849 | Salary - Security Officer                | 19,383           | 1,044            | 20,392            | 13,392           | 18,845          | 22,173            | 22,173         |
| 490860 | Salary - Zoo Keeper II                   | 126,904          | 113,868          | 135,212           | 124,212          | 134,470         | 137,159           | 137,159        |
|        | <b>Total Salaries</b>                    | <b>506,371</b>   | <b>503,719</b>   | <b>670,677</b>    | <b>607,677</b>   | <b>658,569</b>  | <b>677,701</b>    | <b>677,701</b> |
|        | <b>Fringe:</b>                           |                  |                  |                   |                  |                 |                   |                |
| 510201 | Fringe - Pension                         | 143,290          | 165,103          | 154,926           | 139,926          | 159,045         | 163,666           | 163,666        |
| 510202 | Fringe - Hospital                        | 82,125           | 76,727           | 161,484           | 130,484          | 175,911         | 175,911           | 175,911        |
| 510206 | Fringe - Medicare Insurance Tax          | 6,394            | 6,380            | 9,124             | 9,124            | 9,549           | 9,829             | 9,829          |
| 510207 | Fringe - Life Insurance                  | 290              | 271              | 798               | 798              | 798             | 798               | 798            |
|        | <b>Total Fringe</b>                      | <b>232,099</b>   | <b>248,481</b>   | <b>326,332</b>    | <b>280,332</b>   | <b>345,303</b>  | <b>350,204</b>    | <b>350,204</b> |
|        | <b>Operating &amp; Contractual:</b>      |                  |                  |                   |                  |                 |                   |                |
| 520105 | Contract Labor                           | 151,591          | 150,490          | 6,000             | 80,000           | 6,000           | 5,000             | 5,000          |
| 520204 | Uniforms                                 | 6,137            | 5,470            | 6,000             | 6,000            | 6,000           | 6,000             | 6,000          |
| 520500 | Operating Supplies                       | 78,002           | 86,980           | 85,000            | 85,000           | 80,000          | 80,000            | 80,000         |
| 520502 | Operating - Cleaner                      | 4,839            | 5,239            | 5,000             | 5,000            | 5,000           | 5,000             | 5,000          |
| 520504 | Operating - Animal Food                  | 115,367          | 129,921          | 120,000           | 120,000          | 120,000         | 110,000           | 110,000        |
| 520514 | Small Tools                              | 5,596            | 5,134            | 5,000             | 5,000            | 5,000           | 5,000             | 5,000          |
| 520515 | Operating Medical                        | 24,192           | 26,761           | 18,000            | 18,000           | 18,000          | 18,000            | 18,000         |
| 531103 | Professional Fees - Veterinarian         | 34,604           | 78,375           | 30,000            | 80,000           | 30,000          | 25,000            | 25,000         |
| 531209 | Services - Bank Charges                  | 8,591            | 10,098           | 10,000            | 10,000           | 10,000          | 10,000            | 10,000         |
| 531215 | Fees, Licenses, Permits                  | 7,984            | 1,206            | 3,000             | 3,000            | 3,000           | 3,000             | 3,000          |
| 531301 | Vehicle Costs - Gas & Oil                | 3,108            | 1,706            | 7,000             | 5,000            | 7,000           | 7,000             | 7,000          |
| 531304 | Vehicle Costs - R & M                    | 8,297            | 8,137            | 7,000             | 7,000            | 7,000           | 7,000             | 7,000          |
| 531410 | Telephone                                | 7,482            | 17,773           | 8,000             | 8,000            | 8,000           | 8,000             | 8,000          |
| 531500 | Printing                                 | 5,421            | 7,386            | 6,000             | 6,000            | 6,000           | 6,000             | 6,000          |
| 531701 | Utilities                                | 463,214          | 455,289          | 475,000           | 460,000          | 475,000         | 470,000           | 470,000        |
| 531900 | Advertising                              | 11,995           | 12,994           | 12,000            | 12,000           | 12,000          | 12,000            | 12,000         |
| 543000 | Miscellaneous                            | 0                | 385              | 1,000             | 1,000            | 1,000           | 1,000             | 1,000          |
| 543002 | Dues & Subscriptions                     | 7,746            | 12,675           | 9,000             | 9,000            | 9,000           | 9,000             | 9,000          |
| 543003 | Travel & Training                        | 4,377            | 4,495            | 3,000             | 3,000            | 3,000           | 3,000             | 3,000          |
| 605101 | Maintenance Bldg & Facilities            | 71,638           | 75,997           | 80,000            | 100,000          | 75,000          | 75,000            | 75,000         |
| 605106 | Maintenance Equipment                    | 20,876           | 17,249           | 13,000            | 20,000           | 20,000          | 20,000            | 20,000         |
| 605120 | Intern Sponsorship Program               | 0                | 0                | 4,000             | 4,000            | 4,000           | 4,000             | 4,000          |
| 605127 | Special Events                           | 21,183           | 11,606           | 13,000            | 13,000           | 13,000          | 10,000            | 10,000         |
|        | <b>Total Operating &amp; Contractual</b> | <b>1,062,240</b> | <b>1,125,366</b> | <b>926,000</b>    | <b>1,060,000</b> | <b>923,000</b>  | <b>899,000</b>    | <b>899,000</b> |

CITY OF ALEXANDRIA

2017-2018 ANNUAL BUDGET

|             |                 |               |        |
|-------------|-----------------|---------------|--------|
| DIVISION:   | Public Works    | FUND #:       | 403    |
| DEPARTMENT: | Zoological Park | ORGANIZATION: | 044300 |

ZOO FUND

DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE                            | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018    |                |           |
|--------|--|------------|------------|----------------|--------------|--------------|----------------|-----------|
|        |  | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted   |
| 647101 | Other:<br>Cost Allocation - General Fund | 640,360    | 688,804    | 640,000        | 689,000      | 689,000      | 689,000        | 689,000   |
|        | <b>Total Other</b>                       | 640,360    | 688,804    | 640,000        | 689,000      | 689,000      | 689,000        | 689,000   |
|        | <b>Capital Outlay:</b>                   |            |            |                |              |              |                |           |
| 707405 | Building Improvements                    | 13,116     | 26,027     | 0              | 0            | 0            | 0              | 0         |
| 707500 | Vehicles                                 | 29,138     | 25,450     | 0              | 0            | 0            | 0              | 0         |
| 707600 | Machinery & Equipment                    | 84,816     | 53,232     | 96,596         | 133,396      | 54,535       | 55,095         | 55,095    |
| 707700 | Office Furniture & Fixtures              | 13,754     | 6,353      | 0              | 0            | 10,000       | 10,000         | 10,000    |
| 707702 | Computer Software                        | 320        | 0          | 0              | 0            | 0            | 0              | 0         |
| 707900 | Animals                                  | 227        | 4,500      | 0              | 0            | 0            | 0              | 0         |
|        | <b>Total Capital Outlay</b>              | 141,371    | 115,562    | 96,596         | 133,396      | 64,535       | 65,095         | 65,095    |
|        | <b>TOTAL DEPARTMENT</b>                  | 2,582,441  | 2,681,932  | 2,659,605      | 2,770,405    | 2,680,407    | 2,681,000      | 2,681,000 |

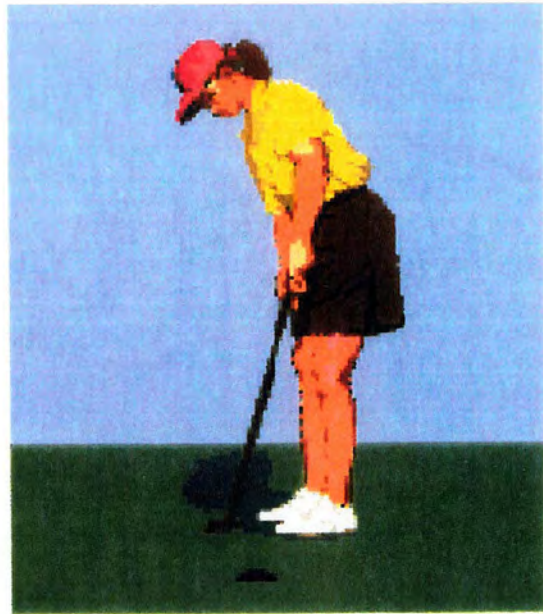
2017-2018 ANNUAL BUDGET

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*City of Alexandria*  
**Annual Operating Budget**

*Golf Course Fund*



# 2017-2018 ANNUAL BUDGET

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2017-2018 ANNUAL BUDGET

GOLF COURSE FUND  
REVENUE DETAIL

| CODE   | ACCOUNT TITLE   | 2014-2015       | 2015-2016       | 2016-2017      |              | 2017-2018    |                |         |
|--------|---|-----------------|-----------------|----------------|--------------|--------------|----------------|---------|
|        |   | Actual Received | Actual Received | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted |
| 388101 | Internal Services/Interfunds:<br>Transfer from General Fund | 260,525         | 214,000         | 219,000        | 232,000      | 239,000      | 239,000        | 239,000 |
|        | <b>Total Internal Services/Interfunds</b>                   | 260,525         | 214,000         | 219,000        | 232,000      | 239,000      | 239,000        | 239,000 |
| 367101 | Investment Income:<br>Interest - Investments                | 1,635           | 1,208           | 0              | 0            | 0            |                |         |
|        | <b>Total Investment Income</b>                              | 1,635           | 1,208           | 0              | 0            | 0            | 0              | 0       |
|        | <b>Total Charges for Services</b>                           |                 |                 |                |              |              |                |         |
| 344751 | Charges - Tournament Fees                                   | 66,616          | 69,562          | 62,000         | 62,000       | 62,000       | 62,000         | 62,000  |
| 344752 | Charges - Green Fees  | 337,785         | 355,864         | 329,000        | 305,000      | 305,000      | 315,000        | 315,000 |
| 344753 | Charges - Cart Rental                                       | 172,181         | 169,048         | 171,000        | 171,000      | 171,000      | 171,000        | 171,000 |
| 344754 | Charges - Range   | 36,603          | 40,581          | 38,000         | 38,000       | 38,000       | 38,000         | 38,000  |
| 344755 | Charges - Restaurant  | 2,727           | 1,940           | 3,000          | 3,000        | 3,000        | 3,000          | 3,000   |
|        | <b>Total Charges for Services</b>                           | 615,912         | 636,995         | 603,000        | 579,000      | 579,000      | 589,000        | 589,000 |
|        | <b>TOTAL REVENUES</b>                                       | 878,072         | 852,203         | 822,000        | 811,000      | 818,000      | 828,000        | 828,000 |

**2017-2018 ANNUAL BUDGET**

|                    |                   |                      |        |
|--------------------|-------------------|----------------------|--------|
| <b>DIVISION:</b>   | Public Works      | <b>FUND:</b>         | 404    |
| <b>DEPARTMENT:</b> | Golf Course Maint | <b>ORGANIZATION:</b> | 045900 |

**GOAL MISSION STATEMENT**

To properly maintain the City's golf course.

**FUNCTION DESCRIPTION**

The Golf Course Maintenance Department is a service organization that performs maintenance on the City's golf course, including grounds, clubhouse, and the like.

**DEMAND PERFORMANCE INDICATORS**

| Description | 2015-2016 Estimated | 2016-2017 Estimated | 2017-2018 Projected |
|-------------|---------------------|---------------------|---------------------|
|             |                     |                     |                     |

2017-2018 ANNUAL BUDGET

|                    |                         |                      |        |
|--------------------|-------------------------|----------------------|--------|
| <b>DIVISION:</b>   | Public Works            | <b>FUND #:</b>       | 404    |
| <b>DEPARTMENT:</b> | Golf Course Maintenance | <b>ORGANIZATION:</b> | 045900 |

APPROPRIATION SUMMARY

| DESCRIPTION                 | 2014-2015      | 2015-2016      | 2016-2017      |                | 2017-2018      |                | Percent Change |
|-----------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                             | Actual Exp     | Actual Exp     | Adopted Budget | Final Budget   | Admin Approved | Adopted        |                |
| Salaries and Wages          | 0              | 0              | 0              | 0              | 0              | 0              | 0.00%          |
| Fringe Benefits             | 0              | 0              | 0              | 0              | 0              | 0              | 0.00%          |
| Operating/Contractual       | 582,978        | 572,545        | 603,000        | 596,000        | 603,000        | 603,000        | 0.00%          |
| Other                       | 34,584         | 30,678         | 35,000         | 31,000         | 31,000         | 31,000         | -11.43%        |
| Capital Outlay              | 10,755         | 0              | 0              | 0              | 0              | 0              | 0.00%          |
| <b>Total Appropriations</b> | <b>628,317</b> | <b>603,223</b> | <b>638,000</b> | <b>627,000</b> | <b>634,000</b> | <b>634,000</b> | <b>-0.63%</b>  |

PERSONNEL ROSTER

| JOB CODE | TITLE | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |         | Percent Change |
|----------|-------|------------|------------|----------------|--------------|----------------|---------|----------------|
|          |       | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted |                |
|          |       |            |            |                |              |                |         |                |

2017-2018 ANNUAL BUDGET

|                    |                         |                      |        |
|--------------------|-------------------------|----------------------|--------|
| <b>DIVISION:</b>   | Public Works            | <b>FUND #:</b>       | 404    |
| <b>DEPARTMENT:</b> | Golf Course Maintenance | <b>ORGANIZATION:</b> | 045900 |

GOLF COURSE FUND

DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE                            | 2014-2015      | 2015-2016      | 2016-2017      |                | 2017-2018      |                |                |
|--------|--|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
|        |  | Actual Exp     | Actual Exp     | Adopted Budget | Final Budget   | Dept Request   | Admin Approved | Adopted        |
|        | <b>Operating &amp; Contractual:</b>      |                |                |                |                |                |                |                |
| 520102 | Maintenance Expense                      | 269,557        | 268,979        | 273,000        | 270,000        | 273,000        | 273,000        | 273,000        |
| 520105 | Contract Labor                           | 276            | 0              | 0              | 0              | 0              | 0              | 0              |
| 520204 | Uniforms                                 | 907            | 0              | 1,000          | 1,000          | 1,000          | 1,000          | 1,000          |
| 520500 | Operating Supplies                       | 10,533         | 8,863          | 8,000          | 8,000          | 8,000          | 8,000          | 8,000          |
| 520503 | Operating Chemicals                      | 46,541         | 48,844         | 50,000         | 55,000         | 50,000         | 50,000         | 50,000         |
| 520507 | Operating Sand & Gravel                  | 6,222          | 13,847         | 6,000          | 6,000          | 6,000          | 6,000          | 6,000          |
| 531111 | Golf Course Management Fee               | 72,579         | 66,996         | 67,000         | 67,000         | 67,000         | 67,000         | 67,000         |
| 531209 | Services - Bank Charges                  | 10,589         | 10,806         | 10,000         | 10,000         | 10,000         | 10,000         | 10,000         |
| 531301 | Vehicle Costs - Gas & Oil                | 11,127         | 8,076          | 14,000         | 14,000         | 14,000         | 14,000         | 14,000         |
| 531410 | Telephone                                | 6,585          | 2,323          | 7,000          | 5,000          | 7,000          | 7,000          | 7,000          |
| 531500 | Printing                                 | 1,065          | 791            | 0              | 0              | 0              | 0              | 0              |
| 531601 | Insurance Premiums/ Fees Gen Lia         | 0              | 0              | 6,000          | 6,000          | 6,000          | 6,000          | 6,000          |
| 531701 | Utilities                                | 34,620         | 32,184         | 40,000         | 35,000         | 40,000         | 40,000         | 40,000         |
| 531900 | Advertising                              | 774            | 265            | 4,000          | 4,000          | 4,000          | 4,000          | 4,000          |
| 543002 | Dues & Subscriptions                     | 3,059          | 1,404          | 1,000          | 1,000          | 1,000          | 1,000          | 1,000          |
| 543003 | Travel & Training                        | 868            | 1,951          | 1,000          | 1,000          | 1,000          | 1,000          | 1,000          |
| 605101 | Maintenance Bldg & Facilities            | 513            | 632            | 1,000          | 1,000          | 1,000          | 1,000          | 1,000          |
| 605106 | Maintenance Equipment                    | 28,542         | 32,481         | 28,000         | 28,000         | 28,000         | 28,000         | 28,000         |
| 605112 | Maintenace of Golf Course                | 8,518          | 9,754          | 9,000          | 9,000          | 9,000          | 9,000          | 9,000          |
| 646030 | Lease Obligation                         | 70,103         | 64,349         | 72,000         | 70,000         | 72,000         | 72,000         | 72,000         |
| 969000 | Contingencies                            | 0              | 0              | 5,000          | 5,000          | 5,000          | 5,000          | 5,000          |
|        | <b>Total Operating &amp; Contractual</b> | <b>582,978</b> | <b>572,545</b> | <b>603,000</b> | <b>596,000</b> | <b>603,000</b> | <b>603,000</b> | <b>603,000</b> |
|        | <b>Other:</b>                            |                |                |                |                |                |                |                |
| 647101 | Cost Allocation - General Fund           | 34,584         | 30,678         | 35,000         | 31,000         | 31,000         | 31,000         | 31,000         |
|        | <b>Total Other</b>                       | <b>34,584</b>  | <b>30,678</b>  | <b>35,000</b>  | <b>31,000</b>  | <b>31,000</b>  | <b>31,000</b>  | <b>31,000</b>  |
|        | <b>Capital Outlay:</b>                   |                |                |                |                |                |                |                |
| 707600 | Machinery & Equipment                    | 10,755         | 0              | 0              | 0              | 0              | 0              | 0              |
| 707700 | Furniture & Fixtures                     | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
| 707702 | Computer Software                        | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
|        | <b>Total Capital Outlay</b>              | <b>10,755</b>  | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       |
|        | <b>TOTAL DEPARTMENT</b>                  | <b>628,317</b> | <b>603,223</b> | <b>638,000</b> | <b>627,000</b> | <b>634,000</b> | <b>634,000</b> | <b>634,000</b> |



# *City of Alexandria* **Annual Operating Budget**

## *Clubhouse Maintenance*



**2017-2018 ANNUAL BUDGET**

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**2017-2018 ANNUAL BUDGET**

|                    |                  |                      |        |
|--------------------|------------------|----------------------|--------|
| <b>DIVISION:</b>   | Public Works     | <b>FUND:</b>         | 404    |
| <b>DEPARTMENT:</b> | Club House Maint | <b>ORGANIZATION:</b> | 045901 |

**GOAL MISSION STATEMENT**

To operate and maintain the clubhouse at the City's golf course.

**FUNCTION DESCRIPTION**

**DEMAND PERFORMANCE INDICATORS**

| Description | 2015-2016 Estimated | 2016-2017 Estimated | 2017-2018 Projected |
|-------------|---------------------|---------------------|---------------------|
|             |                     |                     |                     |

2017-2018 ANNUAL BUDGET

|                    |                        |                      |        |
|--------------------|------------------------|----------------------|--------|
| <b>DIVISION:</b>   | Public Works           | <b>FUND #:</b>       | 404    |
| <b>DEPARTMENT:</b> | Club House Maintenance | <b>ORGANIZATION:</b> | 045901 |

APPROPRIATION SUMMARY

| DESCRIPTION                 | 2014-2015      | 2015-2016      | 2016-2017      |                | 2017-2018      |                |                |
|-----------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                             | Actual Exp     | Actual Exp     | Adopted Budget | Final Budget   | Admin Approved | Adopted        | Percent Change |
| Salaries and Wages          | 0              | 0              | 0              | 0              | 0              | 0              | 0.00%          |
| Fringe Benefits             | 0              | 0              | 0              | 0              | 0              | 0              | 0.00%          |
| Operating/Contractual       | 149,847        | 175,842        | 184,000        | 184,000        | 184,000        | 184,000        | 0.00%          |
| Other                       | 0              | 0              | 0              | 0              | 0              | 0              | 0.00%          |
| Capital Outlay              | 0              | 0              | 0              | 0              | 10,000         | 10,000         | 0.00%          |
| <b>Total Appropriations</b> | <b>149,847</b> | <b>175,842</b> | <b>184,000</b> | <b>184,000</b> | <b>194,000</b> | <b>194,000</b> | <b>5.43%</b>   |

PERSONNEL ROSTER

| JOB CODE | TITLE | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018      |         |                |
|----------|-------|------------|------------|----------------|--------------|----------------|---------|----------------|
|          |       | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Admin Approved | Adopted | Percent Change |
|          |       |            |            |                |              |                |         |                |

2017-2018 ANNUAL BUDGET

|                    |                        |                      |        |
|--------------------|------------------------|----------------------|--------|
| <b>DIVISION:</b>   | Public Works           | <b>FUND #:</b>       | 404    |
| <b>DEPARTMENT:</b> | Club House Maintenance | <b>ORGANIZATION:</b> | 045901 |

GOLF COURSE FUND

DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE                            | 2014-2015      | 2015-2016      | 2016-2017      |                | 2017-2018      |                |                |
|--------|--|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
|        |  | Actual Exp     | Actual Exp     | Adopted Budget | Final Budget   | Dept Request   | Admin Approved | Adopted        |
|        | <b>Operating &amp; Contractual:</b>      |                |                |                |                |                |                |                |
| 520102 | Maintenance Expense                      | 134,550        | 151,743        | 165,000        | 165,000        | 165,000        | 165,000        | 165,000        |
| 520400 | Office                                   | 1,204          | 1,395          | 2,000          | 2,000          | 2,000          | 2,000          | 2,000          |
| 520500 | Operating Supplies                       | 8,964          | 10,000         | 9,000          | 9,000          | 9,000          | 9,000          | 9,000          |
| 543002 | Dues & Subscriptions                     | 0              | 1,175          | 1,000          | 1,000          | 1,000          | 1,000          | 1,000          |
| 605101 | Maintenance Bldg & Facilities            | 3,979          | 3,475          | 3,000          | 3,000          | 3,000          | 3,000          | 3,000          |
| 605106 | Maintenance Equipment                    | 1,150          | 4,909          | 3,000          | 3,000          | 3,000          | 3,000          | 3,000          |
| 605128 | Maintenance Range Ball Facility          | 0              | 3,145          | 1,000          | 1,000          | 1,000          | 1,000          | 1,000          |
|        | <b>Total Operating &amp; Contractual</b> | <b>149,847</b> | <b>175,842</b> | <b>184,000</b> | <b>184,000</b> | <b>184,000</b> | <b>184,000</b> | <b>184,000</b> |
|        | <b>Capital Outlay:</b>                   |                |                |                |                |                |                |                |
| 707600 | Machinery & Equipment                    | 0              | 0              | 0              | 0              | 0              | 10,000         | 10,000         |
| 707700 | Furniture & Fixtures                     | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
|        | <b>Total Capital Outlay</b>              | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>10,000</b>  | <b>10,000</b>  |
|        | <b>TOTAL DEPARTMENT</b>                  | <b>149,847</b> | <b>175,842</b> | <b>184,000</b> | <b>184,000</b> | <b>184,000</b> | <b>194,000</b> | <b>194,000</b> |
|        | <b>TOTAL FUND</b>                        | <b>778,164</b> | <b>779,065</b> | <b>822,000</b> | <b>811,000</b> | <b>818,000</b> | <b>828,000</b> | <b>828,000</b> |

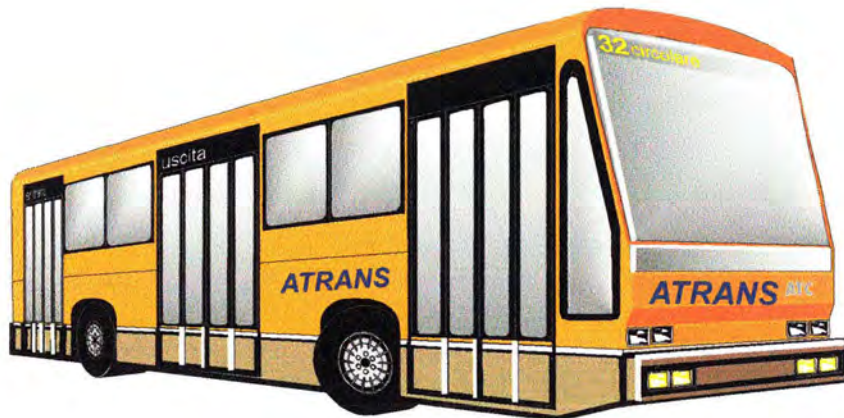
2017-2018 ANNUAL BUDGET

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*City of Alexandria*  
**Annual Operating Budget**

*Municipal Transit Fund*



# City of Alexandria PUBLIC WORKS DIVISION ORGANIZATIONAL CHART

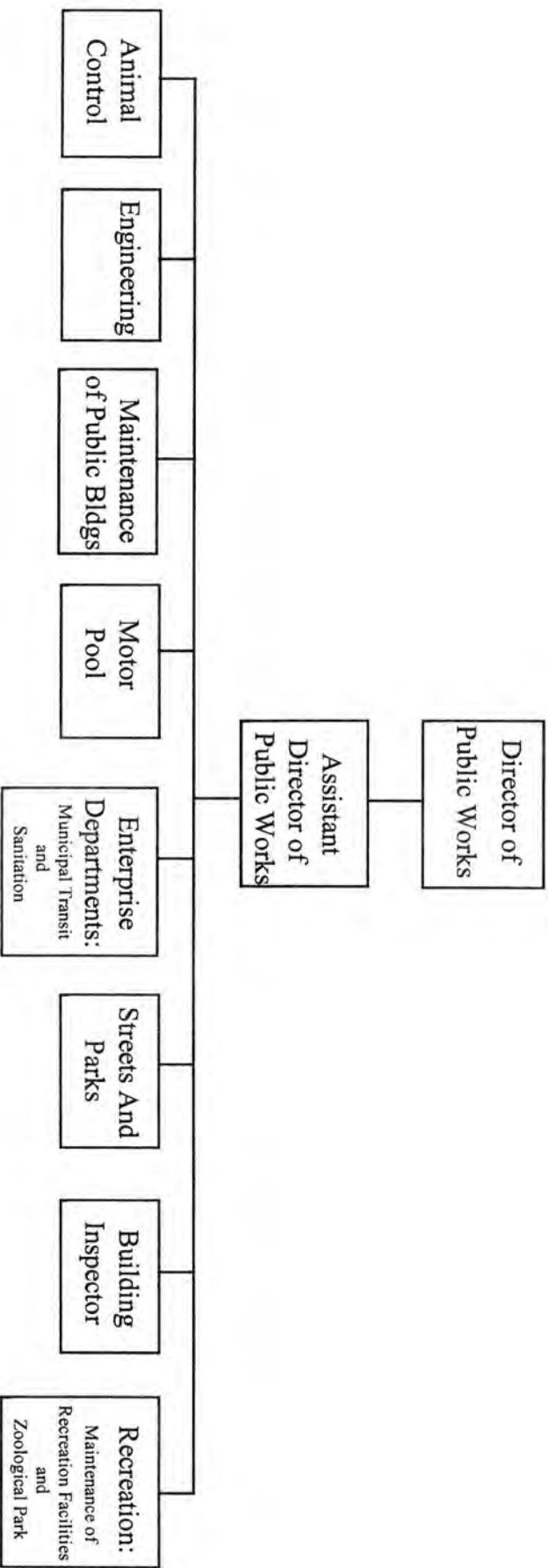


Chart depicts organizational structure of the Public Works Division

## 2017-2018 ANNUAL BUDGET

MUNICIPAL TRANSIT FUND  
REVENUE DETAIL

| CODE   | ACCOUNT TITLE                             | 2014-2015        | 2015-2016        | 2016-2017        |                  | 2017-2018        |                  |                  |
|--------|---|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|        |   | Actual Received  | Actual Received  | Adopted Budget   | Final Budget     | Dept Request     | Admin Approved   | Adopted          |
|        | <b>Charges for Services:</b>              |                  |                  |                  |                  |                  |                  |                  |
| 344401 | Charges - Lower Third/McArthur            | 41,943           | 43,891           | 44,000           | 44,000           | 44,000           | 44,000           | 44,000           |
| 344402 | Charges - Broadway/Meadow                 | 40,270           | 43,645           | 42,000           | 42,000           | 42,000           | 42,000           | 42,000           |
| 344403 | Charges - Willow Glen                     | 39,456           | 41,832           | 42,000           | 42,000           | 42,000           | 42,000           | 42,000           |
| 344404 | Charges - Pineville                       | 62,990           | 62,674           | 66,000           | 66,000           | 66,000           | 66,000           | 66,000           |
| 344405 | Charges - Elliott/Cabrini                 | 34,897           | 34,841           | 36,000           | 36,000           | 36,000           | 36,000           | 36,000           |
| 344406 | Charges - Mall/Kmart                      | 48,587           | 49,002           | 48,000           | 48,000           | 48,000           | 48,000           | 48,000           |
| 344407 | Charges - England Authority               | 38,685           | 40,172           | 40,000           | 40,000           | 40,000           | 40,000           | 40,000           |
| 344408 | Charges - Wooddale Park                   | 52,582           | 52,207           | 53,000           | 53,000           | 53,000           | 53,000           | 53,000           |
| 344409 | Charges - Elderly/Handicap Van            | 5,932            | 5,316            | 6,000            | 6,000            | 6,000            | 6,000            | 6,000            |
| 344999 | Charges - Transit Vouchers                | 37,531           | 36,264           | 32,000           | 32,000           | 32,000           | 32,000           | 32,000           |
|        | <b>Total Charges for Services</b>         | <b>402,873</b>   | <b>409,844</b>   | <b>409,000</b>   | <b>409,000</b>   | <b>409,000</b>   | <b>409,000</b>   | <b>409,000</b>   |
|        | <b>Internal Services/Interfunds:</b>      |                  |                  |                  |                  |                  |                  |                  |
| 388401 | Transfers - Utility Fund                  | 2,080,579        | 2,242,385        | 2,627,690        | 2,024,690        | 2,627,690        | 2,792,012        | 2,792,012        |
|        | <b>Total Internal Services/Interfunds</b> | <b>2,080,579</b> | <b>2,242,385</b> | <b>2,627,690</b> | <b>2,024,690</b> | <b>2,627,690</b> | <b>2,792,012</b> | <b>2,792,012</b> |
|        | <b>Intergovernmental:</b>                 |                  |                  |                  |                  |                  |                  |                  |
| 333102 | Federal - FTA Grant                       | 355,562          | 680,259          | 361,000          | 540,000          | 361,000          | 479,000          | 479,000          |
| 333105 | Federal - Section 9 Planning Grant        | 47,455           | 0                | 0                | 0                | 0                | 0                | 0                |
| 333106 | Federal-FTA Preventive Maint              | 145,472          | 14,457           | 0                | 80,000           | 0                | 0                | 0                |
| 333407 | State - Parish Transportation             | 203,975          | 308,689          | 125,000          | 273,000          | 125,000          | 125,000          | 125,000          |
|        | <b>Total Intergovernmental</b>            | <b>752,464</b>   | <b>1,003,405</b> | <b>486,000</b>   | <b>893,000</b>   | <b>486,000</b>   | <b>604,000</b>   | <b>604,000</b>   |
|        | <b>Investment Income:</b>                 |                  |                  |                  |                  |                  |                  |                  |
| 367101 | Interest - Investments                    | 1,631            | 2,158            | 0                | 1,000            | 0                | 0                | 0                |
|        | <b>Total Investment Income</b>            | <b>1,631</b>     | <b>2,158</b>     | <b>0</b>         | <b>1,000</b>     | <b>0</b>         | <b>0</b>         | <b>0</b>         |
|        | <b>Other:</b>                             |                  |                  |                  |                  |                  |                  |                  |
| 344501 | Misc - Advertising                        | 12,147           | 13,063           | 5,000            | 5,000            | 5,000            | 5,000            | 5,000            |
| 388200 | Other-Sales of Fixed Assets               | 46               | (37,603)         | 0                | 0                | 0                | 0                | 0                |
| 398900 | Misc - Cash Over/(Short)                  | 0                | 29,118           | 0                | 0                | 0                | 0                | 0                |
| 399000 | Miscellaneous Revenue                     | 40,771           | 9,348            | 1,000            | 1,000            | 1,000            | 1,000            | 1,000            |
| 399003 | Misc - Bus Damages                        | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
|        | <b>Total Other</b>                        | <b>52,964</b>    | <b>13,926</b>    | <b>6,000</b>     | <b>6,000</b>     | <b>6,000</b>     | <b>6,000</b>     | <b>6,000</b>     |
|        | <b>TOTAL REVENUES</b>                     | <b>3,290,511</b> | <b>3,671,718</b> | <b>3,528,690</b> | <b>3,333,690</b> | <b>3,528,690</b> | <b>3,811,012</b> | <b>3,811,012</b> |

**2017-2018 ANNUAL BUDGET**

|                    |                          |                      |               |
|--------------------|--------------------------|----------------------|---------------|
| <b>DIVISION:</b>   | <b>Public Works</b>      | <b>FUND:</b>         | <b>450</b>    |
| <b>DEPARTMENT:</b> | <b>Municipal Transit</b> | <b>ORGANIZATION:</b> | <b>043900</b> |

**GOAL MISSION STATEMENT**

The mission of ATRANS is to improve the quality of life of the citizens of Alexandria by providing a dependable means of transportation for those who do not own a personal vehicle or those who require alternative means of transportation. This will be accomplished by creating a transit system and a complimentary paratransit system that is dependable, yet affordable to all clients.

**FUNCTION DESCRIPTION**

The municipal transit system operates eight fixed routes through out the city limits of Alexandria and Pineville as well as two specialized curb-to-curb complimentary paratransit vans for the disabled clients in the area. The bus department maintains the fleet via an in-house maintenance department. The daily operation of ATRANS are Monday-Saturday from 6:00 AM to 7:00 PM. The eight routes are designed to be rider friendly and are equipped with special equipment to make boarding, ridding, and alighting more safer.

**DEMAND PERFORMANCE INDICATORS**

| Description                                    | 2015-2016 Estimated | 2016-2017 Estimated | 2017-2018 Projected |
|--|---------------------|---------------------|---------------------|
| Total mileage for buses                        | 456,758             | 456,758             | 456,758             |
| Total mileage for vans                         | 128,495             | 128,495             | 128,495             |
| Totals hours for Superintendent and Supervisor | 13,000              | 13,000              | 13,000              |
| Total hours for Clerical                       | 4,500               | 4,500               | 4,500               |
| Total hours for Operators                      | 50,500              | 50,500              | 50,500              |
| Total Passengers                               | 676,442             | 676,442             | 676,442             |

## 2017-2018 ANNUAL BUDGET

|                    |                   |                      |        |
|--------------------|-------------------|----------------------|--------|
| <b>DIVISION:</b>   | Public Works      | <b>FUND #:</b>       | 450    |
| <b>DEPARTMENT:</b> | Municipal Transit | <b>ORGANIZATION:</b> | 043900 |

## APPROPRIATION SUMMARY

| DESCRIPTION                 | 2014-2015        | 2015-2016        | 2016-2017         |                  | 2017-2018         |                  |                   |
|-----------------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|
|                             | Actual<br>Exp    | Actual<br>Exp    | Adopted<br>Budget | Final<br>Budget  | Admin<br>Approved | Adopted          | Percent<br>Change |
| Salaries and Wages          | 1,090,655        | 1,073,570        | 1,214,051         | 1,183,051        | 1,296,324         | 1,296,324        | 6.78%             |
| Fringe Benefits             | 530,530          | 535,994          | 579,639           | 562,639          | 630,848           | 630,848          | 8.83%             |
| Operating/Contractual       | 821,406          | 696,833          | 914,000           | 732,000          | 864,000           | 864,000          | -5.47%            |
| Other                       | 771,525          | 816,866          | 784,000           | 819,000          | 829,000           | 829,000          | 5.74%             |
| Capital Outlay              | 0                | 0                | 37,000            | 37,000           | 190,840           | 190,840          | 0.00%             |
| <b>Total Appropriations</b> | <b>3,214,116</b> | <b>3,123,263</b> | <b>3,528,690</b>  | <b>3,333,690</b> | <b>3,811,012</b>  | <b>3,811,012</b> | <b>8.00%</b>      |

## PERSONNEL ROSTER

| JOB<br>CODE | TITLE                              | 2014-2015     | 2015-2016     | 2016-2017         |                 | 2017-2018         |           |                   |
|-------------|------------------------------------|---------------|---------------|-------------------|-----------------|-------------------|-----------|-------------------|
|             |                                    | Actual<br>Exp | Actual<br>Exp | Adopted<br>Budget | Final<br>Budget | Admin<br>Approved | Adopted   | Percent<br>Change |
| 490113      | Salary - Transit Manager           | 1             | 1             | 1                 | 1               | 1                 | 1         | 0.00%             |
| 490139      | Salary - Supervisor Fleet Maint    | 1             | 1             | 1                 | 1               | 1                 | 1         | 0.00%             |
| 490140      | Salary - Transit Shift Supervisor  | 1             | 2             | 2                 | 2               | 2                 | 2         | 0.00%             |
| 490151      | Salary - Asst Transit Manager      | 1             | 1             | 1                 | 1               | 1                 | 1         | 0.00%             |
| 490223      | Salary - Transit Analyst           | 1             | 0             | 0                 | 0               | 0                 | 0         | 0.00%             |
| 490618      | Salary - Administrative Secretary  | 1             | 1             | 1                 | 1               | 1                 | 1         | 0.00%             |
| 490750      | Salary - Fleet Maintenance Tech Sr | 4             | 4             | 4                 | 4               | 4                 | 4         | 0.00%             |
| 490834      | Salary - Fleet Service Technician  | 2             | 2             | 2                 | 2               | 2                 | 2         | 0.00%             |
| 490837      | Salary - Transit Operator          | 21            | 21            | 21                | 21              | 21                | 21        | 0.00%             |
| 490896      | Salary - Transit Operator (PT)     | 10            | 10            | 10                | 10              | 10                | 10        | 0.00%             |
|             | <b>Total Positions</b>             | <b>43</b>     | <b>43</b>     | <b>43</b>         | <b>43</b>       | <b>43</b>         | <b>43</b> | <b>0.00%</b>      |



2017-2018 ANNUAL BUDGET

|                    |                   |                      |        |
|--------------------|-------------------|----------------------|--------|
| <b>DIVISION:</b>   | Public Works      | <b>FUND #:</b>       | 450    |
| <b>DEPARTMENT:</b> | Municipal Transit | <b>ORGANIZATION:</b> | 043900 |

MUNICIPAL TRANSIT FUND

DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE                          | 2014-2015        | 2015-2016        | 2016-2017        |                  | 2017-2018        |                  |                  |
|--------|--|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|        |  | Actual Exp       | Actual Exp       | Adopted Budget   | Final Budget     | Dept Request     | Admin Approved   | Adopted          |
|        | <b>Salaries:</b>                       |                  |                  |                  |                  |                  |                  |                  |
| 450001 | Overtime                               | 124,890          | 132,474          | 133,000          | 173,000          | 133,000          | 133,000          | 133,000          |
| 490113 | Salary - Transit Manager               | 37,714           | 50,108           | 51,413           | 51,413           | 51,413           | 52,441           | 52,441           |
| 490139 | Salary - Supervisor Fleet Maintenance  | 39,505           | 40,213           | 41,232           | 41,232           | 41,232           | 42,057           | 42,057           |
| 490140 | Salary - Transit Shift Supervisor      | 32,571           | 53,915           | 64,606           | 64,606           | 64,606           | 65,898           | 65,898           |
| 490151 | Salary - Asst Transit Manager          | 45,162           | 46,029           | 47,229           | 47,229           | 47,228           | 48,173           | 48,173           |
| 490223 | Salary - Transit Analyst               | 38,682           | 0                | 0                | 0                | 0                | 0                | 0                |
| 490618 | Salary - Administrative Secretary      | 30,589           | 31,194           | 32,006           | 32,006           | 32,007           | 32,647           | 32,647           |
| 490750 | Salary - Fleet Maintenance Tech Senior | 98,746           | 98,848           | 128,845          | 118,845          | 128,243          | 139,667          | 139,667          |
| 490751 | Salary - Fleet Maintenance Tech        | 38,003           | 0                | 0                | 0                | 0                | 0                | 0                |
| 490834 | Salary - Fleet Service Technician      | 0                | 40,507           | 51,702           | 51,702           | 51,702           | 55,728           | 55,728           |
| 490896 | Salary - Transit Operator-Part Time    | 73,386           | 60,901           | 74,987           | 64,987           | 74,987           | 88,242           | 88,242           |
| 490837 | Salary - Transit Operator              | 531,407          | 519,381          | 589,031          | 538,031          | 583,784          | 638,471          | 638,471          |
|        | <b>Total Salaries</b>                  | <b>1,090,655</b> | <b>1,073,570</b> | <b>1,214,051</b> | <b>1,183,051</b> | <b>1,208,202</b> | <b>1,296,324</b> | <b>1,296,324</b> |
|        | <b>Fringe:</b>                         |                  |                  |                  |                  |                  |                  |                  |
| 510201 | Fringe - Pension                       | 285,372          | 329,244          | 263,126          | 256,126          | 273,672          | 291,761          | 291,761          |
| 510202 | Fringe - Hospital                      | 221,055          | 182,831          | 287,873          | 277,873          | 308,425          | 308,425          | 308,425          |
| 510204 | Fringe - Clothing Allowance            | 4,101            | 4,780            | 5,000            | 5,000            | 5,000            | 5,000            | 5,000            |
| 510206 | Fringe - Medicare Insurance Tax        | 14,846           | 14,785           | 17,605           | 17,605           | 17,519           | 18,805           | 18,805           |
| 510207 | Fringe - Life Insurance                | 606              | 578              | 1,386            | 1,386            | 1,386            | 1,386            | 1,386            |
| 510208 | Fringe - FICA Tax Retirement           | 4,550            | 3,776            | 4,649            | 4,649            | 4,649            | 5,471            | 5,471            |
|        | <b>Total Fringe</b>                    | <b>530,530</b>   | <b>535,994</b>   | <b>579,639</b>   | <b>562,639</b>   | <b>610,651</b>   | <b>630,848</b>   | <b>630,848</b>   |
|        | <b>Operating and Contractual:</b>      |                  |                  |                  |                  |                  |                  |                  |
| 520105 | Contract Labor                         | 7,484            | 5,996            | 10,000           | 10,000           | 10,000           | 10,000           | 10,000           |
| 520204 | Uniforms                               | 10,026           | 11,980           | 12,000           | 12,000           | 12,000           | 12,000           | 12,000           |
| 520400 | Office                                 | 3,321            | 2,878            | 3,000            | 3,000            | 3,000            | 3,000            | 3,000            |
| 520500 | Operating Supplies                     | 36,388           | 34,000           | 40,000           | 40,000           | 40,000           | 40,000           | 40,000           |
| 531106 | Professional Fees - Audit              | 8,572            | 3,153            | 4,000            | 4,000            | 4,000            | 4,000            | 4,000            |
| 531110 | Professional Fees & Services           | 1,130            | 1,173            | 5,000            | 5,000            | 5,000            | 5,000            | 5,000            |
| 531301 | Vehicle Costs - Gas                    | 18,508           | 4,925            | 6,000            | 6,000            | 6,000            | 6,000            | 6,000            |
| 531302 | Vehicle Costs - Diesel                 | 415,959          | 254,184          | 500,000          | 300,000          | 500,000          | 450,000          | 450,000          |
| 531303 | Vehicle Costs - Oil                    | 32,643           | 29,276           | 11,000           | 11,000           | 11,000           | 11,000           | 11,000           |
| 531304 | Vehicle Costs - R & M                  | 218,426          | 281,972          | 243,000          | 263,000          | 263,000          | 243,000          | 243,000          |
| 531305 | Vehicle Costs - Tires                  | 21,297           | 27,655           | 26,000           | 26,000           | 26,000           | 26,000           | 26,000           |
| 531306 | Vehicle Costs - Other Lubricants       | 7,362            | 7,815            | 8,000            | 8,000            | 8,000            | 8,000            | 8,000            |
| 541401 | Postage                                | 42               | 0                | 0                | 0                | 0                | 0                | 0                |
| 531410 | Telephone                              | 5,213            | 4,291            | 7,000            | 5,000            | 7,000            | 7,000            | 7,000            |
| 531500 | Printing                               | 1,557            | 1,720            | 3,000            | 3,000            | 3,000            | 3,000            | 3,000            |
| 531701 | Utilities                              | 11,372           | 6,878            | 8,000            | 8,000            | 8,000            | 8,000            | 8,000            |
| 543002 | Dues & Subscriptions                   | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
| 543000 | Miscellaneous                          | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
| 543003 | Travel & Training                      | 1,551            | 1,217            | 4,000            | 4,000            | 4,000            | 4,000            | 4,000            |
| 543017 | Plaques & Awards                       | 357              | 0                | 1,000            | 1,000            | 1,000            | 1,000            | 1,000            |
| 605101 | Maintenance of Building & Facilities   | 13,400           | 10,024           | 15,000           | 15,000           | 15,000           | 15,000           | 15,000           |
| 605106 | Maintenance Equipment                  | 2,394            | 2,713            | 3,000            | 3,000            | 3,000            | 3,000            | 3,000            |
| 605107 | Maintenance Radios                     | 4,404            | 4,983            | 5,000            | 5,000            | 5,000            | 5,000            | 5,000            |
|        | <b>Total Operating and Contractual</b> | <b>821,406</b>   | <b>696,833</b>   | <b>914,000</b>   | <b>732,000</b>   | <b>934,000</b>   | <b>864,000</b>   | <b>864,000</b>   |



2017-2018 ANNUAL BUDGET

|             |                   |               |        |
|-------------|-------------------|---------------|--------|
| DIVISION:   | Public Works      | FUND #:       | 450    |
| DEPARTMENT: | Municipal Transit | ORGANIZATION: | 043900 |

MUNICIPAL TRANSIT FUND

DEPARTMENTAL BUDGET

| CODE   | ACCOUNT TITLE                  | 2014-2015  | 2015-2016  | 2016-2017      |              | 2017-2018    |                |           |
|--------|--------------------------------|------------|------------|----------------|--------------|--------------|----------------|-----------|
|        |                                | Actual Exp | Actual Exp | Adopted Budget | Final Budget | Dept Request | Admin Approved | Adopted   |
|        | <b>Other:</b>                  |            |            |                |              |              |                |           |
| 646101 | Transfer to General Fund       | 577,373    | 624,057    | 577,000        | 624,000      | 624,000      | 624,000        | 624,000   |
| 647401 | Transfer to Utility Fund       | 28,051     | 21,809     | 28,000         | 22,000       | 22,000       | 22,000         | 22,000    |
| 646551 | Transfer to Risk Management    | 166,101    | 171,000    | 179,000        | 173,000      | 183,000      | 183,000        | 183,000   |
| 646552 | Transfer to Employees Benefits | 0          | 0          | 0              | 0            | 0            | 0              | 0         |
|        | <b>Total Other</b>             | 771,525    | 816,866    | 784,000        | 819,000      | 829,000      | 829,000        | 829,000   |
|        | <b>Capital Outlay:</b>         |            |            |                |              |              |                |           |
| 707405 | Building Improvements          | 0          | 0          | 0              | 0            | 24,746       | 24,746         | 24,746    |
| 707500 | Vehicles                       | 0          | 0          | 37,000         | 37,000       | 142,094      | 142,094        | 142,094   |
| 707600 | Machinery & Equipment          | 0          | 0          | 0              | 0            | 129,000      | 24,000         | 24,000    |
|        |                                | 0          | 0          | 0              | 0            | 0            | 0              | 0         |
|        | <b>Total Capital Outlay</b>    | 0          | 0          | 37,000         | 37,000       | 295,840      | 190,840        | 190,840   |
|        | <b>TOTAL DEPARTMENT</b>        | 3,214,116  | 3,123,263  | 3,528,690      | 3,333,690    | 3,877,693    | 3,811,012      | 3,811,012 |

2017-2018 ANNUAL BUDGET

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## VIII. MISCELLANEOUS STATISTICS



## CITY OF ALEXANDRIA

### HISTORY

The City of Alexandria was founded in 1785, incorporated in 1819 and chartered in 1932. Spanish Franciscan missionaries arrived about 1690. Tradition has it that the mission they built was located within the boundaries of what is today the Rapides Cemetery in Pineville. In the early 1700's St. Denis ascended the Red River with the French and ordered the Spanish priests to leave Louisiana. The French then stationed a small detachment at the rapids in 1723. The beginning of today's crossroads was secured by "Post du Rapide".

Nature and geography played important roles in establishing twin communities on opposite banks of the Red River. In those early days, a ledge of limestone crossed the Red River forming a rapids just above what is now the site of Alexandria and Pineville. The first travelers stopped at this point rather than make the portage around the rapids - over which even a canoe could not pass for 4 or 5 months of each year during low water periods.

### GENERAL

The City of Alexandria serves as the Parish Seat and is located near the geographic center of Louisiana along the west bank of the Red River. Alexandria is central Louisiana's largest populated and commercial activity center with an estimated S.M.A. population of 155,000 plus. The Alexandria area, the "Crossroads of Louisiana", is a center for electronic media and commercial trade. The official trade area served by Alexandria contains a population in excess of 350,000. Alexandria is the eighth largest city in the state.

Alexandria adopted a City Charter which became effective in 1977 and which provides for a Mayor-Council form of government consisting of a full time Mayor and seven Councilmen, five of which are elected from districts and two of which are elected at large. The Council members elect their president, appoint the City Clerk, adopt ordinances and perform the duties outlined in the Charter. The Charter also sets forth the duties of the Mayor, who is the Chief Executive Officer of the City. The City Administration includes a Public Works Division, a Utility Division, a Finance Division, a Planning Division, a Personnel Division, a Legal Division, Community Services Division, and Police and Fire Departments.

The Charter also sets forth certain procedures relating to financial operations of the City, including but not limited to, the preparation, adoption and administration of the City budget, the adoption of supplemental and emergency appropriations, the reduction of and transfer of appropriations, (with the limitation that no appropriation for debt service on bonds of the city may be reduced or transferred) and the provision of a five year capital outlay program. The City is empowered to incur debt in accordance with the City Charter and the constitution and statutes of the State of Louisiana.

The City owns and operates its own Utilities System consisting of a combined electric power and a light plan and system, waterworks plant and system, gas system and wastewater plant and system. The City also owns and operates its own Municipal Transit and Sanitation systems.

## **ECONOMY**

Alexandria's economy is based upon agriculture and timber production, wholesale and retail trade, services and public sector activity. Unlike some other areas of Louisiana, it is not dependent on the oil and gas industries. Located in the fertile Red River Valley, the Alexandria area is considered as some of the best farm and timberland in the country.

Alexandria's importance in the trade sector has been enhanced by the addition of the two new regional shopping malls within the City limits. The City's per capital retail sales rate continues to reflect that Alexandria is the principal location to do business in Central Louisiana.

The vitality of Alexandria's service sector is evidenced by six major medical facilities, two four year colleges, two T.V. stations, two newspapers and 10 radio stations. The conversion of the Rapides Regional Medical Center from a public to a private facility caused a significant increase in the taxable assessed valuation of the City in 1995.

Capitalizing on Alexandria's historic and central location, a healthy tourism sector has been established with almost 2,000 guest rooms available in the City and Convention Center combined seating capacity of approximately 9,000. Hotel occupancy in Alexandria rose from 65.1% in 1994 to 66.5% in 1995 according to PKF Consulting.

The City has had underway since 1979 a major downtown redevelopment effort. Instigated by a \$1,250,000 pledge from the City of Alexandria, private and public sector investment in projects has exceeded \$100 million in the downtown area. Growth of the City outside of the central business district continues to be strong with the addition of new retail space, apartment development, residential and commercial development. There are currently three new assisted living apartment complexes currently under construction in Alexandria.

Construction of the \$1 billion I-49 project was completed in 1996. I-49 includes 4.19 miles of interstate highways, an interchange at U.S. Highway 71, highway ramps, downtown street underpass (related to the relocation of the Missouri-Pacific Railroad from Lee Street to Elliott Street), the Sugar House Road overpass, and the rebuilding of Fulton and Casson Streets. In addition, the Corps of Engineers completed the \$1.7 billion Red River Navigation Project which connected Shreveport with the Mississippi River. This completion of this project and the development at the England Economic and Industrial Park has been a boost to development at the England Economic and Industrial Park has been a boost to development at the Port of Alexandria.



The December, 1992 closure of England Air Force Base prompted the creation of the England Economic and Industrial Development District (England Authority). The England Authority is responsible for the commercial and industrial development of the base through the reuse of the land infrastructure improvements. Commercial aviation was moved during the Summer of 1996 from Esler Regional Airport to England International Airport. They provide transportation through the use of commuter airlines who furnish regularly scheduled flight from/ to Dallas/Ft. Worth, Houston, New Orleans, Monroe, Shreveport and Memphis.

### **CULTURE, RECREATION AND TOURISM**

In October of 1996 the City of Alexandria opened the Alexandria Riverfront Center. This facilities offers 6,200 theater style seating capacity, space for 380 indoor booths, over 93,000 square feet of indoor exhibition space and an additional 12,150 square feet of covered outdoor exhibition area. A three story parking garage adjacent to the new center was constructed in the Fall of 1997. The City of Alexandria provided \$1.25 million dollars toward the construction of a \$2.6 million River Oaks Artists Studio. Construction began during the Fall of 1997. The Rapides Foundation has committed to providing \$4 million toward the construction of a new Performing Arts Complex to be located adjacent to the new River Oaks Artists Studio. Renovation of the Alexandria Museum of Art located directly behind City Hall and just down the street from the Riverfront Center will be completed during the Fall of 1997.

The City is in the process of constructing a sports complex, consisting of 12 lighted ball fields, 19 soccer fields, a jogging trail, tennis courts, and parking for over 1,000 cars. Completion is expected in the Fall of 2003.

In the Alexandria area, tourists visit historical sites such as the Kent Plantation House, built in 1976; the renovated Hotel Bentley, which opened in 1908, and was the place where Generals Eisenhower, Clark and Patton planned battle strategies; the Alexandria Visual Arts Museum; the Alexandria Historical and Genealogical Library and Museum; the Louisiana Seminary Site, first home of Louisiana State University, opened in 1860 with William Tecumseh Sherman as headmaster. Other attractions included but are not limited, the Alexandria Zoological Park; recreational areas in the vicinity such as Valentine Lake, Cotile, Kincaide, Indian Creek, and Kees Parks; the Azalea Trail; Hot Wells Health Resort; Rapides Parish Coliseum; churches such as St. Francis Xavier Cathedral, Mount Olivet Church, Trinity Episcopal Church built in 1953. River Oaks Square is the site of painters, weaves, sculptors and stained glass artists creating and exhibiting their works of art.

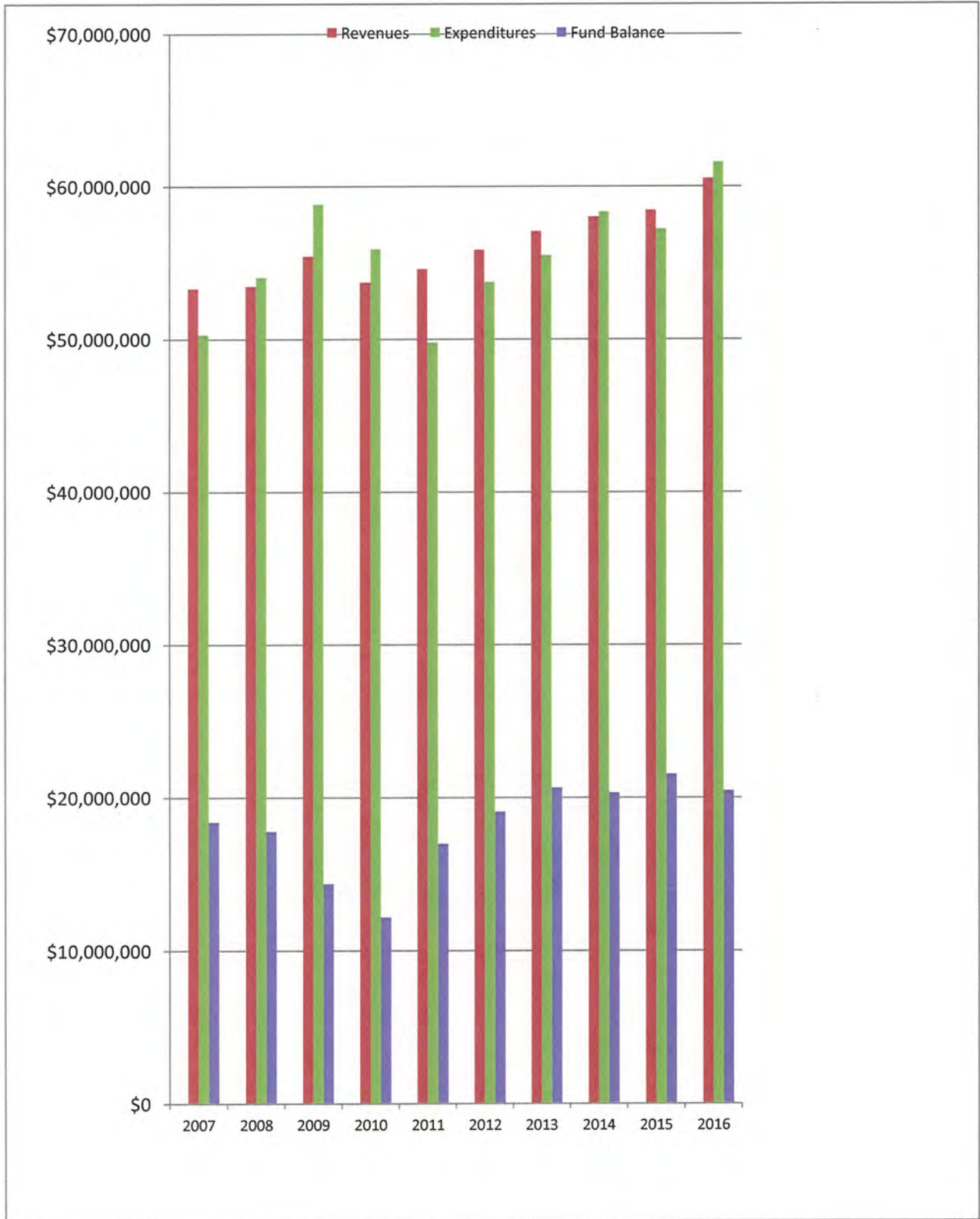
Recreational opportunities abound in the Alexandria area with over 100 civic clubs and organizations, 26 ball fields, 14 local parks, including the Alexandria Zoological Park, theaters at Louisiana College, LSU-A and the City Park Players, and semi-professional baseball at Bringhurst Stadium. Alexandria also hosts several "celebrations" including Cenlabration, Christmas lighting attractions and parades, Mardi Gras parades, ... There are wonderful opportunities for visitors to our area to have a memorable experience.

2017-2018 ANNUAL BUDGET

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2017-2018 ANNUAL BUDGET  
GENERAL FUND

TEN YEAR HISTORY OF FUND BALANCE, REVENUES, & EXPENDITURES



**2017-2018 ANNUAL BUDGET  
REVENUE AND EXPENDITURE HISTORY  
FOR FISCAL YEARS 2007 THROUGH 2016**

**GENERAL FUND**

| <b>4-30-11<br/>(Actual)</b> | <b>4-30-12<br/>(Actual)</b> | <b>4-30-13<br/>(Actual)</b> | <b>4-30-14<br/>(Actual)</b> | <b>4-30-15<br/>(Actual)</b> | <b>4-30-16<br/>(Actual)</b> | <b>TOTAL</b>  |
|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|---------------|
| 3,283,250                   | 3,198,187                   | 3,291,022                   | 39,618,991                  | 33,357,377                  | 34,802,549                  | 128,613,611   |
| 2,822,761                   | 2,942,326                   | 2,875,496                   | 2,980,016                   | 3,174,057                   | 3,140,840                   | 29,591,749    |
| 10,748,628                  | 10,089,358                  | 10,156,272                  | 2,289,701                   | 10,572,580                  | 10,722,559                  | 95,450,228    |
| 186,072                     | 236,088                     | 357,971                     | 349,191                     | 313,160                     | 272,294                     | 2,875,457     |
| 659,924                     | 550,839                     | 646,493                     | 675,131                     | 515,753                     | 517,779                     | 6,784,904     |
| 4,808                       | 18,686                      | 20,525                      | 20,249                      | 21,885                      | 53,204                      | 874,422       |
| 739,996                     | 677,254                     | 950,811                     | 579,974                     | 846,794                     | 862,542                     | 7,232,676     |
| 18,445,439                  | 17,712,738                  | 18,298,590                  | 46,513,253                  | 48,801,606                  | 50,371,767                  | 271,423,047   |
| 443,491                     | 410,269                     | 415,213                     | 416,299                     | 343,803                     | 364,355                     | 4,436,546     |
| 3,388,255                   | 2,961,260                   | 4,881,950                   | 5,514,973                   | 6,724,249                   | 6,882,692                   | 46,354,803    |
| 1,105,110                   | 1,116,508                   | 970,435                     | 976,451                     | 983,235                     | 939,971                     | 9,679,748     |
| 5,189,083                   | 4,916,063                   | 5,147,848                   | 6,127,998                   | 5,433,613                   | 5,356,975                   | 54,467,674    |
| 1,881,071                   | 1,857,102                   | 2,041,069                   | 1,191,189                   | 1,156,257                   | 1,075,844                   | 17,318,338    |
| 25,857,315                  | 25,689,398                  | 27,000,874                  | 27,746,834                  | 25,946,626                  | 27,407,811                  | 259,993,951   |
| 9,009,843                   | 9,180,358                   | 8,742,762                   | 10,734,261                  | 10,788,587                  | 12,137,541                  | 101,479,633   |
| 1,849,919                   | 1,846,072                   | 1,581,320                   | 1,279,580                   | 1,272,795                   | 0                           | 15,220,781    |
| 48,724,087                  | 47,977,030                  | 50,781,471                  | 53,987,585                  | 52,649,165                  | 54,165,189                  | 508,951,474   |
| (30,278,648)                | (30,264,292)                | (32,482,881)                | (7,474,332)                 | (3,847,559)                 | (3,793,422)                 | (237,528,427) |
| 36,145,883                  | 38,122,013                  | 38,745,201                  | 11,483,242                  | 9,623,947                   | 10,147,517                  | 290,270,167   |
| (1,059,108)                 | (5,761,553)                 | (4,708,819)                 | (4,339,293)                 | (4,551,845)                 | (7,437,685)                 | (47,675,683)  |
| 30,938,325                  | 32,360,460                  | 34,036,382                  | 7,143,949                   | 5,072,102                   | 2,709,832                   | 242,594,484   |
| 4,808,127                   | 2,096,168                   | 1,553,501                   | (330,383)                   | 1,224,543                   | (1,083,590)                 | 5,066,057     |
| 12,170,066                  | 16,978,193                  | 19,074,361                  | 20,627,862                  | 20,297,479                  | 21,522,022                  | 15,372,375    |
| 0                           | 0                           | 0                           | 0                           | 0                           | 0                           | 0             |
| 16,978,193                  | 19,074,361                  | 20,627,862                  | 20,297,479                  | 21,522,022                  | 20,438,432                  | 20,438,432    |

**2017-2018 ANNUAL BUDGET**  
**REVENUE AND EXPENDITURE HISTORY**  
**FOR FISCAL YEARS 2007 THROUGH 2016**

**GENERAL FUND**

| 4-30-11<br>(Actual) | 4-30-12<br>(Actual) | 4-30-13<br>(Actual) | 4-30-14<br>(Actual) | 4-30-15<br>(Actual) | 4-30-16<br>(Actual) | TOTAL         |
|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------|
| 3,283,250           | 3,198,187           | 3,291,022           | 39,618,991          | 33,357,377          | 34,802,549          | 128,613,611   |
| 2,822,761           | 2,942,326           | 2,875,496           | 2,980,016           | 3,174,057           | 3,140,840           | 29,591,749    |
| 10,748,628          | 10,089,358          | 10,156,272          | 2,289,701           | 10,572,580          | 10,722,559          | 95,450,228    |
| 186,072             | 236,088             | 357,971             | 349,191             | 313,160             | 272,294             | 2,875,457     |
| 659,924             | 550,839             | 646,493             | 675,131             | 515,753             | 517,779             | 6,784,904     |
| 4,808               | 18,686              | 20,525              | 20,249              | 21,885              | 53,204              | 874,422       |
| 739,996             | 677,254             | 950,811             | 579,974             | 846,794             | 862,542             | 7,232,676     |
| 18,445,439          | 17,712,738          | 18,298,590          | 46,513,253          | 48,801,606          | 50,371,767          | 271,423,047   |
| 443,491             | 410,269             | 415,213             | 416,299             | 343,803             | 364,355             | 4,436,546     |
| 3,388,255           | 2,961,260           | 4,881,950           | 5,514,973           | 6,724,249           | 6,882,692           | 46,354,803    |
| 1,105,110           | 1,116,508           | 970,435             | 976,451             | 983,235             | 939,971             | 9,679,748     |
| 5,189,083           | 4,916,063           | 5,147,848           | 6,127,998           | 5,433,613           | 5,356,975           | 54,467,674    |
| 1,881,071           | 1,857,102           | 2,041,069           | 1,191,189           | 1,156,257           | 1,075,844           | 17,318,338    |
| 25,857,315          | 25,689,398          | 27,000,874          | 27,746,834          | 25,946,626          | 27,407,811          | 259,993,951   |
| 9,009,843           | 9,180,358           | 8,742,762           | 10,734,261          | 10,788,587          | 12,137,541          | 101,479,633   |
| 1,849,919           | 1,846,072           | 1,581,320           | 1,279,580           | 1,272,795           | 0                   | 15,220,781    |
| 48,724,087          | 47,977,030          | 50,781,471          | 53,987,585          | 52,649,165          | 54,165,189          | 508,951,474   |
| (30,278,648)        | (30,264,292)        | (32,482,881)        | (7,474,332)         | (3,847,559)         | (3,793,422)         | (237,528,427) |
| 36,145,883          | 38,122,013          | 38,745,201          | 11,483,242          | 9,623,947           | 10,147,517          | 290,270,167   |
| (1,059,108)         | (5,761,553)         | (4,708,819)         | (4,339,293)         | (4,551,845)         | (7,437,685)         | (47,675,683)  |
| 30,938,325          | 32,360,460          | 34,036,382          | 7,143,949           | 5,072,102           | 2,709,832           | 242,594,484   |
| 4,808,127           | 2,096,168           | 1,553,501           | (330,383)           | 1,224,543           | (1,083,590)         | 5,066,057     |
| 12,170,066          | 16,978,193          | 19,074,361          | 20,627,862          | 20,297,479          | 21,522,022          | 15,372,375    |
| 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0             |
| 16,978,193          | 19,074,361          | 20,627,862          | 20,297,479          | 21,522,022          | 20,438,432          | 20,438,432    |

CITY OF ALEXANDRIA



**2017-2018 ANNUAL BUDGET**  
**REVENUE AND EXPENDITURE HISTORY**  
**FOR FISCAL YEARS 2007 THROUGH 2016**

**SPECIAL REVENUE FUNDS**

| DESCRIPTIONS   | 4-30-07<br>(Actual) | 4-30-08<br>(Actual) | 4-30-09<br>(Actual) | 4-30-10<br>(Actual) |
|--|---------------------|---------------------|---------------------|---------------------|
| <b>REVENUES:</b>   |                     |                     |                     |                     |
| Taxes  | 33,766,272          | 34,715,829          | 34,866,693          | 34,191,306          |
| Intergovernmental  | 1,342,230           | 1,038,650           | 1,110,503           | 1,547,844           |
| Fines and Forfeitures  | 0                   | 0                   | 0                   | 0                   |
| Investment Income  | 21,502              | 21,470              | 7,954               | 3,171               |
| Other  | 228,141             | 82,342              | 91,208              | 24,096              |
| <b>Total Revenues</b>  | <b>35,358,145</b>   | <b>35,858,291</b>   | <b>36,076,358</b>   | <b>35,766,417</b>   |
| <b>EXPENDITURES:</b>   |                     |                     |                     |                     |
| General Administration   | 0                   | 0                   | 0                   | 0                   |
| Special Programs   | 1,366,858           | 900,512             | 806,242             | 1,558,678           |
| Capital Outlay   | 215,515             | 259,541             | 350,712             | 92,435              |
| <b>Total Expenditures</b>  | <b>1,582,373</b>    | <b>1,160,053</b>    | <b>1,156,954</b>    | <b>1,651,113</b>    |
| Excess/(Deficiency) of Revenues<br>Over Expenditures                   | 33,775,772          | 34,698,238          | 34,919,404          | 34,115,304          |
| <b>OTHER FINANCING SOURCES:</b>  |                     |                     |                     |                     |
| Operating Transfers In   | 48,625              | 57,880              | 17,714              | 95,547              |
| Operating Transfers Out  | (33,884,046)        | (34,815,788)        | (34,447,038)        | (34,521,635)        |
| <b>Total Other Sources/(Uses)</b>                                      | <b>(33,835,421)</b> | <b>(34,757,908)</b> | <b>(34,429,324)</b> | <b>(34,426,088)</b> |
| Excess/(Deficiency) of Revenues and<br>Other Sources over Expenditures | (59,649)            | (59,670)            | 490,080             | (310,784)           |
| Fund Balance, Beginning of the Year                                    | 1,244,039           | 1,184,390           | 1,124,720           | 1,614,800           |
| Fund Balance Adjustments   | 0                   | 0                   | 0                   | 0                   |
| <b>Fund Balance/(Deficit), End of Year</b>                             | <b>1,184,390</b>    | <b>1,124,720</b>    | <b>1,614,800</b>    | <b>1,304,016</b>    |

Note: Special Revenue Funds are Funds that are required by law, ordinance, etc. to be accounted for separately. This history includes funds such as the City Sales Tax Fund, the Community Development Block Grant Fund, the HUD Emergency Shelter Fund, the HOME Fund, the Economic Development Hotel Fund, and the ARRA Fund.



**2017-2018 ANNUAL BUDGET**  
**REVENUE AND EXPENDITURE HISTORY**  
**FOR FISCAL YEARS 2007 THROUGH 2016**

**SPECIAL REVENUE FUNDS**

| <b>4-30-11<br/>(Actual)</b> | <b>4-30-12<br/>(Actual)</b> | <b>4-30-13<br/>(Actual)</b> | <b>4-30-14<br/>(Actual)</b> | <b>4-30-15<br/>(Actual)</b> | <b>4-30-16<br/>(Actual)</b> | <b>TOTAL</b>  |
|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|---------------|
| 33,679,269                  | 34,689,006                  | 35,392,573                  | 0                           | 0                           | 0                           | 241,300,948   |
| 2,215,746                   | 2,478,896                   | 763,031                     | 1,221,613                   | 1,061,939                   | 570,575                     | 13,351,027    |
| 0                           | 0                           | 0                           | 258,664                     | 841,176                     | 384,818                     |               |
| 2,102                       | 823                         | 549                         | 348                         | 229                         | 3,949                       | 62,097        |
| 57,210                      | 34,531                      | 45,214                      | 40,202                      | 32,154                      | 43,687                      | 678,785       |
| 35,954,327                  | 37,203,256                  | 36,201,367                  | 1,520,827                   | 1,935,498                   | 1,003,029                   | 255,392,857   |
| 0                           | 0                           | 0                           | 0                           | 0                           | 0                           | 0             |
| 2,234,603                   | 2,488,542                   | 786,121                     | 1,765,691                   | 1,159,685                   | 684,353                     | 13,751,285    |
| 0                           |                             | 0                           | 0                           | 0                           | 0                           | 918,203       |
| 2,234,603                   | 2,488,542                   | 786,121                     | 1,765,691                   | 1,159,685                   | 684,353                     | 14,669,488    |
| 33,719,724                  | 34,714,714                  | 35,415,246                  | (244,864)                   | 775,813                     | 318,676                     | 240,723,369   |
| 18,192                      | 28,020                      | 13,825                      | 0                           | 19,101                      | 0                           | 298,904       |
| (33,913,186)                | (34,684,536)                | (35,387,962)                | (158,664)                   | (108,000)                   | (120,000)                   | (242,040,855) |
| (33,894,994)                | (34,656,516)                | (35,374,137)                | (158,664)                   | (88,899)                    | (120,000)                   | (241,741,951) |
| (175,270)                   | 58,198                      | 41,109                      | (403,528)                   | 686,914                     | 198,676                     | 466,076       |
| 1,304,016                   | 1,128,746                   | 1,186,944                   | 1,228,053                   | 824,525                     | 1,511,439                   | 1,244,039     |
| 0                           | 0                           | 0                           | 0                           | 0                           | 0                           | 0             |
| 1,128,746                   | 1,186,944                   | 1,228,053                   | 824,525                     | 1,511,439                   | 1,710,115                   | 1,710,115     |

**2017-2018 ANNUAL BUDGET**  
**REVENUE AND EXPENDITURE HISTORY**  
**FOR FISCAL YEARS 2007 THROUGH 2016**

**GENERAL DEBT SERVICE FUNDS**

| DESCRIPTIONS   | 4-30-07<br>(Actual) | 4-30-08<br>(Actual) | 4-30-09<br>(Actual) | 4-30-10<br>(Actual) |
|--|---------------------|---------------------|---------------------|---------------------|
| <b>REVENUES:</b>   |                     |                     |                     |                     |
| Taxes  | 647,760             | 696,465             | 729,691             | 757,299             |
| Investment Income  | 70,816              | 67,789              | 118,140             | 51,344              |
| Total Revenues   | <u>718,576</u>      | <u>764,254</u>      | <u>847,831</u>      | <u>808,643</u>      |
| <b>EXPENDITURES:</b>   |                     |                     |                     |                     |
| Principal Retirement   | 1,535,000           | 1,580,000           | 1,690,000           | 3,210,000           |
| Interest   | 730,530             | 683,488             | 1,386,413           | 2,242,068           |
| Paying Agent Fees  | 1,648               | 1,000               | 1,464               | 1,302               |
| Other  | 0                   | 0                   | 0                   | 0                   |
| Total Expenditures   | <u>2,267,178</u>    | <u>2,264,488</u>    | <u>3,077,877</u>    | <u>5,453,370</u>    |
| Excess/(Deficiency) of Revenues<br>Over Expenditures                   | (1,548,602)         | (1,500,234)         | (2,230,046)         | (4,644,727)         |
| <b>OTHER FINANCING SOURCES:</b>  |                     |                     |                     |                     |
| COI Proceeds/Bond Refunding Proceeds                                   | 0                   | 0                   | 0                   | 0                   |
| Operating Transfers In   | 981,333             | 1,064,270           | 5,677,027           | 4,850,046           |
| Operating Transfers Out  | (6,872)             | (1,500)             | 0                   | 0                   |
| Total Other Sources/(Uses)   | <u>974,461</u>      | <u>1,062,770</u>    | <u>5,677,027</u>    | <u>4,850,046</u>    |
| Excess/(Deficiency) of Revenues and<br>Other Sources over Expenditures | (574,141)           | (437,464)           | 3,446,981           | 205,319             |
| Fund Balance, Beg of the Year  | 2,719,935           | 2,145,794           | 1,708,330           | 5,155,311           |
| Fund Balance Adjustments   | 0                   | 0                   | 0                   | 0                   |
| Fund Balance, End of Year  | <u>2,145,794</u>    | <u>1,708,330</u>    | <u>5,155,311</u>    | <u>5,360,630</u>    |

Note: These funds account for general obligation public improvement bonds, limited tax bonds, and sales tax bonds as they mature.

**2017-2018 ANNUAL BUDGET**  
**REVENUE AND EXPENDITURE HISTORY**  
**FOR FISCAL YEARS 2007 THROUGH 2016**

**GENERAL DEBT SERVICE FUNDS**

| 4-30-11<br>(Actual) | 4-30-12<br>(Actual) | 4-30-13<br>(Actual) | 4-30-14<br>(Actual) | 4-30-15<br>(Actual) | 4-30-16<br>(Actual) | TOTAL       |
|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------|
| 770,219             | 787,672             | 787,776             | 3,603,766           | 2,855,722           | 2,960,255           | 14,596,625  |
| 22,575              | 12,477              | 8,093               | 5,175               | 3,788               | 2,278               | 362,475     |
| 792,794             | 800,149             | 795,869             | 3,608,941           | 2,859,510           | 2,962,533           | 14,959,100  |
| 3,345,000           | 3,500,000           | 3,655,000           | 3,825,000           | 3,220,000           | 21,345,793          | 46,905,793  |
| 2,129,776           | 2,019,169           | 1,900,671           | 1,773,598           | 1,433,770           | 1,414,656           | 15,714,139  |
| 1,302               | 1,382               | 1,301               | 800                 | 10,319,134          | 1,402               | 10,330,735  |
| 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0           |
| 5,476,078           | 5,520,551           | 5,556,972           | 5,599,398           | 14,972,904          | 22,761,851          | 72,950,667  |
| (4,683,284)         | (4,720,402)         | (4,761,103)         | (1,990,457)         | (12,113,394)        | (19,799,318)        | -57,991,567 |
| 0                   | 0                   | 0                   | 0                   | 7,596,268           | 17,402,576          | 24,998,844  |
| 4,905,211           | 4,942,741           | 4,979,096           | 1,926,038           | 4,875,211           | 2,196,477           | 36,397,450  |
| 0                   | 0                   | 0                   | 0                   | (2,943,111)         | (238,521)           | (3,190,004) |
| 4,905,211           | 4,942,741           | 4,979,096           | 1,926,038           | 9,528,368           | 19,360,532          | 58,206,290  |
| 221,927             | 222,339             | 217,993             | (64,419)            | (2,585,026)         | (438,786)           | 214,723     |
| 5,360,630           | 5,582,557           | 5,804,896           | 6,022,889           | 5,958,470           | 3,373,444           | 2,719,935   |
| 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0           |
| 5,582,557           | 5,804,896           | 6,022,889           | 5,958,470           | 3,373,444           | 2,934,658           | 2,934,658   |

**2017-2018 ANNUAL BUDGET**  
**REVENUE AND EXPENDITURE HISTORY**  
**FOR FISCAL YEARS 2007 THROUGH 2016**

**COMBINED CAPITAL PROJECTS**

| DESCRIPTIONS   | 4-30-07<br>(Actual) | 4-30-08<br>(Actual) | 4-30-09<br>(Actual) | 4-30-10<br>(Actual) |
|--|---------------------|---------------------|---------------------|---------------------|
| <b>REVENUES:</b>   |                     |                     |                     |                     |
| Taxes  | 0                   | 0                   | 0                   | 0                   |
| Intergovernmental  | 2,415,034           | 4,054,802           | 322,961             | 167,125             |
| Investment Income  | 1,678,112           | 1,512,766           | 831,187             | 392,089             |
| Other  | 4,567,442           | 4,079,556           | 3,964,501           | 3,962,557           |
| Total Revenues   | 8,660,588           | 9,647,124           | 5,118,649           | 4,521,771           |
| <b>EXPENDITURES:</b>   |                     |                     |                     |                     |
| General Government   | 0                   | 0                   | 0                   | 0                   |
| Public Safety  | 0                   | 0                   | 0                   | 0                   |
| Public Works   | 9,613,566           | 13,905,330          | 16,482,102          | 20,583,822          |
| Parks and Recreation   | 0                   | 0                   | 0                   | 0                   |
| Public Facilities  | 0                   | 0                   | 0                   | 0                   |
| Municipal Bus System   | 0                   | 0                   | 0                   | 0                   |
| Utility System   | 0                   | 0                   | 0                   | 0                   |
| Sanitation Fund  | 0                   | 0                   | 0                   | 0                   |
| Other  | 0                   | 0                   | 0                   | 0                   |
| Total Expenditures   | 9,613,566           | 13,905,330          | 16,482,102          | 20,583,822          |
| Excess/(Deficiency) of Revenues<br>Over Expenditures                       | (952,978)           | (4,258,206)         | (11,363,453)        | (16,062,051)        |
| <b>OTHER FINANCING SOURCES/(USES):</b>                                     |                     |                     |                     |                     |
| Bond Proceeds (Net)  | 0                   | 0                   | 40,000,000          | 0                   |
| COI Proceeds   | 0                   | 0                   | 0                   | 0                   |
| Land Sales   | 0                   | 0                   | 0                   | 0                   |
| Operating Transfers In   | 5,888,493           | 6,087,933           | 4,385,768           | 4,093,789           |
| Operating Transfers Out  | (454,189)           | (459,291)           | (3,713,352)         | (2,323,571)         |
| Total Other Sources/(Uses)   | 5,434,304           | 5,628,642           | 40,672,416          | 1,770,218           |
| Excess/(Deficiency) of Revenues and<br>Other sources over Expenditures     | 4,481,326           | 1,370,436           | 29,308,963          | (14,291,833)        |
| Fund Balance, Beg of the Year  | 26,807,693          | 31,289,019          | 32,659,607          | 61,968,570          |
| Change in Designated Fund Balance<br>Audit Adjustments to Beg Fund Balance |                     | 152                 |                     |                     |
| Fund Balance, End of the Year  | 31,289,019          | 32,659,607          | 61,968,570          | 47,676,737          |

Note: This schedule combines the activities of all General Capital Projects Funds.

**2017-2018 ANNUAL BUDGET**  
**REVENUE AND EXPENDITURE HISTORY**  
**FOR FISCAL YEARS 2007 THROUGH 2016**

**COMBINED CAPITAL PROJECTS**

| 4-30-11<br>(Actual) | 4-30-12<br>(Actual) | 4-30-13<br>(Actual) | 4-30-14<br>(Actual) | 4-30-15<br>(Actual) | 4-30-16<br>(Actual) | TOTAL        |
|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------|
| 0                   | 0                   | 0                   | 7,713,069           | 9,120,290           | 9,408,645           | 26,242,004   |
| 241,654             | 635,473             | 3,843,920           | 1,022,961           | 1,557,581           | 820,508             | 15,082,019   |
| 211,962             | 117,049             | 128,858             | 88,423              | 82,547              | 112,953             | 5,155,946    |
| 4,069,918           | 4,121,484           | 4,337,679           | 0                   | 0                   | 0                   | 29,103,137   |
| 4,523,534           | 4,874,006           | 8,310,457           | 8,824,453           | 10,760,418          | 10,342,106          | 75,583,106   |
| 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0            |
| 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0            |
| 14,352,335          | 7,041,866           | 17,449,760          | 8,877,898           | 14,066,889          | 5,348,299           | 127,721,867  |
| 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0            |
| 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0            |
| 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0            |
| 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0            |
| 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0            |
| 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0            |
| 14,352,335          | 7,041,866           | 17,449,760          | 8,877,898           | 14,066,889          | 5,348,299           | 127,721,867  |
| (9,828,801)         | (2,167,860)         | (9,139,303)         | (53,445)            | (3,306,471)         | 4,993,807           | (52,138,761) |
| 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 40,000,000   |
| 0                   | 0                   | 0                   | 0                   | 0                   | 1,000,000           | 1,000,000    |
| 0                   | 0                   | 0                   | 0                   | 1,100,000           | 0                   | 1,100,000    |
| 3,974,842           | 3,996,581           | 4,109,149           | 100,000             | 119,101             | 100,000             | 32,855,656   |
| (2,339,427)         | (2,674,132)         | (3,172,614)         | (2,338,092)         | (2,425,065)         | (2,384,571)         | (22,284,304) |
| 1,635,415           | 1,322,449           | 936,535             | (2,238,092)         | (1,205,964)         | (1,284,571)         | 52,671,352   |
| (8,193,386)         | (845,411)           | (8,202,768)         | (2,291,537)         | (4,512,435)         | 3,709,236           | 532,591      |
| 47,676,737          | 39,483,351          | 38,637,940          | 30,435,172          | 28,650,987          | 24,138,552          | 26,807,693   |
|                     |                     |                     | 507,352             |                     |                     | 507,504      |
| 39,483,351          | 38,637,940          | 30,435,172          | 28,650,987          | 24,138,552          | 27,847,788          | 27,847,788   |



**2017-2018 ANNUAL BUDGET**  
**REVENUE AND EXPENDITURE HISTORY**  
**FOR FISCAL YEARS 2007 THROUGH 2016**

**COMBINED ENTERPRISE FUNDS**

| DESCRIPTIONS                             | 4-30-07<br>(Actual) | 4-30-08<br>(Actual) | 4-30-09<br>(Actual) | 4-30-10<br>(Actual) |
|--|---------------------|---------------------|---------------------|---------------------|
| <b>OPERATING REVENUES:</b>               |                     |                     |                     |                     |
| Charges for Services                     | 107,437,295         | 107,254,082         | 120,100,910         | 103,462,429         |
| Other                                    | 258,906             | 217,546             | 159,345             | 3,185,734           |
| Total Operating Revenues                 | 107,696,201         | 107,471,628         | 120,260,255         | 106,648,163         |
| <b>OPERATING EXPENSES:</b>               |                     |                     |                     |                     |
| Production/Distribution/Treatment        | 56,764,633          | 61,709,092          | 70,058,384          | 51,409,323          |
| Cost of Service                          | 3,247,349           | 3,304,113           | 5,096,696           | 5,302,496           |
| General and Administrative               | 30,357,702          | 31,472,100          | 33,716,150          | 32,267,224          |
| Depreciation                             | 7,058,669           | 7,249,207           | 7,667,926           | 8,128,847           |
| Total Operating Expenses                 | 97,428,353          | 103,734,512         | 116,539,156         | 97,107,890          |
| Operating Income (Loss)                  | 10,267,848          | 3,737,116           | 3,721,099           | 9,540,273           |
| <b>NONOPERATING REVENUES/(EXPENSES):</b> |                     |                     |                     |                     |
| Property Taxes                           |                     |                     |                     |                     |
| Grant Revenue                            | 1,586,287           | 968,626             | 2,835,547           | 962,286             |
| Investment Income                        | 1,753,195           | 1,495,202           | 415,539             | 137,627             |
| Non-operating Expenses                   | (2,362,444)         | (1,882,958)         | (1,544,797)         | (1,482,987)         |
| Total Nonoperating                       | 977,038             | 580,870             | 1,706,289           | (383,074)           |
| Income/(Loss) Before Transfers           | 11,244,886          | 4,317,986           | 5,427,388           | 9,157,199           |
| Operating Transfers In/(Out)             | (4,419,215)         | (4,377,246)         | (4,981,543)         | (5,254,259)         |
| Extraordinary Loss-Early                 |                     |                     |                     |                     |
| extinguishment of debt                   | 0                   | 0                   | 0                   | 0                   |
| Special Item - Abandon Project           | 0                   | 0                   | 0                   | 0                   |
| Bond Issuance Premium                    | 0                   | 0                   | 0                   | 0                   |
| Capital Contributions                    | 1,202,649           | 18,006              | 2,034,300           | 2,407,233           |
| Change in Net Position                   | 8,028,320           | (41,254)            | 2,480,145           | 6,310,173           |
| Net Position, Beg of Year                | 97,945,616          | 105,973,936         | 105,932,682         | 108,412,827         |
| Net Position Adjustments                 | 0                   | 0                   | 0                   | 0                   |
| Net Position, End of Year                | 105,973,936         | 105,932,682         | 108,412,827         | 114,723,000         |

Note: These funds account for the activities of the Utility System, the Sanitation Fund, the Zoo Fund, the Golf Course Fund, and the Municipal Transit Fund.



**2017-2018 ANNUAL BUDGET**  
**REVENUE AND EXPENDITURE HISTORY**  
**FOR FISCAL YEARS 2007 THROUGH 2016**

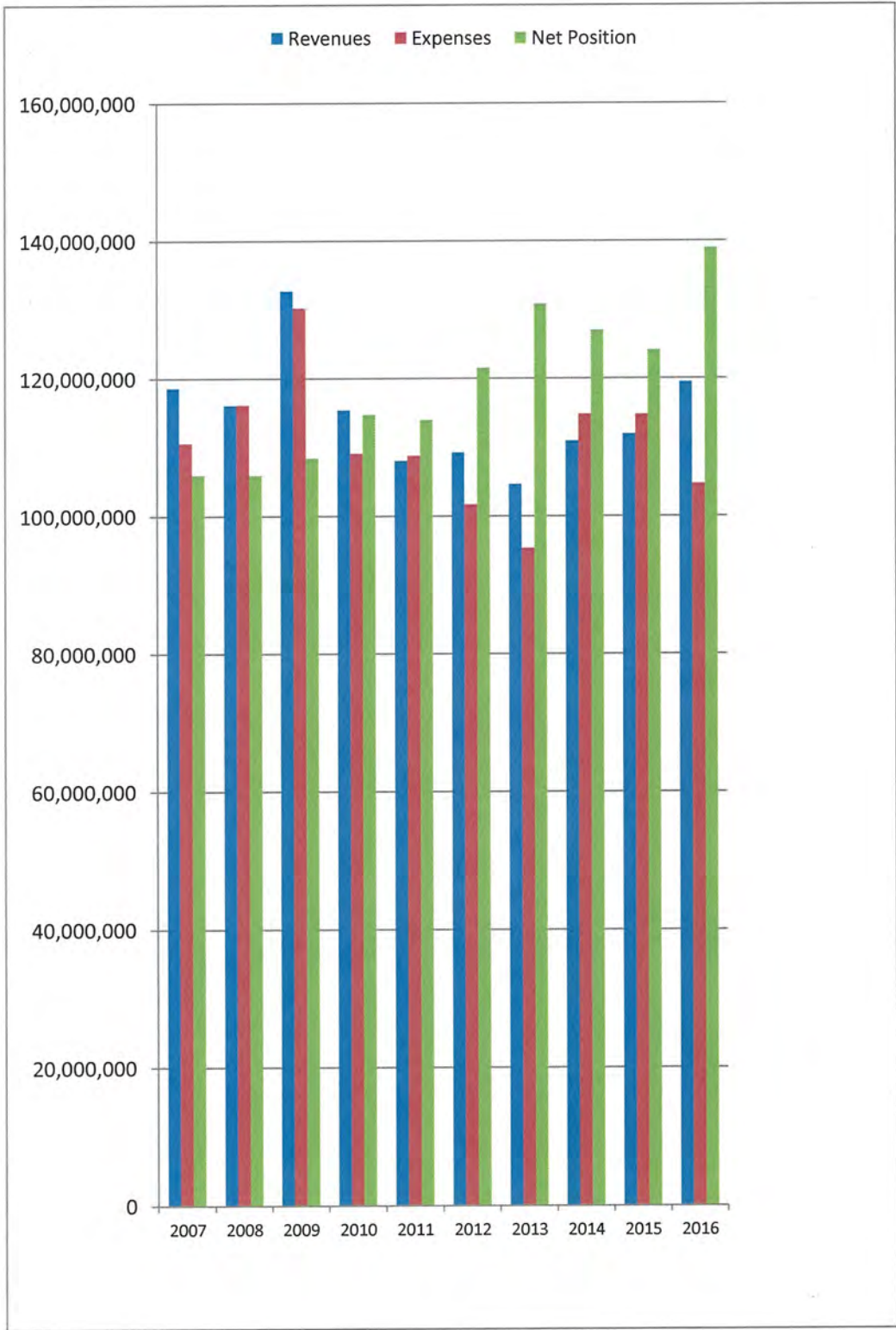
**COMBINED ENTERPRISE FUNDS**

| 4-30-11<br>(Actual) | 4-30-12<br>(Actual) | 4-30-13<br>(Actual) | 4-30-14<br>(Actual) | 4-30-15<br>(Actual) | 4-30-16<br>(Actual) | TOTAL         |
|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------|
| 105,625,033         | 103,898,516         | 99,264,998          | 103,602,327         | 109,147,906         | 106,150,936         | 1,065,944,432 |
| 220,649             | 235,232             | 298,243             | 216,025             | 205,169             | 6,668,736           | 11,665,585    |
| 105,845,682         | 104,133,748         | 99,563,241          | 103,818,352         | 109,353,075         | 112,819,672         | 1,077,610,017 |
| 56,415,128          | 49,794,427          | 43,600,716          | 53,578,607          | 54,528,888          | 37,587,636          | 535,446,834   |
| 3,233,286           | 29,407,469          | 29,229,743          | 29,315,217          | 28,962,107          | 30,478,809          | 167,577,285   |
| 30,440,744          | 4,051,900           | 5,861,134           | 7,430,786           | 7,177,688           | 5,680,752           | 188,456,180   |
| 8,370,717           | 8,466,271           | 8,264,714           | 8,226,658           | 9,013,643           | 9,313,178           | 81,759,830    |
| 98,459,875          | 91,720,067          | 86,956,307          | 98,551,268          | 99,682,326          | 83,060,375          | 973,240,129   |
| 7,385,807           | 12,413,681          | 12,606,934          | 5,267,084           | 9,670,749           | 29,759,297          | 104,369,888   |
| 1,145,087           | 824,485             | 834,007             | 1,181,726           | 1,127,494           | 1,146,571           | 2,274,065     |
| 120,518             | 83,216              | 111,817             | 99,771              | 869,882             | 1,137,124           | 12,345,057    |
| (1,642,512)         | (1,575,247)         | (1,539,839)         | (2,963,529)         | (5,576,249)         | (6,482,573)         | (27,053,135)  |
| (376,907)           | (667,546)           | (594,015)           | (1,682,032)         | (3,452,780)         | (4,045,549)         | (7,937,706)   |
| 7,008,900           | 11,746,135          | 12,012,919          | 3,585,052           | 6,217,969           | 25,713,748          | 96,432,182    |
| (8,646,469)         | (8,112,252)         | (6,805,089)         | (9,632,808)         | (8,274,298)         | (9,257,212)         | (69,760,391)  |
| 0                   | 0                   | 0                   | 0                   | 0                   | 0                   | 0             |
| 0                   | 1,898,286           | 0                   | 0                   | (1,220,135)         | 0                   | 678,151       |
| 0                   | 0                   | 0                   | 1,627,635           | 0                   | 0                   | 1,627,635     |
| 889,864             | 2,276,986           | 4,093,232           | 580,570             | 410,607             | 297,212             | 14,210,659    |
| (747,705)           | 7,809,155           | 9,301,062           | (3,839,551)         | (2,865,857)         | 16,753,748          | 43,188,236    |
| 114,723,000         | 113,975,295         | 121,784,450         | 130,834,204         | 126,994,653         | 122,191,141         | 97,945,616    |
| 0                   | 0                   | (251,308)           | 0                   | (1,937,655)         | 0                   | (2,188,963)   |
| 113,975,295         | 121,784,450         | 130,834,204         | 126,994,653         | 122,191,141         | 138,944,889         | 138,944,889   |

2017-2018 ANNUAL BUDGET

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**2017-2018 ANNUAL BUDGET  
COMBINED ENTERPRISE FUNDS  
TEN YEAR HISTORY OF NET POSITION, REVENUES, & EXPENSE**

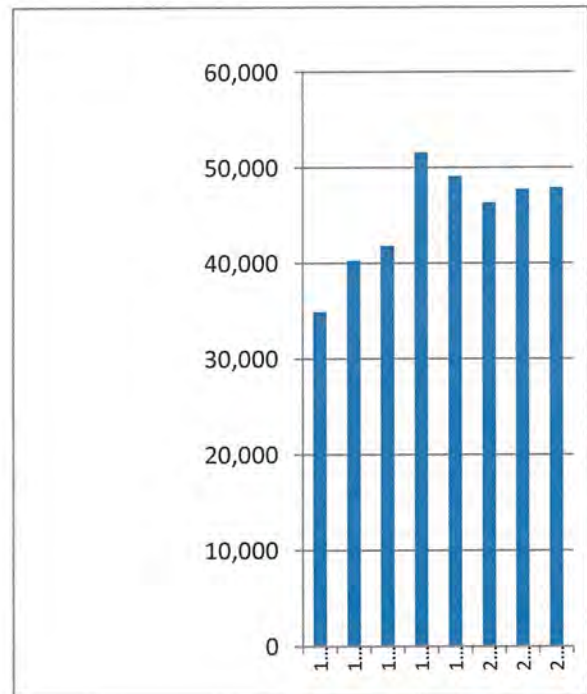


**2017-2018 ANNUAL BUDGET  
FINANCIAL AND STATISTICAL DATA  
AS OF APRIL 30, 2017**

**POPULATION**

The following is the population of the City of Alexandria:

| Year | Population | Source               |
|------|------------|----------------------|
| 1950 | 34,913     | U.S. Census          |
| 1960 | 40,279     | U.S. Census          |
| 1970 | 41,811     | U.S. Census          |
| 1980 | 51,565     | U.S. Census          |
| 1990 | 49,087     | U.S. Census          |
| 2000 | 46,342     | U.S. Census          |
| 2010 | 47,723     | U.S. Census          |
| 2015 | 47,889     | U.S. Census estimate |



**LARGEST EMPLOYERS**

The ten largest employers located in and around Alexandria and the number of employees is as follows:

| Employer                                | Type of Business   | 2016 Total    |
|---|--------------------|---------------|
| 1 Rapides School Board                  | Education          | 3,200         |
| 2 Christus St. Frances Cabrini Hospital | Medical            | 1,700         |
| 3 Rapides Regional                      | Medical            | 1,638         |
| 4 CLECO                                 | Power Generation   | 1,200         |
| 5 Walmart/Sam's                         | Wholesale,Retail   | 960           |
| 6 City of Alexandria                    | Government         | 929           |
| 7 Proctor & Gamble                      | Soap Manufacturing | 400           |
| 8 Rapides Parish Sheriff's Dept         | Government         | 325           |
| 9 St. Mary's Training Center            | School             | 300           |
| 10 Plastipak Pachaging                  | Plastic Containers | 287           |
|   | <b>Total</b>       | <b>10,939</b> |

Source: Central Louisiana Economic Development Agency (CLEDA)

**2017-2018 ANNUAL BUDGET  
FINANCIAL AND STATISTICAL DATA  
AS OF APRIL 30, 2017**

**LEADING PROPERTY TAXPAYERS**

The ten largest property taxpayers of Alexandria and their 2016 assessed valuation is as follows:

| Taxpayer                            | Type of Business   | Assessed Valuation  |
|-------------------------------------|--------------------|---------------------|
| 1. Central LA Healthcare System, LP | Hospital           | 12,497,450          |
| 2. Red River Bank                   | Bank               | 6,009,352           |
| 3. Rapides Regional Medical Center  | Medical Facilities | 5,261,712           |
| 4. Stella Jones Corporation         | Wood Products      | 4,033,647           |
| 5. Union Pacific                    | Railroad           | 3,495,730           |
| 6. Alexandria Mall LLC              | Retail             | 3,281,500           |
| 7. Louisiana Machinery              | Equipment Dealer   | 3,253,556           |
| 8. Bell South Communications        | Utility            | 3,192,994           |
| 9. Wal Mart Stores Louisiana LLC    | Retail             | 2,706,537           |
| 10. Hixson Autoplex                 | Auto Dealer        | 2,576,408           |
|                                     | Total              | * <u>46,308,886</u> |

\* Equals approximately 11.76% of the total assessed valuation of Alexandria for 2016.

**ASSESSED VALUATION**

The assessed valuation of property in Alexandria, all of which is taxable for municipal purposes is as follows:

| Tax Year | Fiscal Year | Assessed Valuation | Increase/(Decrease) |            |
|----------|-------------|--------------------|---------------------|------------|
|          |             |                    | Amount              | Percentage |
| 2008     | 2009        | 339,391,204        | 15,454,154          | 4.8%       |
| 2009     | 2010        | 352,225,258        | 12,834,054          | 3.8%       |
| 2010     | 2011        | 358,234,238        | 6,008,980           | 1.7%       |
| 2011     | 2012        | 366,352,112        | 8,117,874           | 2.3%       |
| 2012     | 2013        | 366,401,651        | 49,539              | 0.0%       |
| 2013     | 2014        | 372,299,033        | 5,897,382           | 1.6%       |
| 2014     | 2015        | 375,831,271        | 3,532,238           | 0.9%       |
| 2015     | 2016        | 380,516,599        | 4,685,328           | 1.2%       |
| 2016     | 2017        | 393,792,039        | 13,275,440          | 3.5%       |

A breakdown of the 2014 assessed valuation of property classification is as follows:

|                         |                    |
|-------------------------|--------------------|
| Real Estate             | 288,428,036        |
| Personal Property       | 95,453,124         |
| Public Service Property | 9,910,879          |
|                         | <u>393,792,039</u> |



**2017-2018 ANNUAL BUDGET**  
**FINANCIAL AND STATISTICAL DATA**  
**AS OF APRIL 30, 2017**

**SALES TAX COLLECTIONS**

The following table reflects the 1976 sales tax collections for the past ten years.

| Fiscal |            | Percentage |
|--------|------------|------------|
| Year   | Amount     | Inc/Dec    |
| 2007   | 13,552,199 | 3.3%       |
| 2008   | 13,896,279 | 2.5%       |
| 2009   | 13,949,591 | 0.4%       |
| 2010   | 13,677,811 | -1.9%      |
| 2011   | 13,471,982 | -1.5%      |
| 2012   | 13,876,909 | 3.0%       |
| 2013   | 14,157,237 | 2.0%       |
| 2014   | 14,759,636 | 4.3%       |
| 2015   | 14,706,527 | -0.4%      |
| 2016   | 15,335,867 | 4.3%       |

**MILLAGE RATES**

The following is the ten year history of millage rates from 2007 to 2016:

| FYE<br>April 30 | General<br>Purpose | Debt<br>Service | Capital<br>Improvements | Zoo &<br>Recreation | Total |
|-----------------|--------------------|-----------------|-------------------------|---------------------|-------|
| 2007            | 6.83               | 2.15            | 11.25                   | 0.00                | 20.23 |
| 2008            | 6.83               | 2.15            | 11.25                   | 0.00                | 20.23 |
| 2009            | 6.83               | 2.15            | 11.25                   | 0.00                | 20.23 |
| 2010            | 6.83               | 2.15            | 11.25                   | 0.00                | 20.23 |
| 2011            | 6.83               | 2.15            | 11.25                   | 0.00                | 20.23 |
| 2012            | 6.83               | 2.15            | 11.25                   | 0.00                | 20.23 |
| 2013            | 6.83               | 2.15            | 11.25                   | 0.00                | 20.23 |
| 2014            | 6.83               | 0.00            | 11.25                   | 6.00                | 24.08 |
| 2015            | 6.93               | 0.00            | 11.25                   | 6.00                | 24.18 |
| 2016            | 6.98               | 0.00            | 11.51                   | 6.05                | 24.54 |
| Ten Year Avg    | 6.86               | 1.51            | 11.28                   | 1.81                | 21.44 |

SOURCE: City Business Office



**FINANCIAL AND STATISTICAL DATA  
AS OF APRIL 30, 2017**

**TAX COLLECTION RECORD**

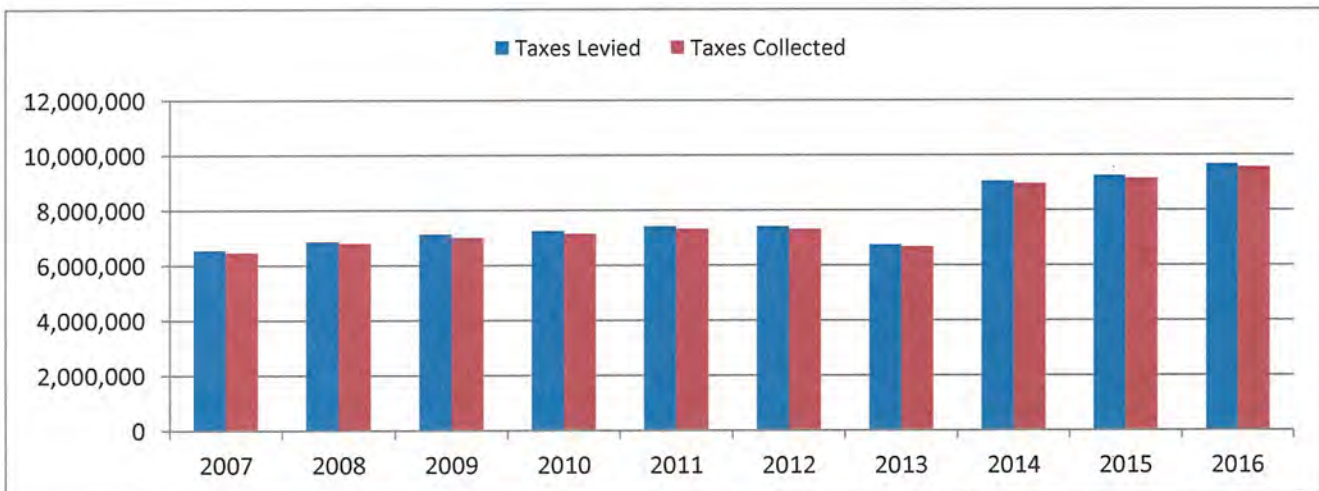
The City's ad valorem tax collections for the past ten years:

| Tax Year | Taxes Levied | Total Collected | Percent Collected | Taxes Over/(Short) |
|----------|--------------|-----------------|-------------------|--------------------|
| 2007     | 6,553,247    | 6,460,377       | 98.58%            | 92,870             |
| 2008     | 6,865,884    | 6,797,930       | 99.01%            | 67,954             |
| 2009     | 7,125,563    | 7,005,646       | 98.32%            | 119,917            |
| 2010     | 7,247,125    | 7,143,017       | 98.56%            | 104,108            |
| 2011     | 7,411,350    | 7,317,616       | 98.74%            | 93,734             |
| 2012     | 7,412,346    | 7,299,919       | 98.48%            | 112,427            |
| 2013     | 6,731,197    | 6,667,007       | 99.05%            | 64,190             |
| 2014     | 9,050,048    | 8,960,021       | 99.01%            | 90,027             |
| 2015     | 9,241,395    | 9,142,055       | 98.93%            | 99,340             |
| 2016     | 9,663,715    | 9,558,657       | 98.91%            | 105,058            |
| Total    |              |                 |                   | 949,625            |

Ten year cumulative collection average 98.76%

SOURCE: City Business Office

**AD VALOREM TAXES LEVIED & COLLECTED**



**2017-2018 ANNUAL BUDGET  
FINANCIAL AND STATISTICAL DATA  
AS OF APRIL 30, 2017**

**LARGEST UTILITY CUSTOMERS**

**ELECTRIC**

| Customer                           | Type of Business      | Gross Sales       |
|------------------------------------|-----------------------|-------------------|
| 1. Rapides Regional Medical Center | Hospital              | 2,806,359         |
| 2. Christus St. Frances Cabrini    | Hospital              | 2,554,714         |
| 3. Rapides Parish School Board     | Political Subdivision | 2,458,474         |
| 4. Wal-Mart                        | Retail                | 1,271,874         |
| 5. Alexandria Mall                 | Retail                | 877,180           |
| 6. Central LA Surgical Hospital    | Hospital              | 545,702           |
| 7. Rapides Parish Police Jury      | Political Subdivision | 501,485           |
| 8. AFCO Industries                 | Manufacturing         | 428,933           |
| 9. Sam's                           | Wholesaler            | 395,813           |
| 10. Louisiana Special Ed Center    | School                | 349,195           |
| TOTAL                              |                       | * 12,189,729      |
| TOTAL ELECTRIC SALES               |                       | <u>72,493,700</u> |

\*Equals Approximately 17% of Total Electricity Sales

**LARGEST UTILITY CUSTOMERS**

**GAS**

| Customer                           | Type of Business      | Gross Sales      |
|------------------------------------|-----------------------|------------------|
| 1. Union Tank Car                  | Manufacturing         | 789,042          |
| 2. Christus St. Frances Cabrini    | Hospital              | 398,480          |
| 3. Diamond B Construction          | Contractor            | 365,921          |
| 4. Rapides Regional Medical Center | Hospital              | 340,276          |
| 5. Gilchrist Construction          | Contractor            | 321,409          |
| 6. Rapides Parish School Board     | Political Subdivision | 226,446          |
| 7. AFCO Industries                 | Manufacturing         | 146,164          |
| 8. Central LA Surgical Hospital    | Hospital              | 89,811           |
| 9. Louisiana Special Ed Center     | School                | 78,754           |
| 10. Alexandria Housing Authority   | Political Subdivision | 73,265           |
| TOTAL                              |                       | * 2,829,568      |
| TOTAL GAS SALES                    |                       | <u>8,591,807</u> |

\*Equals Approximately 33% of Total Gas Sales

**2017-2018 ANNUAL BUDGET  
FINANCIAL AND STATISTICAL DATA  
AS OF APRIL 30, 2017**

**LARGEST UTILITY CUSTOMERS**

| WATER                               |                        |                  |
|-------------------------------------|------------------------|------------------|
| Customer                            | Type of Business       | Gross Sales      |
| 1. Town of Woodworth                | Political Subdivision  | 148,363          |
| 2. Alexandria Housing Authority     | Political Subdivision  | 89,413           |
| 3. Rapides Regional Medical Center  | Hospital               | 71,688           |
| 4. Rapides Parish School Board      | Political Subdivision  | 71,458           |
| 5. Christus St. Frances Cabrini     | Hospital               | 38,926           |
| 6. Rapides Parish Police Jury       | Political Subdivision  | 32,913           |
| 7. Latanier Water Association       | Water District         | 29,455           |
| 8. Rapides Island Water Association | Water District         | 27,751           |
| 9. W A Carruth Properties           | Real Estate Management | 25,716           |
| 10. Hexion Specialty Chemicals      | Chemical Plant         | 19,234           |
| TOTAL                               |                        | * 554,917        |
| TOTAL WATER SALES                   |                        | <u>7,652,472</u> |

\*Equals Approximately 7% of Total Water Sales

**LARGEST UTILITY CUSTOMERS**

| WASTEWATER                            |                        |                  |
|---------------------------------------|------------------------|------------------|
| Customer                              | Type of Business       | Gross Sales      |
| 1. Rapides Parish Sewer District #1   | Political Subdivision  | 199,164          |
| 2. Alexandria Housing Authority       | Political Subdivision  | 111,702          |
| 3. Rapides Regional Medical Center    | Hospital               | 85,895           |
| 4. Rapides Parish School Board        | Political Subdivision  | 61,756           |
| 5. LSUA Sewer Line                    | Univesity              | 56,471           |
| 6. Rapides Parish Police Jury         | Political Subdivision  | 51,416           |
| 7. Christus St. Frances Cabrini       | Hospital               | 47,802           |
| 8. Southern Textile Services          | Linen Service          | 44,392           |
| 9. W A Carruth Properties             | Real Estate Management | 38,180           |
| 10. Rapides Parish Detention Center 2 | Political Subdivision  | 30,983           |
| TOTAL                                 |                        | * 727,761        |
| TOTAL WASTEWATER SALES                |                        | <u>5,645,022</u> |

\*Equals Approximately 13% of Total Wastewater Sales

**2017-2018 ANNUAL BUDGET  
FINANCIAL AND STATISTICAL DATA  
AS OF APRIL 30, 2017**

**GENERAL FUND**

**FUND BALANCE GROWTH**

| Fiscal Year | Fund Balance | Actual Expenditures | Percent of Budget |
|-------------|--------------|---------------------|-------------------|
| 2007        | 18,388,178   | 50,292,567          | 36.56%            |
| 2008        | 17,787,862   | 54,047,297          | 32.91%            |
| 2009        | 14,359,662   | 58,833,490          | 24.41%            |
| 2010        | 12,170,066   | 54,233,855          | 22.44%            |
| 2011        | 16,978,193   | 49,783,195          | 34.10%            |
| 2012        | 19,074,361   | 53,738,583          | 35.49%            |
| 2013        | 20,627,862   | 55,490,289          | 37.17%            |
| 2014        | 20,297,479   | 58,326,877          | 34.80%            |
| 2015        | 21,522,023   | 57,201,010          | 37.63%            |
| 2016        | 20,438,434   | 61,602,867          | 33.18%            |

**GENERAL FUND**

